

*Holly Hill Road East
Community Development District*

Agenda

May 09, 2023

AGENDA

Holly Hill Road East

Community Development District

219 East Livingston Street, Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

May 2 , 2023

**Board of Supervisors
Holly Hill Road East
Community Development District**

Dear Board Members:

A meeting of the Board of Supervisors of **Holly Hill Road East Community Development District** will be held **Tuesday, May 9, 2023 at 10:00 AM** at **The Lake Alfred Public Library, 245 N. Seminole Ave, Lake Alfred, FL 33850.**

Those members of the public wishing to attend the meeting can do so using the information below:

Zoom Video Link: <https://us06web.zoom.us/j/81664804962>

Zoom Call-In Information: 1-646-876-9923

Meeting ID: 816 6480 4962

Following is the advance agenda for the meeting:

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the March 14, 2023 Board of Supervisors Meeting
4. Consideration of Resolution 2023-03 Approving the Proposed Fiscal Year 2024 Budget and Setting a Public Hearing
5. Ratification of Landscape Agreement Addendum with Prince and Sons
6. Consideration of Dewberry Work Order for Annual Engineer's Report
7. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Field Manager's Report
 - i. Consideration of Landscape Enhancements Proposal from Prince and Sons
 - ii. Consideration of Dog Stations Proposal for Citrus Reserve
 - a) Potential Dog Station Locations Map

- D. District Manager's Report
 - i. Approval of Check Register
 - ii. Balance Sheet & Income Statement
 - iii. Presentation of Number of Registered Voters: 754
- 8. Other Business
- 9. Supervisors Requests and Audience Comments
- 10. Adjournment

Sincerely,

Tricia L. Adams

Tricia L. Adams
District Manager

MINUTES

MINUTES OF MEETING
HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Holly Hill Road East Community Development District was held on Tuesday, March 14, 2023 at 10:02 a.m. at the Lake Alfred Public Library, 245 N. Seminole Ave, Lake Alfred, Florida and via Zoom.

Present and constituting a quorum were:

Adam Morgan	Chairman
Brent Kewley	Vice Chairman
Kayla Word	Assistant Secretary
Barry Richard <i>joined late</i>	Assistant Secretary

Also, present were:

Tricia Adams	District Manager
Grace Kobitter	District Counsel
Molly Banfield <i>by Zoom</i>	District Engineer
Marshall Tindall	GMS Field Services

The following is a summary of the discussions and actions taken at the March 14, 2023 Holly Hill Road East Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order. There were three Board members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams stated that this was an opportunity for any members of the public to make a statement to the Board of Supervisors. Ms. Shannon DeGraaf (760 CITRUS ISLE DRIVE) noted concern for security in the pool area at Holly Hill. She explained that they noticed that they approved the service in October and a budget had been accounted for which started in October, but they had not seen the security service as community members that were using and paying for

the pool. Mr. Morgan asked if they had seen any security issues. Ms. DeGraaf responded yes, they had. She explained that during the peak times teenagers and families have lots of parties, furniture was being misused and into the pool, lots of trash, missing chairs, non-residents coming in, fence jumping, etc. Ms. Adams stated that she received an email from Ms. DeGraaf yesterday and she reached out to their security service provider for additional documentation. She explained that she got certain reports related to mobile patrol services including daily photographs taken when they were patrolling the amenities. She also noted that they had scheduled additional security services for the week of Spring Break as it related to the mobile patrol services. She stated that they could see some improvement with future pool security reports. That was an issue that Ms. Adams addressed with their security service provider at their last meeting, which was the end of February, and they have another follow up meeting scheduled at the end of March to implement better reporting on pool security. She noted that in the meantime, she was verifying security staffing. Mr. Morgan stated that if he recalled right, the company came highly recommended. Ms. Adams responded that there was a competitive bid process in the area. Security services have been suffering from short staffing and difficulty with hiring. She further explained that this was the one vendor who was able to provide a hybrid service with both onsite staffing and mobile security. In addition to those security services, they also have capabilities for access control system and security cameras. She stated that she let Ms. DeGraaf know that although Florida had very broad public records laws and they as a Florida government meet in the Sunshine, there were some exceptions to what was discussed in the public as it related to security programs. They typically don't go into a lot of specificity on the record about hours, camera locations, and other things that may compromise the security program, but she emailed Ms. DeGraaf to let her know that she would follow up. She also noted that they understood that security services were a priority, especially for unattended amenities. Mr. Morgan stated that if he recalled right, in the contract, they did have onsite during peak times. Ms. Adams responded that was correct, they do have a hybrid program and they also budgeted for additional security services for other peak times. Mr. Kewley asked if they could request that they call in next time they have this meeting because it would add a level of heightened awareness that it was a concern of theirs. Ms. Adams responded that they certainly could, and David MacQuarrie was the site Supervisor. Ms. DeGraaf stated that during these peak times, they weren't anticipating the mobile person for the security service, but

they thought that someone would be present on the facility during peak times, and she hoped that was something that they would look into.

Mr. Joel DeGraaf (760 CITRUS ISLE DRIVE) noted that his concern was about the Swim Kids USA Program and the commercial business using a residential private pool. He noted that when it was presented to them last year, it said Swim Kids was supposed to be used during non-peak hours and it was used almost every single day from 9:00 a.m. to 1:30 p.m. He noted that they used over 30% of the pool and they used 50% of the seating around the pool, which was most of the time the entire pavilion and the entire covered area. He explained that this year their pool was going to be extra busy because of all the new construction. He noted an issue with the kids screaming and crying, which was very annoying when they were trying to relax at the pool. He noted that the kids do not use the bathroom, which means that they were using the pool. He stated that if they planned to keep the program in this year, which was up to the Board, the owner of Swim Kids does not tell the non-residents to leave the pool. He suggested that the Board come up with a plan where they could put certain color bands on non-residents so when they have completed their swim lesson, they know to leave the pool area. Mr. DeGraaf asked the Board if they had already signed a contract with them this year. Ms. Adams responded that the contract that was presented last year was a two-season contract, so the agreement was scheduled to expire at the end of the swim season, which would be the fall of 2023. Mr. Morgan stated that it sounded like they possibly needed to have a discussion with the management group of Swim Kids USA. Ms. Adams agreed and stated that the owner was very earnest about trying to make this as good of an experience as possible for participants, families that were participating as well as for families that were not participating. Mr. Morgan stated that it sounded like they may be taking advantage of the situation. Ms. Adams stated that she was hearing this report now and it was certainly something that they would bring to the owner's attention. Mr. Morgan stated that they would look into it.

THIRD ORDER OF BUSINESS

Approval of Minutes of the February 14, 2023 Board of Supervisors Meeting

Ms. Adams presented the minutes of the February 14, 2023 Board of Supervisors meeting. She stated that these minutes had been reviewed by District management as well as by District counsel. She asked for any comments or corrections from the Board members. Mr. Morgan noted that they all look good, but asked if the signs were ordered. Mr. Tindall responded that they were ordered and should be in the middle of next week. Mr. Morgan noted that he remembered signing

the temporary access agreement for Jose Munoz and he asked if that went through. Ms. Adams stated that they have had some challenges. She further explained that it required three parties to sign. She added that the owner of the property was putting pressure on his pool contractor to sign, and they were waiting for the pool contractor to sign that agreement. Mr. Morgan asked for clarification that the pool contractor was the one giving them a hard time. Ms. Adams responded yes, and the property owner had the leverage in that situation because they were the ones funding the project. She did speak about payments to the contractor and getting the agreement before any further payments were made. She added that the property owner was very communicative about this issue.

On MOTION by Mr. Morgan seconded by Ms. Word, with all in favor, the Minutes of the February 14, 2023 Board of Supervisors Meeting, were approved, as presented.
--

**Barry Bichard joined the meeting at this time.*

FOURTH ORDER OF BUSINESS

Review of Amended Amenity Policies

Ms. Adams presented the amended amenity policies to the Board stating that they were on page 12 of the agenda package for review. She stated that during last month's discussion about installation of signage at the playground, it was noted that the current amenity policies did not include playground policies. She explained that the Board had the ability to amend the facility policies at any duly noticed public meeting such as the one that they attended today. She noted that on page 23 of the agenda package, it now included playground policies. She added that this had been prepared and provided by District counsel. She noted two minor recommended changes. At last month's meeting, the Board approved the signage with children aged 13 years and older did not need to be attended by an adult 18 years or older. She further explained that they just wanted to review the language where it noted age 12 years, and make sure that it was clear. She further clarified that 12 years and under needed to be attended by an adult. Mr. Morgan stated that they put that on the signs. Ms. Adams stated that they just needed a motion to approve the amended facility policies.

On MOTION by Mr. Morgan, seconded by Mr. Bichard, with all in favor, the Amended Amenity Policies, was approved.

Ms. Adams stated that they would finalize the policy document and that it did get posted on the website. She added that when they amend the amenity policies, it was also an opportunity to send an electronic mail message to residents and remind them that they do have policies and distribute that via electronic mail. Mr. Morgan asked when looking at the amenity fee schedule, how that enforced who collected those fees. Ms. Adams responded that from time-to-time they would have residents who were interested in hosting a private birthday party for their child. She noted the two pavilions at Holly Hill Road East that were appurtenant to the pool facilities, which were the facilities that were designated for private rental events. There was a question that came up earlier about pool attendance. She clarified that a patron of the District, a property owner, or a renter had the ability to bring up to four guests to the pool, but if there was a property owner that has more than four people in their household, they can all attend the pool at the same time and would not be considered guests. Mr. Morgan asked if the CDD handled that. Ms. Adams responded yes, they had an amenity access team, and most residents had that email from applying for their amenity access card and a lot of times it was that group that would get the email, and they loop in District management staff. She noted that if they do have a rental, they also loop in field operations and security in case there was any additional review needed. Mr. Morgan asked if people had the ability to rent. Ms. Adams responded yes and clarified that the rental was not available for the pool deck itself but was for the appurtenant covered pavilion.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Kobitter had nothing to report for the Board.

B. Engineer

Ms. Banfield had nothing to report for the Board.

**Ms. Banfield left the meeting.*

C. Field Manager's Report

Mr. Tindall presented the field management report starting with the completed items. He noted that the facilities had been well maintained by the vendors. They do have some wear and tear on the existing beds, which was normal. He stated that everything looked neat and clean. They have been trimming the trees this past month and catching up on some palm trimming and the crepe myrtles received their annual pruning. Mr. Morgan stated that it looked like their handicap chair was holding up. Mr. Tindall responded that it was holding up, the water powered one had done well. He added that it was maintenance free for the most part. He stated that they were currently in the middle of doing a little bit of clean up. He noted that there were some concerns about the fences on Citrus Pointe, so they were working on pressure washing the fences and getting those cleaned up. He noted that the landscaping vendor had switched managers, which was why he was missing a few proposals, but he would bring those to the next meeting for some of the other communities. Mr. Tindall stated that they had talked about the erosion repair at Citrus Landing, which was being done as of today. He further explained that it was at the entrance where the water was washing into the pond, and it was eroded around the trees and under the sidewalk.

Mr. Kewley asked if they had scheduled their sodding for the section that Mr. Bonin talked about last time. Ms. Adams stated that those were some improvements that Lennar was facilitating as part of the conveyance. She further explained that they did not need to bring anything to the Board for approval because it was being funded by the development group. She also noted that all the bids had been submitted. Mr. Morgan stated that because of the Sunshine Laws, it was just Mr. Tindall and Mr. Bonin talking. He further explained that Mr. Bonin was handling it and he had no idea what the status was. Ms. Adams stated that the proposals had been presented, they had been approved, and everything was in process. She added that Mr. Bonin looped in another colleague, Lennar, who was not serving on the Board.

i. Consideration of Proposal for Pool Furniture

Ms. Adams stated that this was a very large pool with a very large capacity, and they know that they were under inventory compared to the ideal furniture situation. She explained that the reason that they were presenting this today was to potentially get some furniture out before peak pool season. She stated that they were weeks out or even months out for the furniture, if the Board approves it being delivered. She noted that this would not provide what was ideal to the property, but this would be an improvement over what was there. She stated that they planned to address

this during the budgeting for Fiscal Year 2024. She also stated that this District had amenity reciprocity with North Boulevard. She further explained that North Boulevard contributed to the amenity expenses, but because they did not spend all the amenity expenditures that was transmitted last year from North Boulevard, they set up a designated reserve for amenity enhancements, which has \$2,964. The proposal was for \$7,389, so they recommended taking \$4,425 out of their general fund in their amenity expenses repair and maintenance. She stated that if they get to the end of the fiscal year and they haven't spent anything additional in amenity repair and maintenance, they could utilize that funding. They don't want to use too much of that funding moving into severe weather season and not knowing what repairs and maintenance might be needed. Mr. Morgan asked if it took 2 to 3 months to get pool furniture. Mr. Tindall responded that it took 6 to 8 weeks. Mr. Morgan asked if this was high-end stuff. Mr. Tindall responded that it was not the cheap plastic but was an inch and a quarter diameter pipe commercial grade. Mr. Morgan asked if the residents were allowed to bring their own chairs to the pool deck, if they were running low on the pool furniture. Ms. Adams responded that there was no restriction on bringing furniture and if people bring their own furniture, that has been allowed in the past. Mr. Morgan asked if Ms. Adams was comfortable with the \$7,389. Ms. Adams responded that she was, and they would use the \$2,900 in restricted and \$4,425 out of their general fund and they would still have funds for a rainy day.

On MOTION by Mr. Morgan, seconded by Mr. Bichard, with all in favor, the Proposal for Pool Furniture, was approved.

ii. Consideration of Landscape Refresh Proposal from Prince & Sons

Mr. Tindall reviewed the proposal from Prince & Sons for landscape refresh. For the general areas, the standard wall, and entrance mulch refresh at Citrus Pointe it would be \$1,560. He explained that the pricing went up a little bit with materials and labor, but it was well within reason. Additionally, the entrance signs beds themselves need TLC. He explained that they tried to do it last year, but the storms came through, so this is a reevaluation of that. He stated that the total for general at Citrus Pointe would be \$2,368 and they have plenty existing in their landscape replacement budget right now for that.

Mr. Tindall stated that at the amenity they had general mulch for \$2,340, which would cover the amenity area, the playground, and the dog park. He noted that the enhancements for the pool was lagging. After review, they looked at some of the plantings there and would like to switch

out the blue daze and the flax lilies with something that they think would hold up a little better and add a little bit more color, which would be the red fountain grass and the liriop. Mr. Morgan commented that the red fountain grass was good looking grass. Mr. Tindall stated that they were trying to find something that withstands the conditions there, which was the sandy soil and the traffic. He noted that they would also take the flax lilies and the blue daze out of the entrance by the pool doors and replace it with loropetalum and liriop. He stated that cost was \$9,820, which brings the total for the general at Citrus Pointe to \$2,368. Ms. Adams stated that there was \$22,000 in the adopted budget for field expenses landscape enhancement, and they have not spent any of that funding this fiscal year, so this was well within their budgeted amount. Mr. Morgan stated that from looking at the photos, it looked like it needed it. Mr. Tindall stated that for the amenity, \$12,160 was their total for those two items. Ms. Adams stated that the amenity landscape enhancement was funded separately from their field landscape enhancements, so they did have \$7,500 budgeted for this current fiscal year for the amenity landscape enhancement. She also stated that they had some general fund in that same line item that they could tap into. Mr. Morgan asked if they would be able to cover the \$12,160 with no problem. Ms. Adams responded yes and that there was \$7,500 in amenity landscape enhancement and then they also had contingency of \$7,500, of which they had spent zero. They also have amenity general repairs and maintenance. Ms. Adams suggested taking it out of amenity landscape replacement and contingency. Mr. Morgan asked if this would get them through the next year. Mr. Tindall responded yes. Ms. Adams stated that they had the proposals from Prince & Sons, which was who provided all the landscape enhancements mulch for the general field as well as the amenity enhancements. She gave the Board the option to take these proposals as a slate for consideration unless the Board wanted to take different action on different proposals. Mr. Morgan made a motion to do it as a slate.

On MOTION by Mr. Morgan, seconded by Mr. Bichard, with all in favor, the Amenity Enhancements from Prince & Sons for Landscape Improvements as Presented, was approved.

D. District Manager's Report

Ms. Adams stated that she would make pool security a priority and would follow up and provide further information to Board members at next month's meeting. She briefly updated Mr. Bichard on the public comments that were made during the public comment period, which was

about the pool security, the priority, and ensuring that the District was receiving all of the services that were contracted. She stated that the other item that she wanted to bring to the Board’s attention was that they did need to bring back for Board consideration the renewal of the Landscape Service Agreement. She further explained that they currently had a Landscape Service Agreement with Prince & Sons, and that agreement had an expiration date that has passed, so they needed to bring that back to the Board for consideration. She explained that because it would involve some legal work to prepare the agreement addendum, she just wanted to get direction from the Board. She added that staff was satisfied with the work from Prince & Sons, and they were asking them to hold their price. She stated that what they would like to do was to ask Prince & Sons to hold their price through the end of Fiscal Year 2024 because they were actively working on the budget season. She explained that rather than renew for a 12-month period, they were going to try to get that extended out, if it suited the Board. The Board agreed. Ms. Adams stated that they would bring back the agreement renewal for Board consideration.

i. Approval of Check Register

Ms. Adams presented the check register from January 1, 2023 through January 31, 2023 totaling \$792,904.36.

<p>On MOTION by Mr. Morgan, seconded by Mr. Bichard, with all in favor, the Check Register for \$792,904.36, was approved.</p>
--

ii. Balance Sheet & Income Statement

Ms. Adams reviewed the balance sheet & income statement. No action was required for this item.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Ms. Adams stated that this was an opportunity for any members of the public to make a statement to the Board. Mr. Joel DeGraaf (760 CITRUS ISLE DRIVE) noted that the path that

connected Citrus Isle to Citrus Pointe, the fence that divided their community from the path, was washed out horribly. Mr. Tindall stated that they didn't own the fence that the washout was occurring on. He further explained that there was one small section by the pond at Citrus Isle and they were hoping to fill that today. He discussed with the vendor about possibly using it to fill that area as well. He noted again that they did not own the fence and all they could do was fill it, patch it, and possibly work with them to see if they could get them to allow them to put in a drain to drain into that pond or they must reinforce it and build it up. Ms. Adams stated that it was being monitored.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Morgan, seconded by Mr. Bichard, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION IV

RESOLUTION 2023-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2023/2024 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Holly Hill Road East Community Development District ("**District**") prior to June 15, 2023, a proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2023, and ending September 30, 2024 ("**Fiscal Year 2023/2024**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2023/2024 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE:	August 8, 2023
HOUR:	10:00 a.m.
LOCATION:	Lake Alfred Public Library 245 N. Seminole Avenue Lake Alfred, Florida 33850

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Polk County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2 and to ensure that it remains on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or

any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 9th DAY OF MAY 2023.

ATTEST:

**HOLLY HILL ROAD EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____

Holly Hill Road East
Community Development District

Proposed Budget
FY2024



Table of Contents

1-2	<u>General Fund</u>
3-7	<u>General Fund Narrative</u>
8	<u>Series 2017 Debt Service Fund</u>
9	<u>Series 2017 Amortization</u>
10	<u>Series 2018 Debt Service Fund</u>
11-12	<u>Series 2018 Amortization</u>
13	<u>Series 2020 A3 Debt Service Fund</u>
14-15	<u>Series 2020 A3 Amortization</u>
16	<u>Series 2020 A4 Debt Service Fund</u>
17-18	<u>Series 2020 A4 Amortization</u>
19	<u>Capital Reserve Fund</u>

Holly Hill Road East
Community Development District
Proposed Budget
General Fund

	Adopted Budget FY 2023	Actual Thru 3/31/23	Projected Next 6 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Assessments - Tax Roll	\$ 565,628	\$ 555,218	\$ 10,410	\$ 565,628	\$ 565,628
Inta-Governmental Revenue	\$ 73,814	\$ 73,332	\$ -	\$ 73,332	\$ 83,727
Other Income	\$ -	\$ 90	\$ -	\$ 90	\$ -
Carry Forward Surplus	\$ -	\$ 144,114	\$ -	\$ 144,114	\$ 40,724
Total Revenues	\$ 639,442	\$ 772,754	\$ 10,410	\$ 783,164	\$ 690,079
Expenditures					
<i>Administrative:</i>					
Supervisor Fees	\$ 12,000	\$ 2,800	\$ 6,000	\$ 8,800	\$ 12,000
Engineering Fees	\$ 10,000	\$ 255	\$ 1,530	\$ 1,785	\$ 10,000
Legal Services	\$ 25,000	\$ 7,247	\$ 10,800	\$ 18,047	\$ 25,000
Arbitrage	\$ 1,800	\$ 900	\$ 900	\$ 1,800	\$ 1,800
Dissemination	\$ 6,700	\$ 3,250	\$ 3,450	\$ 6,700	\$ 7,200
Assessment Administration	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,300
Annual Audit	\$ 4,000	\$ -	\$ 4,000	\$ 4,000	\$ 4,100
Trustee Fees	\$ 14,870	\$ 15,785	\$ 54	\$ 15,839	\$ 15,839
Management Fees	\$ 37,853	\$ 18,927	\$ 18,926	\$ 37,853	\$ 40,124
Information Technology	\$ 1,800	\$ 900	\$ 900	\$ 1,800	\$ 1,800
Website Maintenance	\$ 1,200	\$ 600	\$ 600	\$ 1,200	\$ 1,200
Telephone	\$ 100	\$ -	\$ 50	\$ 50	\$ 100
Postage & Delivery	\$ 500	\$ 388	\$ 300	\$ 688	\$ 750
Copies	\$ 1,000	\$ 14	\$ 500	\$ 514	\$ 1,000
Office Supplies	\$ 200	\$ 4	\$ 30	\$ 34	\$ 200
Insurance	\$ 6,684	\$ 5,988	\$ -	\$ 5,988	\$ 6,886
Legal Advertising	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
Contingency	\$ 1,200	\$ 234	\$ 420	\$ 654	\$ 1,200
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ -	\$ 175	\$ 175
Total Administrative	\$ 132,581	\$ 62,466	\$ 50,960	\$ 113,426	\$ 137,174
<i>Operations & Maintenance</i>					
Field Expenditures					
Field Management	\$ 15,750	\$ 7,875	\$ 7,875	\$ 15,750	\$ 16,695
Electric	\$ 12,000	\$ 3,275	\$ 4,320	\$ 7,595	\$ 10,000
Streetlighting	\$ 36,960	\$ 16,668	\$ 21,000	\$ 37,668	\$ 46,200
Property Insurance	\$ 4,273	\$ 3,142	\$ -	\$ 3,142	\$ 4,714
Landscape Maintenance	\$ 130,000	\$ 61,697	\$ 61,697	\$ 123,393	\$ 138,000
Landscape Replacement & Enhancements	\$ 22,000	\$ -	\$ 11,000	\$ 11,000	\$ 22,000
Irrigation Repairs	\$ 6,500	\$ 2,955	\$ 3,250	\$ 6,205	\$ 7,500
Sidewalk Repairs & Maintenance	\$ 3,000	\$ -	\$ 1,500	\$ 1,500	\$ 3,000
General Repairs & Maintenance	\$ 17,500	\$ 4,556	\$ 8,750	\$ 13,306	\$ 17,500
Contingency	\$ 7,500	\$ 5,082	\$ 5,000	\$ 10,082	\$ 10,000
Subtotal Field Expenditures	\$ 255,483	\$ 105,250	\$ 124,392	\$ 229,642	\$ 275,609

Holly Hill Road East
Community Development District
Proposed Budget
General Fund

	Adopted Budget FY 2023	Actual Thru 3/31/23	Projected Next 6 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Amenity Expenditures					
Property Insurance	\$ 9,482	\$ 7,694	\$ -	\$ 7,694	\$ 11,540
Amenity Landscaping	\$ 21,000	\$ 9,294	\$ 9,294	\$ 18,588	\$ 21,000
Amenity Landscape Replacement	\$ 7,500	\$ -	\$ 3,750	\$ 3,750	\$ 13,000
Electric	\$ 18,480	\$ 9,299	\$ 10,800	\$ 20,099	\$ 23,760
Water	\$ 680	\$ 249	\$ 270	\$ 519	\$ 680
Internet	\$ 2,376	\$ 1,068	\$ 1,080	\$ 2,148	\$ 2,376
Janitorial Services	\$ 5,700	\$ 3,025	\$ 2,700	\$ 5,725	\$ 12,000
Pest Control	\$ 660	\$ 306	\$ 336	\$ 642	\$ 740
Amenity Access Management	\$ 5,000	\$ 2,500	\$ 2,500	\$ 5,000	\$ 6,000
Security Services	\$ 30,000	\$ 14,182	\$ 13,584	\$ 27,766	\$ 30,900
Amenity Repairs & Maintenance	\$ 15,000	\$ 6,149	\$ 3,000	\$ 9,149	\$ 19,800
Pool Maintenance	\$ 18,000	\$ 8,350	\$ 8,100	\$ 16,450	\$ 18,000
Playground Lease	\$ 51,600	\$ 25,677	\$ 25,674	\$ 51,351	\$ 51,600
Contingency	\$ 7,500	\$ 2,964	\$ 3,750	\$ 6,714	\$ 7,500
Subtotal Amenity Expenditures	\$ 192,978	\$ 90,757	\$ 84,838	\$ 175,595	\$ 218,896
Total Operations & Maintenance	\$ 448,461	\$ 196,007	\$ 209,230	\$ 405,236	\$ 494,505
Other Expenditures					
Transfer Out - Capital Reserve	\$ 58,400	\$ -	\$ 71,900	\$ 71,900	\$ 58,400
Total Other Expenditures	\$ 58,400	\$ -	\$ 71,900	\$ 71,900	\$ 58,400
Total Expenditures	\$ 639,442	\$ 258,473	\$ 332,090	\$ 590,562	\$ 690,079
Excess Revenues/(Expenditures)	\$ -	\$ 514,281	\$ (321,679)	\$ 192,602	\$ -

Product Type	Assessable Units	ERU/Unit	Total ERUs	Net Assessment	Net Per Unit	Gross Per Unit
Phase 1	204	1.00	204	\$183,739.16	\$900.68	\$968.48
Phase 2	100	1.00	100	\$90,068.22	\$900.68	\$968.48
Phase 3	182	1.00	182	\$163,924.15	\$900.68	\$968.48
Phase 4	142	1.00	142	\$127,896.87	\$900.68	\$968.48
	628		628	\$565,628.39		

Holly Hill Road East Community Development District General Fund Budget

Revenues:

Assessments

The District will levy a non-ad valorem assessment on all the assessable property within the District in order to pay for operating expenditures during the fiscal year.

Intra-Governmental Revenue

The District has entered into an Interlocal Agreement with North Boulevard CDD for the use of its amenities. North Boulevard CDD funds a portion of the Districts amenity expenses are part of the agreement set in place.

Expenditures:

General & Administrative:

Supervisor Fees

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings.

Engineering

The District's engineer, Dewberry Engineers, Inc., provides general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices and various projects as directed by the Board of Supervisors and the District Manager.

Legal Services

The District's legal counsel, Kilinski | Van Wyk, PLLC, provides general legal services to the District, e.g. attendance and preparation for meetings, preparation and review of agreements, resolutions, etc. as directed by the Board of Supervisors and the District Manager.

Arbitrage

The District is contracted with AMTEC, an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on its Series 2017, Series 2018, Series 2020A3 and Series 2020A4 bonds.

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues. This cost is based upon the Series 2017, Series 2018, Series 2020A3 and Series 2020A4 bonds. Governmental Management Services – Central Florida, LLC completes these reporting requirements.

Description	Monthly	Annual
Dissemination Agent	\$583	\$7,000
Amortization Schedules		\$200
Total		\$7,200

Holly Hill Road East Community Development District General Fund Budget

Assessment Administration

The District is contracted with Governmental Management Services – Central Florida, LLC to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District is currently contracted with McDirmit Davis for these services.

Trustee Fees

The District will incur trustee related costs with the issuance of its' issued bonds.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services-Central Florida, LLC. The services include but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reports, annual audits, etc.

Information Technology

Represents various cost of information technology for the District such as video conferencing, cloud storage and servers, positive pay implementation and programming for fraud protection, accounting software, tablets for meetings, Adobe, Microsoft Office, etc. Governmental Management Services – Central Florida, LLC provides these systems.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc. Governmental Management Services – Central Florida, LLC provides these services.

Telephone

Telephone and fax machine.

Postage & Delivery

The District incurs charges for mailing of Board materials, overnight deliveries, correspondence, etc.

Copies

Printing materials for board meetings, printing of computerized checks, stationary, envelopes, etc.

Office Supplies

Any supplies that may need to be purchased during the fiscal year, e.g., paper, minute books, file folders, labels, paper clips, etc.

Holly Hill Road East Community Development District General Fund Budget

Insurance

The District's general liability and public official's liability insurance coverage is provided by the Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Contingency

Bank charges and any other miscellaneous expenses incurred during the year.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Operations & Maintenance:

Field Expenditures

Field Management

The District is contracted with Governmental Management Services-Central Florida, LLC for onsite field management of contracts for the District such as landscape and lake maintenance. Services include onsite inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

Electric

Represents current and estimated electric charges of common areas throughout the District.

Streetlighting

Represents the cost to maintain street lights currently in place within the District Boundaries.

Property Insurance

The District's property insurance coverage is provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Landscape Maintenance

Represents the estimated maintenance of the landscaping within the common areas of the District. Services include mowing, edging, trimming, pruning, weeding, irrigation inspections, fertilization and pest control applications. The District has contracted with Prince & Sons, Inc. to provide these services.

Landscape Replacements & Enhancements

Represents the estimated cost of replacing landscaping within the common areas of the District.

Holly Hill Road East Community Development District General Fund Budget

Irrigation Repairs

Represents the cost of maintaining and repairing the irrigation system. This includes the sprinklers, and irrigation wells.

Sidewalk & Asphalt Maintenance

Represents the estimated costs of maintaining the sidewalks and asphalt throughout the District's Boundary.

General Repairs & Maintenance

Represents estimated costs for general repairs and maintenance of the District's common areas. These can include pressure washing, and repairs to fences, monuments, lighting and other assets.

Contingency

Represents funds allocated to expenses that the District could incur throughout the fiscal year that do not fit into any field category.

Amenity Expenditures

Property Insurance

The District's property insurance coverage is provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies. This cost pertains to coverage for the amenity facility.

Amenity Landscaping

Represents landscape maintenance services at the District's amenity facility. Services include mowing, edging, trimming, pruning, weeding, irrigation inspections, fertilization and pest control applications. The District has contracted with Prince & Sons, Inc. to provide these services.

Amenity Landscape Replacement

Represents the estimated cost of replacing landscaping surrounding the amenity facility.

Amenity - Electric

Represents estimated electric charges for the District's amenity facility.

Amenity - Water

Represents estimated water charges for the District's amenity facility.

Internet

Represents internet services in place at the amenity facility. This service is provided by Spectrum Business.

Holly Hill Road East Community Development District General Fund Budget

Janitorial Services

Represents the costs to provide janitorial services for the District's amenity facilities. These services are provided by Clean Star Services of Central Florida, LLC.

Pest Control

The District is contracted with Orkin for pest control treatments to its amenity facility.

Amenity Access Management

Represents the cost of managing and monitoring access to the District's amenity facilities. Governmental Management Services – Central Florida, LLC provides these systems.

Security Services

Represents the estimated cost of monthly security services for the District's amenity facilities as well as maintaining security systems in place. Services are provided by Securitas Security Services.

Amenity Repairs & Maintenance

Represents estimated costs for repairs and maintenance of the District's amenity facilities and equipment.

Pool Maintenance

Resort Pool Services has been contracted to provide regular cleaning and treatments of the District's pool.

Playground Lease

The District has entered into a leasing agreement with Navitas, Inc. for playgrounds installed in the community.

Contingency

Represents funds allocated to expenses that the District could incur throughout the fiscal year that do not fit into any amenity category.

Other Expenses:

Transfer Out – Capital Reserves

Funds collected and reserved for the replacement of and/or purchase of new capital improvements throughout the District.

Holly Hill Road East
Community Development District
Proposed Budget
Series 2017 Debt Service Fund

	Adopted Budget FY 2023	Actuals Thru 3/31/23	Projected Next 6 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Assessments	\$ 229,722	\$ 225,493	\$ 4,229	\$ 229,722	\$ 229,722
Interest	\$ -	\$ 3,710	\$ 1,237	\$ 4,946	\$ -
Carry Forward Surplus	\$ 123,032	\$ 125,074	\$ -	\$ 125,074	\$ 132,390
Total Revenues	\$ 352,754	\$ 354,277	\$ 5,466	\$ 359,743	\$ 362,112
Expenditures					
Interest - 11/1	\$ 78,676	\$ 78,676	\$ -	\$ 78,676	\$ 77,451
Principal - 5/1	\$ 70,000	\$ -	\$ 70,000	\$ 70,000	\$ 70,000
Interest - 5/1	\$ 78,676	\$ -	\$ 78,676	\$ 78,676	\$ 77,451
Total Expenditures	\$ 227,353	\$ 78,676	\$ 148,676	\$ 227,353	\$ 224,903
Excess Revenues/(Expenditures)	\$ 125,402	\$ 275,601	\$ (143,211)	\$ 132,390	\$ 137,210

Interest - 11/1/24 \$76,016

Product Type	ERU/Unit	Assessable Units	Total ERUs	Net Assessment	Net Per Unit	Gross Per Unit
Phase 1	1.00	204	204	\$229,722.46	\$1,126.09	\$1,210.85
		204	204	\$229,722.46		

Holly Hill Road East
Community Development District
Series 2017 Special Assessment Bonds
Amortization Schedule

Date	Balance	Prinicipal	Interest	Total
11/01/23	\$ 3,250,000.00	\$ -	\$ 77,451.25	\$ 226,127.50
05/01/24	\$ 3,250,000.00	\$ 70,000.00	\$ 77,451.25	
11/01/24	\$ 3,180,000.00	\$ -	\$ 76,016.25	\$ 223,467.50
05/01/25	\$ 3,180,000.00	\$ 75,000.00	\$ 76,016.25	
11/01/25	\$ 3,105,000.00	\$ -	\$ 74,478.75	\$ 225,495.00
05/01/26	\$ 3,105,000.00	\$ 80,000.00	\$ 74,478.75	
11/01/26	\$ 3,025,000.00	\$ -	\$ 72,838.75	\$ 227,317.50
05/01/27	\$ 3,025,000.00	\$ 80,000.00	\$ 72,838.75	
11/01/27	\$ 2,945,000.00	\$ -	\$ 71,198.75	\$ 224,037.50
05/01/28	\$ 2,945,000.00	\$ 85,000.00	\$ 71,198.75	
11/01/28	\$ 2,860,000.00	\$ -	\$ 69,456.25	\$ 225,655.00
05/01/29	\$ 2,860,000.00	\$ 90,000.00	\$ 69,456.25	
11/01/29	\$ 2,770,000.00	\$ -	\$ 67,375.00	\$ 226,831.25
05/01/30	\$ 2,770,000.00	\$ 95,000.00	\$ 67,375.00	
11/01/30	\$ 2,675,000.00	\$ -	\$ 65,178.13	\$ 227,553.13
05/01/31	\$ 2,675,000.00	\$ 95,000.00	\$ 65,178.13	
11/01/31	\$ 2,580,000.00	\$ -	\$ 62,981.25	\$ 223,159.38
05/01/32	\$ 2,580,000.00	\$ 100,000.00	\$ 62,981.25	
11/01/32	\$ 2,480,000.00	\$ -	\$ 60,668.75	\$ 223,650.00
05/01/33	\$ 2,480,000.00	\$ 105,000.00	\$ 60,668.75	
11/01/33	\$ 2,375,000.00	\$ -	\$ 58,240.63	\$ 223,909.38
05/01/34	\$ 2,375,000.00	\$ 110,000.00	\$ 58,240.63	
11/01/34	\$ 2,265,000.00	\$ -	\$ 55,696.88	\$ 223,937.50
05/01/35	\$ 2,265,000.00	\$ 115,000.00	\$ 55,696.88	
11/01/35	\$ 2,150,000.00	\$ -	\$ 53,037.50	\$ 223,734.38
05/01/36	\$ 2,150,000.00	\$ 120,000.00	\$ 53,037.50	
11/01/36	\$ 2,030,000.00	\$ -	\$ 50,262.50	\$ 223,300.00
05/01/37	\$ 2,030,000.00	\$ 125,000.00	\$ 50,262.50	
11/01/37	\$ 1,905,000.00	\$ -	\$ 47,371.88	\$ 222,634.38
05/01/38	\$ 1,905,000.00	\$ 135,000.00	\$ 47,371.88	
11/01/38	\$ 1,770,000.00	\$ -	\$ 44,250.00	\$ 226,621.88
05/01/39	\$ 1,770,000.00	\$ 140,000.00	\$ 44,250.00	
11/01/39	\$ 1,630,000.00	\$ -	\$ 40,750.00	\$ 225,000.00
05/01/40	\$ 1,630,000.00	\$ 145,000.00	\$ 40,750.00	
11/01/40	\$ 1,485,000.00	\$ -	\$ 37,125.00	\$ 222,875.00
05/01/41	\$ 1,485,000.00	\$ 155,000.00	\$ 37,125.00	
11/01/41	\$ 1,330,000.00	\$ -	\$ 33,250.00	\$ 225,375.00
05/01/42	\$ 1,330,000.00	\$ 160,000.00	\$ 33,250.00	
11/01/42	\$ 1,170,000.00	\$ -	\$ 29,250.00	\$ 222,500.00
05/01/43	\$ 1,170,000.00	\$ 170,000.00	\$ 29,250.00	
11/01/43	\$ 1,000,000.00	\$ -	\$ 25,000.00	\$ 224,250.00
05/01/44	\$ 1,000,000.00	\$ 180,000.00	\$ 25,000.00	
11/01/44	\$ 820,000.00	\$ -	\$ 20,500.00	\$ 225,500.00
05/01/45	\$ 820,000.00	\$ 190,000.00	\$ 20,500.00	
11/01/45	\$ 630,000.00	\$ -	\$ 15,750.00	\$ 226,250.00
05/01/46	\$ 630,000.00	\$ 200,000.00	\$ 15,750.00	
11/01/46	\$ 430,000.00	\$ -	\$ 10,750.00	\$ 226,500.00
05/01/47	\$ 430,000.00	\$ 210,000.00	\$ 10,750.00	
11/01/47	\$ 220,000.00	\$ -	\$ 5,500.00	\$ 226,250.00
05/01/48	\$ 220,000.00	\$ 220,000.00	\$ 5,500.00	\$ 225,500.00
		\$ 3,320,000.00	\$ 2,606,107.50	\$ 6,070,921.25

Holly Hill Road East
Community Development District
Proposed Budget
Series 2018 Debt Service Fund

	Adopted Budget FY 2023	Actuals Thru 3/31/23	Projected Next 6 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Assessments	\$ 123,313	\$ 121,657	\$ 2,282	\$ 123,938	\$ 123,938
Interest	\$ -	\$ 2,020	\$ 673	\$ 2,693	\$ -
Carry Forward Surplus	\$ 71,977	\$ 73,286	\$ -	\$ 73,286	\$ 71,380
Total Revenues	\$ 195,289	\$ 196,963	\$ 2,955	\$ 199,918	\$ 195,319
Expenditures					
Special Call - 11/1	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
Interest - 11/1	\$ 44,331	\$ 44,331	\$ -	\$ 44,331	\$ 43,463
Principal - 5/1	\$ 35,000	\$ -	\$ 35,000	\$ 35,000	\$ 35,000
Interest - 5/1	\$ 44,331	\$ -	\$ 44,206	\$ 44,206	\$ 43,463
Total Expenditures	\$ 123,663	\$ 49,331	\$ 79,206	\$ 128,538	\$ 121,925
Excess Revenues/(Expenditures)	\$ 71,627	\$ 147,631	\$ (76,251)	\$ 71,380	\$ 73,394

Interest - 11/1/24 \$42,719

Product Type	ERU/Unit	Assessable Units	Total ERUs	Net Assessment	Net Per Unit	Gross Per Unit
Phase 2	1.00	100	100	\$123,938.31	\$1,239.38	\$1,332.67
		100	100	\$123,938.31		

Holly Hill Road East
Community Development District
Series 2018 Special Assessment Bonds
Amortization Schedule

Date	Balance	Principal	Interest	Total
11/01/23	\$ 1,690,000.00	\$ -	\$ 43,462.50	\$ 122,668.75
05/01/24	\$ 1,690,000.00	\$ 35,000.00	\$ 43,462.50	
11/01/24	\$ 1,655,000.00	\$ -	\$ 42,718.75	\$ 121,181.25
05/01/25	\$ 1,655,000.00	\$ 35,000.00	\$ 42,718.75	
11/01/25	\$ 1,620,000.00	\$ -	\$ 41,843.75	\$ 119,562.50
05/01/26	\$ 1,620,000.00	\$ 40,000.00	\$ 41,843.75	
11/01/26	\$ 1,580,000.00	\$ -	\$ 40,843.75	\$ 122,687.50
05/01/27	\$ 1,580,000.00	\$ 40,000.00	\$ 40,843.75	
11/01/27	\$ 1,540,000.00	\$ -	\$ 39,843.75	\$ 120,687.50
05/01/28	\$ 1,540,000.00	\$ 40,000.00	\$ 39,843.75	
11/01/28	\$ 1,500,000.00	\$ -	\$ 38,843.75	\$ 118,687.50
05/01/29	\$ 1,500,000.00	\$ 45,000.00	\$ 38,843.75	
11/01/29	\$ 1,455,000.00	\$ -	\$ 37,718.75	\$ 121,562.50
05/01/30	\$ 1,455,000.00	\$ 45,000.00	\$ 37,718.75	
11/01/30	\$ 1,410,000.00	\$ -	\$ 36,593.75	\$ 119,312.50
05/01/31	\$ 1,410,000.00	\$ 50,000.00	\$ 36,593.75	
11/01/31	\$ 1,360,000.00	\$ -	\$ 35,343.75	\$ 121,937.50
05/01/32	\$ 1,360,000.00	\$ 50,000.00	\$ 35,343.75	
11/01/32	\$ 1,310,000.00	\$ -	\$ 34,093.75	\$ 119,437.50
05/01/33	\$ 1,310,000.00	\$ 55,000.00	\$ 34,093.75	
11/01/33	\$ 1,255,000.00	\$ -	\$ 32,718.75	\$ 121,812.50
05/01/34	\$ 1,255,000.00	\$ 55,000.00	\$ 32,718.75	
11/01/34	\$ 1,200,000.00	\$ -	\$ 31,343.75	\$ 119,062.50
05/01/35	\$ 1,200,000.00	\$ 60,000.00	\$ 31,343.75	
11/01/35	\$ 1,140,000.00	\$ -	\$ 29,843.75	\$ 121,187.50
05/01/36	\$ 1,140,000.00	\$ 65,000.00	\$ 29,843.75	
11/01/36	\$ 1,075,000.00	\$ -	\$ 28,218.75	\$ 123,062.50
05/01/37	\$ 1,075,000.00	\$ 65,000.00	\$ 28,218.75	
11/01/37	\$ 1,010,000.00	\$ -	\$ 26,512.50	\$ 119,731.25
05/01/38	\$ 1,010,000.00	\$ 70,000.00	\$ 26,512.50	
11/01/38	\$ 940,000.00	\$ -	\$ 24,675.00	\$ 121,187.50
05/01/39	\$ 940,000.00	\$ 75,000.00	\$ 24,675.00	
11/01/39	\$ 865,000.00	\$ -	\$ 22,706.25	\$ 122,381.25
05/01/40	\$ 865,000.00	\$ 80,000.00	\$ 22,706.25	
11/01/40	\$ 785,000.00	\$ -	\$ 20,606.25	\$ 123,312.50
05/01/41	\$ 785,000.00	\$ 80,000.00	\$ 20,606.25	
11/01/41	\$ 705,000.00	\$ -	\$ 18,506.25	\$ 119,112.50
05/01/42	\$ 705,000.00	\$ 85,000.00	\$ 18,506.25	
11/01/42	\$ 620,000.00	\$ -	\$ 16,275.00	\$ 119,781.25
05/01/43	\$ 620,000.00	\$ 90,000.00	\$ 16,275.00	

**Holly Hill Road East
Community Development District
Series 2018 Special Assessment Bonds
Amortization Schedule**

Date	Balance	Prinicipal	Interest	Total
11/01/43	\$ 530,000.00	\$ -	\$ 13,912.50	\$ 120,187.50
05/01/44	\$ 530,000.00	\$ 95,000.00	\$ 13,912.50	
11/01/44	\$ 435,000.00	\$ -	\$ 11,418.75	\$ 120,331.25
05/01/45	\$ 435,000.00	\$ 100,000.00	\$ 11,418.75	
11/01/45	\$ 335,000.00	\$ -	\$ 8,793.75	\$ 120,212.50
05/01/46	\$ 335,000.00	\$ 105,000.00	\$ 8,793.75	
11/01/46	\$ 230,000.00	\$ -	\$ 6,037.50	\$ 119,831.25
05/01/47	\$ 230,000.00	\$ 110,000.00	\$ 6,037.50	
11/01/47	\$ 120,000.00	\$ -	\$ 3,150.00	\$ 119,187.50
05/01/48	\$ 120,000.00	\$ 120,000.00	\$ 3,150.00	\$ 123,150.00
		\$ 1,725,000.00	\$ 1,416,256.25	\$ 3,141,256.25

Holly Hill Road East
Community Development District
Proposed Budget
Series 2020 A3 Debt Service Fund

	Adopted Budget FY 2023	Actuals Thru 3/31/23	Projected Next 6 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Assessments	\$ 238,365	\$ 233,977	\$ 4,388	\$ 238,365	\$ 238,365
Interest	\$ -	\$ 3,449	\$ 1,150	\$ 4,598	\$ -
Carry Forward Surplus	\$ 151,897	\$ 152,160	\$ -	\$ 152,160	\$ 161,324
Total Revenues	\$ 390,263	\$ 389,586	\$ 5,538	\$ 395,124	\$ 399,689
Expenditures					
Interest - 11/1	\$ 87,500	\$ 87,500	\$ -	\$ 87,500	\$ 86,300
Principal - 11/1	\$ 60,000	\$ 60,000	\$ -	\$ 60,000	\$ 65,000
Interest - 5/1	\$ 86,300	\$ -	\$ 86,300	\$ 86,300	\$ 85,000
Total Expenditures	\$ 233,800	\$ 147,500	\$ 86,300	\$ 233,800	\$ 236,300
Excess Revenues/(Expenditures)	\$ 156,463	\$ 242,086	\$ (80,762)	\$ 161,324	\$ 163,389

Interest - 11/1/24	\$85,000
Principal - 11/1/24	\$65,000
Total	\$150,000

Product Type	ERU/Unit	Assessable Units	Total ERUs	Net Assessment	Net Per Unit	Gross Per Unit
Phase 3	1.00	182	182	\$238,365.47	\$1,309.70	\$1,408.28
		182	182	\$238,365.47		

Holly Hill Road East
Community Development District
Series 2020 Special Assessment Bonds Area 3
Amortization Schedule

Date	Balance	Prinicipal	Interest	Total
11/01/23	\$ 3,540,000.00	\$ 65,000.00	\$ 86,300.00	\$ 237,600.00
05/01/24	\$ 3,475,000.00	\$ -	\$ 85,000.00	
11/01/24	\$ 3,475,000.00	\$ 65,000.00	\$ 85,000.00	\$ 235,000.00
05/01/25	\$ 3,410,000.00	\$ -	\$ 83,700.00	
11/01/25	\$ 3,340,000.00	\$ 70,000.00	\$ 83,700.00	\$ 237,400.00
05/01/26	\$ 3,340,000.00	\$ -	\$ 82,300.00	
11/01/26	\$ 3,340,000.00	\$ 70,000.00	\$ 82,300.00	\$ 234,600.00
05/01/27	\$ 3,270,000.00	\$ -	\$ 80,725.00	
11/01/27	\$ 3,270,000.00	\$ 75,000.00	\$ 80,725.00	\$ 236,450.00
05/01/28	\$ 3,195,000.00	\$ -	\$ 79,037.50	
11/01/28	\$ 3,195,000.00	\$ 80,000.00	\$ 79,037.50	\$ 238,075.00
05/01/29	\$ 3,115,000.00	\$ -	\$ 77,237.50	
11/01/29	\$ 3,115,000.00	\$ 80,000.00	\$ 77,237.50	\$ 234,475.00
05/01/30	\$ 3,035,000.00	\$ -	\$ 75,437.50	
11/01/30	\$ 3,035,000.00	\$ 85,000.00	\$ 75,437.50	\$ 235,875.00
05/01/31	\$ 2,950,000.00	\$ -	\$ 73,525.00	
11/01/31	\$ 2,860,000.00	\$ 90,000.00	\$ 71,500.00	\$ 235,025.00
05/01/32	\$ 2,860,000.00	\$ -	\$ 71,500.00	
11/01/32	\$ 2,860,000.00	\$ 95,000.00	\$ 71,500.00	\$ 238,000.00
05/01/33	\$ 2,765,000.00	\$ -	\$ 69,125.00	
11/01/33	\$ 2,765,000.00	\$ 100,000.00	\$ 69,125.00	\$ 238,250.00
05/01/34	\$ 2,665,000.00	\$ -	\$ 66,625.00	
11/01/34	\$ 2,665,000.00	\$ 105,000.00	\$ 66,625.00	\$ 238,250.00
05/01/35	\$ 2,560,000.00	\$ -	\$ 64,000.00	
11/01/35	\$ 2,560,000.00	\$ 110,000.00	\$ 64,000.00	\$ 238,000.00
05/01/36	\$ 2,450,000.00	\$ -	\$ 61,250.00	
11/01/36	\$ 2,450,000.00	\$ 115,000.00	\$ 61,250.00	\$ 237,500.00
05/01/37	\$ 2,335,000.00	\$ -	\$ 58,375.00	
11/01/37	\$ 2,335,000.00	\$ 120,000.00	\$ 58,375.00	\$ 236,750.00
05/01/38	\$ 2,215,000.00	\$ -	\$ 55,375.00	
11/01/38	\$ 2,215,000.00	\$ 125,000.00	\$ 55,375.00	\$ 235,750.00
05/01/39	\$ 2,090,000.00	\$ -	\$ 52,250.00	
11/01/39	\$ 2,090,000.00	\$ 130,000.00	\$ 52,250.00	\$ 234,500.00
05/01/40	\$ 1,960,000.00	\$ -	\$ 49,000.00	
11/01/40	\$ 1,960,000.00	\$ 140,000.00	\$ 49,000.00	\$ 238,000.00
05/01/41	\$ 1,820,000.00	\$ -	\$ 45,500.00	
11/01/41	\$ 1,820,000.00	\$ 145,000.00	\$ 45,500.00	\$ 236,000.00
05/01/42	\$ 1,675,000.00	\$ -	\$ 41,875.00	
11/01/42	\$ 1,675,000.00	\$ 150,000.00	\$ 41,875.00	\$ 233,750.00
05/01/43	\$ 1,525,000.00	\$ -	\$ 38,125.00	
11/01/43	\$ 1,525,000.00	\$ 160,000.00	\$ 38,125.00	\$ 236,250.00
05/01/44	\$ 1,365,000.00	\$ -	\$ 34,125.00	
11/01/44	\$ 1,365,000.00	\$ 165,000.00	\$ 34,125.00	\$ 233,250.00
05/01/45	\$ 1,200,000.00	\$ -	\$ 30,000.00	
11/01/45	\$ 1,200,000.00	\$ 175,000.00	\$ 30,000.00	\$ 235,000.00
05/01/46	\$ 1,025,000.00	\$ -	\$ 25,625.00	
11/01/46	\$ 1,025,000.00	\$ 185,000.00	\$ 25,625.00	\$ 236,250.00

Holly Hill Road East
Community Development District
Series 2020 Special Assessment Bonds Area 3
Amortization Schedule

Date	Balance	Prinicpal	Interest	Total
05/01/47	\$ 840,000.00	\$ -	\$ 21,000.00	
11/01/47	\$ 840,000.00	\$ 195,000.00	\$ 21,000.00	\$ 237,000.00
05/01/48	\$ 645,000.00	\$ -	\$ 16,125.00	
11/01/48	\$ 645,000.00	\$ 205,000.00	\$ 16,125.00	\$ 237,250.00
05/01/49	\$ 440,000.00	\$ -	\$ 11,000.00	
11/01/49	\$ 440,000.00	\$ 215,000.00	\$ 11,000.00	\$ 237,000.00
05/01/50	\$ 225,000.00	\$ -	\$ 5,625.00	
11/01/50	\$ 225,000.00	\$ 225,000.00	\$ 5,625.00	\$ 236,250.00
		\$ 3,600,000.00	\$ 3,165,000.00	\$ 6,852,500.00

Holly Hill Road East
Community Development District
Proposed Budget
Series 2020 A4 Debt Service Fund

	Adopted Budget FY 2023	Actuals Thru 3/31/23	Projected Next 6 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Assessments	\$ 191,400	\$ 187,876	\$ 3,524	\$ 191,400	\$ 191,400
Interest	\$ -	\$ 2,555	\$ 852	\$ 3,407	\$ -
Carry Forward Surplus	\$ 67,412	\$ 69,007	\$ -	\$ 69,007	\$ 72,514
Total Revenues	\$ 258,812	\$ 259,438	\$ 4,375	\$ 263,814	\$ 263,914
Expenditures					
Interest - 11/1	\$ 63,150	\$ 63,150	\$ -	\$ 63,150	\$ 62,175
Principal - 5/1	\$ 65,000	\$ -	\$ 65,000	\$ 65,000	\$ 65,000
Interest - 5/1	\$ 63,150	\$ -	\$ 63,150	\$ 63,150	\$ 62,175
Total Expenditures	\$ 191,300	\$ 63,150	\$ 128,150	\$ 191,300	\$ 189,350
Excess Revenues/(Expenditures)	\$ 67,512	\$ 196,288	\$ (123,775)	\$ 72,514	\$ 74,564

Interest - 11/1/24 \$61,200

Product Type	ERU/Unit	Assessable Units	Total ERUs	Net Assessment	Net Per Unit	Gross Per Unit
Phase 3	1.00	142	142	\$191,399.84	\$1,347.89	\$1,449.34
		142	142	\$191,399.84		

Holly Hill Road East
Community Development District
Series 2020 Special Assessment Bonds Area 4
Amortization Schedule

Date	Balance	Principal	Interest	Total
11/01/23	\$ 3,200,000.00	\$ -	\$ 62,175.00	\$ 190,325.00
05/01/24	\$ 3,200,000.00	\$ 65,000.00	\$ 62,175.00	
11/01/24	\$ 3,135,000.00	\$ -	\$ 61,200.00	\$ 188,375.00
05/01/25	\$ 3,135,000.00	\$ 70,000.00	\$ 61,200.00	
11/01/25	\$ 3,065,000.00	\$ -	\$ 60,150.00	\$ 191,350.00
05/01/26	\$ 3,065,000.00	\$ 70,000.00	\$ 60,150.00	
11/01/26	\$ 2,995,000.00	\$ -	\$ 58,925.00	\$ 189,075.00
05/01/27	\$ 2,995,000.00	\$ 70,000.00	\$ 58,925.00	
11/01/27	\$ 2,925,000.00	\$ -	\$ 57,700.00	\$ 186,625.00
05/01/28	\$ 2,925,000.00	\$ 75,000.00	\$ 57,700.00	
11/01/28	\$ 2,850,000.00	\$ -	\$ 56,387.50	\$ 189,087.50
05/01/29	\$ 2,850,000.00	\$ 80,000.00	\$ 56,387.50	
11/01/29	\$ 2,770,000.00	\$ -	\$ 54,987.50	\$ 191,375.00
05/01/30	\$ 2,770,000.00	\$ 80,000.00	\$ 54,987.50	
11/01/30	\$ 2,690,000.00	\$ -	\$ 53,587.50	\$ 188,575.00
05/01/31	\$ 2,690,000.00	\$ 85,000.00	\$ 53,587.50	
11/01/31	\$ 2,605,000.00	\$ -	\$ 52,100.00	\$ 190,687.50
05/01/32	\$ 2,605,000.00	\$ 85,000.00	\$ 52,100.00	
11/01/32	\$ 2,520,000.00	\$ -	\$ 50,400.00	\$ 187,500.00
05/01/33	\$ 2,520,000.00	\$ 90,000.00	\$ 50,400.00	
11/01/33	\$ 2,430,000.00	\$ -	\$ 48,600.00	\$ 189,000.00
05/01/34	\$ 2,430,000.00	\$ 95,000.00	\$ 48,600.00	
11/01/34	\$ 2,335,000.00	\$ -	\$ 46,700.00	\$ 190,300.00
05/01/35	\$ 2,335,000.00	\$ 100,000.00	\$ 46,700.00	
11/01/35	\$ 2,235,000.00	\$ -	\$ 44,700.00	\$ 191,400.00
05/01/36	\$ 2,235,000.00	\$ 100,000.00	\$ 44,700.00	
11/01/36	\$ 2,135,000.00	\$ -	\$ 42,700.00	\$ 187,400.00
05/01/37	\$ 2,135,000.00	\$ 105,000.00	\$ 42,700.00	
11/01/37	\$ 2,030,000.00	\$ -	\$ 40,600.00	\$ 188,300.00
05/01/38	\$ 2,030,000.00	\$ 110,000.00	\$ 40,600.00	
11/01/38	\$ 1,920,000.00	\$ -	\$ 38,400.00	\$ 189,000.00
05/01/39	\$ 1,920,000.00	\$ 115,000.00	\$ 38,400.00	
11/01/39	\$ 1,805,000.00	\$ -	\$ 36,100.00	\$ 189,500.00
05/01/40	\$ 1,805,000.00	\$ 120,000.00	\$ 36,100.00	
11/01/40	\$ 1,685,000.00	\$ -	\$ 33,700.00	\$ 189,800.00
05/01/41	\$ 1,685,000.00	\$ 125,000.00	\$ 33,700.00	
11/01/41	\$ 1,560,000.00	\$ -	\$ 31,200.00	\$ 189,900.00
05/01/42	\$ 1,560,000.00	\$ 130,000.00	\$ 31,200.00	
11/01/42	\$ 1,430,000.00	\$ -	\$ 28,600.00	\$ 189,800.00
05/01/43	\$ 1,430,000.00	\$ 135,000.00	\$ 28,600.00	
11/01/43	\$ 1,295,000.00	\$ -	\$ 25,900.00	\$ 189,500.00
05/01/44	\$ 1,295,000.00	\$ 140,000.00	\$ 25,900.00	
11/01/44	\$ 1,155,000.00	\$ -	\$ 23,100.00	\$ 189,000.00
05/01/45	\$ 1,155,000.00	\$ 145,000.00	\$ 23,100.00	
11/01/45	\$ 1,010,000.00	\$ -	\$ 20,200.00	\$ 188,300.00
05/01/46	\$ 1,010,000.00	\$ 150,000.00	\$ 20,200.00	
11/01/46	\$ 860,000.00	\$ -	\$ 17,200.00	\$ 187,400.00
05/01/47	\$ 860,000.00	\$ 160,000.00	\$ 17,200.00	
11/01/47	\$ 700,000.00	\$ -	\$ 14,000.00	\$ 191,200.00

Holly Hill Road East
Community Development District
Series 2020 Special Assessment Bonds Area 4
Amortization Schedule

Date	Balance	Principal	Interest	Total
05/01/48	\$ 700,000.00	\$ 165,000.00	\$ 14,000.00	
11/01/48	\$ 535,000.00	\$ -	\$ 10,700.00	\$ 189,700.00
05/01/49	\$ 535,000.00	\$ 170,000.00	\$ 10,700.00	
11/01/49	\$ 365,000.00	\$ -	\$ 7,300.00	\$ 188,000.00
05/01/50	\$ 365,000.00	\$ 180,000.00	\$ 7,300.00	
11/01/50	\$ 185,000.00	\$ -	\$ 3,700.00	\$ 191,000.00
05/01/51	\$ 185,000.00	\$ 185,000.00	\$ 3,700.00	\$ 188,700.00
		\$ 3,265,000.00	\$ 2,288,325.00	\$ 5,677,375.00

Holly Hill Road East
Community Development District
Proposed Budget
Capital Reserve Fund

	Adopted Budget FY 2023	Actuals Thru 3/31/23	Projected Next 6 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Carry Forward Surplus	\$ -	\$ -	\$ -	\$ -	\$ 71,900
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 71,900
Expenditures					
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Sources/(Uses)					
Transfer In/(Out)	\$ 58,400	\$ -	\$ 71,900	\$ 71,900	\$ 58,400
Total Other Financing Sources/(Uses)	\$ 58,400	\$ -	\$ 71,900	\$ 71,900	\$ 58,400
Excess Revenues/(Expenditures)	\$ 58,400	\$ -	\$ 71,900	\$ 71,900	\$ 130,300

SECTION V

**AMENDMENT TO THE AGREEMENT BY AND BETWEEN THE HOLLY HILL
ROAD EAST COMMUNITY DEVELOPMENT DISTRICT AND PRINCE AND SONS,
INC. FOR LANDSCAPE MAINTENANCE SERVICES**

THIS AMENDMENT (“Amendment”) is made and entered into as of this ___ day of March 2023, by and between:

HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT, a special-purpose unit of local government established and existing pursuant to Chapter 190, *Florida Statutes*, with a mailing address of c/o Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801 (the “District”), and

PRINCE AND SONS INC., a Florida corporation, with a mailing address of 200 South F Street, Haines City, Florida 33844 (“Contractor” and together with the District, the “Parties”).

RECITALS

WHEREAS, the District and Contractor previously entered into that certain *Lawn Maintenance Service Contract Agreement*, dated July 1, 2021 (the “Agreement”), incorporated herein by this reference; and

WHEREAS, the Agreement expired on June 30, 2022, and the District and Contractor now desire to extend the term of the Agreement, and to provide for additional provisions regarding requirements under Florida law; and

WHEREAS, the District and Contractor each represent that it has the authority to execute this Amendment and to perform its obligations and duties hereunder, and each has satisfied all conditions precedent to the execution of this Amendment so that this Amendment constitutes a legal and binding obligation of each party hereto.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the Parties, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

SECTION 1. INCORPORATION OF RECITALS. The recitals stated above are true and correct and by this reference are incorporated herein and form a material part of this Amendment.

SECTION 2. RENEWAL OF AGREEMENT. The Agreement is hereby renewed through September 30, 2024, with the same provisions as the initial term of the Agreement, unless terminated by either party in accordance with the termination provisions of the Agreement.

SECTION 3. COMPLIANCE WITH PUBLIC RECORDS LAW. The Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and accordingly, Contractor agrees to comply with all

applicable provisions of Florida law in handling such records, including, but not limited to, Section 119.0701, Florida Statutes. Contractor acknowledges that the designated public records custodian for the District is **Tricia Adams** (“**Public Records Custodian**”). Among other requirements and to the extent applicable by law, Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor’s possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Contractor, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE PUBLIC RECORDS CUSTODIAN AT 407-841-5524, TADAMS@GMSCF.COM, OR 219 E. LIVINGSTON STREET, ORLANDO, FL 32801.

SECTION 4. E-VERIFY. The Contractor shall comply with and perform all applicable provisions of Section 448.095, Florida Statutes. Accordingly, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security’s E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, Florida Statutes. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), Florida Statutes, within the year immediately preceding the date of this Agreement.

SECTION 5. AFFIRMATION OF THE AGREEMENT. The Agreement is hereby affirmed and continues to constitute a valid and binding agreement between the Parties. Except as described in Section 2 of this Amendment, nothing herein shall modify the rights and obligations of the Parties under the Agreement. All of the remaining provisions, including, but not limited to, the engagement of services, fees, costs, indemnification, and sovereign immunity provisions, remain in full effect and fully enforceable.

SECTION 6. AUTHORIZATION. The execution of this Amendment has been duly authorized by the appropriate body or official of the District and the Contractor, both the District

and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this Amendment.

SECTION 7. EXECUTION IN COUNTERPARTS. This Amendment may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

SECTION 8 EFFECTIVE DATE. This Amendment shall have an effective date as of the day and year first written above.

IN WITNESS WHEREOF, the Parties execute this Amendment the day and year first written above.

**HOLLY HILL ROAD EAST COMMUNITY
DEVELOPMENT DISTRICT**

Adam Morgan

Chairperson, Board of Supervisors

PRINCE AND SONS INC., a Florida
corporation

Lucas Martin

By: Lucas Martin

Its: VP

SECTION VI



Sent Via Email: tadams@gmscfl.com

May 3, 2023

Ms. Tricia Adams
 District Manager
 Holly Hill Road East Community Development District
 c/o Governmental Management Services
 219 East Livingston Street
 Orlando, Florida 32801

**Subject: Work Authorization Number 2023-1
 Holly Hill Road East Community Development District
 Annual Engineer’s Report 2023**

Dear Chairman, Board of Supervisors:

Dewberry Engineers Inc. (Engineer) is pleased to submit this Work Authorization to provide professional consulting engineering services for the Holly Hill Road East Community Development District (CDD). We will provide these services pursuant to our current agreement (“District Engineering Agreement”) as follows:

I. Scope of Work

We will provide the Annual Engineer’s Report for the CDD as required by the Trust Indenture for this fiscal year. The report will address the requirements as detailed in Section 9.21 of the Trust.

II. Fees

The CDD will compensate the Engineer pursuant to the hourly rate schedule contained in the District Engineering Agreement. We estimate a budget in the amount of \$2,000, plus other direct costs. The CDD will reimburse the Engineer all direct costs, which include items such as printing, drawings, travel, deliveries, et cetera, pursuant to the Engineering Agreement.

Thank you for considering Dewberry. We look forward to helping you create a quality project.

Sincerely,

APPROVED AND ACCEPTED



Rey Malavé, P.E.
 Dewberry Engineers Inc.
 Associate Vice President

By: _____
 Authorized Representative of
 Holly Hill Road East
 Community Development District

May 3, 2023
 Date

 Date

SECTION VII

SECTION C

Holly Hill Road East CDD

Field Management Report



May 09, 2023

Marshall Tindall

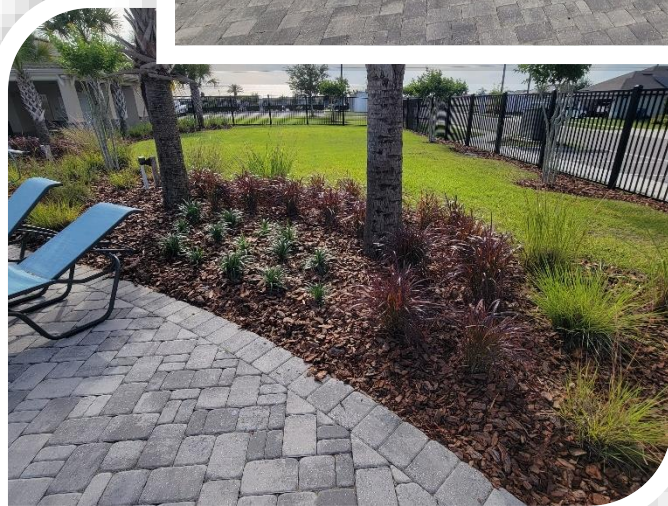
Field Services Manager

GMS

Complete

Amenity Review

- Facilities have been well maintained by vendors.
- Pool, dog park, and playgrounds are clean and well maintained.
- Amenity Landscape enhancements were completed.



Complete

Landscape Review

- ✚ Landscaping work has been satisfactory.
- ✚ Grass mowing has been consistent, and planters have been kept neat and clean.
- ✚ Approved mulch and landscape replacements were completed.



Completed

General Items

- ✚ Approved playground rules signs were installed.
- ✚ Some loose coping was identified and resecured at the pool.
- ✚ Trash cleanup was done in Citrus Isles.
- ✚ Some fences were repaired that blew down due to recent storms.



In Progress

Additional Furniture

- Approved additional furniture is expected to arrive at the end of the month.
- Preparing Proposal for review for Dog Stations as requested in Citrus Reserve.
- Working with landscaper for entrance touch up and mulch proposals for the other areas of the district.



Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-346-2453, or by email at mtindall@gmscfl.com. Thank you.

Respectfully,

Marshall Tindall

SECTION 1

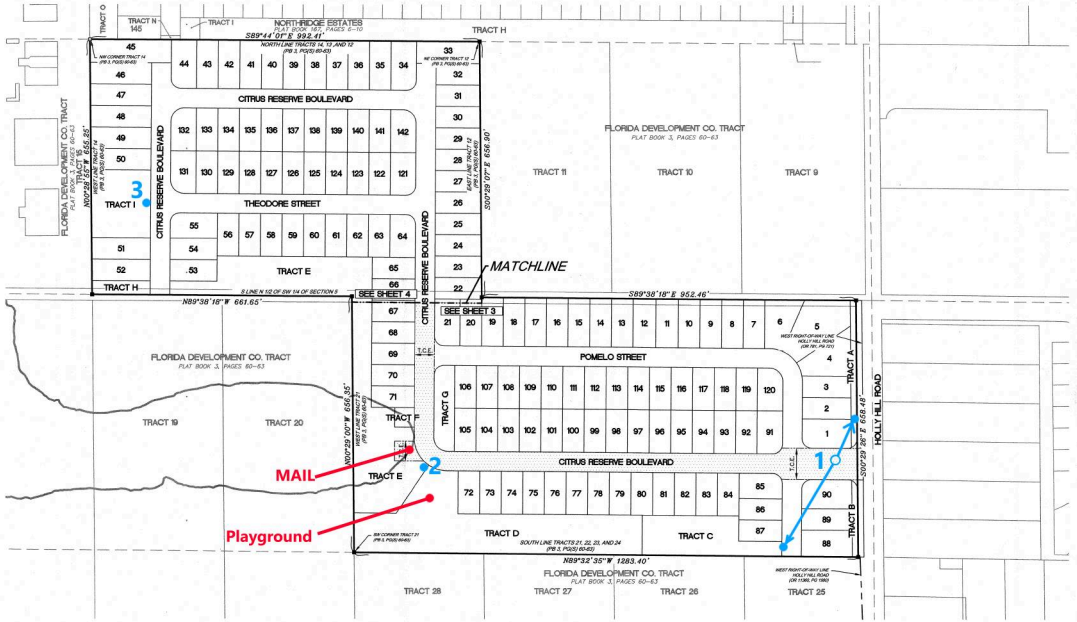
*This item will be provided under
separate cover*

SECTION 2

*This item will be provided under
separate cover*

SECTION A

SEE SHEETS 3 AND 4 FOR LOT, TRACT, CENTERLINE AND EASEMENT DETAILS
OVERALL BOUNDARY AND KEY MAP
 (SCALE 1"=100')



PAZC.
 BE
 AD EAST
 ND
 TENTIAL
 ED BY
 OPMENT
 RANKE,
 SAMMY
 ES TRACT
 RNS BY
 CE AREAS
 HILL

ING:
 SHOULD CONTACT POLK
 GOOD ELEVATIONS AND
 IF THIS PROPERTY, EVEN
 TRACT ANY
 AND, SANITARY SEWER
 OCCURED IN CERTAIN RAIN

SECTION D

SECTION 1

Holly Hill Road East Community Development District

Summary of Check Register

March 1, 2023 through March 31, 2023

Fund	Date	Check No.'s	Amount
General Fund	3/6/23	413-415	\$ 4,396.50
	3/15/23	416-419	\$ 24,393.15
	3/16/23	420	\$ 4,530.53
	3/21/23	421-422	\$ 2,645.77
	3/31/23	423-427	\$ 1,055.00
Total Amount			\$ 37,020.95

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/06/23	00041	2/27/23 9229	202302 330-53800-48600	CLEANING SERVICES FEB 23	*	450.00	
							CLEAN STAR SERVICES OF CENTRAL FL 450.00 000413
3/06/23	00058	2/19/23 5711	202301 310-51300-31500	GENERAL COUNSEL/MTHLY FEB	*	2,596.50	
							KILINSKI / VAN WYK, PLLC 2,596.50 000414
3/06/23	00050	3/01/23 18622	202303 330-53800-48100	POOL MAINTENANCE MAR 23	*	1,350.00	
							RESORT POOL SERVICES 1,350.00 000415
3/15/23	00001	1/30/23 148	202301 320-53800-49000	HURRICANE FENCE REPAIR	*	3,782.25	
		1/30/23 149	202301 330-53800-48800	GENERAL MAINT/PRESS WASH	*	746.00	
		3/01/23 146	202303 310-51300-34000	MANAGEMENT FEES - MAR 23	*	3,154.42	
		3/01/23 146	202303 310-51300-35200	WEBSITE ADMIN - MAR 23	*	100.00	
		3/01/23 146	202303 310-51300-35100	INFORMATION TECH - MAR 23	*	150.00	
		3/01/23 146	202303 310-51300-31300	DISSEMINATION SVCS-MAR 23	*	541.67	
		3/01/23 146	202303 330-57200-12000	AMENITY ACCESS - MAR 23	*	416.67	
		3/01/23 146	202303 310-51300-51000	OFFICE SUPPLIES	*	.87	
		3/01/23 146	202303 310-51300-42000	POSTAGE	*	26.85	
		3/01/23 146	202303 310-51300-42500	COPIES	*	10.50	
		3/01/23 147	202303 320-53800-12000	FIELD MANAGEMENT - MAR 23	*	1,312.50	
							GOVERNMENTAL MANAGEMENT SERVICES-CF 10,241.73 000416
3/15/23	00021	3/02/23 24075322	202303 330-53800-48000	PEST CONTROL MAR 23	*	55.99	
							ORKIN 55.99 000417
3/15/23	00025	3/01/23 8190	202303 330-53800-48200	LANDSCAPE MAINT - MAR 23	*	11,831.75	
							PRINCE & SONS INC. 11,831.75 000418
3/15/23	00068	2/28/23 11190757	202302 330-53800-12200	SECURITY - FEB 23	*	2,263.68	
							SECURITAS SECURITY SERVICES USA 2,263.68 000419

HHRD HOLLY HILL CDD KCOSTA

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/16/23	00029	3/16/23	03162023	202303	300	20700	10000		ASSESS TRANSFER - S2017	*	1,328.48		
3/16/23		3/16/23	03162023	202303	300	20700	10000		ASSESS TRANSFER - S2018	*	716.73		
3/16/23		3/16/23	03162023	202303	300	20700	10000		ASSESS TRANSFER - S2020A3	*	1,378.46		
3/16/23		3/16/23	03162023	202303	300	20700	10000		ASSESS TRANSFER - S2020A4	*	1,106.86		
HOLLY HILL ROAD EAST C/O USBANK												4,530.53	000420
3/21/23	00058	3/15/23	6183	202302	310	51300	31500		GEN.COUNSEL/MTHLY MEETING	*	2,566.25		
KILINSKI / VAN WYK, PLLC												2,566.25	000421
3/21/23	00025	3/06/23	8263	202303	320	53800	47300		REPLACE BROKEN NOZZLES	*	79.52		
PRINCE & SONS INC.												79.52	000422
3/31/23	00049	3/14/23	AM031420	202303	310	51300	11000		BOS MEETING 3/14/23	*	200.00		
ADAM MORGAN												200.00	000423
3/31/23	00073	3/14/23	BB031420	202303	310	51300	11000		BOS MEETING 3/14/23	*	200.00		
BARRY C BICHARD												200.00	000424
3/31/23	00051	3/14/23	BK031420	202303	310	51300	11000		BOS MEETING 3/14/23	*	200.00		
BRENT KEWLEY												200.00	000425
3/31/23	00063	3/20/23	2254338	202302	310	51300	31100		GENERAL ENGINEERING	*	255.00		
DEWBERRY ENGINEERS INC.												255.00	000426
3/31/23	00071	3/14/23	KW031420	202303	310	51300	11000		BOS MEETING 3/14/23	*	200.00		
KAYLA WORD												200.00	000427
TOTAL FOR BANK A											37,020.95		
TOTAL FOR REGISTER											37,020.95		

HHRD HOLLY HILL CDD KCOSTA

SECTION 2

Holly Hill Road East
Community Development District

Unaudited Financial Reporting
March 31, 2023



Table of Contents

1	<u>Balance Sheet</u>
2-3	<u>General Fund</u>
4	<u>Series 2017 Debt Service Fund</u>
5	<u>Series 2018 Debt Service Fund</u>
6	<u>Series 2020A3 Debt Service Fund</u>
7	<u>Series 2020A4 Debt Service Fund</u>
8	<u>Combined Capital Project Funds</u>
9	<u>Capital Reserve Fund</u>
10-11	<u>Month to Month</u>
12-13	<u>Long Term Debt Report</u>
14	<u>Assessment Receipt Schedule</u>

Holly Hill Road East
Community Development District
Combined Balance Sheet
March 31, 2023

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Capital Projects Fund</i>	<i>Totals Governmental Funds</i>
Assets:				
Cash:				
Operating Account	\$ 532,241	\$ -	\$ -	\$ 532,241
Investments:				
Series 2017				
Reserve	\$ -	\$ 113,777	\$ -	\$ 113,777
Revenue	\$ -	\$ 273,197	\$ -	\$ 273,197
Prepayment	\$ -	\$ 674	\$ -	\$ 674
Redemption	\$ -	\$ 185	\$ -	\$ 185
Series 2018				
Reserve	\$ -	\$ 61,906	\$ -	\$ 61,906
Revenue	\$ -	\$ 146,798	\$ -	\$ 146,798
Interest	\$ -	\$ 0	\$ -	\$ 0
Construction	\$ -	\$ -	\$ 52	\$ 52
Series 2020 A3				
Reserve	\$ -	\$ 121,091	\$ -	\$ 121,091
Revenue	\$ -	\$ 240,484	\$ -	\$ 240,484
Construction	\$ -	\$ -	\$ 0	\$ 0
Cost of Issuance	\$ -	\$ -	\$ 0	\$ 0
Project Rating Agency	\$ -	\$ -	\$ 20,399	\$ 20,399
Series 2020 A4				
Reserve	\$ -	\$ 95,700	\$ -	\$ 95,700
Revenue	\$ -	\$ 195,002	\$ -	\$ 195,002
Construction	\$ -	\$ -	\$ 0	\$ 0
Deposits	\$ 1,160	\$ -	\$ -	\$ 1,160
Due from General Fund	\$ -	\$ 5,268	\$ -	\$ 5,268
Total Assets	\$ 533,401	\$ 1,254,081	\$ 20,452	\$ 1,807,933
Liabilities:				
Accounts Payable	\$ 13,852	\$ -	\$ -	\$ 13,852
Due to Debt Service	\$ 5,268	\$ -	\$ -	\$ 5,268
Total Liabilities	\$ 19,120	\$ -	\$ -	\$ 19,120
Fund Balance:				
Nonspendable:				
Deposits & Prepaid Items	\$ 1,160	\$ -	\$ -	\$ 1,160
Restricted for:				
Debt Service - Series 2017	\$ -	\$ 389,377	\$ -	\$ 389,377
Debt Service - Series 2018	\$ -	\$ 209,537	\$ -	\$ 209,537
Debt Service - Series 2020 A3	\$ -	\$ 363,177	\$ -	\$ 363,177
Debt Service - Series 2020 A4	\$ -	\$ 291,989	\$ -	\$ 291,989
Capital Projects	\$ -	\$ -	\$ 20,452	\$ 20,452
Unassigned	\$ 513,121	\$ -	\$ -	\$ 513,121
Total Fund Balances	\$ 514,281	\$ 1,254,081	\$ 20,452	\$ 1,788,814
Total Liabilities & Fund Balance	\$ 533,401	\$ 1,254,081	\$ 20,452	\$ 1,807,933

Holly Hill Road East
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending March 31, 2023

	Adopted Budget	Prorated Budget Thru 03/31/23	Actual Thru 03/31/23	Variance
Revenues:				
Assessments - Tax Roll	\$ 565,628	\$ 555,218	\$ 555,218	\$ -
Inta-Governmental Revenue	\$ 73,814	\$ 73,814	\$ 73,332	\$ (482)
Other Income	\$ -	\$ -	\$ 90	\$ 90
Total Revenues	\$ 639,442	\$ 629,032	\$ 628,640	\$ (392)
Expenditures:				
<i>General & Administrative</i>				
Supervisor Fees	\$ 12,000	\$ 6,000	\$ 2,800	\$ 3,200
Engineering Fees	\$ 10,000	\$ 5,000	\$ 255	\$ 4,745
Legal Services	\$ 25,000	\$ 12,500	\$ 7,247	\$ 5,253
Arbitrage	\$ 1,800	\$ 900	\$ 900	\$ -
Dissemination	\$ 6,700	\$ 3,250	\$ 3,250	\$ (0)
Assessment Administration	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Annual Audit	\$ 4,000	\$ -	\$ -	\$ -
Trustee Fees	\$ 14,870	\$ 14,870	\$ 15,785	\$ (916)
Management Fees	\$ 37,853	\$ 18,926	\$ 18,927	\$ (0)
Information Technology	\$ 1,800	\$ 900	\$ 900	\$ -
Website Maintenance	\$ 1,200	\$ 600	\$ 600	\$ -
Telephone	\$ 100	\$ 50	\$ -	\$ 50
Postage & Delivery	\$ 500	\$ 250	\$ 388	\$ (138)
Copies	\$ 1,000	\$ 500	\$ 14	\$ 487
Office Supplies	\$ 200	\$ 100	\$ 4	\$ 96
Insurance	\$ 6,684	\$ 6,684	\$ 5,988	\$ 696
Legal Advertising	\$ 2,500	\$ 1,250	\$ -	\$ 1,250
Contingency	\$ 1,200	\$ 600	\$ 234	\$ 366
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
Total General & Administrative	\$ 132,581	\$ 77,555	\$ 62,466	\$ 15,089

Holly Hill Road East
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending March 31, 2023

	Adopted Budget	Prorated Budget Thru 03/31/23	Actual Thru 03/31/23	Variance
<u>Operations & Maintenance</u>				
Field Expenditures				
Field Management	\$ 15,750	\$ 7,875	\$ 7,875	\$ -
Electric	\$ 12,000	\$ 6,000	\$ 3,275	\$ 2,725
Streetlighting	\$ 36,960	\$ 18,480	\$ 16,668	\$ 1,812
Property Insurance	\$ 4,273	\$ 4,273	\$ 3,142	\$ 1,131
Landscape Maintenance	\$ 130,000	\$ 65,000	\$ 61,697	\$ 3,304
Landscape Replacement & Enhancements	\$ 22,000	\$ 11,000	\$ -	\$ 11,000
Irrigation Repairs	\$ 6,500	\$ 3,250	\$ 2,955	\$ 296
Sidewalk Repairs & Maintenance	\$ 3,000	\$ 1,500	\$ -	\$ 1,500
General Repairs & Maintenance	\$ 17,500	\$ 8,750	\$ 4,556	\$ 4,194
Contingency	\$ 7,500	\$ 3,750	\$ 5,082	\$ (1,332)
Subtotal Field Expenditures	\$ 255,483	\$ 129,878	\$ 105,250	\$ 24,628
Amenity Expenditures				
Property Insurance	\$ 9,482	\$ 9,482	\$ 7,694	\$ 1,788
Amenity Landscaping	\$ 21,000	\$ 10,500	\$ 9,294	\$ 1,206
Amenity Landscape Replacement	\$ 7,500	\$ 3,750	\$ -	\$ 3,750
Electric	\$ 18,480	\$ 9,240	\$ 9,299	\$ (59)
Water	\$ 680	\$ 340	\$ 249	\$ 91
Internet	\$ 2,376	\$ 1,188	\$ 1,068	\$ 120
Janitorial Services	\$ 5,700	\$ 2,850	\$ 3,025	\$ (175)
Pest Control	\$ 660	\$ 330	\$ 306	\$ 24
Amenity Access Management	\$ 5,000	\$ 2,500	\$ 2,500	\$ (0)
Security Services	\$ 30,000	\$ 15,000	\$ 14,182	\$ 818
Amenity Repairs & Maintenance	\$ 15,000	\$ 7,500	\$ 6,149	\$ 1,351
Pool Maintenance	\$ 18,000	\$ 9,000	\$ 8,350	\$ 650
Playground Lease	\$ 51,600	\$ 25,800	\$ 25,677	\$ 123
Contingency	\$ 7,500	\$ 3,750	\$ 2,964	\$ 786
Subtotal Amenity Expenditures	\$ 192,978	\$ 101,230	\$ 90,757	\$ 10,473
Total Operations & Maintenance	\$ 448,461	\$ 231,108	\$ 196,007	\$ 35,101
Total Expenditures	\$ 581,042	\$ 308,663	\$ 258,473	\$ 50,190
Excess (Deficiency) of Revenues over Expenditures	\$ 58,400		\$ 370,167	
<u>Other Financing Sources/(Uses):</u>				
Transfer Out - Capital Reserve	\$ (58,400)	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ (58,400)	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ -		\$ 370,167	
Fund Balance - Beginning	\$ -		\$ 144,114	
Fund Balance - Ending	\$ -		\$ 514,281	

Holly Hill Road East

Community Development District

Debt Service Fund Series 2017

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending March 31, 2023

	Adopted Budget	Prorated Budget Thru 03/31/23	Actual Thru 03/31/23	Variance
Revenues:				
Assessments - Tax Roll	\$ 229,722	\$ 225,493	\$ 225,493	\$ -
Interest	\$ -	\$ -	\$ 3,710	\$ 3,710
Total Revenues	\$ 229,722	\$ 225,493	\$ 229,203	\$ 3,710
Expenditures:				
Interest - 11/1	\$ 78,676	\$ 78,676	\$ 78,676	\$ -
Principal - 5/1	\$ 70,000	\$ -	\$ -	\$ -
Interest - 5/1	\$ 78,676	\$ -	\$ -	\$ -
Total Expenditures	\$ 227,353	\$ 78,676	\$ 78,676	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 2,370		\$ 150,527	
Fund Balance - Beginning	\$ 123,032		\$ 238,851	
Fund Balance - Ending	\$ 125,402		\$ 389,377	

Holly Hill Road East

Community Development District

Debt Service Fund Series 2018

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending March 31, 2023

	Adopted Budget	Prorated Budget Thru 03/31/23	Actual Thru 03/31/23	Variance
Revenues:				
Assessments - Tax Roll	\$ 123,313	\$ 121,657	\$ 121,657	\$ -
Interest	\$ -	\$ -	\$ 2,020	\$ 2,020
Total Revenues	\$ 123,313	\$ 121,657	\$ 123,677	\$ 2,020
Expenditures:				
Interest - 11/1	\$ 44,331	\$ 44,331	\$ 44,331	\$ -
Special Call - 11/1	\$ -	\$ -	\$ 5,000	\$ (5,000)
Principal - 5/1	\$ 35,000	\$ -	\$ -	\$ -
Interest - 5/1	\$ 44,331	\$ -	\$ -	\$ -
Total Expenditures	\$ 123,663	\$ 44,331	\$ 49,331	\$ (5,000)
Excess (Deficiency) of Revenues over Expenditures	\$ (350)		\$ 74,345	
Fund Balance - Beginning	\$ 71,977		\$ 135,192	
Fund Balance - Ending	\$ 71,627		\$ 209,537	

Holly Hill Road East

Community Development District

Debt Service Fund Series 2020 A3

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending March 31, 2023

	Adopted Budget	Prorated Budget Thru 03/31/23	Actual Thru 03/31/23	Variance
Revenues:				
Assessments - Tax Roll	\$ 238,365	\$ 233,977	\$ 233,977	\$ -
Interest	\$ -	\$ -	\$ 3,449	\$ 3,449
Total Revenues	\$ 238,365	\$ 233,977	\$ 237,426	\$ 3,449
Expenditures:				
Interest - 11/1	\$ 87,500	\$ 87,500	\$ 87,500	\$ -
Principal - 11/1	\$ 60,000	\$ 60,000	\$ 60,000	\$ -
Interest - 5/1	\$ 86,300	\$ -	\$ -	\$ -
Total Expenditures	\$ 233,800	\$ 147,500	\$ 147,500	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 4,565		\$ 89,926	
Fund Balance - Beginning	\$ 151,897		\$ 273,251	
Fund Balance - Ending	\$ 156,463		\$ 363,177	

Holly Hill Road East

Community Development District

Debt Service Fund Series 2020 A4

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending March 31, 2023

	Adopted Budget	Prorated Budget Thru 03/31/23	Actual Thru 03/31/23	Variance
Revenues:				
Assessments - Tax Roll	\$ 191,400	\$ 187,876	\$ 187,876	\$ -
Interest	\$ -	\$ -	\$ 2,555	\$ 2,555
Total Revenues	\$ 191,400	\$ 187,876	\$ 190,431	\$ 2,555
Expenditures:				
Interest - 11/1	\$ 63,150	\$ 63,150	\$ 63,150	\$ -
Principal - 5/1	\$ 65,000	\$ -	\$ -	\$ -
Interest - 5/1	\$ 63,150	\$ -	\$ -	\$ -
Total Expenditures	\$ 191,300	\$ 63,150	\$ 63,150	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 100		\$ 127,281	
Fund Balance - Beginning	\$ 67,412		\$ 164,707	
Fund Balance - Ending	\$ 67,512		\$ 291,989	

Holly Hill Road East
Community Development District
Combined Capital Project Funds
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending March 31, 2023

	Series 2018	Series 2020 A3	Series 2020 A4	Total
Revenues				
Interest	\$ 1	\$ 331	\$ -	\$ 332
Total Revenues	\$ 1	\$ 331	\$ -	\$ 332
Expenditures:				
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 1	\$ 331	\$ -	\$ 332
Fund Balance - Beginning	\$ 51	\$ 20,068	\$ 0	\$ 20,120
Fund Balance - Ending	\$ 52	\$ 20,399	\$ 0	\$ 20,452

Holly Hill Road East

Community Development District

Capital Reserve Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending March 31, 2023

	Adopted Budget	Prorated Budget Thru 03/31/23	Actual Thru 03/31/23	Variance
Revenues:				
Interest	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ -
Expenditures:				
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ -		\$ -	
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ 58,400	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ 58,400	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 58,400		\$ -	
Fund Balance - Beginning	\$ -		\$ -	
Fund Balance - Ending	\$ 58,400		\$ -	

Holly Hill Road East
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Assessments - Tax Roll	\$ -	\$ 14,231	\$ 533,913	\$ 2,780	\$ 491	\$ 3,804	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 555,218
Inta-Governmental Revenue	\$ -	\$ -	\$ -	\$ 73,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,332
Other Income	\$ 30	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90
Total Revenues	\$ 30	\$ 14,291	\$ 533,913	\$ 76,111	\$ 491	\$ 3,804	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 628,640
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,800
Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ 255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255
Legal Services	\$ 37	\$ 114	\$ 173	\$ 2,597	\$ 2,566	\$ 1,761	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,247
Arbitrage	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
Dissemination	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,250
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee Fees	\$ 8,027	\$ -	\$ 7,758	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,785
Management Fees	\$ 3,154	\$ 3,154	\$ 3,154	\$ 3,154	\$ 3,154	\$ 3,154	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,927
Information Technology	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
Website Maintenance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage & Delivery	\$ 12	\$ 68	\$ 11	\$ 222	\$ 47	\$ 27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 388
Copies	\$ -	\$ -	\$ 1	\$ -	\$ 2	\$ 11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14
Office Supplies	\$ 1	\$ 1	\$ 1	\$ 0	\$ 1	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4
Insurance	\$ 5,988	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,988
Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ 39	\$ 39	\$ 39	\$ 39	\$ 39	\$ 39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 234
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
Total General & Administrative	\$ 23,224	\$ 5,068	\$ 11,929	\$ 7,804	\$ 7,857	\$ 6,584	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,466

Holly Hill Road East
Community Development District
 Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Operations & Maintenance													
Field Expenditures													
Field Management	\$ 1,313	\$ 1,313	\$ 1,313	\$ 1,313	\$ 1,313	\$ 1,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,875
Electric	\$ 425	\$ 493	\$ 481	\$ 509	\$ 649	\$ 718	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,275
Streetlighting	\$ 2,500	\$ 3,354	\$ 2,662	\$ 1,971	\$ 2,743	\$ 3,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,668
Property Insurance	\$ 3,142	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,142
Landscape Maintenance	\$ 10,283	\$ 10,283	\$ 10,283	\$ 10,283	\$ 10,283	\$ 10,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,697
Landscape Replacement & Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Irrigation Repairs	\$ 281	\$ 1,109	\$ 781	\$ 515	\$ 189	\$ 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,955
Sidewalk Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Repairs & Maintenance	\$ 2,922	\$ 1,142	\$ -	\$ -	\$ 492	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,556
Contingency	\$ -	\$ -	\$ -	\$ 3,782	\$ -	\$ 1,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,082
Subtotal Field Expenditures	\$ 20,866	\$ 17,693	\$ 15,519	\$ 18,373	\$ 15,668	\$ 17,131	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,250
Amenity Expenditures													
Property Insurance	\$ 7,694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,694
Amenity Landscaping	\$ 1,549	\$ 1,549	\$ 1,549	\$ 1,549	\$ 1,549	\$ 1,549	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,294
Amenity Landscape Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electric	\$ 1,368	\$ 1,380	\$ 1,415	\$ 1,461	\$ 1,949	\$ 1,725	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,299
Water	\$ 42	\$ 41	\$ 42	\$ 41	\$ 41	\$ 41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 249
Internet	\$ 178	\$ 178	\$ 178	\$ 178	\$ -	\$ 356	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,068
Janitorial Services	\$ 450	\$ 450	\$ 525	\$ 450	\$ 450	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,025
Pest Control	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306
Amenity Access Management	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Security Services	\$ 2,272	\$ 2,264	\$ 2,587	\$ 2,587	\$ 2,264	\$ 2,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,182
Amenity Repairs & Maintenance	\$ 581	\$ 150	\$ -	\$ 746	\$ 248	\$ 4,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,149
Pool Maintenance	\$ 1,600	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,350
Playground Lease	\$ 4,279	\$ 4,279	\$ 4,279	\$ 4,279	\$ 4,279	\$ 4,279	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,677
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,964	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,964
Subtotal Amenity Expenditures	\$ 20,480	\$ 12,108	\$ 12,392	\$ 13,108	\$ 12,597	\$ 20,072	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,757
Total Operations & Maintenance	\$ 41,346	\$ 29,801	\$ 27,911	\$ 31,481	\$ 28,264	\$ 37,203	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,007
Total Expenditures	\$ 64,570	\$ 34,869	\$ 39,840	\$ 39,285	\$ 36,122	\$ 43,787	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 258,473
Excess (Deficiency) of Revenues over Expenditures	\$ (64,540)	\$ (20,578)	\$ 494,073	\$ 36,826	\$ (35,630)	\$ (39,983)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,167
Other Financing Sources/Uses:													
Transfer Out - Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (64,540)	\$ (20,578)	\$ 494,073	\$ 36,826	\$ (35,630)	\$ (39,983)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,167

Holly Hill Road East
Community Development District
Long Term Debt Report

Series 2017, Special Assessment Revenue Bonds	
Interest Rate:	3.5%, 4.1%, 4.625%, 5.0%
Maturity Date:	5/1/48
Reserve Fund Definition	50% of the Maximum Annual Debt service
Reserve Fund Requirement	\$113,777
Reserve Fund Balance	\$113,777
Bonds Outstanding 10/19/2017	\$4,160,000
Less: Special Call 6/18/18	(\$150,000)
Less: Special Call 8/1/18	(\$420,000)
Less: Special Call 11/1/18	(\$15,000)
Less: Principal Payment 5/1/19	(\$60,000)
Less: Principal Payment 5/1/20	(\$60,000)
Less: Special Call 11/1/20	(\$5,000)
Less: Principal Payment 5/1/21	(\$65,000)
Less: Principal Payment 5/1/22	(\$65,000)
Current Bonds Outstanding	\$3,320,000

Series 2018, Special Assessment Revenue Bonds	
Interest Rate:	4.25%, 5.0%, 5.25%
Maturity Date:	5/1/48
Reserve Fund Definition	50% of the Maximum Annual Debt Service
Reserve Fund Requirement	\$61,656
Reserve Fund Balance	\$61,906
Bonds Outstanding 10/19/2018	\$2,800,000
Less: Special Call 8/1/19	(\$930,000)
Less: Special Call 11/1/19	(\$35,000)
Less: Principal Payment 5/1/20	(\$30,000)
Less: Special Call 11/1/20	(\$5,000)
Less: Principal Payment 5/1/21	(\$30,000)
Less: Special Call 11/1/21	(\$5,000)
Less: Principal Payment 5/1/22	(\$30,000)
Less: Special Call 5/1/22	(\$5,000)
Less: Special Call 11/1/22	(\$5,000)
Current Bonds Outstanding	\$1,725,000

Holly Hill Road East
Community Development District
Long Term Debt Report

Series 2020 Assessment Area 3, Special Assessment Revenue Bonds		
Interest Rate:	4.0%, 4.5% 5.0%, 5.0%	
Maturity Date:	11/1/50	
Reserve Fund Definition	50% of the Maximum Annual Debt Service	
Reserve Fund Requirement	\$119,125	
Reserve Fund Balance	\$121,091	
Bonds Outstanding 5/20/20		\$3,660,000
Less: Principal Payment 11/1/21		(\$60,000)
Less: Principal Payment 11/1/22		(\$60,000)
Current Bonds Outstanding		\$3,540,000

Series 2020 Assessment Area 4, Special Assessment Revenue Bonds		
Interest Rate:	3.0%, 3.5%, 4.0%, 4.0%	
Maturity Date:	5/1/51	
Reserve Fund Definition	50% of the Maximum Annual Debt Service	
Reserve Fund Requirement	\$95,700	
Reserve Fund Balance	\$95,700	
Bonds Outstanding 7/22/20		\$3,325,000
Less: Principal Payment 5/1/22		(\$60,000)
Current Bonds Outstanding		\$3,265,000

Holly Hill Road East
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2023

Gross Assessments \$ 608,205.44 \$ 247,013.40 \$ 133,267.00 \$ 256,306.96 \$ 205,806.28 \$ 1,450,599.08
 Net Assessments \$ 565,631.06 \$ 229,722.46 \$ 123,938.31 \$ 238,365.47 \$ 191,399.84 \$ 1,349,057.14

ON ROLL ASSESSMENTS

41.93% 17.03% 9.19% 17.67% 14.19% 100.00%

Date	Distribution	Gross Amount	Discount/Penalty	Commission	Interest	Net Receipts	General Fund	2017 Debt Service	2018 Debt Service	2020 A3 Debt Service	2020 A4 Debt Service	Total
11/10/22	10/21/22-10/21/22	\$1,057.47	(\$55.52)	(\$20.04)	\$0.00	\$981.91	\$411.70	\$167.20	\$90.21	\$173.49	\$139.31	\$981.91
11/16/22	10/1/22-10/31/22	\$11,530.00	(\$461.19)	(\$221.38)	\$0.00	\$10,847.43	\$4,548.09	\$1,847.14	\$996.56	\$1,916.64	\$1,539.00	\$10,847.43
11/21/22	11/1/22-11/6/22	\$11,733.94	(\$469.34)	(\$225.29)	\$0.00	\$11,039.31	\$4,628.56	\$1,879.81	\$1,014.18	\$1,950.54	\$1,566.22	\$11,039.31
11/25/22	11/7/22-11/13/22	\$11,768.49	(\$470.75)	(\$225.95)	\$0.00	\$11,071.79	\$4,642.16	\$1,885.35	\$1,017.17	\$1,956.28	\$1,570.83	\$11,071.79
12/12/22	11/14/22-11/23/22	\$150,662.97	(\$6,026.44)	(\$2,892.73)	\$0.00	\$141,743.80	\$59,430.17	\$24,136.66	\$13,022.05	\$25,044.77	\$20,110.15	\$141,743.80
12/21/22	11/24/22-11/30/22	\$1,064,868.40	(\$42,594.34)	(\$20,445.48)	\$0.00	\$1,001,828.58	\$420,045.49	\$170,595.09	\$92,038.31	\$177,013.51	\$142,136.18	\$1,001,828.58
12/23/22	12/1/22-12/15/22	\$137,949.06	(\$5,464.37)	(\$2,649.69)	\$0.00	\$129,835.00	\$54,437.06	\$22,108.79	\$11,927.98	\$22,940.60	\$18,420.57	\$129,835.00
01/13/23	12/16/22-12/31/22	\$6,973.91	(\$209.22)	(\$135.29)	\$0.00	\$6,629.40	\$2,779.56	\$1,128.88	\$609.05	\$1,171.35	\$940.56	\$6,629.40
02/16/23	1/1/23-1/31/23	\$16,324.58	(\$326.49)	(\$319.96)	\$0.00	\$15,678.13	\$6,573.50	\$2,669.73	\$1,440.35	\$2,770.18	\$2,224.36	\$15,678.12
2/28/23	1% Fee Adj	(\$14,505.99)	\$0.00	\$0.00	\$0.00	(\$14,505.99)	(\$6,082.05)	(\$2,470.13)	(\$1,332.67)	(\$2,563.07)	(\$2,058.06)	(\$14,505.98)
03/17/23	2/1/23-2/28/23	\$9,350.67	(\$93.48)	(\$185.14)	\$0.00	\$9,072.05	\$3,803.71	\$1,544.82	\$833.45	\$1,602.94	\$1,287.11	\$9,072.03
TOTAL		\$ 1,407,713.50	\$ (56,171.14)	\$ (27,320.95)	\$ -	\$ 1,324,221.41	\$ 555,217.95	\$ 225,493.34	\$ 121,656.64	\$ 233,977.23	\$ 187,876.23	\$ 1,324,221.39

98%	Net Percent Collected
\$24,835.73	Balance Remaining to Collect

SECTION 3



April 21, 2023

Monica Virgen – Recording Secretary
Holly Hill Road CDD Office
219 E. Livingston Street
Orlando, Florida 32801-1508

RE: Holly Hill Road Community Development District Registered Voters

Dear Ms. Virgen,

In response to your request, there are currently **754** voters within the Holly Hill Road Community Development District. This number of registered voters in said District is as of **April 15, 2023**.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Lori Edwards".

Lori Edwards
Supervisor of Elections
Polk County, Florida

P.O. Box 1460, Bartow, FL 33831 • Phone: (863) 534-5888

PolkElections.gov

Para asistencia en Español, por favor de llamar al (863) 534-5888