Holly Hill Road East Community Development District

Agenda

*February 2, 2022* 

## AGENDA

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### Holly Hill Road East Community Development District

219 East Livingston Street, Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

January 25, 2022

Board of Supervisors Holly Hill Road East Community Development District

Dear Board Members:

A meeting of the Board of Supervisors of Holly Hill Road East Community Development District will be held Wednesday, February 2, 2022 at 11:30 AM at The Holiday Inn, 200 Cypress Gardens Blvd., Winter Haven, FL 33880.

Those members of the public wishing to attend the meeting can do so using the information below:

Zoom Video Link: https://us06web.zoom.us/j/81664804962

Zoom Call-In Information: 1-646-876-9923 Meeting ID: 816 6480 4962

Following is the advance agenda for the meeting:

### **Board of Supervisors Meeting**

- 1. Roll Call
- 2. Public Comment Period (<sup>1</sup>Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
- 3. Approval of Minutes of the December 1, 2021 Board of Supervisors Meeting
- 4. Ratification of Data Sharing and Usage Agreement with Polk County Property Appraiser
- 5. Ratification of Non-Ad Valorem Contract Agreement with Polk county Property Appraiser
- 6. Discussion of Parking Rules for Citrus Reserve and Citrus Landing

<sup>&</sup>lt;sup>1</sup> Comments will be limited to three (3) minutes

- Consideration of SwimKids USA Central Florida Swim Lessons at Community Pool
- 8. Consideration of Proposal for Stormwater Needs Analysis
- 9. Consideration of Replacement Dog Bag Station
- 10. Consideration of Proposal for Washout Repairs in Citrus Isles
- 11. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Field Manager's Report
  - D. District Manager's Report
    - i. Approval of Check Register
    - ii. Balance Sheet & Income Statement
- 12. Other Business
- 13. Supervisors Requests and Audience Comments
- 14. Adjournment

# MINUTES

### MINUTES OF MEETING HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT

The regular Meeting of the Board of Supervisors of the Holly Hill Road East Community Development District was held on Wednesday, **December 1, 2021** at 11:30 a.m. at The Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum were:

Adam Morgan Brent Kewley Ashley Baksh Patrick Marone Justin Frye Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary

Also, present were:

Tricia Adams	District Manager, GMS
Roy Van Wyk via Zoom	District Counsel, KE Law Group
Clayton Smith via Zoom	Field Operations Manager, GMS
Marshall Tindall via Zoom	Assistant Field Operations Manager, GMS

The following is a summary of the discussions and actions taken at the December 1, 2021 Holly Hill Road East Community Development District's Regular Board of Supervisor's Meeting.

#### FIRST ORDER OF BUSINESS

Ms. Adams called the meeting to order. There were five members present constituting a quorum.

### SECOND ORDER OF BUSINESS

Ms. Adams asked if there were any comments from any members of the public, and hearing none, the next item followed.

### **Roll Call**

**Public Comment Period** 

### THIRD ORDER OF BUSINESS

### A. Administration of Oaths of Office to Elected Board Members (Ashley Baksh, Brent Kewley and Justin Frye)

Ms. Adams gave the oath of office to Ms. Baksh, Mr. Kewley, and Mr. Frye as a result of

**Organizational Matters** 

the Landowner's election.

## **B.** Consideration of Resolution 2022-02 Canvassing and Certifying the Results of the Landowners' Election

Ms. Adams stated that Mr. Morgan had signed off on this item outside of the meeting, and

it only needed to be ratified by the Board.

On MOTION by Mr. Morgan, seconded by Ms. Baksh with all in favor, Resolution 2022-02 Canvassing and Certifying the Results of the Landowners' Election, was approved.

### C. Election of Officers

The Board elected Adam Morgan as Chairman, Brent Kewley as Vice Chairman, with all

other Board members and Ms. Adams as Assistant Secretary and Ms. Burns as Secretary.

### D. Consideration of Resolution 2022-03 Electing Officers

Ms. Adams asked for a motion to approve the resolution.

On MOTION by Mr. Morgan, seconded by Mr., Kewley with all in favor, Resolution 2022-03 Electing Officers as slated above, was approved.

#### FOURTH ORDER OF BUSINESS

Approval of Minutes of the August 17, 2021 Board of Supervisors Meeting and the November 16, 2021 Landowner's Meeting

Ms. Adams presented the August 17<sup>th</sup>, 2021 and November 16<sup>th</sup>, 2021 meeting minutes and asked for questions, comments, or corrections on the minutes. Hearing none,

On MOTION by Mr. Morgan, seconded by Mr. Kewley, with all in favor, the Minutes of the August 17, 2021 Board of Supervisors Meeting and the November 16, 2021 Landowners Meetings, were approved.

#### **FIFTH ORDER OF BUSINESS**

### Consideration of Resolution 2022-04 Waiving a Portion of the Rules of Procedure Regarding Notice of District Meetings

Mr. Wyk presented the resolution to the Board, noting that the District was currently required to advertise each meeting monthly. He added that the resolution would take away a portion of those rules to allow them to just do the annual publication as well as publish the notice of meeting electronically on the District's website. Ms. Adams asked for a motion to approve.

On MOTION by Mr. Kewley, seconded by Mr. Morgan, with all in favor, Resolution 2022-04 Waiving a Portion of the Rules of Procedure Regarding Notice of District Meetings, was approved.

#### SIXTH ORDER OF BUSINESS Presentation of Notice of Towing Claim

Ms. Adams stated that there was information that was given to Board members under separate cover from District counsel regarding a resident who was in active litigation with the towing company.

Mr. Wyk added that they just wanted to let the Board know that there was an active claim for damage to a car during towing, noting that the District had not been brought in to be involved in litigation at the current time.

#### **SEVENTH ORDER OF BUSINESS**

### Consideration of Audit Services Engagement Letter for Fiscal Year 2021 Audit Services

Ms. Adams stated that the letter was included in the agenda packet, noting that an annual independent audit was required by the state for special districts. She noted that they must be filed by the end of June each year, and that the Board had appointed themselves as the Audit Committee and made the selection for the audit with the current firm for a multi-year audit service.

On MOTION by Mr. Morgan, seconded by Ms. Baksh, with all in favor, the Audit Services Engagement Letter for Fiscal Year 2021 Audit Services, was approved.

### **EIGHTH ORDER OF BUSINESS**

Consideration of Arbitrage Rebate Reports

- A. Series 2017
- **B. Series 2018**
- C. Series 2020, AA3
- **D.** Series 2020, AA4

Ms. Adams stated that it is an IRS requirement to prove that public financed bonds are not earning more in interest than what they are paying, noting that this has not been an issue for the District. She noted that every five years they are required to do these reports but the cost is the same if done annually as well, therefore they do it once a year.

On MOTION by Mr. Kewley, seconded by Mr. Morgan, with all in favor, the Arbitrage Rebate Reports, were approved.

#### NINTH ORDER OF BUSINESS

### Consideration of Dissemination Agent Services – ADDED

Ms. Adams stated that Lerner had been the previous dissemination agent, however there is a new structure with disclosure agreements and suggested that it would be better to terminate Lerner Reporting Services and hire GMS instead, noting it would be the same fee.

On MOTION by Mr. Kewley, seconded by Mr. Morgan, with all in favor, the Termination of Lerner and the Hiring of GMS as Dissemination Agent for \$6,500 Annually, was approved.

#### **TENTH ORDER OF BUSINESS**

### **Staff Reports**

- A. Attorney
- i. Memorandum Regarding Wastewater Services and Stormwater Management Needs Analysis

Mr. Wyk noted that the memo set forth the requirements that they would have to comply with by June of 2022, noting that they would only need to have the Stormwater portion, as they had no wastewater. He added that the District Engineer was already familiar with the requirements and that they should be getting a work order soon to compile the report.

#### **B.** Engineer

There being none, the next item was followed.

#### C. Field Manager's Report

Mr. Tindall presented the Field Manager's report, noting that they had completed the landscaping at the entrances of Citrus Pointe and Citrus Isles, as well as the replacement of signs and nut, bolts, and brackets from the playground equipment.

### i. Consideration of Proposal for Sidewalk Repairs at Citrus Pointe

Mr. Smith presented the proposal to the Board which had the areas being repaired shown on the map provided. The repairs included 6 areas that needed to be grinded as they had trip hazards, as well as 7 sidewalk panels in Citrus Pointe that were either cracked or broken that needed to be replaced. The cost totaled \$2,700.34, and Ms. Adams noted that the District had \$15,000 for Amenity Repairs and Maintenance.

On MOTION by Mr. Morgan, seconded by Ms. Baksh, with all in favor, the Proposal for Sidewalk Repairs at Citrus Pointe, was approved.

### ii. Consideration of Proposal for curb painting along Bergamot Loop

There was no action from the Board, but it was decided that field staff would monitor.

#### **D.** District Manager's Report

### i. Approval of Check Register

Ms. Adams presented the check register, and the Board had no questions.

On MOTION by Mr. Morgan, seconded by Ms. Baksh, with all in favor, the Check Register, was approved.

#### ii. Balance Sheet & Income Statement

Ms. Adams stated the financials were in the packet for review and asked for any questions.

There were none.

### ELEVENTH ORDER OF BUSINESS

**Other Business** 

There being none, the next item followed.

### TWELTH ORDER OF BUSINESS Supervisors Requests and Audience Comments Comments

Ms. Adams asked if any members of the public had any comments, and hearing none the next item followed.

### THIRTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Ms. Baksh, seconded by Mr. Morgan, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

## SECTION IV

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### Marsha M. Faux, CFA, ASA POLK COUNTY PROPERTY APPRAISER 2022 Data Sharing and Usage Agreement

### HOLLY HILL ROAD EAST CDD

This Data Sharing and Usage Agreement, hereinafter referred to as "Agreement," establishes the terms and conditions under which the HOLLY HILL ROAD EAST CDD, hereinafter referred to as "agency," can acquire and use Polk County Property Appraiser data that is exempt from Public Records disclosure as defined in <u>FS 119.071</u>.

As of July 1, 2021, the Florida Public Records Exemptions Statute was amended as it relates to the publicly available records maintained by the county property appraiser and tax collector. As a result, exempt (aka confidential) parcels and accounts have been added back to our website and FTP data files. No owner names, mailing addresses, or official records (OR), books and pages of recorded documents related to these parcels/accounts, appear on the Property Appraiser's website on in FTP data files. In addition, the Polk County Property Appraiser's mapping site has been modified to accommodate the statutory change. See Senate Bill 781 for additional information.

### For the purposes of this Agreement, all data is provided. It is the responsibility of the agency to apply all statutory guidelines relative to confidentiality.

The confidentiality of personal identifying information including: names, mailing address and OR Book and Pages owned by individuals that have received exempt / confidential status, hereinafter referred to as "confidential data," will be protected as follows:

- 1. The agency will not release confidential data that may reveal identifying information of individuals exempted from Public Records disclosure.
- 2. The **agency** will not present the **confidential data** in the results of data analysis (including maps) in any manner that would reveal personal identifying information of individuals exempted from Public Records disclosure.
- 3. The agency shall comply with all state laws and regulations governing the confidentiality and exempt status of personal identifying and location information that is the subject of this Agreement.
- 4. The agency shall ensure any employee granted access to confidential data is subject to the terms and conditions of this Agreement.
- 5. The **agency** shall ensure any third party granted access to **confidential data** is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the **agency** by the third party before personal identifying information is released.

The term of this Agreement shall commence on January 1, 2022 and shall run until December 31, 2022, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew. A new agreement will be provided annually to ensure all responsible parties are aware of and maintain the terms and conditions of this Data Sharing and Usage Agreement.

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures.

POLK COUNTY PROPERTY APPRAISERHOLLY HILL ROAD EAST CDDSignature:Marsha M. Faux OFA, ASASignature:Print:Marsha M. Faux OFA, ASAPrint:Title:Polk County Property AppraiserTitle:Date:December 1, 2021Date:

Please email the signed agreement to pataxroll@polk-county.net.

# SECTION V

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## **CONTRACT AGREEMENT**

This Agreement made and entered into on Friday, December 03, 2021 by and between the Holly Hill Road East Community Development District, a local unit of special purpose government of the State of Florida hereinafter referred to as the 'Special District', and Marsha M. Faux, Polk County Property Appraiser, a Constitutional Officer of the State of Florida, whose address is 255 North Wilson Ave., Bartow, FL 33830, hereinafter referred to as the 'Property Appraiser'.

- Section <u>197.3632</u> Florida Statutes, provides that special assessments of non-ad valorem taxes levied by the Special District may be included in the assessment rolls of the County and collected in conjunction with ad valorem taxes as assessed by the Property Appraiser. Pursuant to that option, the Property Appraiser and the Special District shall enter into an agreement providing for reimbursement to the Property Appraiser of administrative costs, including costs of inception and maintenance, incurred as a result of such inclusion.
- 2. The parties herein agree that, for the 2022 tax year assessment roll, the Property Appraiser will include on the assessment rolls such special assessments as are certified to her by the Holly Hill Road East Community Development District.
- 3. The term of this Agreement shall commence on January 1, 2022 or the date signed below, whichever is later, and shall run until December 31, 2022, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew.
- 4. The Special District shall meet all relevant requirements of Section 197.3632 & 190.021 Florida Statutes.
- 5. The Special District shall furnish the Property Appraiser with up-to-date data concerning its boundaries and proposed assessments, and other information as requested by the Property Appraiser to facilitate in administering the non-ad valorem assessment in question. Specifically, if assessments will be included on the 2022 TRIM Notice, the Special District shall provide proposed assessments no later than Friday, July 15, 2022. The Special District's assessments shall, as far as practicable, be uniform (e.g. one uniform assessment for maintenance, etc.) to facilitate the making of the assessments by the mass data techniques utilized by the Property Appraiser.
- 6. The Special District shall certify to the Property Appraiser the Special District's annual installment and levy no later than Thursday, September 15, 2022. The Property Appraiser shall, using the information provided by the Special District, place the Special District's non ad-valorem special assessments on properties within the district for inclusion on the 2022 tax roll.
- 7. The Property Appraiser shall be compensated by the Special District for the administrative costs incurred in carrying out this Agreement at the rate of 1% of the amount levied on the TRIM Notice or if the TRIM Notice is not used, the rate shall be 1% of the amount levied on the 2022 tax roll. For the TRIM Notice, the Property Appraiser will require **payment on or before** Thursday, September 15, 2022 for processing within the Property Appraiser budget year (October 1st September 30th).
- 8. If the actual costs of performing the services under this agreement exceed the compensation provided for in Paragraph 7, the amount of compensation shall be the actual costs of performing the services under this agreement.
- 9. If tax roll corrections are requested by the Special District, the Property Appraiser shall be compensated by the Special District for the administrative costs incurred at the rate of \$5.00 for each tax roll correction exceeding ten (10) corrections per tax year.

The Special District shall indemnify and hold harmless, to the extent permitted by Florida law and without waiving its right of any applicable sovereign immunity, the Property Appraiser and all respective officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the Property Appraiser and all respective officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the negligent or intentional acts or omissions of the Special District or its employees, agents, servants, partners, principals, or subcontractors arising out of, relating to, or resulting from the performance of the Agreement. The Special District shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Property Appraiser where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may issue thereon.

Marsha M. Faux, CFA, ASA Polk County Property Appraiser By: **District Representative** 6. Marsha M. Faux, Property Appraiser Title

## SECTION VII

From: SwimKids USA <<u>swimkidsusa@yahoo.com</u>> Subject: Swim Lessons at North Boulevard Date: November 12, 2021 at 2:29:58 PM EST To: "<u>tadams@gmscfl.com</u>" <<u>tadams@gmscfl.com</u>> Reply-To: SwimKids USA <<u>swimkidsusa@yahoo.com</u>>

Hi Tricia,

It was great talking to you today. I appreciate you taking the time to discuss swim lessons at North Boulevard with me. Like I mentioned, we have a resident in North Ridge Estates who has requested that we reach out about providing swim lessons in their community for this upcoming summer. They currently take lessons over in the Champions Gate area and would love to have lessons in their own community.

You requested a copy of the waiver that we have customers sign before lessons, as well as our insurance certificate. I am attaching those here.

To recap our conversation, we teach lessons May-Sept each year and begin registration in January/February. We typically offer a Saturday & Sunday classes in the morning from about 8am - 12:30/1:30pm. This all depends on the demand for lessons, and how busy a pool is. Like we discussed briefly, when we first taught at Randal Park in , there was very little use of the pool and lots of interest. We were very busy with the residents of that community. We needed to be there until our contracted time of 1:30pm to meet all the needs. However, our last season there, the community blew up and the pool suddenly got very busy and we agreed that going to 1:30pm, was not a good idea in the future. However, Randal Park board went another route with lessons; offering private lessons instead. What we would offer at North Boulevard would depend on demand and how busy that pool is. I would say to at least offer an 8am - 12:30pm schedule to give people options for times. But, I am not sure how busy of a community North Boulevard is. Also, at some other communities where we teach we also offer a 6 week, weekday schedule in the summer when the kids are out of school for the summer. This is offered Monday-Thursday from about 8am - 12:30/1:30pm.

I am going to also attach more info about our business as well as our customer brochure.

Please let me know if you have any other questions or would like for me to attend an upcoming board meeting.

Thank you,

Kim Albert President, SwimKids USA-Central Florida 352.394.3040

www.SwimKidsCentralFlorida.com

Like us on Facebook! facebook.com/swimkidscentralflorida



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MMIDD(YYYY) 05/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.



### Bring Swim Lessons to your Community...

Our program brings a Nationally Recognized Swim School to your facility.

SwimKids USA is a fully insured Swim School.

**Amenity Benefit:** By providing Swim Lessons in your community, you are servicing the needs of your residents whom have children that want to learn to swim.

**Small Class Size:** Class size is limited to only 6 kids – not overwhelming the pool and leaving plenty of space for recreational swimmers.

**Reputable Program:** SwimKids USA has been providing **professional and reputable** service for over 20 years!

**Competitive Advantage:** By having SwimKids USA at your community, you provide what other communities do not....a professionally run aquatic program exclusively at your facility.

**Community Goodwill:** With drowning being the leading cause of death for children under the age of 5 in the state of Florida, you are supporting the cause of Child Safety and Drowning Prevention throughout the area.

**Reduces the Risk** to the community by having a certified staff person on the pool deck, while teaching the kids to swim.

**Best of all, its FREE**-There is no cost of hiring and managing a professional swim program. We do all the work and cover all expenses related to the program.

Please feel free to contact us:

Kim Albert President, SwimKids USA – Central Florida 352.394.3040

swimkidsusa@yahoo.com 

www.swimkidsusa.com



CRESCENT COMMUNITIES

#### **RELEASE, ASSUMPTION OF ALL RISKS, AND HOLD HARMLESS AGREEMENT**

The undersigned understands and agrees that he/she/they and/or the minors for which the undersigned is/are legally responsible as parent(s) or guardian(s), is/are choosing to use the pool and pool common areas for swim lessons within Oakland Park at his/her/their sole and absolute risk. The undersigned appreciates and agrees that: (1) Use of the pool and pool common areas carries grave potential risks, including the risk of severe bodily injury and death, and (2) In consideration for using the pool and pool common areas, the undersigned agrees to solely bear and assume all risks associated with the use of said pool and pool common areas, including one hundred per cent (100%) of whatever damages, costs, loss of services, expenses, attorneys' fees, and any other losses or claims that may accrue in any way relating to, or arising from the use of said pool and pool common areas, irrespective of whether Oakland Park Association, Inc., Crescent Communities, LLC, and/or Lake Apopka 2012, LLC, its officers, directors, managers, employees, members or agents (hereinafter "Owners"), may have been actively or passively negligent in any way, manner, shape or form. The undersigned fully understands and agrees that pools and pool areas are slippery and dangerous places, and that he/she/they shall safely conduct themselves, and strictly and safely supervise the minors under his/her/their care, at all times while in the pool, on the pool common areas, and/or on any other property within the Oakland Park community.

The undersigned further understands and agrees that: (1) Owners are not responsible in any way, manner, shape or form for the rendering of swim lessons or the training and/or supervision of swim instructors provided by POOLSKOOLUSA, Inc., doing business as Swim Kids USA (hereinafter "SwimKids"); (2) SwimKids is solely responsible for rendering said swim lessons and for training and supervising the instructors it provides; (3) Owners have not recommended SwimKids as a swim lesson provider and do not possess the expertise to ever make such a recommendation; and (4) The undersigned is relying exclusively and absolutely upon his/her/their own personal investigation and due diligence into SwimKids as a competent and proficient provider of swim lessons in choosing to participate in the swim lessons offered by SwimKids.

Dated:

Signature of Parent/Guardian

Print Address Clearly:

Printed Name

Signature of Parent/Guardian

Printed Name

Oakland Park Association, Inc. ~~ c/o Sentry Management ~~ 2180 SR 434 ~~ Suite 5000 ~~ Longwood, FL 32779

407.788.6700, ext. 51207

LiveAtOaklandPark.com



### **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 05/19/2021

THIS CERTIFICATE IS ISSUED AS A CERTIFICATE DOES NOT AFFIRMAT BELOW. THIS CERTIFICATE OF IN REPRESENTATIVE OR PRODUCER, A	IVELY SURANC	OR NEGATIVELY AMEND, CE DOES NOT CONSTITUT	EXTEND OR ALT	ER THE CO	VERAGE AFFORDED BY	THE	POLICIES
IMPORTANT: If the certificate holder If SUBROGATION IS WAIVED, subject	t to the	terms and conditions of th	e policy, certain po	olicies may			
this certificate does not confer rights	to the c	ertificate holder in lieu of su	uch endorsement(s	).			
PRODUCER			NAME: Debr	a Willian			
Risk Management Services, Inc.			PHONE (A/C, No, Ext): (602) 840-3234 FAX (A/C, No): (602) 274-9138				
P.O. BOX 32712			F-MAII	@theriskpe	eople		
Phoenix AZ 85064-2712			INSURER(S) AFFORDING COVERAGE NAIC #				
							11991
INSURED		(352) 394-3040	INSURER A: National Casualty				70939
Poolskool USA, Inc			INSURER B: Gerber life Insurance Co				70939
dba SwimKids USA (Jarcyn Amateur Swim Assoc Corp			INSURER C :				
10601 Lake Louisa Rd			INSURER D :				
Clermont FL 34711			INSURER E :				
			INSURER F :				
		TE NUMBER: Cert ID 25			REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIE INDICATED. NOTWITHSTANDING ANY R CERTIFICATE MAY BE ISSUED OR MAY EXCLUSIONS AND CONDITIONS OF SUCF	EQUIREN PERTAII	MENT, TERM OR CONDITION N, THE INSURANCE AFFORD	OF ANY CONTRACT ED BY THE POLICIE	OR OTHER I	DOCUMENT WITH RESPECT	г то	WHICH THIS
INSR LTR TYPE OF INSURANCE	ADDL SU INSD W		POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIMITS		
A X COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE	6	2,000,000
CLAIMS-MADE X OCCUR		KRO-88166-00 U	05/30/2021	05/30/2022	DAMAGE TO RENTED PREMISES (Ea occurrence)		300,000
X Participant Legal			05/50/2021	05/50/2022	MED EXP (Any one person)		EXCLUDED
					PERSONAL & ADV INJURY		2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE		5,000,000
					PRODUCTS - COMP/OP AGG		2,000,000
X OTHER: Per Insured					ABUSE/MOLESTATION		250,000
					COMBINED SINGLE LIMIT (Ea accident)		1,000,000
A ANY AUTO		KRO-88166-00 U	05/30/2021	05/30/2022	BODILY INJURY (Per person)	6	
OWNED SCHEDULED AUTOS					BODILY INJURY (Per accident)	5	
X HIRED NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	6	
						5	
					EACH OCCURRENCE		
	_						
	-				AGGREGATE		
DED RETENTION \$					PER OTH-	6	
AND EMPLOYERS' LIABILITY Y / N					STATUTE ER		
ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A				E.L. EACH ACCIDENT	5	
(Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE	6	
DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	6	
B XS Medical/Dental		03-071691-21	05/30/2021	05/30/2022	Maximum Limit		
						5	25,000
A D & D					Maximum Limit	6	5,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Verification of General Liability coverage for Swimming Lessons. Excess Medical/Dental coverage provided for the Insured's Participants only. A 30 Day Cancellation notice applies per policy provisions.							
CERTIFICATE HOLDER		CANCELLATION					
TO WHOM IT MAY CONCERN		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
			AUTHORIZED REPRESENTATIVE				
L			© 19	88-2015 AC	ORD CORPORATION. A	ll rial	hts reserved

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# SVIMMING LESSONS



• SURVIVAL SWIMMING

• STROKE TECHNIQUE



Weekday & Weekend Classes Available!

www.SwimKidsCentralFlorida.com

# SECTION VIII

## This item will be provided under

separate cover

## SECTION IX

Proposal #168	
GOVERNMENTAL MANAGEMENT SERVICES	

Bill To/District:

Governmental Management Services

Maintenance Services

Bill To/Di	strict:	Prepared By:					
Holly Hill	Road East CDD	Governmental Management Services, LLC					
		219 E. Livingston Street					
		Orlando, FL 32801					
Job name and Description							
Holly Hill Road East CDD - Replace Dog Bag Station on Trail							
sta	is proposal is for the replacement of 1 tion has a single large opening allowi a result. New dispenser has 3 smaller	ng abuse of the supplied bags. It	is often empty				
Qty	Description	Unit Price	Line Total				
	Labor		\$60				
	Mobilization		\$55				
	Equipment		\$25				
2-10	Materials		\$98.92				
		Contraction of the second second					
			and the set of the				

Total Due: \$238.92

### Proposal #168



### OLD

**NEW** 



## SECTION X

## This item will be provided under

separate cover

# SECTION XI

# SECTION C

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## Holly Hill Road East CDD Field Management Report





## Complete

### Landscaping and General Maintenance

- Sidewalk repairs were completed at Citrus Pointe.
- Trees on trail were straightened.
- Punch list items were completed on entrance planters.
- Addressed minor irrigation repairs.
- Pressure washing was done at mailbox common areas.
- Removed trash in street left over from construction.





## Complete

### Amenity Review

- Playground inspection.
- Weekly reviews of facility.
- Exposed pipes were capped at the amenity for safety.



### In Progress

### Fan Replacement

- A fan has been ordered to replace the one at the pool that was broken.
- It will be installed once it arrives.



### Fence Repairs

- Parts were ordered for missing fence sections in Citrus Landing.
- Repair will be scheduled once they arrive.



Holly Hill Road East CDD Field Management Report | GMS 2022

## Upcoming

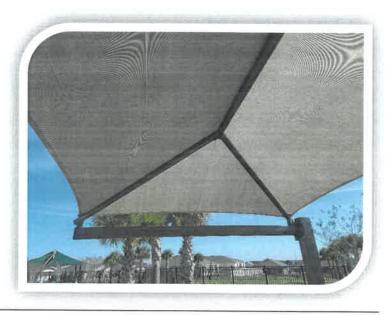
### **Citrus Isles Washout**

We are monitoring the washout area in Citrus Isles while we gather repair proposals for review.



### Shade cloth cleaning

Shade cloth by pool is being scheduled for a clean before Spring.



## Site Items

### Monitor

- Missing curb.
   Fence concerns at
  - Citrus Reserve.
- Some areas of missing sod in new phases.



# Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at <u>csmith@gmscfl.com</u>. Thank you.

Respectfully,

**Clayton Smith** 

# SECTION D

# **SECTION 1**

# Holly Hill Road East Community Development District

#### Summary of Checks

November 29, 2021 to January 25, 2022

Bank	Date	Check No.'s	Amount
General Fund	11/29/21	196 - 202	\$ 5,508.84
	12/15/21	203 - 215	\$ 23,173.69
	12/20/21	216 - 218	\$ 5,159.82
	12/27/21	219 - 224	\$ 494,082.07
	1/5/22	225	\$ 3,271.96
	1/14/22	226 - 227	\$ 13,613.56
	1/18/22	228	\$ 741.00
	1/25/22	229 - 234	\$ 14,628.90
			\$ 560,179.84
			\$ 560,179.84

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10/01/21 51	202110 330-		*	416.67	
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10/01/21 51 STONAGE	AGE 202110 330-53800-48500		*	174.60	
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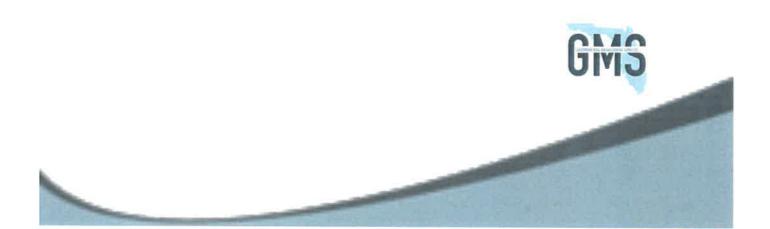
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# **SECTION 2**

**Community Development District** 

Unaudited Financial Reporting December 31, 2021



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6	Series 2020A3 Debt Service Fund
7	Series 2020A4 Debt Service Fund
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9-10	Month to Month
11	Long Term Debt Report
12	Assessment Receipt Schedule

Holly Hill Road East Community Development District Combined Balance Sheet

December 31, 2021

		General Fund	L	Pebt Service Fund	Capit	al Projects Fund	Gove	Totals rnmental Funds
Assets:								
Cash:								
Operating Account	\$	657,473	\$		\$	_	\$	657,473
Capital Projects Account	\$	-	\$	-	\$	293	\$	293
Investments:	•				*	275	¥	275
Series 2017								
Reserve	\$	-	\$	113,777	\$	-	\$	113,777
Revenue	\$	-	\$	176,904	\$	-	\$	176,904
Prepayment	\$	-	\$	661	\$	-	\$	661
Redemption	\$	-	\$	182	\$	-	\$	182
Series 2018								
Reserve	\$	-	\$	62,225	\$	-	\$	62,225
Revenue	\$	-	\$	364,658	\$	-	\$	364,658
Interest	\$	-	\$	0	\$	-	\$	0
Construction	\$	-	\$	<u>_</u>	\$	51	\$	51
Series 2020 A3								
Reserve	\$	-	\$	119,127	\$	-	\$	119,127
Revenue	\$	-	\$	988	\$	2	\$	988
Construction	\$	-	\$	-	\$	0	\$	0
Cost of Issuance	\$	-	\$	-	\$	0	\$	0
Project Rating Agency	\$	-	\$	-	\$	20,001	\$	20,001
Series 2020 A4								
Reserve	\$	-	\$	95,700	\$	-	\$	95,700
Revenue	\$	-	\$	17	\$	-	\$	17
Construction	\$	-	\$	2	\$	0	\$	0
Deposits	\$	1,160	\$	×.	\$	-	\$	1,160
Due from General Fund	\$	-	\$	237,594	\$	-	\$	237,594
Prepaid Expenses	\$	1,293	\$	-	\$	-	\$	1,293
Total Assets	S	659,926	\$	1,171,832	\$	20,346	\$	1,852,104
Liabilities:								
Accounts Payable	\$	17,587	\$		¢		÷	17 507
Due to Debt Service	\$	237,594	э \$	-	\$ \$	-	\$ \$	17,587
but to bebt service	4	237,374	φ	-	φ	-	φ	237,594
Total Liabilites	\$	255,181	\$	1-1-1-73	\$		\$	255,181
Fund Balance:								
Nonspendable:								
Prepaid Items	\$	1,293	\$	_	\$	_	\$	1,293
Restricted for:	Ψ	1,2,0	4	-	4	-	4	1,295
Debt Service - Series 2017	\$	2	\$	361,192	\$	_	\$	361,192
Debt Service - Series 2018	\$	-	\$	203,139	\$	-	\$	
Debt Service - Series 2020 A3	\$	-	\$	337,350	\$		\$	203,139 337,350
Debt Service - Series 2020 AS	\$	8	\$	270,150	\$	2	3 \$	270,150
Capital Projects	\$	8	\$	270,150	\$	20,346	\$	270,130 20,346
Unassigned	\$	403,452	\$	÷	\$	-	\$	403,452
Total Fund Balances	\$	404,745	\$	1,171,832	\$	20,346	\$	1,596,922
	197	101/15	4	4JX/ 1JUJ4	ņ	40,340		1,370,744
Total Liabilities & Fund Balance	\$	659,926	\$	1,171,832	\$	20,346	\$	1,852,104

**Community Development District** 

**General Fund** 

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	rated Budget	The	Actual u 12/31/21	Variance
Revenues:		 MANJ NAJ HE	2111	11 1 61 82 1 6 1	* di lanis E
Assessments - Tax Roll	\$ 486,820	\$ 443,667	\$	443,667	\$ -
Inta-Governmental Revenue	\$ 57,994	\$ 28,808	\$	28,808	\$ -
Total Revenues	\$ 544,815	\$ 472,474	\$	472,474	\$
Expenditures:					
General & Administrative					
Supervisor Fees	\$ 12,000	\$ 3,000	\$	1,000	\$ 2,000
Engineering Fees	\$ 10,000	\$ 2,500	\$	23	\$ 2,500
Legal Services	\$ 35,000	\$ 8,750	\$	1,231	\$ 7,520
Arbitrage	\$ 1,800	\$ 900	\$	900	\$
Dissemination	\$ 6,500	\$ 1,625	\$	100	\$ 1,525
Assessment Administration	\$ 5,000	\$ 5,000	\$	5,000	\$ 
Annual Audit	\$ 4,000	\$	\$	<del>.</del> :	\$
Trustee Fees	\$ 14,870	\$ 13,199	\$	13,199	\$ -
Management Fees	\$ 36,050	\$ 9,013	\$	9,013	\$ (0
Information Technology	\$ 1,800	\$ 450	\$	750	\$ (300
Website Maintenance	\$ 1,200	\$ 300	\$	300	\$
Felephone	\$ 200	\$ 50	\$	-	\$ 50
Postage & Delivery	\$ 500	\$ 125	\$	23	\$ 102
Printing & Binding	\$ 1,700	\$ 425	\$	-	\$ 425
Office Supplies	\$ 200	\$ 50	\$	11	\$ 39
nsurance	\$ 6,000	\$ 6,000	\$	5,570	\$ 430
egal Advertising	\$ 5,000	\$ 1,250	\$	1,025	\$ 225
Contingency	\$ 3,500	\$ 875	\$	179	\$ 696
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$	175	\$ -
Total General & Administrative	\$ 145,495	\$ 53,687	\$	38,476	\$ 15,211

**Community Development District** 

**General Fund** 

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

		Adopted	Pro	rated Budget		Actual		
	ALC:	Budget		u 12/31/21	The	u 12/31/21		Variance
Operations & Maintenance								
Field Expenditures								
Field Management	\$	15,000	\$	3,750	\$	3,750	\$	-
Electric	\$	3,720	\$	930	\$	1,322	\$	(392)
Streetlighting	\$	40,800	\$	10,200	\$	6,516	\$	3,684
Water & Sewer	\$	1,000	\$	250	\$	-	\$	250
Property Insurance	\$	6,000	\$	6,000	\$	5,565	\$	436
Landscape Maintenance	\$	125,000	\$	31,250	\$	30,848	\$	402
Landscape Replacement & Enhancements	\$	20,000	\$	5,000	\$	3,188	\$	1,813
Irrigation Repairs	\$	5,000	\$	1,250	\$	163	\$	1,087
Storm Damage	\$	÷	\$	-	\$	2	\$	÷
General Repairs & Maintenance	\$	15,000	\$	3,750	\$	3,020	\$	730
Contingency	\$	2,680	\$	670	\$	135	\$	535
Subtotal Field Expenditures	\$	234,200	\$	63,050	\$	54,506	\$	8,544
Amenity Expenditures								
Property Insurance	\$	8,500	\$	8,500	\$	5,565	\$	2.936
Amenity Landscaping	\$	20,000	\$	5,000	\$	4,647	\$	353
Amenity Landscape Replacement	\$	7,500	\$	1,875	\$	4,047	.₽ \$	1,875
Electric	\$	15,600	\$	3,900	\$	2,370	.₽ \$	-
Water	\$	680	\$	3,900	э \$	2,370	э \$	1,530
Internet	\$	2,100	-₽ \$	525	э \$	632		51
Janitorial Services	\$	5,400	\$	1,350	а \$		\$	(107)
Pest Control	\$	600	\$ \$	1,550	э \$	1,350 150	\$ \$	-
Amenity Access Management	\$	5,000	.≁ \$	1,250	э \$			-
Amenity Repairs & Maintenance	\$	15,000	.⊅ \$	-		1,250	\$	(0)
Pool Maintenance	.≁ \$	16,200	۰ ۶	3,750	\$	995	\$	2,755
Playground Lease	\$		э \$	4,050	\$	4,050	\$	-
Contingency	э \$	51,600		12,900	\$	12,838	\$	62
contingency	\$	3,440	\$	860	\$	~	\$	860
Subtotal Amenity Expenditures	\$	151,620	\$	44,280	\$	33,965	\$	10,315
Total Operations & Maintenance	\$	385,820	\$	107,330	\$	88,470	\$	18,860
Total Eve au ditura								
Total Expenditures	\$	531,315	\$	161,017	\$	126,946	\$	34,070
Excess (Deficiency) of Revenues over Expenditures	\$	13,500	\$	311,457	\$	345,528		
Other Financing Sources/(Uses):								
Transfer (Out) - Capital Reserve	\$	(13,500)	\$		\$		\$	
						-		
Total Other Financing Sources/(Uses)	\$	(13,500)	\$		\$	*	\$	- 15 - 15 -
Net Change in Fund Balance	\$			- 19 Mar 19	\$	345,528		2 142-14
Fund Balance - Beginning	\$				\$	59,217		
						,		
Fund Balance - Ending	\$	N 17 1987			\$	404,745	1	

**Community Development District** 

**Debt Service Fund Series 2017** 

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		ated Budget	Thr	Actual 0.12/31/21	Variance
Revenues:						Contrast of the
Assessments - Tax Roll	\$ 229,722	\$	209,359	\$	209,359	\$ - -
Interest	\$ -	\$		\$	3	\$ 3
Total Revenues	\$ 229,722	\$	209,359	\$	209,362	\$ 3
Expenditures:						
Interest-11/1	\$ 79,814	\$	79,814	\$	79,814	\$ -
Principal - 5/1	\$ 65,000	\$	-	\$		\$ -
Interest - 5/1	\$ 79,814	\$	-	\$	•	\$ -
Total Expenditures	\$ 224,628	\$	79,814	\$	79,814	\$
Excess (Deficiency) of Revenues over Expenditures	\$ 5,095	\$	129,545	\$	129,548	\$ 3
Fund Balance - Beginning	\$ 117,864	218		\$	231,644	di nang
Fund Balance - Ending	\$ 122,959	1- Y		5	361,192	ALC: NO.

**Community Development District** 

**Debt Service Fund Series 2018** 

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		rated Budget	The	Actual 0 12/31/21	- 1-	Variance
Revenues:	manger		4 + 6 / d + / 4 +	7 411	14 24/ d 2/ 42		ratiance
Assessments - Tax Roll	\$ 123,938	\$	112,952	\$	112,952	\$	-
Interest	\$ -	\$	-	\$	2	\$	2
Total Revenues	\$ 123,938	\$	112,952	\$	112,954	\$	2
Expenditures:							
Special Call - 11/1	\$ -	\$	-	\$	5,000	\$	(5,000)
Interest-11/1	\$ 45,225	\$	45,225	\$	45,225	\$	-
Principal - 5/1	\$ 30,000	\$	-	\$	-	\$	-
Interest - 5/1	\$ 45,225	\$	-	\$	-	\$	-
Total Expenditures	\$ 120,450	\$	45,225	\$	50,225	\$	(5,000)
Excess (Deficiency) of Revenues over Expenditures	\$ 3,488	\$	67,727	\$	62,729	\$	5,002
Fund Balance - Beginning	\$ 78,183	T (2)		\$	140,410		
Fund Balance - Ending	\$ 81,671	State of State	30-100	\$	203,139	2.5	getter marte

**Community Development District** 

Debt Service Fund Series 2020 A3

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

		Adopted Budget	ated Budget	Thi	Actual 9 12/31/21	V	/ariance
Revenues:							
Assessments - Tax Roll	\$	238,365	\$ 217,236	\$	217,236	\$	-
Interest	\$	-	\$ -	\$	3	\$	3
Total Revenues	\$	238,365	\$ 217,236	\$	217,239	\$	3
Expenditures:							
Interest - 11/1	\$	88,700	\$ 88,700	\$	88,700	\$	-
Principal - 11/1	\$	60,000	\$ 60,000	\$	60,000	\$	-
Interest - 5/1	\$	87,500	\$	\$	-	\$	-
Total Expenditures	\$	236,200	\$ 148,700	\$	148,700	\$	
Excess (Deficiency) of Revenues over Expenditures	\$	2,165	\$ 68,536	\$	68,539		
Fund Balance - Beginning	\$	149,682		\$	268,811		
Fund Balance - Ending	5	151,848		\$	337,350	1.50	

**Community Development District** 

Debt Service Fund Series 2020 A4

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2021

	Adopted Budget		ated Budget	Thr	Actual 12/31/21		Varlance
Revenues:							
Assessments - Tax Roll	\$ 191,400	\$	174,433	\$	174,433	\$	-
Interest	\$ -	\$	-	\$	2	\$	2
Total Revenues	\$ 191,400	\$	174,433	\$	174,435	\$	2
Expenditures:							
Interest - 11/1	\$ 64,050	\$	64,050	\$	64,050	\$	-
Principal - 5/1	\$ 60,000	\$	-	\$		\$	-
Interest - 5/1	\$ 64,050	\$	-	\$	-	\$	-
Total Expenditures	\$ 188,100	\$	64,050	\$	64,050	\$	
Excess (Deficiency) of Revenues over Expenditures	\$ 3,300	\$	110,383	\$	110,385	\$	2
Fund Balance - Beginning	\$ 64,062		942	\$	159,765	15.40	
Fund Balance - Ending	\$ 67.362	1.5		5	270,150	21-	1. 24

7

**Community Development District** 

**Combined Capital Project Funds** 

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Series		Series	Series 2020 A4	Total
Revenues					
Interest	\$ -	\$	0	\$ -	\$ 0
Total Revenues	\$ statutes	\$	0	\$	\$ 0
Expenditures:					
Contingency	\$ -	\$	-	\$ 143	\$ 143
Total Expenditures	\$	\$	이 가지 않는 것이 같	\$ 143	\$ 143
Excess (Deficiency) of Revenues over Expenditures	\$	\$	0	\$ (143)	\$ (143)
Fund Balance - Beginning	\$ 51	\$	20,001	\$ 437	\$ 20,489
Fund Balance - Ending	\$ 51	s	20,001	\$ 294	\$ 20,346

# Holly Hill Road East Community Development District Month to Month

2         2         3         6,700         5         43,400         5			Oct		Nov	Dec		ng	-	Feb	March		April	May	W.	lune		July	V	Aug	Sept	-	Total
3         3	Revenues:																						
2         24306         5 <td>Assessments - Tax Roll</td> <td>49</td> <td>'</td> <td>49</td> <td></td> <td></td> <td>106 \$</td> <td>ſ</td> <td>49</td> <td>۰ ۲</td> <td></td> <td>44</td> <td>'</td> <td>*</td> <td></td> <td></td> <td>49 1</td> <td>•</td> <td>**</td> <td>,</td> <td><del>69</del></td> <td><b>6</b>9</td> <td>443,667</td>	Assessments - Tax Roll	49	'	49			106 \$	ſ	49	۰ ۲		44	'	*			49 1	•	**	,	<del>69</del>	<b>6</b> 9	443,667
3         2,0,00         5         -,0,00         5         -,0         5         -,0	Inta-Governmental Revenue	49	28,808			£	<del>9</del>	1	44	49 1		44	1	*	,		\$	•	**	,		<del>49</del>	28,808
3         -         3         100         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5         -         5<	Total Revenues	*	28,808						\$	\$ .		*		s	1.9	11 S	5		s				472,474
1         1         1         100         3         1<	Expenditures:																						
3       1000       5       1       1000       5       1 </td <td><u>General &amp; Administrative:</u></td> <td></td>	<u>General &amp; Administrative:</u>																						
3         2.03         5         7.41         5 </td <td>Supervisor Fees</td> <td>**</td> <td>'</td> <td>49</td> <td>1</td> <td>\$ 1.0</td> <td>\$ 00;</td> <td></td> <td><del>69</del> 1</td> <td>ι</td> <td></td> <td><b>649</b> 1</td> <td></td> <td>\$</td> <td>1</td> <td></td> <td>\$<del>9</del> 1</td> <td>•</td> <td>₩</td> <td>'</td> <td><del>19</del></td> <td><del>69</del> 1</td> <td>1,000</td>	Supervisor Fees	**	'	49	1	\$ 1.0	\$ 00;		<del>69</del> 1	ι		<b>649</b> 1		\$	1		\$ <del>9</del> 1	•	₩	'	<del>19</del>	<del>69</del> 1	1,000
3       203       5       771       5 <td>Engineering Fees</td> <td>\$</td> <td>'</td> <td>\$</td> <td></td> <td>**</td> <td>\$9 1</td> <td></td> <td>\$ '</td> <td>\$<del>?</del></td> <td></td> <td>49 1</td> <td></td> <td>**</td> <td>,</td> <td>4.</td> <td><b>43</b></td> <td></td> <td><del>193</del></td> <td>,</td> <td>49</td> <td>40) 1</td> <td>'</td>	Engineering Fees	\$	'	\$		**	\$9 1		\$ '	\$ <del>?</del>		49 1		**	,	4.	<b>43</b>		<del>193</del>	,	49	40) 1	'
2       900       5       -       -       5       -       -       5       -       -       5       -       -       5	Legal Services	*7	203	69	287	t 7	.41 \$		, \$	59 1		**		*7	1	4.5	, 1		₩.		49	<b>19</b> 1	1,231
3         100         3         -         3	Arbitrage	<del>19</del>	'	44	\$ 006	**	<b>59</b>		\$	\$ <del>1</del>		**	1	49	1	10	₩ 1		<del>1/</del> 9	'		<b>49</b> 1	006
8       5,000       8       -       8       8       -       8       8 <td>Dissemination</td> <td>\$</td> <td>100</td> <td>69</td> <td>1</td> <td>45</td> <td>69 1</td> <td></td> <td>\$9 1</td> <td>\$<del>7</del></td> <td></td> <td><b>49</b> 1</td> <td></td> <td>49</td> <td>1 01</td> <td>4.</td> <td>, 1</td> <td></td> <td><del>60</del></td> <td>'</td> <td>64</td> <td><b>19</b></td> <td>100</td>	Dissemination	\$	100	69	1	45	69 1		\$9 1	\$ <del>7</del>		<b>49</b> 1		49	1 01	4.	, 1		<del>60</del>	'	64	<b>19</b>	100
3       6,734       5       -       5       5       -       5       5 <td>Assessment Administration</td> <td>\$</td> <td>5,000</td> <td>49</td> <td>1</td> <td>**</td> <td>59 1</td> <td></td> <td>547 1</td> <td>57 -</td> <td></td> <td><b>49</b> 1</td> <td>ŕ,</td> <td>49</td> <td>1</td> <td></td> <td>۰ ج</td> <td></td> <td>\$<del>9</del></td> <td>,</td> <td>69</td> <td>њя 1</td> <td>5,000</td>	Assessment Administration	\$	5,000	49	1	**	59 1		547 1	57 -		<b>49</b> 1	ŕ,	49	1		۰ ج		\$ <del>9</del>	,	69	њя 1	5,000
5       6,734       5       6,734       5       6,734       5       6,734       5       6,734       5       6,734       5       6,734       5       6,734       5       3,004       5       3,004       5       3,004       5       3,004       5       5,645       5       5       100       5       1 </td <td>Annual Audit</td> <td>49</td> <td></td> <td>44</td> <td></td> <td>4</td> <td>59 1</td> <td></td> <td>\$9 1</td> <td>\$<del>1</del></td> <td></td> <td>149 1</td> <td>Ċ</td> <td>49</td> <td>1</td> <td></td> <td>, 8</td> <td>,</td> <td><b>\$</b>9</td> <td>•</td> <td>\$</td> <td>10 1</td> <td>3</td>	Annual Audit	49		44		4	59 1		\$9 1	\$ <del>1</del>		149 1	Ċ	49	1		, 8	,	<b>\$</b> 9	•	\$	10 1	3
3.004       5       3.004       5       3.004       5       3.004       5       3.004       5       3.004       5       3.004       5       3.004       5	Trustee Fees	47	6,734	\$	1	t 6,4	.65 \$		59	5		<b>\$</b> 1		69	1		, ,		\$	•	4	** '	13,199
3       150       3       450       3       4       5       4       5 <td>Management Fees</td> <td>49</td> <td>3,004</td> <td>\$</td> <td>3,004 \$</td> <td>t 3,0</td> <td>04 \$</td> <td></td> <td><del>69</del> 1</td> <td>1</td> <td></td> <td><b>59</b> 1</td> <td></td> <td>49</td> <td>ert I</td> <td></td> <td>•<b>•</b>•</td> <td></td> <td><b>4</b>9</td> <td>•</td> <td>64</td> <td>+9 1</td> <td>9,013</td>	Management Fees	49	3,004	\$	3,004 \$	t 3,0	04 \$		<del>69</del> 1	1		<b>59</b> 1		49	ert I		• <b>•</b> •		<b>4</b> 9	•	64	+9 1	9,013
3       100       3       100       4       5 <td>Information Technology</td> <td>₩</td> <td>150</td> <td>₩</td> <td>150 \$</td> <td>\$</td> <td>:50 \$</td> <td></td> <td><del>69</del></td> <td>1</td> <td></td> <td>49 1</td> <td>î</td> <td>69</td> <td>1</td> <td></td> <td><b>59</b> 1</td> <td></td> <td>\$</td> <td>•</td> <td>\$</td> <td>49 1</td> <td>750</td>	Information Technology	₩	150	₩	150 \$	\$	:50 \$		<del>69</del>	1		49 1	î	69	1		<b>59</b> 1		\$	•	\$	49 1	750
2.1.37       3.       1.       3.       1.       3.	Website Maintenance	47	100	49	100	1	\$ 00.		<del>59</del> 1	1		49 1	Ċ	53	-1 1		69 1		<b>\$</b>	•	\$	49 1	300
2       15       5       1       5	Telephone	1/2	12	<del>69</del>	1	44	499 1		59 1	1	1-	49 1		49	्म	1-	<b>69</b> 1		\$	•	\$	49 1	'
3       -       5       -       5       -       5       -       5       -       5       -       5       -       5       -       5       -       5       -       5       -       5       -       5       -       5       -       5	Postage & Delivery	10	15	47	υ»	44	4 \$		69 -	•		49 1		69	i ant		69 1		<del>69</del>	,	69	69 1	23
3       1       5       0       5       10       5	Printing & Binding	10		49	1	44	₩ '		49 •	•		49 1	'	49	्म	,-	<b>va</b> 1		\$	•	49	\$ <del>\$</del>	•
5       5,570       5 <td>Office Supplies</td> <td>69</td> <td>1</td> <td><del>69</del></td> <td>0</td> <td>**</td> <td>10 \$</td> <td></td> <td>\$9</td> <td>¥? 1</td> <td></td> <td><del>40</del> ,</td> <td>,</td> <td>÷0</td> <td>с<b>1</b> 1</td> <td></td> <td>••</td> <td></td> <td>₩</td> <td>·</td> <td>49</td> <td>69 1</td> <td>11</td>	Office Supplies	69	1	<del>69</del>	0	**	10 \$		\$9	¥? 1		<del>40</del> ,	,	÷0	с <b>1</b> 1		••		₩	·	49	69 1	11
3       1025       5	Insurance	60	5,570	<del>69</del>	•	14	\$9 1		69 1	¥? 1		49 1		÷A	- -		•		₩	ı	49	69 1	5,570
3       105       3       31       5       43       5 <td>Legal Advertising</td> <td>₩</td> <td></td> <td><del>67</del></td> <td>1,025 \$</td> <td></td> <td>49 1</td> <td></td> <td>\$9 •</td> <td>97 1</td> <td></td> <td>÷</td> <td>'</td> <td>69</td> <td>া</td> <td>10</td> <td><b>10</b></td> <td>,</td> <td>49</td> <td>•</td> <td>\$</td> <td>69</td> <td>1,025</td>	Legal Advertising	₩		<del>67</del>	1,025 \$		49 1		\$9 •	97 1		÷	'	69	া	10	<b>10</b>	,	49	•	\$	69	1,025
\$       175       \$	Contingency	<del>19</del>	105	₩	31 \$	44	43 \$		69 1	1		**	I	49	97 1		*		49 1	•	49	<del>69</del> 1	179
\$ 21,157 \$ 5502 \$ 11,817 \$ · \$ · \$ · \$ · \$ · \$ · \$ · \$ · \$ · \$	Dues, Licenses & Subscriptions	69	175	-	4		\$		\$	5 <del>1</del>		<del>69</del> 1	'	69	1		••		<del>10</del>	۰	49	69 1	175
	Total General & Administrative	49	21,157		5,502 5		-		5	5	14	100	10 M	-20			5 -	a line li	\$	1997	s	-	38,476

Holly Hill Road East Community Development District Month to Month

					1									
		Oct	Nov	Dec	lan F	Feb Ma	March Apri	ell M	at hu	tul a	y A	ug Ser	10	Total
<u>Operations &amp; Maintenance</u>														
Field Expenditures														
Field Management	69	1,250 \$	1,250 \$	1,250 \$	1 1	<b>\$</b>	<b>*</b>	<del>1</del> 9	<b>\$</b> 7	<del>69</del> ,	, <del>6</del> 7	\$ <del>\$</del> 1	69 1	3,750
Electric	69		278 \$	731 \$	49 1	<b>\$</b>	<b>49</b>	5 <b>9</b> 1	\$ <b>9</b>	<del>69</del> 1	**) •	<del>69</del> '	69 1	1,322
Streetlighting	69	1,580 \$	2,195 \$	2,741 \$	+07 1	4 <b>5</b> 1	<b>1</b>	<b>69</b> 1	, s	•	\$ ,	• <del>•</del>	59 1	6,516
Water & Sewer	\$		<del>63</del> 1	64 1	<del>ده</del>	\$9 1	49 1	49 1	<del>59</del> 1	<b>19</b> 1	\$	<del>10</del> 1	49 1	d)
Property Insurance	69	5,565 \$	+ <del>1</del>	59 1	1	<b>•</b>	, ,	<b>19</b> 1	<b>\$</b> 7	49 1	49 1	<del>63</del> 1	49 1	5,565
Landscape Maintenance	69	10,283 \$	10,283 \$	10,283 \$	57 1	** '	<b>49</b> 1	<b>6</b>	<del>63</del> 1	<b>69</b> 1	\$ <del>\$</del> 1	\$ <del>\$</del>	* *	30,848
Landstape Replacement & Enhancements	₩	3,188 \$	•	49 1	ı ئې	\$ •	49 1	49 1	<b>47</b> 1	<b>69</b> 1	\$ '	• •	49 1	3,188
Irrigation Repairs	49	49 1	•	163 \$	<del>69</del> 1	•	69 1	49 ,	•9 1	<del>63</del> 1	<del>رہ</del>	40 1	69 1	163
Storm Damage	49	49 1	•	••	÷	*? '	49 1	\$9 1	<b>\$</b> 7	<b>4</b> 9 ,	* <del>*</del>	<del>63</del> 1	49 1	,
General Repairs & Maintenance	47	3,020 \$	•	<b>\$</b> ::	<del>نه</del> ۱	\$ <del>5</del> 1	49 1		\$ \$	<b>49</b>	- <del>10</del>	<b>69</b> 1		3.020
Contingency	<del>19</del> 7	\$	135 \$	69	\$ <b>7</b> 1	49 1	₩3 1	19 1	<b>\$9</b> 1	÷.	, 8	44 1	•••	135
Subtotal Field Expenditures	\$	25,198 \$	14,140 \$	15,168 \$	\$ (b)	5 -	42	. \$	\$ -	\$.	40	5 -	5	54,506
Amenity Expenditures														
Property Insurance	\$9	5,565 \$	69 1	\$ <del>\$</del>	+9 1	45 1	<b>49</b> 1	<del>59</del> 1	*	۔ ج	59 ,	<del>v9</del> '	• •	5,565
Amenity Landscaping	\$7	1,549 \$	1,549 \$	1,549 \$	<b>49</b> 1	, 1	<del>6/1</del> 1	* <del>?</del> '	4 <b>9</b>	<del>64</del> ,	\$ <del>9</del> 1	49 1	\$ '	4,647
Amenity Landscape Replacement	\$	÷	<del>59</del> 1	\$	49 1	\$	<b>1/9</b> 1	<del>69</del> 1	\$ '	, \$	49 1	<del>69</del> 1	\$ <del>7</del> 1	'
Electric	<del>61</del>	1,203 \$	1,167 \$	<b>97</b>	<del>به</del> ۱	\$ <del>\$</del>	69 1	69 1	<del>53</del> 1	<del>69</del> 1	<del>69</del> '	<b>69</b> 1	** '	2,370
Water	69	39 \$	39 \$	41 \$	\$ '	<del>69</del> 1	69 1	<del>به</del> ۱	<b>49</b> 1	• •	\$ 5	<b>\$</b>	\$ <del>7</del> 1	119
Internet	₩	158 \$	158 \$	316 \$	\$ '	69 1	69 1	<del>67</del> 1	\$ <del>9</del> 1	<del>59</del> 1	<del>69</del> 1	<b>\$</b> 1	•	632
Janitorial Services	\$	450 \$	450 \$	450 \$	\$ <b>5</b> 1	1 1	49 1	₩ 1	\$ <del>\$</del> 1	<del>\$7</del> 1	53 1	<b>59</b> 1	• <del>•</del>	1,350
Pest Control	÷	50 \$	50 \$	50 \$	<b>1</b>	69 1	₩ '	49 1	\$ <del>9</del> 1	÷	69 1	<b>57</b> 1	\$	150
Amenity Access Management	<del>v,</del>	417 \$	417 \$	417 \$	\$ ,	- -	₩ '	<del>63</del> 1	<del>4</del> 9 1	** '	97 1	\$ <del>\$</del>	\$	1,250
Amenity Repairs & Maintenance	<del>1</del> 9	995 \$	, \$	, ,	\$ 1	5 <b>9</b> 1	5 <b>9</b> 1	<del>43</del>	\$	<del>60</del> 1	** '		<b>14</b>	995
Pool Maintenance	₩		1,350 \$	1,350 \$	\$	49 '	<b>59</b> 1	<b>49</b>	\$	۰ <del>۵</del>	*? '	\$ <del>9</del> 1	\$	4,050
Playground Lease	÷	4,279 \$	4,279 \$	4,279 \$	•• '	<b>49</b> 1	, 1	49 1	<del>49</del> 1	<del>60</del> 1	₩3 '	\$	<b>59</b> 1	12,838
Contingency	÷	<del>6</del> 3	\$ ©	<b>9</b>	•	\$ <del>\$</del>	• <b>•</b>	\$ <del>\$</del>	49 1	₩ 1	67 1	₩ 1	4 <b>4</b> 1	'
Subtotal Amenity Expenditures	~	16,054 \$	9,459 \$	8,452 \$	5 .	\$	5 -	5 -	<b>65</b>	40	\$ .	5 .	\$ .	33,965
Total Operations & Maintenance	s	41,251 \$	23,599 \$	23,620 \$	\$	-		5 -	. 5	s -	5	s .	÷ ;	88,470
Total Expenditures	~	62,408 \$	29,101 \$	35,437 \$	5 -	5 -	\$ -	\$ -	\$ .	5 -	5 -	s .	\$.	126,946
Excess (Deficiency) of Revenues over Expenditures	<del>60</del>	(33,600) \$	(20,341) \$	399,469 \$	- <b>3</b>	<b>(</b> ) : ()	5 .	× \$.	- \$	- 5	5	- S	. 5	345,528
Other Financing Sources/Uses:														
Transfer (Out) - Capital Reserve	÷	<del>vs</del> I	69 1	45) 1	ю. -	69 1	۱ ۱	<del>ю</del> 1	• <b>•</b> >	<b>v</b> 1	<b>45</b> 1	\$	<b>\$</b>	580
Total Other Financing Sources/Uses	\$	5 .	- 5	\$ .	5 -	5	- S	. 5	<b>4</b>	\$ .	s -	. 5	. 5	
Not Channes in Daniel Balance	*	(33 600) \$	120 2411 6	200,450 4	1. 1.	10.6	2.6	100	3.16			1000		NAT PAR
IACT OUNTRY THE FAILS CONTACT		* looning	a frankast	a south of				and the second second						DECICLE

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#### **Community Development District** Long Term Debt Report

	SERIES 2017, SPEC	IAL ASSESSMENT REVENUE BONDS	
	INTEREST RATE:	3.5%, 4.1%, 4.625%, 5.0%	
	MATURITY DATE:	5/1/48	
	RESERVE FUND DEFINITION	50% of the Maximum Annual Debt servic	e
	RESERVE FUND REQUIREMENT	\$113,777	
	RESERVE FUND BALANCE	\$113,777	
	BONDS OUTSTANDING 10/19/2017		\$4,160,000
I	LESS: SPECIAL CALL 6/18/18		(\$150,000)
1	LESS: SPECIAL CALL 8/1/18		(\$420,000)
I	LESS: SPECIAL CALL 11/1/18		(\$15,000)
1	LESS: PRINCIPAL PAYMENT 5/1/19		(\$60,000)
I	LESS: PRINCIPAL PAYMENT 5/1/20		(\$60,000)
I	LESS: SPECIAL CALL 11/1/20		(\$5,000)
	LESS: PRINCIPAL PAYMENT 5/1/21		(\$65,000)
ł	CURRENT BONDS OUTSTANDING		\$3,385,000

SERIES 2018, SPEC	IAL ASSESSMENT REVENUE BONDS	
INTEREST RATE:	4.25%, 5.0%, 5.25%	
MATURITY DATE:	5/1/48	
RESERVE FUND DEFINITION	50% of the Maximum Annual Debt Servic	e
RESERVE FUND REQUIREMENT	\$62,225	
RESERVE FUND BALANCE	\$62,225	- 1
BONDS OUTSTANDING 10/19/2018		\$2,800,000
LESS: SPECIAL CALL 8/1/19		(\$930,000)
LESS: SPECIAL CALL 11/1/19		(\$35,000)
LESS: PRINCIPAL PAYMENT 5/1/20		(\$30,000)
LESS: SPECIAL CALL 11/1/20		(\$5,000)
LESS: PRINCIPAL PAYMENT 5/1/21		(\$30,000)
LESS: SPECIAL CALL 11/1/21		(\$5,000)
CURRENT BONDS OUTSTANDING		\$1,765,000

\$1,765,000

INTEREST RATE: MATURITY DATE: RESERVE FUND DEFINITION	4.0%, 4.5% 5.0%, 5.0% 11/1/50 50% of the Maximum Annual De	ht Somico
RESERVE FUND REQUIREMENT	\$119,125	DESERVICE
RESERVE FUND BALANCE	\$119,127	
BONDS OUTSTANDING 5/20/20		\$3,660,000
LESS: PRINCIPAL PAYMENT 11/1/	21	(\$60,000
CURRENT BONDS OUTSTANDING		\$3,600,000

#### SMENT AREA 4, SPECIAL ASSESSMENT REVENUE BONDS

RESERVE FUND BALANCE BONDS OUTSTANDING 7/22/20	\$95,700	\$3 325 000
CURRENT BONDS OUTSTANDING 7/22/20		\$3,325,000 \$3,325,000

# Special Assessment Receipts Fiscal Year 2022

						Gross Assessments Net Assessments	\$ 523,463.12 \$ 486,820.70	\$ 247,013.40 \$ 229,722.46	\$ 133,267.00 \$ 123,938.31	\$ 256,306,96 \$ 238,365,47	\$ 205,806.28 \$ 191,399.84	\$ 1,365,856.76 \$ 1,270,246.79
				ON ROLL ASSES	SMENTS		38,32%	18.08%	9.76%	18.77%	15.07%	100.00%
Date	Distribution	Gross Amount	Discount/Penalty	Commission	Interest	Net Receipts	General Fund	2017 Debt Service	2018 Debt Service	)t	2020 A4 Debt Service	Total
11/19/21	ACH	\$8,421.20		(\$161.69)	\$0.00	\$7,922.68	\$3,036.36	\$1,432.81	\$773.02	\$1.486.71	\$1.193.78	\$7.922.68
11/24/21	ACH	\$1,015.14	(\$53.30)	(\$19.24)	\$0.00	\$942.60	\$361.25	\$170.47	\$91.97	\$176.88	\$142.03	\$942.60
11/30/21	ACH	\$14,873.62		(\$285.57)	\$0.00	\$13,993.12	\$5,362.85	\$2,530.64	\$1,365.31	\$2,625.85	\$2,108.47	\$13,993,12
12/14/21	ACH	\$204,788.89		(\$3,931.97)	\$0.00	\$192,666.33	\$73,839.16	\$34,843.46	\$18,798.50	\$36,154.39	\$29,030.82	\$192,666.33
12/17/21	ACH	\$606,445.85	2	(\$11, 643.77)	\$0.00	\$570,544.83	\$218,660.69	\$103,182.28	\$55,668.21	\$107,064.38	\$85,969.27	\$570.544.83
12/27/21	1% Fee Adj	(\$13,658.57)		\$0.00	\$0.00	(\$13,658.57)	(\$5,234.64)	(\$2,470.13)	(\$1,332.67)	(\$2,563.07)	[\$2,058.06]	(\$13,658.57)
12/31/21	ACH	\$409,422.44	<u>ت</u>	(\$7,861.94)	\$0.00	\$385,234,96	\$147,640.88	\$69,669.23	\$37,587.48	\$72,290.45	\$58,046.92	\$385,234.96

ining to Collect	Balance Remaining to Co				\$112,600.84					
Net Percent Collected	Net Pe				91%					
						l				
1,157,645.95	174,433.23 5	217,235,59 \$	112,951,82 \$	209,358.76 5	443,666.55 \$	1,157,645,95 5	and a second second	(23,904.18) \$	(49,758.44) S	1,231,308,57 \$
\$385,234.96	\$58,046.92	\$72,290.45	\$37,587.48	\$69,669.23	\$147,640.88	\$385,234.96	20.00	(\$7,861.94)	(\$16,325.54)	\$409,422.44
							2000			

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TOTAL.

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