

*Holly Hill Road East  
Community Development District*

*Agenda*

*December 15, 2020*

# AGENDA

# *Holly Hill Road East*

## *Community Development District*

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219 East Livingston Street, Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

December 8, 2020

**Board of Supervisors  
Holly Hill Road East  
Community Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of **Holly Hill Road East Community Development District** will be held **Tuesday, December 15, 2020 at 3:30 PM** at **The Holiday Inn, 200 Cypress Gardens Blvd., Winter Haven, FL 33880**. Masks are required to be worn at the meeting venue.

Those members of the public wishing to attend the meeting can do so using the information below:

**Zoom Video Link:** <https://zoom.us/j/98076626990>

**Zoom Call-In Information:** 1-646-876-9923

**Meeting ID:** 980 7662 6990

Following is the advance agenda for the meeting:

### **Board of Supervisors Meeting**

1. Roll Call
2. Public Comment Period (<sup>1</sup>Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
3. Approval of Minutes of the October 20, 2020 Board of Supervisors Meeting and Audit Committee Meeting
4. Consideration of Playground Equipment and Installation Proposals
  - A. Proposal for Citrus Landing Playground Equipment from ProPlaygrounds

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<sup>1</sup> Comments will be limited to three (3) minutes

- B. Quote for Citrus Landing Playground Equipment Labor and Installation from Polk Playgrounds, LLC
  - C. Proposal for Citrus Reserve Playground Equipment from ProPlaygrounds
  - D. Quote for Citrus Reserve Playground Equipment Labor and Installation from Polk Playgrounds, LLC
  - E. Consideration of Financing Agreement from Navitas Credit for Citrus Landing and Citrus Reserve
5. Consideration of Resolution 2021-01 Re-Designating Administrative Office for the District
  6. Ratification of 2021 Data Sharing and Usage Agreement with Polk County Property Appraiser
  7. Ratification of Non-Ad Valorem Contract Agreement with Polk County Property Appraiser
  8. Staff Reports
    - A. Attorney
    - B. Engineer
    - C. Field Manager's Report
      - i. Consideration of Quotes for Speed Limit Signage
    - D. District Manager's Report
      - i. Check Register
      - ii. Balance Sheet & Income Statement
      - iii. Summary of Series 2020 Requisition Ratifications
        - a) Series 2020 AA3 Requisitions Summary (#22 to #23; #25 and #26; #28 to #38)
        - b) Series 2020 AA4 Requisitions Summary (#4 to #19; #21 to #30; #32 and #33)
  9. Other Business
  10. Supervisors Requests and Audience Comments
  11. Adjournment

# MINUTES

# BOS Meeting

**MINUTES OF MEETING  
HOLLY HILL ROAD EAST  
COMMUNITY DEVELOPMENT DISTRICT**

The regular Meeting of the Board of Supervisors of the Holly Hill Road East Community Development District was held on Tuesday, **October 20, 2020** at 3:30 p.m. via Zoom Teleconference.

Present and constituting a quorum were:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairwoman
Patrick Marone	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	Hopping Green & Sams
Clayton Smith	GMS

*The following is a summary of the discussions and actions taken at the October 20, 2020 Holly Hill Road East Community Development District's Regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order. There were four members present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted there was one member of the public present and opened the floor for their comments and there were none.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the September 16, 2020 Board of Supervisors Meeting**

Ms. Burns presented the September 16, 2020 meeting minutes and asked for questions, comments, corrections, or concerns on the minutes. The Board had no changes.



related items. The landscaper pruned all the palm trees and trimmed up a few dead trees that will need to be removed. The pool pump went down and the new pool contractor fixed it. The new pool contractor also added a chemical pump that they use at other sites which was part of their contract.

Mr. Smith had two proposals to present to the Board regarding speed limit signs and parking policies. He reports that these issues had been discussed to a certain extent in the past. Towing policy signage; the same policy that is to be used at Highland Meadows II, which he presented an example of. There were three different sizes shown and the middle size is the one he chose. It designates that parking is authorized on the odd numbered side of the street and any parking on the even number side would be towed. There would be a need for three signs for all three entrances, totaling \$807.

Mr. Burns adds that the towing contract is in place, but they were asked to hold off any towing until the signage is in place. She did receive notification from PFM, the previous management company, that notice had been sent to all residents in May. Ms. Burns then asks if the Board would like to resend notice to residents about towing starting once signage is up. Mr. Heath agrees that another notice to residents was the right direction to go.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Parking Policy Signage Proposal for Three Signs, was approved.
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**ii. Consideration of Quote to Change Speed Signs**

Mr. Smith continues with speed limit signs, replacing the old speed limit signs that say 30 mph with a new speed of 15 mph. They cost \$165 each, with a total cost of \$2,460 for twelve signs including installation. Mr. Heath asked if there was anyone on staff that had the ability to install the signs, since it costs \$40 per sign. Mr. Smith explained that the signs would need to be drilled into, so it is a little bit more complicated than just two bolts, but he would look into it.

Mr. Rhinehart mentioned another community having to use stickers to correct some of their road signage and wondered if that could be an option here. Mr. Smith said he would look into that option as well.

Ms. Burns suggested bringing a quote for sticker signs to the next meeting.

**D. District Manager’s Report**

**i. Check Register**

Ms. Burns reported that the check register was included in the agenda package. The total amount is \$52,226.83 through October 13, 2020.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Check Register, was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns stated that the financials are included in the package for review, there was no action that needed to be taken.

**iii. Summary of Series 2020 Requisition Ratifications**

**a. Series 2020 AA3 Requisitions Summary (#11 through #21; #24)**

Ms. Burns stated that they were looking for a motion to ratify all requisitions.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Series 2020 AA3 Requisitions Summary (#11 through #21; #24 , were ratified

**b. Series 2020 AA4 Requisitions Summary (#1 through #3)**

Ms. Burns stated that they were looking for a motion to ratify all requisitions.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Series 2020 AA4 Requisition Summary (#1 through #3), were ratified

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

# Audit Committee Meeting

**MINUTES OF MEETING  
HOLLY HILL ROAD EAST  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Holly Hill Road East Community Development District was held Tuesday, **October 20, 2020** at 3:30 p.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairwoman
Patrick Marone	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	Hopping Green & Sams
Clayton Smith	GMS

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Four board members were present via Zoom teleconference constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns recognized that no public was present, only board members and staff.

**THIRD ORDER OF BUSINESS**

**Review of Proposals and Tally of Audit Committee Members Rankings**

- A. Grau & Associates – 2**
- B. McDirmit Davis – 1**
- C. Berger, Toombs, Elam, Gaines & Frank – 3**
- D. CRI – 4**

Ms. Burns stated that four proposals for auditing services were received from the RFP. They were from Grau & Associates, McDirmit Davis, Berger Toombs, and CRI. The Board went through and ranked them as a group assigning the full amount of points for ability of personnel,

proposers experience, understanding scope of work, and ability to furnish the required services.

All firms were capable of performing the audit for the District. The only variation was price. The lowest bid came from McDirmit Davis, who was awarded 20 points. The next lowest bid was Grau & Associates, who received 19 points. The next lowest was Berger Toombs, with an award of 18 points. CRI had the highest bid, and they were awarded 17 points. There being no objection to those evaluations, McDirmit Davis with 100 points was ranked #1, Grau & Associates with 99 points #2, Berger Toombs #3 with 98 points, and CRI #4 with 97 points.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, Ranking McDirmit Davis #1 with 100 points, Grau & Associates #2 with 99 points, Berger Toombs #3 with 98 points, and CRI #4 with 97 points., was approved.

**FOURTH ORDER OF BUSINESSES**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned at 3:35 p.m.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

# SECTION IV

# SECTION A



The Play & Recreation Experts

Pro Playgrounds  
8490 Cabin Hill Road  
Tallahassee, FL 32311

**Quote**

Date	Estimate #
11/17/2020	10480

<b>Project Name</b>
Holly Hill Road East CDD



**WE WILL BEAT ANY PRICE BY 5%!**

<b>Customer / Bill To</b>
Attn: Patrick Marone Heath Construction & Management 346 E Central Avenue Winter Haven FL 33880

<b>Ship To</b>
Holly Hill Road East CDD 1 North Blvd West Davenport, FL 33837

Item	Description	Qty	Cost	Total:
DSC	Provide 1x play system, 1x two bay single post swing with belt seats, 2x benches, 1x portable trash receptacle with liner and dome, 53x 8" borders, 1x half ramp and 15x pallets of rubber mulch for a 59'x36' area. Install not included in price.		0.00	0.00
	<b>**PLAY EQUIPMENT**</b>			
QS-20-PKP010N	PKP010N-Ditch Plains - Neutral	1	11,648.00	11,648.00
QS-20-PSW120...	PSW120WS-1 Bay 2 Cantilevers - Frame with Hangers, 1 Bay Belt Seat Package, 1 Bay Bucket Package	1	1,365.48	1,365.48
Shipping	Combined Shipping and Freight Charges	1	2,650.71	2,650.71
	<b>**SITE FURNISHINGS**</b>			
20-B6WBULS	B6WBULS-6' UltraLeisure? Standard Bench with Back, In-Ground Mount	2	392.00	784.00
20-TR32	TR32-32 Gallon Regal Standard Trash Receptacle, Receptacle Only	1	323.00	323.00
20-LINER 32-BL...	LINER 32-BLACK-Plastic Liner - Black Color	1	56.00	56.00
20-DOME32 BL...	DOME32 BLACK-Plastic Dome Top for 32 Gallon Receptacles - Black Color	1	130.00	130.00
Shipping	Combined Shipping and Freight Charges	1	390.12	390.12
	<b>**SURFACING MATERIALS**</b>			

**AGREED AND ACCEPTED:**  
If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

*Patrick Marone*  
Signature: \_\_\_\_\_ Name: Patrick Marone Title: \_\_\_\_\_ Date: 11/17/2020

<b>Subtotal:</b>
<b>Sales Tax: (7.5%)</b>
<b>Total:</b>

Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect, damage or missing parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs due to cancelled or missed delivery appointments. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness. 5. If quote includes installation of goods, the installation is subject to the terms and conditions of Pro Playgrounds "Standard Installation Agreement" a copy of which may be obtained from your Sales Representative.







# SECTION B

**Polk Playgrounds, LLC**

**Quote**

346 E Central Ave  
Winter Haven, FL 33880  
[NRhinehart@CassidyHoldingsFL.com](mailto:NRhinehart@CassidyHoldingsFL.com)

Date: November 25, 2020  
Quote # 5

**Customer:**  
Holly Hill Road East CDD

**Project Description**  
Holly Hill Road East CDD - Playground Installation

Description	Qty	Cost	Line Total
Furnish labor and materials to: 1. Install 1x play system. 2. Install 1x two bay single post swing with belt seats 2. Install 2x benches. 3. Assemble 1x portable trash receptacles with liners and domes. 4. Install 53 x 8" borders and 1x half ramp 5. Install 15x pallets of rubber mulch for a 59' x 36' area.  Labor and Installation - Play Equipment, Site Furnishings and Surfacing	1	\$10,000	\$10,000
Subtotal			\$10,000.00

**Total** \$10,000.00

  
Chairman

# SECTION C



Pro Playgrounds  
8490 Cabin Hill Road  
Tallahassee, FL 32311

# Quote

<b>Project Name</b>
Holly Hill Road East CDD



<b>Date</b>	<b>Estimate #</b>
11/17/2020	10482

<b>Customer / Bill To</b>
Attn: Patrick Marone Heath Construction & Management 346 E Central Avenue Winter Haven FL 33880

<b>Ship To</b>
Holly Hill Road East CDD 495 Holly Hill Rd Davenport, FL 33549



**WE WILL BEAT ANY PRICE BY 5%!**

Item	Description	Qty	Cost	Total:
	Provide 1x play system, 2x benches, 1x portable trash receptacles with liners and domes, 36x 8" borders and 1x half ramp and 8x pallets of rubber mulch for a 34'x32' area.			
	<b>**PLAY EQUIPMENT**</b>			
QS-20-PKP018N	PKP018N-Rose Creek - Neutral	1	11,490.00	11,490.00
Shipping	Combined Shipping and Freight Charges	1	2,638.80	2,638.80
	<b>**SITE FURNISHINGS**</b>			
20-B6WBULS	B6WBULS-6' UltraLeisure? Standard Bench with Back, In-Ground Mount	2	392.00	784.00
20-TR32	TR32-32 Gallon Regal Standard Trash Receptacle, Receptacle Only	1	323.00	323.00
20-LINER 32-BL...	LINER 32-BLACK-Plastic Liner - Black Color	1	56.00	56.00
20-DOME32 BL...	DOME32 BLACK-Plastic Dome Top for 32 Gallon Receptacles - Black Color	1	130.00	130.00
Shipping	Combined Shipping and Freight Charges	1	390.12	390.12
	<b>**SURFACING MATERIALS**</b>			
RMSKGS-UCBLK	Ground Smart - Natural Black Uncoated Playground Mulch - 2000lb Super Sack	8	328.00	2,624.00
APS-Border 8	APS-Border 8 - 8" Border Timber With Spike - Black	36	27.00	972.00
APS-ADAHalfRa...	APS-ADAHalfRamp - ADA Half Ramp - Black	1	445.00	445.00
GFAB	Weed Barrier	1,088	0.20	217.60

**AGREED AND ACCEPTED:**

If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

Signature \_\_\_\_\_

Name / Title \_\_\_\_\_

Date \_\_\_\_\_

**Subtotal:**

**Sales Tax: (7.5%)**

**Total:**

Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect, damage or missing parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs due to cancelled or missed delivery appointments. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness. 5. If quote includes installation of goods, the installation is subject to the terms and conditions of Pro Playgrounds "Standard Installation Agreement" a copy of which may be obtained from your Sales Representative.



Pro Playgrounds  
8490 Cabin Hill Road  
Tallahassee, FL 32311

# Quote

<b>Project Name</b>
Holly Hill Road East CDD



<b>Date</b>	<b>Estimate #</b>
11/17/2020	10482

<b>Customer / Bill To</b>
Attn: Patrick Marone Heath Construction & Management 346 E Central Avenue Winter Haven FL 33880

<b>Ship To</b>
Holly Hill Road East CDD 495 Holly Hill Rd Davenport, FL 33549



**WE WILL BEAT ANY PRICE BY 5%!**

Item	Description	Qty	Cost	Total:
LPIN	Landscape pins for securing underlayment	1	55.00	55.00
Shipping	Combined Shipping and Freight Charges	1	1,647.76	1,647.76
DSC	Discount		-974.28	-974.28

**AGREED AND ACCEPTED:**  
If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature Name / Title Date

<b>Subtotal:</b>	\$20,799.00
<b>Sales Tax: (7.5%)</b>	\$0.00
<b>Total:</b>	<u>\$20,799.00</u>

Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect, damage or missing parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs due to cancelled or missed delivery appointments. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness. 5. If quote includes installation of goods, the installation is subject to the terms and conditions of Pro Playgrounds "Standard Installation Agreement" a copy of which may be obtained from your Sales Representative.

# SECTION D



# SECTION E



A UNITED COMMUNITY BANK COMPANY



Dec-02-2020

Dear HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT,

Thank you for your business. I have attached the documents required to finalize your transaction with Navitas Credit Corp. Please have the documents executed as described below:

**Equipment Lease, Rental or Finance Agreement:** Please sign and date the lower left side of the lease or finance agreement with the appropriate title.

**Other Documents:** Please execute any other documents included in this package.

**Nothing due up front.** Please fill out below and attach voided check for your monthly invoices.

We offer Automated Clearing House (ACH) for the amount listed above. Please fill out the following, sign and include with your lease document package:

I acknowledge that I am an authorized signer of the bank checking account below and authorize Navitas Credit Corp., or its assignee, to take all amounts, including applicable tax, currently due under Contract # 40792370 with us via ACH.

Company: HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT

**Routing #:** \_\_\_\_\_

**Account #:** \_\_\_\_\_

**Bank Name:** \_\_\_\_\_

**Bank City/State:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

The diagram shows a check form with the following fields:
 

- Your Name, Street Address, City, State Zip Code
- DATE \_\_\_\_\_ 1234
- PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_
- Bank/Financial Institution \_\_\_\_\_ DOLLARS
- Memo \_\_\_\_\_
- Routing Number: 12140713
- Check: 1234
- Account Number: 0005588888

This is a onetime ACH for the current amount due under the Agreement.

We require you to have all future amounts due remitted via ACH to Navitas Credit Corp., or its assignee, please sign below:  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

This document may be executed by facsimile, electronic or original signature and such a copy shall be treated as an original for all purposes.  
\*Please supply a copy of a Voided Company Check for the business listed on this agreement which is financing the equipment\*

Should any of the information on the enclosed documents be incorrect, please notify me immediately at (866) 956-2848 so I can make the appropriate corrections.

Sincerely,  
  
Amy Whipple - Sapp  
Navitas Credit Corp.

**EQUIPMENT FINANCE AGREEMENT**



BORROWER: HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT DBA: Federal Tax ID# 36-4873766  
 (hereinafter referred to as "you" or "your")  
 Address: 9145 NARCOOSEE ROAD City: ORLANDO State: FL Zip: 32827 Phone: (407) 477-5659  
 SECURED PARTY/ LENDER: NAVITAS CREDIT CORP. VENDOR: INC LEGACY CONSTRUCTION SERVICES GROUP AGREEMENT # 40792370  
 (hereafter referred to as "We", "Us", or "Our") (Vendor is not an agent of Secured Party nor is Vendor authorized to waive or alter any terms of this)

Equipment Description / Quantity / Serial # / VIN# <i>Playground equipment per schedule "A"</i>	Term in Months: 60	First Payment: \$0.00
	Monthly Payments: 60 @ \$1,376.40	Last Payment: \$0.00
Equipment Location (if different than above address) <i>SEE SCHEDULE "A"</i>	Amount Financed: \$67,483.00	Security Deposit: \$0.00
		Other: \$0.00
		INITIAL AMOUNT DUE: \$ 0.00

**TERMS AND CONDITIONS (PAGE 1 OF 2) PLEASE READ CAREFULLY BEFORE SIGNING**

- AGREEMENT:** You want to acquire the above equipment ("Equipment") from a vendor selected by you ("Vendor") and have requested that we finance the purchase price for you. You unconditionally promise to pay us the sum of all of the monthly payments indicated above or on any schedule ("Payments") and you agree to all of the terms stated in this Agreement. You authorize us to insert any Equipment serial numbers and other identification data and any other omitted facts and to correct obvious errors. We may adjust the monthly payment amount to finance any taxes due at the inception of this Agreement or if the actual cost of the Equipment is less than 10% higher or lower than the amount that the Payment amount was based on. At our discretion we may apply any amounts received from you to any amount you owe under this Agreement.
- TERM:** This Agreement shall become effective and shall commence only after you direct us to make disbursements to your Vendor, we approve your Vendor's invoice, we sign this Agreement and we make the initial disbursement or any later date that we designate ("Commencement Date"). The term of this Agreement shall terminate upon the date that all of your payment and other obligations have been paid and satisfied in full ("Term"). The Initial Amount Due shall be due on the Commencement Date and subsequent monthly payments are due on the day we select, payable to a location to be designated by us. **YOUR OBLIGATION TO PAY ALL PAYMENTS AND OTHER OBLIGATIONS TO US IS UNCONDITIONAL AND NOT SUBJECT TO ANY REDUCTION, SET-OFF, DEFENSE OR COUNTERCLAIM. THIS AGREEMENT MAY NOT BE CANCELED FOR ANY REASON WHATSOEVER AFTER COMMENCEMENT EXCEPT BY YOUR PAYMENT AND SATISFACTION OF ALL OF YOUR OBLIGATIONS HEREUNDER.** We have the right, but not the obligation, to electronically withdraw funds from your bank account to pay for any unpaid Payments or other amounts due hereunder. You will provide us with any bank account information we request in order to process electronic payments.
- EQUIPMENT:** You agree that you are the owner of and have title to the Equipment, excluding any software. By signing the Pay Proceeds Direction at the end of this Agreement, you authorize us to pay your Vendor, either as a prepayment to your Vendor to initiate delivery or upon your acceptance of the Equipment when it is delivered. You hereby grant to us a first priority, purchase money security interest in the Equipment and all replacements, replacement parts, accessions and attachments now or hereafter made a part of the Equipment, and all cash and non-cash proceeds, and all general intangibles, accounts and chattel paper arising therefrom. You agree, at your expense, to protect and defend our interests in the Equipment. Further, you shall at all times keep the Equipment free from all legal process, liens and other encumbrances if asserted or made against you or the Equipment. You agree we have the right to inspect the Equipment upon reasonable notice to you.
- NO WARRANTIES; NO AGENCY: WE ARE FINANCING THE EQUIPMENT FOR YOU "AS IS". WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR ORDINARY USE IN CONNECTION WITH THIS AGREEMENT.** Neither the Vendor nor any other person is our agent, nor are they authorized to waive or change any term of this Agreement. No representation, guaranty or warranty by the Vendor or other person is binding on us. No breach by the Vendor will relieve or excuse your obligations to us. If you entered into a maintenance or service agreement the cost of which is included in the Payments, you acknowledge we are not a party to such agreements and are not responsible for any service, repairs, or maintenance of the Equipment. If you have a dispute with your Vendor about delivery, installation, service or any other matter, you must continue to perform all your obligations, hereunder.
- SALE/ASSIGNMENT: YOU MAY NOT SELL, TRANSFER, ASSIGN OR LEASE THE EQUIPMENT OR YOUR OBLIGATIONS UNDER THIS AGREEMENT WITHOUT OUR PRIOR WRITTEN APPROVAL.** We may sell, assign or transfer this Agreement or any part of it and/or our interest in the Equipment without notifying you and you agree that if we do, (i) the new Secured Party will have the same rights and benefits that we now have but will not have to perform any of our obligations, (ii) the rights of the new Secured Party will not be subject to any claims, defenses or setoffs that you may have against us or the Vendor, and (iii) you will not assert any claims, defenses or setoffs whatsoever against us or the new Secured Party.
- SECURITY DEPOSIT:** As security for the performance of all your obligations hereunder, you have deposited with us the amount set forth in the section shown as "Security Deposit". We have the right, but are not obligated, to apply the security deposit at any time to any amount you owe. Provided you have fully performed all of the provisions of this Agreement, we will return to you any then remaining balance of the security deposit. We will not keep the security deposit separate from our general funds and you shall not be entitled to any interest thereon.
- CARE, USE AND LOCATION; LOSS:** You are responsible for installing and keeping the Equipment in good working order and repair. You will keep and use the Equipment only for business or commercial purposes and in compliance with all applicable laws, ordinances or regulations and only at your address shown on this Agreement unless we agree to another location. You will not make any alterations to the Equipment without our prior written consent, nor will you permanently attach the Equipment to any real estate. In the event the Equipment is lost, stolen or damaged, so long as you are not in default hereunder, you shall have the option within

**TERMS AND CONDITIONS (PAGE 1 OF 2) PLEASE READ CAREFULLY BEFORE SIGNING**

By signing this Agreement you acknowledge that you have read and understand the terms and conditions on each page of this Agreement, and you warrant that the person signing this Agreement on your behalf has the authority to do so and to grant the power of attorney set forth in Section 13 of this Agreement.

I AM AUTHORIZED TO SIGN THIS AGREEMENT ON BEHALF OF BORROWER: \_\_\_\_\_ ACCEPTED BY SECURED PARTY: NAVITAS CREDIT CORP., at Columbia, South Carolina  
 X: \_\_\_\_\_ Date Signed: \_\_\_\_\_ By: \_\_\_\_\_ Date Accepted: \_\_\_\_\_  
 (signature) \_\_\_\_\_ (signature)  
 Print Name & Title: WARREN K HEATH II MANAGER Print Name & Title: \_\_\_\_\_

**UNCONDITIONAL GUARANTY:**  
 For the purposes of this Guaranty, "you" and "your" refer to the person making the guaranty. "We", "us" and "our" refer to the Secured Party, our successors or assigns. You acknowledge that you have read and understood the Agreement and this Guaranty and that this is an irrevocable, joint, several and continuing guaranty. You agree that you have an interest in the Borrower's business, economic or otherwise, and that we would not enter into this Agreement without this Guaranty. You unconditionally guaranty that the Borrower will fully and promptly pay all its obligations under the Agreement and any future Agreements with us when they are due and will perform all its other obligations under the Agreement even if we modify or renew the Agreement, or if any payments made by the Borrower are rescinded or returned upon the insolvency, bankruptcy or reorganization of the Borrower, as if the payment had not been made. We do not have to notify you if the Borrower is in default under the Agreement. If the Borrower defaults, you will immediately pay and perform all obligations due under the Agreement. You agree that you will not be released or discharged if we: (i) fail to perfect a security interest in the Equipment or any other property which secures the obligations of Borrower or you to us ("Collateral"); (ii) fail to protect the Collateral; or (iii) abandon or release the Collateral or any obligor under the Agreement or this Guaranty. You agree that we do not have to proceed first against the Borrower or any Collateral. You hereby waive any right of exoneration, notice of acceptance of this Guaranty and of all other notices or demands of any kind in which you may be entitled to except for demand for payment. You will reimburse all expenses we incur in enforcing our rights against Borrower or you, including, without limitation, attorney's fees and costs. We may obtain information from and report to credit reporting agencies to enter into the Agreement or to enforce this Guaranty. You consent to personal jurisdiction, forum, choice of law and jury trial and transfer of venue waiver as stated in section 17. **YOU AND WE EACH WAIVE TRIAL BY JURY IN ANY ACTION RELATING TO THE AGREEMENT OR THIS GUARANTY.** This Guaranty may be executed by facsimile, electronic or original signature and such a copy shall be treated as an original for all purposes.

X: \_\_\_\_\_ Date Signed: \_\_\_\_\_ X: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
 (signature) \_\_\_\_\_ (signature)  
 Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_

**TERMS AND CONDITIONS (PAGE 2 OF 2) PLEASE READ CAREFULLY BEFORE SIGNING**

one week of such event to: (i) repair or replace the Equipment or (ii) pay to us the unpaid balance of the remaining Payments hereunder discounted to present value at the rate of three percent (3%) (or such greater amount that may be required by law) plus any other amounts due or to become due hereunder. **UNDER NO CIRCUMSTANCES ARE WE RESPONSIBLE FOR SERVICE OR MAINTENANCE ON THE EQUIPMENT.**

8. **TAXES:** You will pay when due to your appropriate taxing authority, all taxes, fines and penalties relating to this Agreement or the Equipment, and any applicable registration or titling fees or other governmental charges, that are now or in the future assessed or levied by any government authority or required for the lawful possession and use of the Equipment. Sales taxes due upon the purchase of the Equipment and any other such governmental charges, if included in the purchase price, may be financed hereunder.

9. **INDEMNITY:** We are not responsible for any injuries or losses to you or any other person or property caused by the installation, operation, maintenance, ownership, possession or use of the Equipment. You agree to reimburse us for, hold us harmless from, and defend us against any claims made against us, and for losses or injuries suffered by us, including, without limitation, those arising out of the negligence, tort, or strict liability claims. This indemnity shall continue even after the Term has expired.

10. **INSURANCE:** You agree to maintain comprehensive liability insurance acceptable to us. You also agree to maintain insurance against the loss of or damage to the Equipment for an amount not less than the replacement cost and name us and our assigns as loss payee. If you fail to timely provide such proof to us, we may, but are not obligated to, obtain property loss insurance to protect our interests in the Equipment. If we secure insurance in the form and amounts we deem reasonable: (i) you will reimburse the premium, which may be higher than a premium that you might pay if you obtained the insurance, (ii) the premium may include a profit to us and/or one of our affiliates through an investment in reinsurance or otherwise, and (iii) we will not name you as an insured party and your interests may not be fully protected. Any insurance proceeds received for the Equipment will be applied, at our option, to repair or replace the Equipment, or to the remaining payments due or that become due hereunder, discounted at three percent (3%) (or such greater amount that may be required by law).

11. **DEFAULT:** You will be in default if: (i) you do not pay any amount when due; (ii) you break any of your promises or representations hereunder or under any other agreement with us; (iii) you become insolvent, commence dissolution proceedings, assign your assets for the benefit of your creditors, or a trustee is appointed to take control of your assets; (iv) you or any guarantor enters (voluntarily or involuntarily) into a bankruptcy or other insolvency-related proceeding; (v) you default on any obligations to any of your other creditors; (vi) you have made any untrue or misleading representations to us; (vii) any guarantor dies; or (viii) you change your name, state of organization, chief executive office and/or place of residence without providing us with 30 days prior written notice of such change.

12. **REMEDIES:** In the event of a default by you, we can: (i) cancel this Agreement; (ii) declare you in default under any other agreement you have with us, and exercise any or all remedies provided to us thereunder; (iii) disable the Equipment or require that you ship the Equipment to us at your expense; (iv) accelerate and demand that you pay all the remaining Payments due under this Agreement discounted to present value at three percent (3%) (or such greater amount that may be required by law) together with any other amounts due hereunder; and/or (v) pursue any of the remedies available to us under the UCC or any other law, including repossession of the Equipment or other Collateral. Interest shall accrue on all amounts due us from the date of default until paid at the rate of the lesser of (i) one and one-half percent (1.5%) per month and (ii) the maximum rate permitted by law ("Remedy Interest Rate"). You agree to reimburse us for all charges, costs, expenses and attorney's fees that we have to pay to enforce this Agreement. If you return the Equipment pursuant to clause "(iii)" above or we take possession of the Equipment, you agree to pay the cost of repossession, storing, shipping, repairing and selling or leasing the Equipment. You agree that we do not have to notify you that we are selling or leasing the Equipment except as otherwise required by law. You also agree that we are entitled to abandon the Equipment if we believe it to be in our best interest.

13. **BORROWER REPRESENTATIONS AND OTHER AUTHORIZATIONS:** You hereby represent, warrant and promise to us that: (i) you have had an adequate opportunity to study this Agreement and consult your legal and other advisors before signing, and this Agreement is enforceable against you in accordance with its terms; (ii) you are not subject to any bankruptcy proceeding; and (iii) if this document was sent by you to us electronically, it has not been altered in any way and any alteration or revision to any part of this or any attached documents will make all such alterations or revisions non-binding and void. You hereby authorize us, and appoint us or our designee as your attorney-in-fact, to endorse insurance proceeds and to execute and file financing statements (naming you as "Debtor") and documents of title and registration (if applicable) on the Equipment or Collateral, and you agree to reimburse us for our out-of-pocket costs relating thereto.

14. **FEES AND CHARGES:** If any part of any Payment is not made by you when due, you agree to pay us fifteen percent (15%) of each past due amount (or the maximum amount permitted by law, if less than 15%). You agree to pay an administrative fee of fifty dollars (\$50.00) if any check or ACH is dishonored or returned. **AS A MATERIAL INDUCEMENT TO US TO ENTER INTO THIS AGREEMENT AND FINANCE YOUR EQUIPMENT, YOU AGREE THAT IF ANY PAYMENT, CHARGE OR FEE BILLED OR COLLECTED BY US IS FOUND TO EXCEED THE MAXIMUM AMOUNT ALLOWED BY LAW, THEN (I) WE MAY MODIFY ANY SUCH EXCESSIVE AMOUNT BILLED SO AS TO MAKE IT NOT EXCESSIVE, (II) WE MAY REFUND TO YOU THE EXCESSIVE AMOUNT, TOGETHER WITH INTEREST AT THE "REMEDY INTEREST RATE" (AS DEFINED IN SECTION 12), AND (III) THE FOREGOING SHALL BE YOUR EXCLUSIVE REMEDY FOR THE BILLING OR COLLECTING OF THE EXCESSIVE AMOUNTS AND YOU WILL NOT RAISE ANY OTHER CLAIM, COMPLAINT OR OBJECTION WITH RESPECT THERETO.**

15. **ENTIRE AGREEMENT; CHANGES:** This Agreement contains the entire agreement between you and us relating to the financing of the Equipment, and it may not be terminated or otherwise changed except in writing by both of us. A limiting endorsement on a check or other form of payment will not be effective to modify your obligations or any of the other terms of this Agreement, and we may apply any payment received without being bound by such limiting endorsements.

16. **COMPLIANCE; NOTICES:** In the event you fail to comply with any terms of this Agreement, we can, but we do not have to, take any action necessary to effect your compliance upon ten (10) days prior written notice to you. If we are required to pay any amount to obtain your compliance, the amount we pay plus all of our expense in causing your compliance, shall become additional obligations and shall be paid by you together with the next due payment. This Agreement is for the benefit of and is binding upon you, your personal representatives, successors and assigns. Any notice required by this Agreement or the UCC shall be deemed to be delivered when a record properly directed to the intended recipient has been (i) deposited with the US Postal Service, (ii) transmitted by facsimile or through the Internet, provided there is reasonably sufficient proof that it was received by the intended recipient; or (iii) has been personally delivered.

17. **CHOICE OF LAW; JURISDICTION:** THIS AGREEMENT SHALL NOT BE BINDING UNTIL IT IS ACCEPTED BY US IN WRITING, AND YOU HEREBY STIPULATE THAT OUR ACCEPTANCE AND SIGNING OF THIS AGREEMENT IN SOUTH CAROLINA FOLLOWING YOUR SIGNATURE MEANS THAT THIS AGREEMENT WAS MADE IN SOUTH CAROLINA. YOU HEREBY ACKNOWLEDGE THAT OUR ACCOUNT SERVICING OPERATIONS (INCLUDING THOSE SERVICING YOUR ACCOUNT) ARE LOCATED IN SOUTH CAROLINA. YOU HEREBY AGREE THAT THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF SOUTH CAROLINA, BUT WITHOUT GIVING EFFECT TO THE LAWS OF SOUTH CAROLINA GOVERNING CHOICE OF LAW. YOU CONSENT TO THE JURISDICTION OF THE STATE OR FEDERAL COURTS LOCATED IN THE STATE OF SOUTH CAROLINA FOR THE COUNTY OF LEXINGTON, AND AGREE THAT ANY ACTIONS OR PROCEEDINGS INITIATED BY YOU ARISING DIRECTLY OR INDIRECTLY OUT OF THIS AGREEMENT (WHETHER SOUNDING IN BREACH OF CONTRACT, TORT OR OTHERWISE) SHALL BE BROUGHT ONLY IN SUCH COUNTY IN SOUTH CAROLINA; PROVIDED HOWEVER, WE MAY BRING ACTION AGAINST YOU IN ANY STATE OR FEDERAL COURTS OUTSIDE SOUTH CAROLINA WE CHOOSE IN OUR SOLE DISCRETION, PROVIDED ONLY THAT SUCH COURT HAS PROPER JURISDICTION. IN THE EVENT THIS AGREEMENT IS ASSIGNED BY US, YOU CONSENT TO THE JURISDICTION OF THE STATE AND FEDERAL COURTS OF THE ASSIGNEE'S PRINCIPAL PLACE OF BUSINESS. YOU UNDERSTAND THAT YOUR AGREEMENT TO SOUTH CAROLINA LAW AND YOUR SUBMISSION TO PERSONAL JURISDICTION IN SOUTH CAROLINA DIRECTLY BENEFITS US AND IS A MATERIAL INDUCEMENT TO OUR ENTERING INTO THIS AGREEMENT AND FINANCING YOUR EQUIPMENT. YOU AND WE EACH HEREBY WAIVE TRIAL BY JURY IN ANY ACTION OR PROCEEDING, WHETHER BROUGHT IN CONTRACT OR TORT, OR AT LAW OR IN EQUITY, ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT.

18. **MISCELLANEOUS:** No delay or failure by us to enforce our rights under this Agreement shall prevent us from enforcing any rights at a later time. If any part of this Agreement is determined to be unenforceable, all other parts will remain in full force and effect. Any Equipment discounts we may negotiate with Vendor accrue solely to our benefit. The original of this Agreement shall be that copy which bears your electronic, facsimile or original signature, and our electronic or original signature.

**PAY PROCEEDS DIRECTION TO FINANCE AGREEMENT**

You hereby irrevocably instruct us to pay the Vendor(s) listed below for the Equipment listed on Vendor(s) proposals approved by us. You hereby acknowledge that the Equipment has been delivered and is acceptable in all respects OR the Equipment has NOT been delivered but you hereby authorize us to make payment to the Vendor(s) in order to initiate delivery. Disbursement by us in accordance with the foregoing instructions shall constitute payment and delivery to and receipt by you of any and all such proceeds.

**X** (signature) **Print Name & Title:** WARREN K HEATH II MANAGER **Date Signed:**  
I hereby authorize, in my absence, Jill Burns Telephone # to verify my direction to disburse funds.  
Vendor: LEGACY CONSTRUCTION SERVICES GROUP INC Vendor: LEGACY CONSTRUCTION SERVICES GROUP INC Vendor: POLK PLAYGROUNDS, LLC





## Progress Payment Agreement

**Lessee/Borrower/Rentee: HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT**

**Agreement #: 40792370**

In reference to the Agreement # 40792370, between Lessee/Borrower/Rentee and Navitas Credit Corp. as Lessor/Secured Party/Rentor:

You negotiated with your supplier, **LEGACY CONSTRUCTION SERVICES GROUP INC (“Supplier”)**, to acquire the equipment described in the Agreement (the “Agreement”). Your Supplier requires the payment of all or a substantial portion of the total cost of the equipment (the “Equipment Advance”) to be paid to Supplier prior to your receipt and acceptance of the equipment. At your request, we will advance the Equipment Advance to Supplier prior to your receipt and acceptance of the equipment when we receive an invoice acceptable to us, but only on the condition that you agree to the following terms:

To induce us to make the Equipment Advance to Supplier prior to your receipt and acceptance of the equipment, **YOU AGREE THAT YOUR OBLIGATIONS (INCLUDING YOUR PAYMENT OBLIGATIONS) UNDER THE AGREEMENT HEREBY IMMEDIATELY COMMENCE. YOU FURTHER AGREE THAT THE AGREEMENT IS NON-CANCELABLE AND THAT YOU WILL TIMELY PERFORM ALL OF YOUR OBLIGATIONS UNDER THE AGREEMENT, INCLUDING MAKING THE MONTHLY PAYMENTS, WITHOUT ANY CLAIM OF SET-OFF, EVEN IF: (a) SOME OR ALL OF THE EQUIPMENT IS NOT DELIVERED AND/OR INSTALLED; (b) THE EQUIPMENT IS UNTIMELY DELIVERED AND/OR UNTIMELY INSTALLED; AND/OR (c) THE EQUIPMENT DOES NOT, AT THE TIME OF DELIVERY OR THEREAFTER, OPERATE PROPERLY OR THERE IS ANY OTHER NONCONFORMANCE IN THE EQUIPMENT OR IN ANY SERVICE.**

You acknowledge that you understand and agree that in the event you are not satisfied with the delivery or installation of the equipment that you shall only look to persons other than Lessor/Secured Party/Rentor such as the manufacturer, installer, or Supplier and shall not assert against Lessor/Secured Party/Rentor any claim or defense you may have with reference to the equipment, its delivery or non-delivery, or its installation. Upon your signing below, you authorize and direct us to pay the Equipment Advance to your Supplier and your promises under the Agreement will be irrevocable and unconditional in all respects and payments shall begin immediately and shall be due continuously hereafter.

A facsimile, electronic, or original copy of your signature on this Agreement bearing our original or electronic authorized signature will be treated as an original.

NAVITAS CREDIT CORP.  
Lessor/Secured Party/Rentor

HOLLY HILL ROAD EAST COMMUNITY  
DEVELOPMENT DISTRICT  
Lessee/Borrower/Rentee

Signature

Signature **WARREN K HEATH II**

Title

**MANAGER**  
Title

Date

Date





## Signature Identification Addendum

(Must be completed for All Signers)

**Please include a copy of your valid driver's license including photo and signature.  
(Front and back may be required in certain states)**

ATTACH PHOTO IDENTIFICATION WITH SIGNATURE

The undersigned hereby certifies, represents and warrants that the undersigned individual is the same individual whose name and signature appears on the above driver's license. The undersigned acknowledges that Lessor/Secured Party/Rentor has relied upon this representation, along with other representations, in deciding to extend credit. All accompanying signed documents must match the signature as verified from the copy of the driver's license provided. This document may be executed by facsimile, electronic or original signature and such a copy shall be treated as an original for all purposes.

X \_\_\_\_\_  
Signature of Driver's License Bearer

Home or Cell Phone Number : \_\_\_\_\_



# SECTION V

**RESOLUTION 2020-01**

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT RE-DESIGNATING THE PRIMARY ADMINISTRATIVE OFFICE AND PRINCIPAL HEADQUARTERS OF THE DISTRICT AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Holly Hill Road East Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Davenport, Polk County, Florida; and

**WHEREAS**, the District desires to re-designate its primary administrative office as the location where the District’s public records are routinely created, sent, received, maintained, and requested, for the purposes of prominently posting the contact information of the District’s Record’s Custodian in order to provide citizens with the ability to access the District’s records and ensure that the public is informed of the activities of the District in accordance with Chapter 119, *Florida Statutes*; and

**WHEREAS**, the District additionally desires to specify the location of the District’s principal headquarters for the purpose of establishing proper venue under the common law home venue privilege applicable to the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The District’s primary administrative office for purposes of Chapter 119, *Florida Statutes*, shall be located at Governmental Management Services – Central Florida, LLC, 219 E. Livingston Street, Orlando, Florida 32801.

**SECTION 2.** The District’s principal headquarters for purposes of establishing proper venue shall be located at 346 E. Central Avenue, Winter Haven, FL 33880, within Polk County, Florida.

**SECTION 3.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** this 15<sup>th</sup> day of December 2020.

ATTEST:

**HOLLY HILL ROAD EAST  
COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson, Board of Supervisors

# SECTION VI



**Marsha M. Faux, CFA, ASA**  
**Polk County Property Appraiser**  
 2021 Data Sharing and Usage Agreement

**HOLLY HILL ROAD EAST CDD**

This Data Sharing and Usage Agreement, hereinafter referred to as "Agreement," establishes the terms and conditions under which the **HOLLY HILL ROAD EAST CDD**, hereinafter referred to as **agency**, can acquire and use Polk County Property Appraiser data that is exempt from Public Records disclosure as defined in [FS 119.071](#).

The confidentiality of personal identifying and location information including: names, physical/mailling/street addresses, parcel ID, legal property description, subdivision/neighborhood name, lot number, GPS coordinates, or any other descriptive property information that may reveal identity or home address pertaining to parcels owned by individuals that have received exempt / confidential status, hereinafter referred to as **confidential information**, will be protected as follows:

1. The **agency** will not release **confidential information** that may reveal identifying and location information of individuals exempted from Public Records disclosure.
2. The **agency** will not present the **confidential information** in the results of data analysis (including maps) in any manner that would reveal personal identifying and location information of individuals exempted from Public Records disclosure.
3. The **agency** shall comply with all state laws and regulations governing the confidentiality and exempt status of personal identifying and location information that is the subject of this Agreement.
4. The **agency** shall ensure any employee granted access to **confidential information** is subject to the terms and conditions of this Agreement.
5. The **agency** shall ensure any third party granted access to **confidential information** is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the **agency** by the third party before personal identifying and location information is released.

The term of this Agreement shall commence on **January 1, 2021** and shall run until **December 31, 2021**, the date of signature by the parties notwithstanding. **This Agreement shall not automatically renew.** A new agreement will be provided annually to ensure all responsible parties are aware of and maintain the terms and conditions of this Data Sharing and Usage Agreement.

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures.

**POLK COUNTY PROPERTY APPRAISER**

**HOLLY HILL ROAD EAST CDD**

Signature: Marsha Faux

Signature: Jill Burns

Print: Marsha M. Faux CFA, ASA

Print: Jill Burns

Title: Polk County Property Appraiser

Title: District Manager

Date: December 1, 2020

Date: 12/2/20

Please email the signed agreement to [pataxroll@polk-county.net](mailto:pataxroll@polk-county.net).

# SECTION VII

# CONTRACT AGREEMENT

This Agreement made and entered into on Monday, December 07, 2020 by and between the Holly Hill Road East Community Development District, a local unit of special purpose government of the State of Florida hereinafter referred to as the 'Special District', and Marsha M. Faux, Polk County Property Appraiser, a Constitutional Officer of the State of Florida, whose address is 255 North Wilson Ave., Bartow, FL 33830, hereinafter referred to as the 'Property Appraiser'.

1. Section 197.3632 Florida Statutes, provides that special assessments of non-ad valorem taxes levied by the Special District may be included in the assessment rolls of the County and collected in conjunction with ad valorem taxes as assessed by the Property Appraiser. Pursuant to that option, the Property Appraiser and the Special District shall enter into an agreement providing for reimbursement to the Property Appraiser of administrative costs, including costs of inception and maintenance, incurred as a result of such inclusion.
2. The parties herein agree that, for the 2021 tax year assessment roll, the Property Appraiser will include on the assessment rolls such special assessments as are certified to her by the Holly Hill Road East Community Development District.
3. The term of this Agreement shall commence on January 1, 2021 or the date signed below, whichever is later, and shall run until December 31, 2021, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew.
4. The Special District shall meet all relevant requirements of Section 197.3632 & 190.021 Florida Statutes.
5. The Special District shall furnish the Property Appraiser with up-to-date data concerning its boundaries and proposed assessments, and other information as requested by the Property Appraiser to facilitate in administering the non-ad valorem assessment in question. Specifically, if assessments will be included on the 2021 TRIM Notice, the Special District shall provide **proposed assessments no later than Friday, July 16, 2021**. The Special District's assessments shall, as far as practicable, be uniform (e.g. one uniform assessment for maintenance, etc.) to facilitate the making of the assessments by the mass data techniques utilized by the Property Appraiser.
6. The Special District shall certify to the Property Appraiser the Special District's annual installment and levy **no later than Wednesday, September 15, 2021**. The Property Appraiser shall, using the information provided by the Special District, place the Special District's non ad-valorem special assessments on properties within the district for inclusion on the 2021 tax roll.
7. The Property Appraiser shall be compensated by the Special District for the administrative costs incurred in carrying out this Agreement at the rate of 1% of the amount levied on the TRIM Notice or if the TRIM Notice is not used, the rate shall be 1% of the amount levied on the 2021 tax roll. For the TRIM Notice, the Property Appraiser will require **payment on or before Wednesday, September 15, 2021** for processing within the Property Appraiser budget year (October 1st – September 30th).
8. If the actual costs of performing the services under this agreement exceed the compensation provided for in Paragraph 7, the amount of compensation shall be the actual costs of performing the services under this agreement.
9. If tax roll corrections are requested by the Special District, the Property Appraiser shall be compensated by the Special District for the administrative costs incurred at the rate of \$5.00 for each tax roll correction exceeding ten (10) corrections per tax year.

The Special District shall indemnify and hold harmless, to the extent permitted by Florida law and without waiving its right of any applicable sovereign immunity, the Property Appraiser and all respective officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the Property Appraiser and all respective officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the negligent or intentional acts or omissions of the Special District or its employees, agents, servants, partners, principals, or subcontractors arising out of, relating to, or resulting from the performance of the Agreement. The Special District shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Property Appraiser where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may issue thereon.

EXECUTED By:

Jill Burn  
Special District Representative

Jill Burn  
Print name

District Manager 12-7-2020  
Title Date

Marsha M. Faux, CFA, ASA  
Polk County Property Appraiser  
By:

Marsha Faux

Marsha M. Faux, Property Appraiser

# SECTION VIII

# SECTION C

# Holly Hill Road East CDD

## Field Management Report



December 15, 2020

GMS

# Completed



- Installed towing/parking policy signage at all entrances to Citrus Isle and Citrus Pointe
- Towing company will mount their signage right below the policies.

- Repaired approximately 9 holes in the dog parks.
- Fixed a gate access issue where the gate had been bent to allow access to pool.
- Playground gate was repaired.
- Replaced citrus isle Photocell



# Completed



- ✚ Large hill in tract C had become overgrown.
- ✚ Used outside contractor to mow slope.
- ✚ Plan to have hill done periodically.

- ✚ Installation of shade structure for playground at Citrus Isle is complete.
- ✚ No further concerns.





- ✚ Replace all 30 MPH signs with 15 MPH
- ✚ 12 signs needed.
- ✚ One to be moved due to location.

- ✚ Cleaning up pool area. Removing dead palms and plant replacements.
- ✚ Cleaning up fallen trees along trail etc.



# Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at [csmith@gmscfl.com](mailto:csmith@gmscfl.com). Thank you.

Respectfully,  
Clayton Smith

# SECTION 1





# SECTION D

# SECTION 1

# Holly Hill Road East Community Development District

## Summary of Checks

October 14, 2020 to November 30, 2020

Bank	Date	Check No.'s		Amount
General Fund	10/14/20	034-036	\$	6,193.05
	11/6/20	037-040	\$	9,874.17
	11/12/20	041-052	\$	11,576.55
	11/13/20	053	\$	175.00
	11/18/20	054-055	\$	4,766.06
			\$	32,584.83
			\$	<b>32,584.83</b>

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/14/20	00001	10/01/20	4	202010 310-51300-34000	MANAGEMENT FEES OCT 20	*	2,916.67		
		10/01/20	4	202010 310-51300-35100	TECHNOLOGY OCT 20	*	225.00		
		10/01/20	4	202010 310-51300-51000	OFFICE SUPPLIES	*	2.72		
		10/01/20	4	202010 310-51300-42000	POSTAGE	*	3.68		
		10/01/20	4	202010 310-51300-42500	COPIES	*	3.68		
		10/01/20	5	202010 320-53800-12000	FIELD MANAGEMENT OCT 20	*	1,250.00		
								4,401.75	000034
10/14/20	00015	6/19/20	115364	202009 300-20700-10100	CITRUS RES COUNSEL	*	256.30		
								256.30	000035
10/14/20	00050	10/01/20	12210	202010 330-53800-48100	POOL SERVICE OCT 20	*	1,350.00		
		10/05/20	12340	202010 330-53800-48500	MOTOR MAINTENANCE	*	185.00		
								1,535.00	000036
11/06/20	00015	9/29/20	117313	202008 310-51300-31500	MONTHLY GENERAL COUNSEL	*	1,620.00		
								1,620.00	000037
11/06/20	00018	9/30/20	1041563	202009 310-51300-48000	NOT BOS MEETING 9/9	*	561.16		
		9/30/20	1041563	202009 310-51300-48000	NOT CDD MEETING 9/18	*	365.17		
		9/30/20	1041563	202009 310-51300-48000	NOT BOS MEETING 9/28	*	439.84		
								1,366.17	000038
11/06/20	00019	10/04/20	229	202010 310-51300-31300	FY21 DISCLOSURE FEE	*	6,500.00		
								6,500.00	000039
11/06/20	00052	8/24/20	1803	202008 310-51300-49000	COVID POOL SIGNS	*	388.00		
								388.00	000040
11/12/20	00003	10/20/20	AR102020	202010 310-51300-11000	SUPERVISOR MTG 10/20/20	*	200.00		
								200.00	000041

HHRD HOLLY HILL CDD FSOTO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/12/20	00014	10/16/20	8252	202010	330-53800	-12100		FUQUA JANITORIAL SERVICES	*	2,170.00	2,170.00	000042
11/12/20	00001	9/30/20	6	202009	330-53800	-48500		GOVERNMENTAL MANAGEMENT SERVICES-CF	*	697.40	697.40	000043
11/12/20	00015	10/27/20	118008	202009	310-51300	-31500		HOPPING GREEN & SAMS	*	2,689.00	2,689.00	000044
11/12/20	00020	10/20/20	LS102020	202010	310-51300	-11000		LAUREN SCHWENK	*	200.00	200.00	000045
11/12/20	00021	10/02/20	20290076	202010	330-53800	-48000		ORKIN	*	48.15	48.15	000046
11/12/20	00023	10/20/20	PM102020	202010	310-51300	-11000		PATRICK MARONE	*	200.00	200.00	000047
11/12/20	00022	10/26/20	112166	202007	330-53800	-48500		PFM GROUP CONSULTING	*	197.00	197.00	000048
11/12/20	00027	10/20/20	RH102020	202010	310-51300	-11000		RENNIE HEATH	*	200.00	200.00	000049
11/12/20	00050	10/15/20	12378	202010	330-53800	-48500		RESORT POOL SERVICES	*	750.00	750.00	000050
11/12/20	00028	10/20/20	SS102020	202010	310-51300	-11000		SCOTT SHAPIRO	*	200.00	200.00	000051
11/12/20	00040	11/01/20	OS 16433	202011	330-53800	-48200		YELLOWSTONE LANDSCAPE	*	1,000.00	4,025.00	000052
		11/01/20	OS 16433	202011	320-53800	-46200			*	3,025.00		

HHRD HOLLY HILL CDD FSOTO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/13/20	00011	10/01/20	83575	202010	310	51300	54000			*	175.00		
			SPECIAL DISTRICT FEE FY21										
			DEPARTMENT OF ECONOMIC OPPORTUNITY										
												175.00	000053
11/18/20	00001	11/01/20	7	202011	310	51300	34000			*	2,916.67		
			MANAGEMENT FEES NOV 20										
		11/01/20	7	202011	310	51300	35100			*	225.00		
			INFORMATION TECH NOV 20										
		11/01/20	7	202011	310	51300	51000			*	2.92		
			OFFICE SUPPLIES NOV 20										
		11/01/20	7	202011	310	51300	42000			*	21.02		
			POSTAGE NOV 20										
		11/01/20	7	202011	310	51300	42500			*	.45		
			COPIES NOV 20										
		11/01/20	8	202011	320	53800	12000			*	1,250.00		
			FIELD MANAGEMENT NOV 20										
			GOVERNMENTAL MANAGEMENT SERVICES-CF										
												4,416.06	000054
11/18/20	00039	7/24/20	1391	202009	330	53800	48100			*	350.00		
			POOL PUMP REPAIR JULY 20										
			GRUNIT POOL CONTRACTORS										
												350.00	000055
TOTAL FOR BANK A											32,584.83		
TOTAL FOR REGISTER											32,584.83		

# SECTION 2

***Holly Hill Road East***  
***Community Development District***

***Unaudited Financial Reporting***  
***October 31, 2020***



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**Holly Hill Road East**  
**Community Development District**  
**Combined Balance Sheet**  
**October 31, 2020**

	General Fund	Debt Service Fund	Capital Projects Fund	Totals Governmental Funds
<b>Assets:</b>				
<b>Cash:</b>				
Suntrust	\$ 61,864	\$ -	\$ 1,000	\$ 62,864
<b>Investments</b>				
Series 2017				
Reserve	\$ -	\$ 114,438	\$ -	\$ 114,438
Revenue	\$ -	\$ 32,534	\$ -	\$ 32,534
Interest	\$ -	\$ 81,054	\$ -	\$ 81,054
Prepayment	\$ -	\$ 5,000	\$ -	\$ 5,000
Redemption	\$ -	\$ 182	\$ -	\$ 182
Series 2018				
Reserve	\$ -	\$ 62,356	\$ -	\$ 62,356
Revenue	\$ -	\$ 29,582	\$ -	\$ 29,582
Interest	\$ -	\$ 45,994	\$ -	\$ 45,994
Prepayment	\$ -	\$ 5,000	\$ -	\$ 5,000
Construction	\$ -	\$ -	\$ 51	\$ 51
Series 2020A3				
Reserve	\$ -	\$ 238,251	\$ -	\$ 238,251
Revenue	\$ -	\$ 3	\$ -	\$ 3
Interest	\$ -	\$ 63,077	\$ -	\$ 63,077
Construction	\$ -	\$ -	\$ 528,924	\$ 528,924
Cost of Issuance	\$ -	\$ -	\$ 0	\$ 0
Series 2020A4				
Reserve	\$ -	\$ 191,400	\$ -	\$ 191,400
Revenue	\$ -	\$ 2	\$ -	\$ 2
Interest	\$ -	\$ 87,535	\$ -	\$ 87,535
Construction	\$ -	\$ -	\$ 819,823	\$ 819,823
Cost of Issuance	\$ -	\$ -	\$ 0	\$ 0
Deposits	\$ 1,160	\$ -	\$ -	\$ 1,160
<b>Total Assets</b>	<b>\$ 63,024</b>	<b>\$ 956,406</b>	<b>\$ 1,349,799</b>	<b>\$ 2,369,228</b>
<b>Liabilities:</b>				
Accounts Payable	\$ 23,352	\$ -	\$ -	\$ 23,352
Contracts Payable	\$ -	\$ -	\$ 6,764	\$ 6,764
<b>Fund Balances:</b>				
Unassigned	\$ 39,672	\$ -	\$ -	\$ 39,672
Restricted for Debt Service 2017	\$ -	\$ 233,207	\$ -	\$ 233,207
Restricted for Debt Service 2018	\$ -	\$ 142,932	\$ -	\$ 142,932
Restricted for Debt Service 2020A3	\$ -	\$ 301,331	\$ -	\$ 301,331
Restricted for Debt Service 2020A4	\$ -	\$ 278,937	\$ -	\$ 278,937
Assigned for Capital Projects 2018	\$ -	\$ -	\$ 51	\$ 51
Assigned for Capital Projects 2020A3	\$ -	\$ -	\$ 524,660	\$ 524,660
Assigned for Capital Projects 2020A4	\$ -	\$ -	\$ 818,323	\$ 818,323
<b>Total Fund Balances</b>	<b>\$ 39,672</b>	<b>\$ 956,406</b>	<b>\$ 1,343,034</b>	<b>\$ 2,339,112</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 63,024</b>	<b>\$ 956,406</b>	<b>\$ 1,349,799</b>	<b>\$ 2,369,228</b>

**Holly Hill Road East**  
**Community Development District**  
**General Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2020**

	Adopted Budget	Prorated Budget Thru 10/31/20	Actual Thru 10/31/20	Variance
<b>Revenues</b>				
Assessments - Tax Roll	\$ 235,874	\$ 19,656	\$ -	\$ (19,656)
Assessments - Direct	\$ 62,848	\$ 5,237	\$ 27,545	\$ 22,308
Developer Contributions	\$ 39,888	\$ 3,324	\$ -	\$ (3,324)
Intra-Governmental Revenue	\$ 42,384	\$ 3,532	\$ -	\$ (3,532)
<b>Total Revenues</b>	<b>\$ 380,994</b>	<b>\$ 31,750</b>	<b>\$ 27,545</b>	<b>\$ (4,204)</b>

**Expenditures:**

**General & Administrative:**

Supervisor Fees	\$ 12,000	\$ 1,000	\$ 1,000	\$ -
Engineering Fees	\$ 10,000	\$ 833	\$ -	\$ 833
Legal Services	\$ 30,000	\$ 2,500	\$ -	\$ 2,500
Arbitrage	\$ 1,800	\$ -	\$ -	\$ -
Dissemination	\$ 6,500	\$ 6,500	\$ 6,500	\$ -
Assessment Roll Services	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Reamortization Schedules	\$ 750	\$ -	\$ -	\$ -
Auditing Services	\$ 7,000	\$ -	\$ -	\$ -
Trustee Fee	\$ 14,870	\$ 1,239	\$ 1,293	\$ (54)
Management Fees	\$ 35,000	\$ 2,917	\$ 2,917	\$ (0)
Information Technology	\$ 2,700	\$ 225	\$ 225	\$ -
Telephone	\$ 200	\$ 17	\$ -	\$ 17
Postage	\$ 500	\$ 42	\$ 4	\$ 38
Printing and Binding	\$ 1,700	\$ 142	\$ 4	\$ 138
Office Supplies	\$ 200	\$ 17	\$ 3	\$ 14
Travel Per Diem	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 5,800	\$ 5,800	\$ 5,381	\$ 419
Legal Advertising	\$ 5,000	\$ 417	\$ -	\$ 417
Property Appraiser	\$ -	\$ -	\$ 6,337	\$ (6,337)
Property Taxes	\$ 75	\$ -	\$ -	\$ -
Miscellaneous Contingency	\$ 3,500	\$ 292	\$ -	\$ 292
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
<b>Total General &amp; Administrative:</b>	<b>\$ 157,770</b>	<b>\$ 42,114</b>	<b>\$ 43,838</b>	<b>\$ (1,723)</b>

**Operations and Maintenance Expenses**

**Maintenance:**

Field Management	\$ 15,000	\$ 1,250	\$ 1,250	\$ -
Electric	\$ 1,200	\$ 100	\$ 172	\$ (72)
Streetlighting	\$ 14,400	\$ 1,200	\$ 1,123	\$ 77
Water	\$ 500	\$ 42	\$ -	\$ 42
Property Insurance	\$ 3,200	\$ 3,200	\$ 3,119	\$ 81
Landscape Maintenance	\$ 50,300	\$ 4,192	\$ 3,025	\$ 1,167
Landscape Replacement	\$ 8,000	\$ 667	\$ -	\$ 667
Irrigation Repairs	\$ 5,000	\$ 417	\$ -	\$ 417
Storm Damage	\$ 3,000	\$ 250	\$ -	\$ 250
Miscellaneous Contingency	\$ 5,000	\$ 417	\$ -	\$ 417
<b>Total Maintenance</b>	<b>\$ 105,600</b>	<b>\$ 11,733</b>	<b>\$ 8,689</b>	<b>\$ 3,044</b>

**Holly Hill Road East**  
**Community Development District**  
**General Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2020**


**Amenities:**

Property Insurance	\$	7,700	\$	7,700	\$	7,637	\$	63
Amenity Landscaping	\$	18,000	\$	1,500	\$	1,000	\$	500
Amenity Landscape Replacement	\$	5,000	\$	417	\$	-	\$	417
Electric	\$	20,000	\$	1,667	\$	1,530	\$	136
Water	\$	620	\$	52	\$	-	\$	52
Internet	\$	1,700	\$	142	\$	132	\$	10
Equipment Repairs & Maintenance	\$	-	\$	-	\$	-	\$	-
Janitorial Services	\$	11,400	\$	950	\$	2,170	\$	(1,220)
Pest Control	\$	578	\$	48	\$	48	\$	-
Amenity Repairs & Maintenance	\$	2,500	\$	208	\$	2,311	\$	(2,103)
Pool Maintenance	\$	16,200	\$	1,350	\$	1,350	\$	-
Playground Lease	\$	33,427	\$	2,786	\$	2,786	\$	-
<b>Total Amenities</b>	<b>\$</b>	<b>117,125</b>	<b>\$</b>	<b>16,819</b>	<b>\$</b>	<b>18,964</b>	<b>\$</b>	<b>(2,145)</b>

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**Other Financing Sources/(Uses)**

Transfer In/Out	\$	(500)	\$	-	\$	-	\$	-
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<b>Excess Revenues (Expenditures)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(43,946)</b>				
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<b>Fund Balance - Beginning</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>83,617</b>				
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<b>Fund Balance - Ending</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>39,672</b>				
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# Holly Hill Road East

## Community Development District

### Debt Service Fund Series 2017

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending October 31, 2020


#### Revenues

Special Assessments	\$	315,049	\$	-	\$	-	\$	-
Interest	\$	-	\$	-	\$	1	\$	1

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#### Expenditures:

##### General & Administrative:

Interest Expense - 11/1	\$	84,054	\$	-	\$	-	\$	-
Principal Expense - 5/1	\$	65,000	\$	-	\$	-	\$	-
Interest Expense - 5/1	\$	84,054	\$	-	\$	-	\$	-

<b>Total Expenditures</b>	<b>\$</b>	<b>233,108</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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<b>Excess Revenues (Expenditures)</b>	<b>\$</b>	<b>81,941</b>			<b>\$</b>	<b>1</b>		
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<b>Fund Balance - Beginning</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>233,206</b>		
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<b>Fund Balance - Ending</b>	<b>\$</b>	<b>81,941</b>			<b>\$</b>	<b>233,207</b>		
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# Holly Hill Road East

## Community Development District

### Debt Service Fund Series 2018

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending October 31, 2020


#### Revenues

Special Assessments	\$	167,344	\$	-	\$	-	\$	-
Interest	\$	-	\$	-	\$	1	\$	1

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#### Expenditures:

##### General & Administrative:

Interest Expense - 11/1	\$	45,994	\$	-	\$	-	\$	-
Principal Expense - 5/1	\$	30,000	\$	-	\$	-	\$	-
Interest Expense - 5/1	\$	45,994	\$	-	\$	-	\$	-

<b>Total Expenditures</b>	\$	<b>121,988</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>
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<b>Excess Revenues (Expenditures)</b>	\$	<b>45,356</b>	\$	<b>1</b>	\$	<b>1</b>	\$	<b>1</b>
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<b>Fund Balance - Beginning</b>	\$	<b>-</b>	\$	<b>142,931</b>	\$	<b>142,931</b>	\$	<b>-</b>
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<b>Fund Balance - Ending</b>	\$	<b>45,356</b>	\$	<b>142,932</b>	\$	<b>142,932</b>	\$	<b>-</b>
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# Holly Hill Road East

Community Development District

Debt Service Fund Series 2020A3

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending October 31, 2020

<b>Revenues</b>									
Interest	\$	-	\$	-	\$	1	\$	1	
<b>Expenditures:</b>									
<i>General &amp; Administrative:</i>									
Interest Expense - 11/1	\$	-	\$	-	\$	-	\$	-	
Principal Expense - 5/1	\$	-	\$	-	\$	-	\$	-	
Interest Expense - 5/1	\$	-	\$	-	\$	-	\$	-	
<b>Total Expenditures</b>	\$	-	\$	-	\$	-	\$	-	
<b>Excess Revenues (Expenditures)</b>	\$				\$	1			
<b>Fund Balance - Beginning</b>	\$	-			\$	301,329			
<b>Fund Balance - Ending</b>	\$	-			\$	301,331			

# Holly Hill Road East

Community Development District

Debt Service Fund Series 2020A4

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending October 31, 2020

<b>Revenues</b>									
Interest	\$	-	\$	-	\$	1	\$	1	
<b>Expenditures:</b>									
<i>General &amp; Administrative:</i>									
Interest Expense - 11/1	\$	-	\$	-	\$	-	\$	-	
Principal Expense - 5/1	\$	-	\$	-	\$	-	\$	-	
Interest Expense - 5/1	\$	-	\$	-	\$	-	\$	-	
<b>Total Expenditures</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
<b>Excess Revenues (Expenditures)</b>	<b>\$</b>				<b>\$</b>	<b>1</b>			
<b>Fund Balance - Beginning</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>278,935</b>			
<b>Fund Balance - Ending</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>278,937</b>			

**Holly Hill Road East**  
**Community Development District**  
**Capital Projects Fund Series 2018**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2020**


**Revenues**

Interest	\$	-	\$	-	\$	-	\$	-
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**Expenditures:**

***General & Administrative:***

Capital Outlay	\$	-	\$	-	\$	-	\$	-
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<b>Excess Revenues (Expenditures)</b>	\$	-	\$	-
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<b>Fund Balance - Beginning</b>	\$	-	\$	51
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<b>Fund Balance - Ending</b>	\$	-	\$	51
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**Holly Hill Road East**  
**Community Development District**  
**Capital Projects Fund Series 2020A3**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2020**


**Revenues**

Interest	\$	-	\$	-	\$	8	\$	8
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**Expenditures:**

***General & Administrative:***

Capital Outlay	\$	-	\$	-	\$	5,374	\$	(5,374)
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<b>Total Expenditures</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,374</b>	<b>\$</b>	<b>(5,374)</b>
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<b>Excess Revenues (Expenditures)</b>	<b>\$</b>	<b>-</b>		<b>\$</b>	<b>(5,365)</b>			
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<b>Fund Balance - Beginning</b>	<b>\$</b>	<b>-</b>		<b>\$</b>	<b>530,025</b>			
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<b>Fund Balance - Ending</b>	<b>\$</b>	<b>-</b>		<b>\$</b>	<b>524,660</b>			
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**Holly Hill Road East**  
**Community Development District**  
**Capital Projects Fund Series 2020A3**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2020**

<b>Revenues</b>							
Interest	\$	-	\$	-	\$	10	\$ 10
<b>Expenditures:</b>							
<i><b>General &amp; Administrative:</b></i>							
Capital Outlay	\$	-	\$	-	\$	5,129	\$ (5,129)
<b>Total Expenditures</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,129</b>	<b>\$ (5,129)</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>(5,119)</b>	
<b>Fund Balance - Beginning</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>823,443</b>	
<b>Fund Balance - Ending</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>818,323</b>	

**Holly Hill Road East**  
**Community Development District**  
**Month to Month**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
<b>Revenues</b>													
Assessments - Tax Roll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessments - Direct	\$ 27,545	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,545
Developer Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intra-Governmental Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 27,545</b>	<b>\$ -</b>	<b>\$ 27,545</b>										
<b>Expenditures:</b>													
<b>General &amp; Administrative:</b>													
Supervisor Fees	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dissemination	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500
Assessment Roll Services	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Reamortization Schedules	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Auditing Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee Fee	\$ 1,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,293
Management Fees	\$ 2,917	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,917
Information Technology	\$ 225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4
Printing and Binding	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4
Office Supplies	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3
Travel Per Diem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 5,381	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,381
Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Appraiser	\$ 6,337	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,337
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
<b>Total General &amp; Administrative:</b>	<b>\$ 43,838</b>	<b>\$ -</b>	<b>\$ 43,838</b>										
<b>Operations and Maintenance Expenses</b>													
<b>Maintenance:</b>													
Field Management	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250
Electric	\$ 172	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172
Streetlighting	\$ 1,123	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,123
Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Insurance	\$ 3,119	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,119
Landscape Maintenance	\$ 3,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,025
Landscape Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fertilizers/Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Irrigation Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Damage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Maintenance</b>	<b>\$ 8,689</b>	<b>\$ -</b>	<b>\$ 8,689</b>										

**Holly Hill Road East**  
**Community Development District**  
**Month to Month**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
<b>Amenities:</b>													
Property Insurance	\$ 7,637	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7,637
Security	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Maintenance Staff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Amenity Landscaping	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,000
Amenity Landscape Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Electric	\$ 1,530	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,530
Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Internet	\$ 132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	132
Equipment Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Janitorial Services	\$ 2,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,170
Pest Control	\$ 48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	48
Amenity Repairs & Maintenance	\$ 2,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,311
Pool Maintenance	\$ 1,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,350
Playground Lease	\$ 2,786	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,786
<b>Total Amenities</b>	<b>\$ 18,964</b>	<b>\$ -</b>	<b>18,964</b>										
<b>Total Operations and Maintenance Expenses</b>	<b>\$ 27,653</b>	<b>\$ -</b>	<b>27,653</b>										
<b>Total Expenditures</b>	<b>\$ 71,491</b>	<b>\$ -</b>	<b>71,491</b>										
<b>Other Financing Sources/(Uses)</b>													
Transfer In/Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ (43,946)</b>	<b>\$ -</b>	<b>(43,946)</b>										

**Holly Hill Road East**  
**Community Development District**  
**Long Term Debt Report**

<b>SERIES 2017, SPECIAL ASSESSMENT REVENUE BONDS</b>	
INTEREST RATE:	3.5%, 4.1%, 4.625%, 5.0%
MATURITY DATE:	5/1/48
RESERVE FUND DEFINITION	50% of the Maximum Annual Debt service
RESERVE FUND REQUIREMENT	\$114,438
RESERVE FUND BALANCE	\$114,438
BONDS OUTSTANDING 10/19/2017	\$4,160,000
LESS: SPECIAL CALL 6/18/18	(\$150,000)
LESS: SPECIAL CALL 8/1/18	(\$420,000)
LESS: SPECIAL CALL 11/1/18	(\$15,000)
LESS: PRINCIPAL PAYMENT 5/1/19	(\$60,000)
LESS: PRINCIPAL PAYMENT 5/1/20	(\$60,000)
<b>CURRENT BONDS OUTSTANDING</b>	<b>\$3,455,000</b>

<b>SERIES 2018, SPECIAL ASSESSMENT REVENUE BONDS</b>	
INTEREST RATE:	4.25%, 5.0%, 5.25%
MATURITY DATE:	5/1/48
RESERVE FUND DEFINITION	50% of the Maximum Annual Debt Service
RESERVE FUND REQUIREMENT	\$62,356
RESERVE FUND BALANCE	\$62,356
BONDS OUTSTANDING 10/19/2018	\$2,800,000
LESS: SPECIAL CALL 8/1/19	(\$930,000)
LESS: SPECIAL CALL 11/1/19	(\$35,000)
LESS: PRINCIPAL PAYMENT 5/1/20	(\$30,000)
<b>CURRENT BONDS OUTSTANDING</b>	<b>\$1,805,000</b>

<b>SERIES 2020 ASSESSMENT AREA 3, SPECIAL ASSESSMENT REVENUE BONDS</b>	
INTEREST RATE:	4.0%, 4.5% 5.0%, 5.0%
MATURITY DATE:	11/1/50
RESERVE FUND DEFINITION	Maximum Annual Debt Service
RESERVE FUND REQUIREMENT	\$238,250
RESERVE FUND BALANCE	\$238,251
BONDS OUTSTANDING 5/20/20	\$3,660,000
<b>CURRENT BONDS OUTSTANDING</b>	<b>\$3,660,000</b>

<b>SERIES 2020 ASSESSMENT AREA 4, SPECIAL ASSESSMENT REVENUE BONDS</b>	
INTEREST RATE:	3.0%, 3.5%, 4.0%, 4.0%
MATURITY DATE:	5/1/51
RESERVE FUND DEFINITION	Maximum Annual Debt Service
RESERVE FUND REQUIREMENT	\$191,400
RESERVE FUND BALANCE	\$191,400
BONDS OUTSTANDING 7/22/2020	\$3,325,000
<b>CURRENT BONDS OUTSTANDING</b>	<b>\$3,325,000</b>

**Holly Hill Road East**  
**Community Development District**  
Special Assessment Revenue Bonds, Series 2020A3  
Citrus Landing  
Construction Account Schedule

Date	Request #	Contractor	Description	Amount
<b>Fiscal Year 2020</b>				
7/23/20	REQ - 1	Mack Industries	Invoice# MCI 114118 - Construction Materials	\$ 26,423.00
7/23/20	REQ - 2	Tucker Paving	Pay Application #4 - Services through 6/30/20	\$ 163,184.87
7/23/20	REQ - 3	Wood & Associates Engineering	Invoice# 711 & 712 - Plat & Engineering Services from 04/06/20 - 05/31/20	\$ 9,400.00
7/20/20	REQ - 4	Cassidy Holdings Group	Reimbursement for Construction Related Expenses	\$ 152,687.28
7/20/20	REQ - 5	Citrus Landings Development	Reimbursement for Construction Related Expenses	\$ 96,666.73
7/20/20	REQ - 6	JMBI Real Estate	Reimbursement for Construction Related Expenses	\$ 37,773.36
7/23/20	REQ - 7	Mack Industries	Invoice# MCI 114203, 114265, 114296 & 114297 - Construction Materials	\$ 49,055.00
7/29/20	REQ - 8	4 Rooks	Forceman & Lift Station	\$ 260,106.88
7/29/20	REQ - 9	Hopping Green & Sams	Invoice# 115364 - Phase 3 Counsel Services through 05/31/20	\$ 326.20
7/29/20	REQ - 10	Mack Industries	Invoice# MCI 114327 & 114328 - Construction Materials	\$ 11,950.00
9/14/20	REQ - 11	Greenberg Traurig	Invoice# 5446012 - Series 2020 Assessment Bonds Phases 3 & 4	\$ 339.75
9/14/20	REQ - 12	Tucker Paving	Pay Application #6 - Services through 7/30/20	\$ 427,856.33
9/14/20	REQ - 13	Danielle Fence	Invoice# 98985 - PVC Fence Installation - 35% Deposit	\$ 16,286.27
9/14/20	REQ - 14	Hopping Green & Sams	Invoice# 116282 - Legal Services through 06/30/20	\$ 315.56
9/14/20	REQ - 15	Citrus Landing, LLC	Invoice# 736 - Construction Management Services from 08/16/20 - 08/31/20	\$ 3,000.00
9/14/20	REQ - 16	Wood & Associates Engineering	Invoice# 771 - Engineering Services from 06/01/20 - 08/16/20	\$ 6,300.00
9/14/20	REQ - 17	Wood & Associates Engineering	Invoice# 772 - Engineering Services from 06/01/20 - 08/16/20	\$ 1,500.00
9/14/20	REQ - 18	Core & Main	Construction Materials submitted July 2020 ODP Tracking Sheet	\$ 174,109.34
9/14/20	REQ - 19	Core & Main	Construction Materials submitted August 2020 ODP Tracking Sheet	\$ 96,093.24
9/14/20	REQ - 20	Mack Concrete	Construction Materials submitted August 2020 ODP Tracking Sheet	\$ 9,098.00
9/14/20	REQ - 21	Mack Concrete	Construction Materials submitted July 2020 ODP Tracking Sheet	\$ 38,760.00
9/23/20	REQ - 22	Citrus Landings Development	Invoice # 748 - Construction Management 9/1/20 - 9/15/20	\$ 3,000.00
9/23/20	REQ - 23	Tucker Paving	Pay Application #7 - Services through 8/31/20	\$ 571,727.23
9/28/20	REQ - 24	Wood & Associates Engineering	Invoice# 834 - Engineering Services from 06/1/20 - 08/16/20	\$ 467.50
<b>TOTALS</b>				<b>\$ 2,156,426.54</b>

<b>Fiscal Year 2020</b>				
6/23/20		Bond Proceeds		\$ 3,022,410.99
7/1/20		Interest		\$ 3.97
8/3/20		Interest		\$ 14.35
9/25/20		Reimbursement for Requisition 3 - Already paid by Developer		\$ 9,400.00
9/1/20		Interest		\$ 11.29
9/21/20		Reimbursement for Requisition 11 Area 4		\$ 5,023.00
9/21/20		Reimbursement for Requisition 14 Area 4		\$ 35,133.00
<b>TOTALS</b>				<b>\$ 3,071,996.60</b>

Acquisition/Construction Fund at 10/01/19	\$ -
Inflows through 09/30/20	\$ 3,071,996.60
Outflows thru 09/30/20	\$ (2,156,426.54)
<b>Remaining Acquisition/Construction Fund</b>	<b>\$ 915,570.06</b>

<b>Fiscal Year 2021</b>				
10/6/20	REQ - 25	Citrus Landings Development	Invoice# 760 - Construction Management Services from 9/16/20 - 9/30/20	\$ 3,000.00
10/22/20	REQ - 26	Wood & Associates Engineering	Invoice # 858 - Payment for Citrus Landing Plats	\$ 2,373.65
VOID	REQ - 27	Polk County Clerk of Courts	VOID	\$ -
10/27/20	REQ - 28	Tucker Paving	Pay Application #8 - Services through 9/30/20	\$ 378,280.60
10/26/20	REQ - 29	JMBI Real Estate	Invoice # 770 - Construction Management from 10/1/20 - 10/15/20	\$ 3,000.00
<b>TOTALS</b>				<b>\$ 386,654.25</b>

<b>Fiscal Year 2021</b>				
10/1/20		Interest		\$ 8.25
<b>TOTALS</b>				<b>\$ 8.25</b>

Acquisition/Construction Fund at 10/01/20	\$ 915,570.06
Inflows through 10/31/20	\$ 8.25
Outflows thru 10/31/20	\$ (386,654.25)
<b>Remaining Acquisition/Construction Fund</b>	<b>\$ 528,924.06</b>

**Holly Hill Road East**  
**Community Development District**  
**Special Assessment Revenue Bonds, Series 2020A4**  
**Citrus Reserve**  
**Construction Account Schedule**

Date	Requisition #	Contractor	Description	Amount
<b>Fiscal Year 2020</b>				
9/2/20	REQ - 1	Highland Sumner	Reimbursement for Construction Related Expenses	\$ 154,527.48
9/2/20	REQ - 2	Cassidy Holdings Group, Inc.	Reimbursement for Construction Related Expenses	\$ 257,522.19
9/2/20	REQ - 3	Citrus Reserve, LLC	Reimbursement for Construction Related Expenses	\$ 80.00
9/21/20	REQ - 4	Tucker Paving	Pay Application #6 - Services through 7/30/20	\$ 114,485.27
9/21/20	REQ - 5	Danielle Fence	Invoice# 99638 - PVC Fence Installation - 35% Deposit	\$ 35,215.60
9/21/20	REQ - 6	Hopping Green & Sams	Invoice# 116282 - Legal Services through 06/30/20	\$ 247.94
9/21/20	REQ - 7	Tamknight. LLC	Invoice# 735 - Construction Management Services from 08/16/20 - 08/31/20	\$ 3,000.00
9/21/20	REQ - 8	Wood & Associates Engineering	Invoice# 773 & 774 - Engineering Services from 06/01/20 - 08/16/20	\$ 7,325.00
9/21/20	REQ - 9	Core & Main	Construction Materials submitted August 2020 ODP Tracking Sheet	\$ 47,745.50
9/21/20	REQ - 10	Core & Main	Construction Materials submitted July 2020 ODP Tracking Sheet	\$ 140,373.60
9/21/20	REQ - 11	Holly Hill Road East - Area 3	Reimbursement from Area 4 to Area 3 for Mack Industries Invoice# MCI 114328	\$ 5,023.00
9/21/20	REQ - 12	Holly Hill Road East - Area 3	Reimbursement from Area 4 to Area 3 for Mack Industries Invoice# MCI 114203, 114297	\$ 35,133.00
9/21/20	REQ - 13	Mack Concrete	Construction Materials submitted August 2020 ODP Tracking Sheet	\$ 26,270.00
9/21/20	REQ - 14	Mack Concrete	Construction Materials submitted July 2020 ODP Tracking Sheet	\$ 22,394.00
9/21/20	REQ - 15	Greenberg Traurig	Invoice# 5446012 - Series 2020 Assessment Bonds Phases 3 & 4	\$ 339.75
9/23/20	REQ - 16	Tamknight. LLC	Invoice # 747 - Construction Management 9/1/20 - 9/15/20	\$ 3,000.00
9/25/20	REQ - 17	Tucker Paving	Pay Application #7 - Services through 8/31/20	\$ 254,763.63
<b>TOTALS</b>				<b>\$ 1,107,445.96</b>

<b>Fiscal Year 2020</b>				
8/25/20		Bond Proceeds		\$ 2,534,072.49
9/1/20		Interest		\$ 2.94
<b>TOTALS</b>				<b>\$ 2,534,075.43</b>

<b>Acquisition/Construction Fund at 10/01/19</b>	<b>\$ -</b>
<b>Inflows through 09/30/20</b>	<b>\$ 2,534,075.43</b>
<b>Outflows thru 09/30/20</b>	<b>\$ (1,107,445.96)</b>
<b>Remaining Acquisition/Construction Fund</b>	<b>\$ 1,426,629.47</b>

<b>Fiscal Year 2021</b>				
10/6/20	REQ - 18	Tamknight. LLC	Invoice # 759 - Construction Management Services from 9/16/20 - 9/30/20	\$ 3,000.00
10/22/20	REQ - 19	Wood & Associates Engineering	Invoice # 859 - Payment for Citrus Reserve Plats	\$ 2,128.90
	VOID	Polk Court Clerk of Courts	VOID	\$ -
10/27/20	REQ - 21	Core & Main	Construction Materials submitted September 2020 ODP Tracking Sheet	\$ 35,262.32
10/27/20	REQ - 22	Tucker Paving	Pay Application #8 - Services through 9/30/20	\$ 563,396.07
10/26/20	REQ - 23	Hopping Green & Sams	Invoice # 117317 - Construction services thru 8/31/20	\$ 28.58
10/26/20	REQ - 24	Tamknight. LLC	Invoice # 771 - Construction Management from 10/1/20 - 10/15/20	\$ 3,000.00
<b>TOTALS</b>				<b>\$ 606,815.87</b>

<b>Fiscal Year 2021</b>				
10/1/20		Interest		\$ 9.54
<b>TOTALS</b>				<b>\$ 9.54</b>

<b>Acquisition/Construction Fund at 10/01/20</b>	<b>\$ 1,426,629.47</b>
<b>Inflows through 10/31/20</b>	<b>\$ 9.54</b>
<b>Outflows thru 10/31/20</b>	<b>\$ (606,815.87)</b>
<b>Remaining Acquisition/Construction Fund</b>	<b>\$ 819,823.14</b>

# SECTION 3

# SECTION (a)

Requisition	Payee/Vendor	Amount
22	Citrus Landing Development, LLC	\$ 3,000.00
23	Tucker Paving, Inc.	\$ 571,727.23
24	RATIFIED 10/20/20	
25	Citrus Landing Development, LLC	\$ 3,000.00
26	Wood & Associates Engineering, LLC	\$ 2,373.65
27	VOIDED	
28	Tucker Paving, Inc.	\$ 378,280.60
29	Citrus Landing Development, LLC	\$ 3,000.00
30	Tucker Paving, Inc.	\$ 298,125.94
31	Core & Main	\$ 53,361.17
32	Citrus Landing Development, LLC	\$ 3,000.00
33	Hopping, Green & Sams	\$ 29.00
34	Tucker Paving, Inc.	\$ 49,931.55
35	Wood & Associates Engineering, LLC	\$ 16,700.00
36	Danielle Fence	\$ 12,749.73
37	Stewart & AssociatesProperty Services, Inc.	\$ 58,500.00
38	Citrus Landing Development, LLC	\$ 3,000.00
	TOTAL	\$ 1,456,778.87

**SECTION (b)**

Requisition	Payee/Vendor	Amount
4	Tucker Paving, Inc.	\$ 114,485.27
5	Danielle Fence	\$ 35,215.60
6	Hopping, Green & Sams	\$ 247.94
7	TamKnight, LLC	\$ 3,000.00
8	Wood & Associates Engineering, LLC	\$ 7,325.00
9	Core & Main	\$ 47,745.50
10	Core & Main	\$ 140,373.60
11	Holly Hill Road East CDD-Area 3	\$ 5,023.00
12	Holly Hill Road East CDD-Area 3	\$ 35,133.00
13	Mack Concrete	\$ 26,270.00
14	Mack Concrete	\$ 22,394.00
15	Greenberg Traurig	\$ 339.75
16	TamKnight, LLC	\$ 3,000.00
17	Tucker Paving, Inc.	\$ 254,763.63
18	TamKnight, LLC	\$ 3,000.00
19	Wood & Associates Engineering, LLC	\$ 2,128.90
20	VOIDED	
21	Core & Main	\$ 35,262.32
22	Tucker Paving, Inc.	\$ 563,396.07
23	Hopping, Green & Sams	\$ 28.58
24	TamKnight, LLC	\$ 3,000.00
25	Tucker Paving, Inc.	\$ 489,942.94
26	Core & Main	\$ 6,337.79
27	TamKnight, LLC	\$ 3,000.00
28	Tucker Paving, Inc.	\$ 43,901.47
29	Wood & Associates Engineering, LLC	\$ 17,575.00
30	Wood & Associates Engineering, LLC	\$ 2,500.00
31	VOIDED	
32	TamKnight, LLC	\$ 3,000.00
	<b>TOTAL</b>	<b>\$ 1,868,389.36</b>