

**MINUTES OF MEETING
HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Holly Hill Road East Community Development District was held on Wednesday, **May 4, 2022** at 11:30 a.m. at The Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum were:

Adam Morgan	Chairman
Brent Kewley	Vice Chairman
Ashley Baksh	Assistant Secretary
Rob Bonin <i>joined the meeting in progress</i>	Assistant Secretary
Justin Frye	Assistant Secretary

Also, present were:

Tricia Adams	District Manager, GMS
Meredith Hammock <i>by Zoom</i>	District Counsel, KE Law
Peter Armans <i>by Zoom</i>	District Engineer, Dewberry
Marshall Tindall	Assistant Field Management, GMS

The following is a summary of the discussions and actions taken at the May 4, 2022 Holly Hill Road East Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order. There were four Board members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams stated that there were no members of the public present for the meeting or attending by Zoom. Ms. Adams closed the public comment period.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 6, 2022
Board of Supervisors Meeting**

Ms. Adams presented the minutes of the April 6, 2022 meeting and she stated that a draft of the minutes has been included in the agenda packet. She noted that these meeting minutes have been reviewed by District Management staff and District Counsel. She asked for questions, comments, or corrections to the minutes. The Board had no changes to the minutes.

On MOTION by Mr. Morgan seconded by Ms. Baksh, with all in favor, the Minutes of the April 6, 2022 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2022-07
Approving the Proposed Fiscal Year 2023
Budget and Setting a Public Hearing**

Ms. Adams stated that this resolution approves the proposed budget, noting that it would also set the public hearing for the budget adoption on August 3, 2022 at 11:30 a.m. She stated that it would also allow for proper noticing of the public hearing.

Ms. Adams noted that it was also recommended that there was an Operations and Maintenance assessment increase, adding that the resolution also acknowledges that there would be a mailed notice required in accordance with Florida statutes. She asked for any questions and hearing none, she asked for a motion to approve.

On MOTION by Mr. Morgan, seconded by Mr. Kewley, with all in favor, Resolution 2022-07 Approving the Proposed Fiscal Year 2023 Budget and Setting a Public Hearing for August 3, 2022 at 11:30 a.m., was approved.

FIFTH ORDER OF BUSINESS

**Public Hearing to Consider Amended and
Restated Parking Rules**

A. Open Public Hearing

Ms. Adams asked for a motion to open the public hearing.

On MOTION by Mr. Morgan, seconded by Mr. Kewley, with all in favor, Opening the Public Hearing, was approved.

B. Public Comments Regarding Proposed Amended and Restated Parking Rules

Ms. Adams noted that there were no members of the public present.

C. Consideration of Resolution 2022-08 Amending and Restating Parking Rules

Ms. Adams stated that this resolution addressed the issue of adding Citrus Landing and Citrus Reserve to the parking program for parking on the odd side of the street and restricting parking on the even side of the street. There were other changes in previous maps for consistency or line of sight issues. Ms. Adams noted that there would be signage installed at the community entrances that would be coordinated with Field Services staff and the Towing Service provider. She added that there were also verbiage updates within the rules. The Parking Rules have been reviewed by District Counsel. She asked for a motion to approve.

On MOTION by Mr. Morgan, seconded by Mr. Kewley, with all in favor, Resolution 2022-08 Amending and Restating Parking Rules, was approved.

D. Closing Public Hearing

Ms. Adams asked for a motion to close the public hearing.

On MOTION by Mr. Morgan, seconded by Mr. Kewley, with all in favor, Closing the Public Hearing, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Hammock had nothing to report for the Board.

B. Engineer

Mr. Armans had nothing to report other than the fact that the stormwater report was in process and would be presented at a later meeting.

**Mr. Rob Bonin joined the meeting at this time. All future Board action includes his participation.*

C. Field Manager's Report

Mr. Tindall presented the Field Manager's report, noting that palms had been trimmed around the pool, minor irrigation repairs had been completed, erosion repair was completed, furniture was in the process of being repaired or replaced later in the year, and grating repair was completed.

D. District Manager's Report

i. Approval of Check Register

Ms. Adams presented the check register from March 31, 2022 through April 26, 2022 totaling \$82,901.20.

On MOTION by Mr. Morgan, seconded by Ms. Baksh, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Adams presented the financials, this item required no action.

iii. Presentation of Number of Registered Voters: 505

Ms. Adams stated that the District had 505 registered voters as of April 15, 2022. She noted that once a District reaches six years of establishment and 250 registered voters, it triggers a transition to the general election process. She noted that there would be two seats in 2024 that will transition to the general election process.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

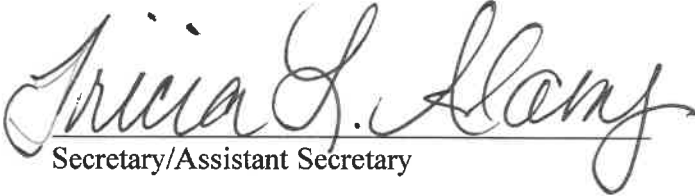
May 4, 2022

Holly Hill Road East

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Frye, seconded by Ms. Baksh, with all in favor,
the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman