

**MINUTES OF MEETING
HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

The regular Meeting of the Board of Supervisors of the Holly Hill Road East Community Development District was held on Tuesday, **May 18, 2021** at 3:30 p.m. at The Holiday Inn, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum were:

Rennie Heath
Patrick Marone
Lauren Schwenk

Vice Chairwoman
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Roy Van Wyk
Clayton Smith
Marshall Tindall

District Manager, GMS
Hopping, Green & Sams
GMS
GMS

The following is a summary of the discussions and actions taken at the May 18, 2021, Holly Hill Road East Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order. There were three members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted there were no members of the public present and no comments.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the February 16,
2021 Board of Supervisors Meetings**

Ms. Burns presented the February 16, 2021 meeting minutes and asked for questions, comments, corrections, or concerns on the minutes. The Board had no changes.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Minutes of the February 16, 2021 Board of Supervisors Meetings, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2021-03
Setting the Public Hearing and Approving
the Proposed Fiscal Year 2022 Budget
(Suggested Date: August 17, 2021)**

Ms. Burns reviewed the Fiscal Year 2022 budget for the Board. She noted that they will not be increasing the assessments. The assessment amount per lot is \$833.54. Ms. Burns suggested holding the public hearing on the budget on August 17, 2021.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Resolution 2021-03 Setting the Public Hearing for August 17, 2021 and Approving the Proposed Fiscal Year 2022 Budget, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2021-04
Designating a Date, Time, and Location
for a Landowners' Meeting and Election**

Ms. Burns suggested holding the Landowners' meeting at the Board's regular November meeting on November 16, 2021 at 3:30 p.m.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Resolution 2021-04 Designating a Date, Time, and Location for a Landowners' Meeting and Election on November 16, 2021 at 3:30 p.m. at their current location, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

There being none, the next item was followed.

C. Field Manager's Report

i. Consideration of Landscaping Quotes to Add Citrus Landing and Citrus Reserve

a. Prince Landscaping

b. Yellowstone Landscaping

Mr. Smith reviewed his monthly report for the Board. He noted that they need to add the Citrus Landing and Citrus Reserve area to the landscape contract. He presented the Prince and Yellowstone proposals.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Prince Landscaping Proposal and Quote to Add Citrus Landing and Citrus Reserve, was approved.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Terminating the Agreement with Yellowstone, was approved.

D. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register, the Board had no questions.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated the financials were in the packet for review and asked for any questions. There were none.

iii. Summary of Series 2020 AA3 Requisitions #44 to #49

Ms. Burns reviewed the requisitions, the Board had no questions.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Series 2020 AA3 Requisitions #44 to #49, were ratified.

May 18, 2021

Holly Hill Road East

iv. Presentation of Number of Registered Voters – 267

Ms. Burns noted that there are currently 267 registered voters in the District. That trips the threshold of 250, however the District was established in July of 2017 so the six years is not up until July 2023. The Board will transition to residents at that time.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

Mr. Heath showed interest in transitioning the seats to Lennar. Ms. Burns will look into transitioning the Board seats.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman