

**MINUTES OF MEETING
HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

The audit committee meeting of the Board of Supervisors of the Holly Hill Road East Community Development District was held on Tuesday, **June 10, 2025**, at 11:09 a.m. at the Lake Alfred Public Library, 245 N. Seminole Ave, Lake Alfred, Florida and via Zoom.

Present for the Audit Committee were:

Adam Morgan
Rob Bonin
Courtney Taylor
Hansen Wong
Nancy Henneberger

Also, present were:

Tricia Adams
Grace Rinaldi
Chace Arrington *by Zoom*
Marshall Tindall

District Manager, GMS
District Counsel, Kilinski Van Wyk
District Engineer
Field Services Manager, GMS

The following is a summary of the discussions and actions taken at the June 10, 2025, Holly Hill Road East Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order at 11:09 a.m.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams noted no members of the public were present. All the attendees on Zoom are staff members.

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THIRD ORDER OF BUSINESS**Approval of the Minutes of the April 8, 2025, Meeting**

Ms. Adams presented the minutes of the April 8, 2025, meeting. The minutes have been reviewed by District Counsel and the District Manager. She asked for any comments, corrections, or changes to the minutes. The Board had no changes.

On MOTION by Mr. Morgan, seconded by Mr. Taylor, with all in favor, the Minutes of the April 8, 2025, Meeting, were approved.

FOURTH ORDER OF BUSINESS**Review and Ranking of Proposals and Selection of an Auditor**

A. DiBartolomeo, McBee, Hartley & Barnes, P.A.

B. Grau & Associates

C. McDirmit Davis

Ms. Adams stated they received three proposals to provide audit services for the community. She noted CDDs were required to undergo an annual independent audit, which must be filed with the State by June 30th of each calendar year. She added the Audit Committee must rank the proposals and the District can enter into an agreement for up to five years. The proposal from DiBartolomeo, McBee, Hartley & Barnes, PA is on page 12 of the agenda package, Grau & Associates on page 33, and McDirmit Davis on page 57. The ranking sheet for the criteria is on page 11 of the agenda package. Ms. Adams stated 20 points can be awarded for the ability of personnel, 20 points for experience, 20 points for understanding scope of work, 20 points for the ability to furnish the required services, and 20 points for price.

Mr. Morgan recommended to score all three vendors 20 points for scope, experience, and ability. He noted DiBartolomeo, McBee, Hartley & Barnes, P.A has the lowest price and would like to rank them as #1.

On MOTION by Mr. Morgan, seconded by Ms. Henneberger, with all in favor, Ranking DiBartolomeo, McBee, Hartley & Barnes, P.A. as the #1 Auditor Proposal, was approved.

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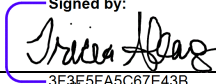
Holly Hill Road East

FIFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Morgan, seconded by Ms. Henneberger, with all in favor, the meeting was adjourned.

Signed by:



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Secretary/Assistant Secretary

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Chairman/Vice Chairman