

Holly Hill Road East Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407-723-5900

www.hollyhillroadeastcdd.com

The following is the proposed agenda for the meeting of the Board of Supervisors for the Holly Hill Road East Community Development District, scheduled to be held **Wednesday, June 19, 2019 at 10:00 a.m. at the Offices of Cassidy Homes, 346 East Central Ave., Winter Haven, FL 33880**. Questions or comments on the Board Meeting or proposed agenda may be addressed to Jane Gaarlandt at gaarlandtj@pfm.com or (407) 723-5900. As always, the personal attendance of three (3) Board Members will be required to constitute a quorum.

If you would like to attend the Board Meeting by phone, you may do so by dialing:

Phone: 1-866-546-3377

Participant Code: 964985

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- 1. **Consideration of the Minutes of the May 15, 2019 Board of Supervisors' Meeting**

Business Matters

- 2. **Public Hearing on the Adoption of Amenity Facility Policies**
 - o Public Comments and Testimony
 - o Board Comments
 - o **Consideration of Resolution 2019-14, Adopting the Amenity Facility Policies**
- 3. **Consideration of Facilities Access Registration Form**
- 4. **Consideration of 2019-15, Authorizing Trespassing Enforcement**
- 5. **Consideration of Resolution 2019-16, Declaring Special Assessments**
- 6. **Consideration of Resolution 2019-17, Setting Public Hearing on the Imposition of O&M Special Assessments** *[suggested date: 7/24/19]*
- 7. **Ratification of Payment Authorization Nos. 70 – 76**
- 8. **Review of Monthly Financials**

Other Business

- 9. **Staff Reports**
 - District Counsel
 - Interim Engineer
 - District Manager
 - Discussion of Responsibility of Mailboxes
 - Discussion of Insured Property – Fencing

Supervisor Requests and Audience Comments

Adjournment



Holly Hill Road East Community Development District

Minutes

MINUTES OF MEETING

HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING

Wednesday, May 15, 2019 at 10:17 a.m.

Offices of Cassidy Homes

346 East Central Ave.,

Winter Haven, Florida 33880

Board Members present at roll call:

Rennie Heath	Board Member	
Andrew Rhinehart	Board Member	
Lauren Schwenk	Board Member	
Scott Shapiro	Board Member	(via phone)

Also, Present:

Jane Gaarlandt	PFM	
Sonali Patil	PFM	(via phone)
Jennifer Glasgow	PFM	(via phone)
Amanda Lane	PFM	(via phone)
Roy Van Wyk	Hopping Green & Sams, P.A.	
Patrick Marone	Heath Construction and Management, LLC	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 10:17 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

Consideration of Resignation of Board of Supervisors from John Mazuchowski

Ms. Gaarlandt presented the resignation letter from John Mazuchowski.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board accepted the resignation of John Mazuchowski.

Ms. Gaarlandt called for nominations for the seat vacated by Mr. Mazuchowski.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board nominated Mr. Patrick Marone.

Ms. Gaarlandt administered the oath of office to Mr. Marone.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the April 17, 2019 Board of Supervisors' Meeting

The Board reviewed the Minutes of the April 17, 2019 Board of Supervisors' Meeting.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the Board approved the Minutes of the April 17, 2019 Board of Supervisors' Meeting.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-12, Rescinding Resolution 2019-11 and Setting a Public Hearing on the Adoption of Amenity Facility Policies **a) Amenity Facility Policies** **b) Notice of Rule Development** **c) Notice of Rulemaking**

Ms. Gaarlandt suggested June 19, 2019 as the date of the public hearing.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved Resolution 2019-12, Rescinding Resolution 2019-11 and Setting a Public Hearing on the Adoption of Amenity Facility Policies on June 19, 2019 at 10:00 a.m. at the Offices of Cassidy Homes, 346 East Central Avenue, Winter Haven, Florida 33880.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2019-13, Approving a Proposed Budget for Fiscal Year 2019-2020 and Setting a Public Hearing Date Thereon

Ms. Gaarlandt presented Resolution 2019-08 to the Board and suggested the public hearing date to be on July 24, 2019.

The Board discussed and amended the budget accordingly. Ms. Lane confirmed that the amended budget totals 316,628.45.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Board approved Resolution 2019-13, Approving a Proposed Budget for Fiscal Year 2019-2020 and Setting a Public Hearing Date on July 24, 2019 at 10:00 a.m., at the Offices of Cassidy Homes, 346 East Central Avenue, Winter Haven, Florida 33880.

SEVENTH ORDER OF BUSINESS

Consideration of the Contract Agreement between the District and Polk County Property Appraiser

The Board reviewed the Contract Agreement between the District and Polk County Property Appraiser.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Contract Agreement between the District and Polk County Property Appraiser.

EIGHTH ORDER OF BUSINESS

Consideration of Second Amendment to the Landscape Maintenance Services Agreement between the District and Creative Association Services, Inc.

The Board reviewed the Contract Agreement between the District and Polk County Property Appraiser.

The total cost is \$12,000.00 per year and with additional services for mulch and annuals.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with 4 in favor and one abstained, the Board approved the Second Amendment to the Landscape Maintenance Services Agreement between the District and Creative Association Services, Inc. in the amount of \$12,000.00 per year.

The Board considered a second proposal in the amount of \$12,000.00 for the Citrus Pointe community bringing the total amount to \$24,000.00.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with 4 in favor and one abstained, the Board approved reconsidering the Second Amendment to the Landscape Maintenance Services Agreement between the District and Creative Association Services, Inc. in the corrected amount of \$24,000.00 per year.

Discussion ensued regarding the start of landscaping and the opening of the Amenity Center. Mr. Marone stated the tentative opening date is July 1st. Mr. Shapiro inquired if District staff is coordinating with the Builder for key cards allocation Mr. Gaarlandt confirmed that Mr. Glasgow will set up a time to meet residents on-site so they can receive their access cards.

NINTH ORDER OF BUSINESS

Consideration of Pool Maintenance Proposal(s)

The Board reviewed the pool maintenance proposal.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the Board approved the Pool Maintenance Proposal for services three times a week.

TENTH ORDER OF BUSINESS

Consideration of Janitorial Services Proposal(s)

The Board reviewed the janitorial services proposal

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Janitorial Services Proposal for services three times a week.

ELEVENTH ORDER OF BUSINESS

Ratification of Payment Authorization Nos. 68 – 69

Ms. Gaarlandt stated that these were previously approved and need to be ratified by the Board.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the Board ratified Payment Authorization Nos. 68 – 69.

TWELFTH ORDER OF BUSINESS

Review of Monthly Financials

Ms. Gaarlandt presented the monthly financials to the Board. Mr. Shapiro suggested factoring in building up a reserve account. There was no action required by the Board.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – No Report

District Manager – Ms. Gaarlandt noted that the Polk County Supervisor of Election indicated that there are currently 22 registered voters living in the District.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There were no Supervisor requests or audience comments.

FIFTEENTH ORDER OF BUSINESS**Adjournment**

There were no other questions or comments. Ms. Gaariandt requested a motion to adjourn.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the May 15, 2019 Board of Supervisors' meeting for the Holly Hill Road East Community Development District was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman

**Holly Hill Road East
Community Development District**

Resolution 2019-14

RESOLUTION 2019-14

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT ADOPTING AMENITY POLICIES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Holly Hill Road East Community Development District (“District”) is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, which owns, operates and maintains certain recreational amenity facilities and improvements (collectively hereinafter referred to as the “Amenity Facilities”); and

WHEREAS, in connection with its ownership and operation of the Amenity Facilities and in accordance with Chapter 190, *Florida Statutes*, the Board of Supervisors of the District (the “Board”) desires to adopt policies governing the use of the Amenity Facilities; and

WHEREAS, the Board finds that it is in the best interests of the District and necessary for the efficient operation of the District to adopt by resolution the *Amenity Facilities Policies and Rates* (the “Amenity Policies”) which are attached hereto as **Exhibit A** and incorporated herein by this reference, for immediate use and application.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The recitals stated above are true and correct and are incorporated herein by this reference.

SECTION 2. The Amenity Policies set forth in **Exhibit A** are hereby adopted pursuant to this resolution as necessary for the efficient operation of the District, and shall remain in full force and effect unless revised or repealed by the District by motion at a noticed meeting of the District’s Board.

SECTION 3. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This Resolution shall become effective upon its passage, and shall remain in effect unless rescinded or repealed.

[CONTINUED ON NEXT PAGE]

PASSED AND ADOPTED THIS 19TH DAY OF JUNE, 2019.

ATTEST:

**HOLLY HILL ROAD EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chairperson, Board of Supervisors

Exhibit A: Amenity Policies and Rates

EXHIBIT A

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

and

**NORTH BOULEVARD
COMMUNITY DEVELOPMENT DISTRICT**

AMENITY FACILITIES POLICIES AND RATES

Approved June 19, 2019

AMENITY FACILITIES USER FEE STRUCTURE

- (1) The Annual User Fee for persons not owning property within the District shall be charged for each Non-Resident Patron and shall be reviewed each year in conjunction with the adoption by the District of its annual budget.
- (2) All Guests must be accompanied by a Patron (as defined below) at all times with a max of four (4) Guests per visit.
- (3) All persons renting or leasing a home from persons owning the property in the District will be required to obtain a Key Card from the Property Owner.

DEFINITIONS

“Amenity Facilities” or “Amenity”– shall mean the properties and areas owned by the District and intended for recreational use and shall include, but not specifically be limited to, the dog park, the pool, pool deck, Pool Pavilion, and cabana area, together with their appurtenant facilities and-areas.

“Amenity Facilities Policies” or “Policies” – shall mean these Amenity Facilities Policies and Rates of Holly Hill Road East Community Development District and North Boulevard Community Development District, as amended from time to time.

“Amenity Fee Schedule” – shall mean that fee schedule attached hereto as Exhibit A and incorporated herein by reference upon adoption which shall be reviewed each year in conjunction with the adoption by the District of its annual budget.

“Amenity Manager” – shall mean the District Manager or that person or firm so designated by the District’s Board of Supervisors, including their employees.

“Annual User Fee” – shall mean the fee established by the District for any person that is not a Resident and wishes to become a Non-Resident Patron. The amount of the Annual User Fee is set forth in the Amenity Fee Schedule, and that amount is subject to change based on Board action.

“Board of Supervisors” or “Board” or “Boards” – shall mean either the Holly Hill Road East Community Development District or North Boulevard Community Development District Board of Supervisors or both.

“District” or “Districts” – shall mean the Holly Hill Road East Community Development District and North Boulevard Community Development District.

“District Manager” – shall mean the professional management company with which the District has contracted to provide management services to the District.

“Guest” – shall mean any person or persons who are invited and accompanied by a Patron to participate in the use of the Amenity Facilities. However, an individual may be a Guest of a Patron no more than a total of eight (8) times per calendar year.

“Key Card” – shall mean an electronic key card distributed by the District Manager to residents of the District (one per residential unit) to access the Amenity Facilities.

“Non-Resident” – shall mean any person or group of persons residing within a single residential unit not owning property in the District who is paying the Annual User Fee to the District for use of all Amenities.

“Non-Resident Patron” – shall mean any person or group of persons residing within a single residential unit not owning property in the District who is paying the Annual User Fee to the District for use of all Amenity Facilities.

“Patron” or “Patrons” – shall mean Property Owners’, Guests, Non-Resident Patrons, and Renters/Leaseholders who are eighteen (18) years of age and older.

“Property Owner” – shall mean that person or persons having fee simple ownership of land within the Holly Hill Road East Community Development District and North Boulevard Community Development District.

“Renter” – shall mean any tenant residing in a Property Owner’s home located within the District and pursuant to a valid rental or lease agreement.

ALL PERSONS USING THE AMENITY FACILITIES DO SO AT THEIR OWN RISK. THE DISTRICT DOES NOT PROVIDE LIFEGUARDS, OR SECURITY PERSONEL, OR OTHER SUPERVISORY PERSONEL FOR THE BENEFIT OF ANYONE OTHER THAN THE DISTRICT.

GUESTS

- (1) Patrons who have a Guest are responsible for any and all actions taken by such Guest. Violation by a Guest on any of these Policies as set forth by the District could result in loss of that Patron’s privileges.
- (2) Each Patron may bring no more than four (4) persons as guests to the Amenity Facilities at one time unless the Patron has paid the required usage fee. In the event the Patron has rented the pavilion at the Amenity Facilities, the number of Guests shall be limited by pavilion policies.

RENTER’S PRIVILEGES

- (1) Property Owners who rent out or lease out their residential unit(s) in the District shall have the right to designate the Renter of their residential unit(s) as the beneficial users of the Property Owners’ Amenity Facilities privileges. All such designations must be in writing

and contain an affirmative statement of the Renter's rights for the use and enjoyment of the Amenity Facilities. A copy of the written designation must be provided to the District Manager before the Renter will be permitted to use the Amenity Facilities.

- (2) A Renter who is designated as the beneficial user of the Property Owner's privileges shall be entitled to the same rights and privileges to use the Amenity Facilities as the Property Owner and shall assume all liabilities associated with the assignment of such rights and privileges.
- (3) During the period when a Renter is designated as the beneficial user of the Property Owner's privilege to use the Amenity Facilities, the Property Owner shall not be entitled to use the Amenity Facilities with respect to that property.
- (4) Property Owners shall be responsible for all charges incurred by their Renters which remain unpaid after the customary billing and collection procedure established by the District. Property Owners are responsible for the deportment of their respective Renters.
- (5) Renters shall be subject to such other rules and regulations as the Board may adopt from time to time.

SERVICE ANIMAL POLICY

Dogs or other pets (with the exception of "Service Animal(s)" trained to do work or perform tasks for an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability) are not permitted within any District-owned public accommodations including, but not limited to the pool, pool deck, Pool Pavilion, and cabana area, parking lots, open spaces and other appurtenances or related improvements. A Service Animal must be kept under the control of its handler by leash or harness, unless doing so interferes with the Service Animal's work or tasks or the individual's disability prevents doing so. The District may remove the Service Animal under the following conditions:

- If the Service Animal is out of control and the handler does not take effective measures to control it;
- If the Service Animal is not housebroken; or,
- If the Service Animal's behavior poses a direct threat to the health and safety of others.

The District is prohibited from asking about the nature or extent of an individual's disability in order to determine whether an animal is a Service Animal or pet. However, the District may ask whether an animal is a Service Animal required because of a disability and what work or tasks the animal has been trained to perform.

GENERAL AMENITY FACILITIES PROVISIONS

- (1) Patrons must use their assigned Key Card to enter the Amenity Facilities.

- (2) Children under sixteen (16) years of age must be accompanied by a parent or adult Patron, eighteen (18) years of age or older.
- (3) The Amenity Facilities' hours of operation will be established and published by the District considering the season of the year and other circumstances. The Amenity Facilities will be closed on the following Holidays: Christmas Day, Thanksgiving Day, New Year's Day, and Easter. The Amenity Facilities will also close early at the discretion of the Amenity staff on Christmas Eve and New Year's Eve. Notwithstanding the foregoing, the Amenity staff shall have the discretion to close the Amenity Facilities due to any unforeseen event or circumstance that may pose a threat to the health, safety and welfare of the Patrons.
- (4) Alcoholic beverages shall not be served or sold, nor permitted to be consumed on the Amenity Facilities premises, except at pre-approved special events. Approval may only be granted by the District's Board of Supervisors (present request to the District Manager's Office in advance of the meeting) and will be contingent upon providing proof of event insurance with a minimum of \$1,000,000 in coverage, with the District named as an additional insured. Patrons will be required to hire a licensed and insured vendor of alcoholic beverages, and they must provide proof of this to the District Manager's Office prior to the event.
- (5) Dogs and all other pets (with the exception of certified service animals) are not permitted on the Amenity Facilities. Where dogs are permitted on the grounds, they must be leashed. Patrons are responsible for picking up after all pets as a courtesy to residents.
- (6) Vehicles must be parked in designated areas. Vehicles should not be parked on grass lawns, sidewalks, pathways, or in any way which blocks the normal flow of traffic.
- (7) Fireworks of any kind are not permitted anywhere on the facilities or adjacent areas.
- (8) No Patron, visitor or Guest is allowed in the service areas of the Amenity Facilities.
- (9) The Board of Supervisors reserves the right to amend or modify these policies when necessary and will notify the Patrons of any changes in accordance with the District's Rules of Procedure or applicable Florida law.
- (10) The Board of Supervisors, District Manager, his or her designee, and personnel of the Amenity Facilities have full authority to enforce these policies.
- (11) A facility Key Card will be issued to a property-owning entity at the time they are closing upon property within the District. The fee for the initial card is set forth in the Amenity Fee Schedule. Proof of property ownership may be required annually. All Patrons must use their Key Card for entrance to the Amenity Facilities. The Key Card should not be given out to non-residents. A maximum of two (2) Key Cards will be issued per residential unit.

- (12) For *damaged* Key Cards - Property owners will be charged to replace a damaged Key Card in accordance with the Amenity Fee Schedule. Please contact the District Manager for instructions on how to obtain a replacement Key Card. Damaged Key Cards must be mailed or brought to the District Manager's office prior to obtaining a replacement.
- (13) For *lost* or *stolen* Key Cards – Property owners will be charged to obtain a new Key Card in accordance with the Amenity Fee Schedule. Please contact the District Manager to initiate the replacement process. Please note that all lost or stolen Key Cards will be deactivated for security reasons.
- (14) Smoking, using any paraphernalia designed to consume tobacco or other smokable substances, is not permitted anywhere inside the Amenity Facilities.
- (15) Guests must be registered and accompanied by a Patron before entering the Amenity Facilities.
- (16) Disregard for any Amenity Facilities rules or policies may result in expulsion from the facility and/or loss of Amenity Facilities privileges and will not relieve Patrons of obligations to pay assessments, rates, or fees incurred.
- (17) At the discretion of Amenity Facilities personnel, children between the ages of sixteen (16) and seventeen (17) who violate the rules and policies may be expelled from the facility for one day. Upon such expulsion, a written report shall be prepared detailing the name of the child, the prohibited act committed and the date. This report will be kept on file with the District. Any child who is expelled from the facility three (3) times in a one-year period, shall, until the child reaches the age of eighteen (18), only be entitled to use the facility if accompanied by a Parent or Adult Patron, eighteen (18) years of age or older, at all times.
- (18) Patrons and their Guests shall treat all staff members with courtesy and respect.
- (19) Golf carts, off-road bikes/vehicles, and any unlicensed motor vehicles are prohibited on all property owned, maintained, and operated by the Holly Hill Road East Community Development District and North Boulevard Community Development District or the Amenity Facilities.
- (20) The Amenity Facilities will not offer child care services to Patrons or Guests under the authority or supervision of the District at any of its facilities.
- (21) Skateboarding is not allowed on any Amenity Facilities' property, this includes but is not limited to: pathways, and sidewalks surrounding this area.
- (22) Loss or destruction of property or instances of personal injury:
 - a. Each Patron and each Guest as a condition of invitation to the premises of the center assume sole responsibility for his or her property. The District and its contractors

shall not be responsible for the loss or damage to any private property used or stored on the premises of the Amenity Facilities, whether in lockers or elsewhere.

- b. No person shall remove from the Amenity Facilities' premises any property or furniture belonging to the District or its contractors without proper authorization. Amenity Facilities Patrons shall be liable for any property damage and/or personal injury at the Amenity Facilities, or at any activity or function operated, organized, arranged or sponsored by the District or its contractors, caused by the member, any guests or any family members. The District reserves the right to pursue any and all legal and equitable measures necessary to remedy any losses due to property damage or personal injury.
- c. Any Patron, Guest or other person who, in any manner, makes use of or accepts the use of any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the District or its contractors, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the District, either on or off the Amenity Facilities premises, shall do so at his or her own risk, and shall hold the Amenity Facilities, the District, the Board of Supervisors, District employees, District representatives, District contractors, and District agents, harmless from any and all loss, cost, claim, injury damage or liability sustained or incurred by him or her, resulting there from and/or from any act of omission of the District, or their respective operators, Supervisors, employees, representatives, contractors, or agents. Any Patron shall have, owe, and perform the same obligation to the District and their respective operators, Supervisors, employees, representative, contractors, and agents hereunder in respect to any loss, cost, claim, injury, damage or liability sustained or incurred by any guest or family member of such Patron.
- d. Should any party bound by these Policies bring suit against the District, the Board of Supervisors or staff, agents or employees of the District, any Amenity Facilities operator or its officers, employees, representatives, contractors or agents in connection with any event operated, organized, arranged or sponsored by the District or any other claim or matter in connection with any event operated, organized, arranged or sponsored by the District, and fail to obtain judgment therein against the District or the Amenity Facilities operator, officers, employee, representative, contractor or agent, said party shall be liable to the District for all costs and expenses incurred by it in the defense of such suit (including court costs and attorney's fees through all appellate proceedings).

GENERAL SWIMMING POOL RULES

- (1) Patrons may only gain access to the pool area through the use of their Key Cards. At any given time, a Patron may accompany up to four (4) Guests at the swimming pool.
- (2) No Lifeguards will be on duty. Patrons swim at their own risk while adhering to swimming pool rules.

- (3) Children under sixteen (16) years of age must be accompanied by a Parent or Adult Patron, eighteen (18) years of age or older, at all times for usage of the pool facility.
- (4) Radios, televisions, and the like may be listened to if played at a volume which is not offensive to other members and guests.
- (5) Swimming is permitted only during designated hours, as posted at the pool. Swimming after dusk is prohibited by the Florida Department of Health. During these posted hours Patrons swim at their own risk while adhering to swimming pool rules.
- (6) Pool facilities will be closed during periods of heavy rain, thunderstorms and other inclement weather.
- (7) Showers are required before entering the pools.
- (8) Glass containers and aluminum cans are not permitted in the pool area.
- (9) Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers, as well as a swim suit over the swim diaper, to reduce the health risks associated with human waste in the swimming pool/deck area.
- (10) Play equipment, such as floats, rafts, snorkels, dive sticks, and flotation devices must be approved by Amenity Staff prior to use. The facility reserves the right to discontinue usage of such play equipment during times of peak or scheduled activity at the pool, or if the equipment provides a safety concern.
- (11) Swimming Pool hours will be posted. Pool availability may be rotated in order to facilitate maintenance of the Amenity Facilities; this usually requires the pool being closed for one (1) full day. Depending upon usage, the pool may require closure for additional periods of time to facilitate maintenance and keep it up to health code.
- (12) No access will be allowed, by a Patron or any other person, before or after Swimming Pool hours. Trespassing may be prosecuted as a criminal offense and may lead to the loss of the Key Card and/or the revocation of access to the Amenity Facilities for the entire household.
- (13) Pets, bicycles, skateboards, roller blades, scooters and golf carts are not permitted on the pool deck area inside the pool gates at any time.
- (14) The Amenity staff reserves the right to authorize all programs and activities, including with regard to the number of guest participants, equipment, supplies, usage, etc., conducted at the pool, including Swim Lessons, Aquatic/Recreational Programs and Pool Parties. Any organized activities taking place at the Amenity Facilities must first be approved by Amenity Staff.
- (15) Any person swimming during non-posted swimming hours may be suspended from using the facility.

- (16) Proper swim attire (no cutoffs) must be worn in the pool.
- (17) No chewing gum is permitted in the pool or on the pool deck area.
- (18) Alcoholic beverages are not permitted in the pool area.
- (19) No diving, jumping, pushing, running or other horseplay is allowed in the pool or on the pool deck area.
- (20) For the comfort of others, the changing of diapers or clothes is not allowed at pool side. Changing tables are provided in the restroom facility.
- (21) No one shall pollute the pool. Anyone who does pollute the pool is liable for any costs incurred in treating and reopening the pool.
- (22) Radio controlled water craft are not allowed in the pool area.
- (23) Pool entrances must be kept clear at all times.
- (24) No swinging on ladders, fences, or railings is allowed.
- (25) Pool furniture is not to be removed from the pool area.
- (26) Loud, profane, or abusive language is absolutely prohibited.

Swimming Pool: Feces Policy

- (1) If contamination occurs, the pool will be closed for at least twelve (12) hours and the water will be shocked with chlorine to kill all bacteria.
- (2) Parents should take their children to the restroom before entering the pool.
- (3) Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers and a swimsuit over the swim diaper.

Swimming Pool: Thunderstorm Policy

During periods of heavy rain, thunderstorms, and other inclement weather, swimming is prohibited. Amenity staff reserves the right to close the pool during such times.

FACILITY RENTAL POLICIES

The pool, pool deck, and cabana area of the Amenity Facilities is not available for private rental and shall remain open to other Patrons and their Guests during normal operating hours. However, the Pool Pavilion may be rented in accordance with these rental policies.

The Patron renting the Pool Pavilion shall be responsible for any and all damage and expenses arising from the event.

- (1) *Rental Fees:* A non-refundable rental fee will be charged in accordance with the Amenity Fee Schedule. A final guarantee (number) of Guests is to be conveyed to the Amenity Manager no later than ten (10) days before the date of the scheduled event. In absence of a final guarantee, the number indicated on the original agreement will be considered correct. A check *shall* be made out to the “Holly Hill Road East Community Development District” and submitted to the District Manager’s Office at least ten (10) days from the reservation date.
- (2) *Reservations:* Patrons interested in reserving the Pool Pavilion must submit to the Amenity Manager, no later than fourteen (14) days prior to the event, a completed Facilities Use Application indicating the nature of the event, the number of guests that will be attending, the hours when the event will be held, and whether alcohol and/or food will be served. The Amenity Manager will determine if a Special Event Agreement will need to be executed prior to use of the Amenity Facilities. Where determined by the Amenity Manager to be required, a properly executed Special Event Agreement, along with all documentation required therein, must be received by the Amenity Manager no less than ten (10) days prior to the date of the event. The Amenity Manager will review the Facilities Use Application on a case-by-case basis and has the authority to reasonably deny a request. Denial of a request may be appealed to the District’s Board of Supervisors for consideration; however, in no event shall such appeal require the Board of Supervisors to hold a special meeting to consider such appeal, regardless of the timing for an event contemplated by the requesting Patron.
- (3) *Deposit:* At the time of approval, one (1) check or money order (no cash or credit card) made payable to the **Holly Hill Road East Community Development District** should be submitted to the Amenity Manager, received at least ten (10) days from the reservation date, in order to reserve the Pool Pavilion. The check should be in the amount set forth in the Amenity Fee Schedule. The deposit will be returned following the event as provided the District Manager determines that there has been no damage to the facility and the facility has been properly cleaned after use. If the facility is not properly cleaned, the deposit will be kept for this purpose. To receive a full refund of the deposit, the following must be completed:
 - Ensure that all garbage is removed and placed in the dumpster.
 - Remove all displays, favors or remnants of the event.
 - Restore the furniture and other items to their original position.
 - Wipe off counters and table tops.
 - Replace garbage liner.
 - Ensure that no damage has occurred to the Amenity Facilities and its property.

If additional cleaning is required, the Patron reserving the Pool Pavilion will be liable for any expenses incurred by the District to hire an outside cleaning contractor. In light of the foregoing, Patrons may opt to pay for the actual cost of cleaning by a professional cleaning service hired by the District. The Amenity Manager shall determine the amount of deposit to return, if any.

(4) *General Policies:*

- Patrons are responsible for ensuring that their Guests adhere to the policies set forth herein.
- The volume of live or recorded music must not violate applicable City and/or County noise ordinances.
- No glass, breakable items or alcohol are permitted in or around the pool deck area.
- Additional liability insurance coverage will be required for all events that are approved to serve alcoholic beverages. This policy also pertains to certain events the District feels should require additional liability coverage on a case by case basis to be reviewed by the District Manager or Board of Supervisors. The District is to be named on these policies as an additional insured party.

DOG PARK POLICIES

The Dog Park is restricted to use only by Patrons of the District and their guests. ALL OTHER PERSONS ARE CONSIDERED TRESPASSERS AND MAY BE PROSECUTED AS SUCH UNDER FLORIDA LAW.

- (1) Dogs must be on leashes at all times, except within the Dog Park area.
- (2) Dogs inside the Dog Park must be under voice control by their handler at all times. If voice control is not possible, do not enter the Dog Park.
- (3) Dog handler must have the leash with them at all times.
- (4) Dogs may not be left unattended and must be within unobstructed sight of the dog handler.
- (5) Dogs must be vaccinated and wear a visible rabies and license tag at all times.
- (6) Limit three dogs per Adult dog handler.
- (7) Puppies under four months of age should not enter the Dog Park.
- (8) Children under the age of twelve (12) are not permitted within the Dog Park area.
- (9) Dog handlers are responsible for the behavior of their animals.
- (10) Aggressive dogs are not allowed in the Dog Park. Any dog showing signs of aggression should be removed from the Dog Park immediately.
- (11) Female dogs in heat are not permitted in the Dog Park.
- (12) Human or dog food inside the Dog Park is prohibited.

- (13) Dog handlers must clean up any dog droppings made by their pets.
- (14) Dog handlers must fill in any holes made by their pets.
- (15) Please do not brush or groom pets inside the Dog Park. The Dog Park is for play time.
- (16) Only licensed and insured dog trainers will be permitted to do training at the Dog Park. Owner must register trainer with the District prior to working with the dog.
- (17) The Dog Park is designated a "No Smoking" area.

USE OF THE DOG PARK IS AT PATRON'S OWN RISK

Use of the Dog Park is voluntary and evidences your waiver of any claims against the District resulting from activities occurring at the Dog Park. The District is not responsible for any injury or harm caused by use of the Dog Park.

SUSPENSION AND TERMINATION OF PRIVILEGES

Suspension or termination of Amenity Facilities privileges shall be in accordance with Exhibit B, Suspension and Termination Policies, attached hereto and incorporated herein by reference upon adoption.

The above policies were adopted by the Board of Supervisors for the Holly Hill Road East Community Development District on this 19th day of June, 2019.

ATTEST:

HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT
DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

The above policies were adopted by the Board of Supervisors for the North Boulevard Community Development District on this 19th day of June, 2019.

ATTEST:

NORTH BOULEVARD COMMUNITY
DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

EXHIBIT A
AMENITY FEE SCHEDULE

Category	Proposed Rate/Fee
Non-Resident User Fee	\$2500.00
Initial Key Card	\$10.00
Replacement of Damaged Key Card	\$30.00
Replacement of Lost or Stolen Key Card	\$50.00
Rental Fees	\$75.00 (less than 25 guests) \$125.00 (26 to 50 guests) \$175.00 (50+ guests)
Rental Deposit*	\$150.00*
*Refundable subject to proper care and cleaning of facilities.	*If cost of repairs or cleaning exceeds deposit, actual costs may be charged.

EXHIBIT B
SUSPENSION AND TERMINATION OF PRIVILEGES

- (1) Privileges at the Amenity Facilities can be subject to suspension or termination by the Board of Supervisors if a Patron:
 - Submits false information on an application for a Key Card.
 - Permits unauthorized use of a Key Card.
 - Exhibits unsatisfactory behavior, deportment or appearance.
 - Fails to abide by the Amenity Facilities Policy or any other applicable District Rules.
 - Treats the personnel or employees of the Amenity Facilities in an unreasonable, disrespectful, or abusive manner.
 - Engages in conduct that is improper or likely to endanger the welfare, safety or reputation of the Amenity Facilities or Amenity Facilities' Staff.
- (2) Management may at any time restrict or suspend any Patron's privileges to use any or all of the Amenity Facilities when such action is necessary to protect the health, safety and welfare of other Patrons and their Guests, or to protect the District's property or Amenity Facilities from damage. Suspension or termination of privileges to use the Amenity Facilities shall not relieve Patrons of the obligation to pay applicable assessments, rates, or fees.

**Holly Hill Road East
Community Development District**

Facilities Access Registration Form

**HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT
AND
NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT**

Amenity Facilities Access Card/Fob Registration Form

NAME: _____ DOB IF UNDER 18: _____

ADDRESS: _____

HOME TELEPHONE: _____ CELLPHONE: _____

EMAIL ADDRESS: _____

ACCEPTANCE:

I acknowledge receipt of one (1) Facility Access Card and that the above information is true and correct. I understand that I have willingly provided all the information requested above and that it may be used by the District for various purposes. **I also understand that by providing this information that it may be accessed under public records laws.** I also understand that I am financially responsible for any damages caused by me, my family members or my guests and the damages resulting from the loss or theft of my Facility Access Card. It is understood that Facility Access Cards are the property of the District and are non-transferable except in accordance with the District's rules, policies and/or regulations. In consideration for the admittance of the above listed persons and their guests into the facilities owned and operated by the District, I agree to hold harmless and release the District, its agents, officers and employees from any and all liability for any injuries that might occur in conjunction with the use of any of the District's amenity facilities (including but not limited to: swimming pools, playground equipment, other facilities), as well while on the District's property. Nothing herein shall be considered as a waiver of the District's sovereign immunity or limits of liability beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28 Florida Statutes or other statute.

Signature of Patron
(Parent or Legal Guardian if minor)

Date

RECEIPT OF DISTRICT RULES & RATES:

I acknowledge that I have been provided and understand the terms in the **Amenity Facility Policies**.

Signature of Patron
(Parent or Legal Guardian if minor)

Date

GUEST POLICY:

Please refer to the **Amenity Facility Policies** for the most current policies regarding guests.

PLEASE RETURN THIS FORM TO:

Holly Hill Road East Community Development District
Attn: Victoria Martinez
12051 Corporate Boulevard
Orlando, Florida 32817
Telephone: (407) 723-5900
Email: martinezv@pfm.com

OFFICE USE ONLY

Date Received _____

Date Entered in System _____

Staff Member Signature _____

Facility Access Card/Fob Number: _____

New Construction: _____

Re-Sale: h _____

Prior Owner: _____ h _____

Rental: _____

Landlord/ Owner: _____

Lease Term: _____ h _____

Non- Homeowner: _____

Homeowner Name: _____

Replacement Card/Fob#: _____

Date: _____

Cash/Check #: _____

Staff Int.: _____

**Holly Hill Road East
Community Development District**

Resolution 2019-15

RESOLUTION 2019-15

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING TRESPASS ENFORCEMENT AND THE ISSUANCE OF CERTAIN CORRESPONDENCE RELATED TO THE SAME; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Holly Hill Road East Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District owns certain real property within its boundaries, including but not limited to stormwater ponds, amenity and recreation facilities, and common areas (“**District Property**”); and

WHEREAS, the District has adopted policies prohibiting certain activities and/or access to certain District Property; and

WHEREAS, the District desires to secure the assistance of the Polk County Sheriff’s Office or such other law enforcement agencies as may be available, to prevent trespassing on District Property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. AUTHORIZATION FOR TRESPASS ENFORCEMENT AND THE ISSUANCE OF CERTAIN CORRESPONDENCE RELATED TO THE SAME. The Board of Supervisors hereby authorizes each member of the Board of Supervisors, the District Manager, PFM Group Consulting LLC, and any of the staff or representatives of the foregoing, to act on the District’s behalf with respect to the enforcement of the District’s rules and policies, including but not limited to taking any actions necessary to enforce and/or prosecute trespass violations on the District’s behalf and pursuant to Florida law. Further, the Board of Supervisors hereby authorizes and directs the District Manager to issue a trespass letter substantially in the form attached as **Exhibit 1**, and, subject to approval of the Chairperson, to finalize the attachments to the letter. Additionally, the District Manager is authorized and directed to update on an annual basis both the letter and the attachments to reflect current property ownership and District policies.

SECTION 2. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Holly Hill Road East Community Development District.

PASSED AND ADOPTED on the 19th day of June, 2019.

ATTEST:

**HOLLY HILL ROAD EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/ Assistant Secretary

Chairperson, Board of Supervisors

EXHIBIT 1: Trespass Authorization Letter

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT
Polk County, Florida**

_____, 2019

Polk County, Florida
Sheriff's Department

ATTN: To Whom It May Concern:

Re: Authorization to Enforce Trespass Laws

Dear Sir or Madam,

We serve as District Manager to the Holly Hill Road East Community Development District ("District"), a local unit of special-purpose government located in Polk County, Florida, and are writing at the direction of the District's Board of Supervisors. Please accept this letter and Resolution 2019-05, Approving Trespass Enforcement (attached hereto as **Exhibit A**) as authorization for the Polk County Sheriff's Department to enforce Florida Statute, Section 810.08 – Trespass in Structure or Conveyance, and Section 810.09 – Trespass on Property, related to trespasses on the District's property. The District's property is shown on the map attached as **Exhibit B**. For purposes of this authorization, "trespassers" refers to any person who, without being authorized, licensed or invited, willfully enters upon or remains on the District's property in violation of the District's rules and policies, a copy of which policies are attached as **Exhibit C**. The District's property is marked with certain signage relating to trespass enforcement.

I am authorized to act on behalf of the District with respect to any trespass related matters, and my contact information is: _____. If you have any questions, please contact me using the above information.

Best Regards,

District Manager

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2019, by _____, as _____ of the Holly Hill Road East Community Development District. He/she is [] personally known to me or [] produced _____ as identification.

NOTARY STAMP:

Signature of Notary Public

Printed Name of Notary Public

cc: Chairperson, Board of Supervisors
Roy Van Wyk, District Counsel

**Holly Hill Road East
Community Development District**

Resolution 2019-16

RESOLUTION 2019-16

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT DECLARING SPECIAL ASSESSMENTS PURSUANT TO CHAPTERS 190, 170, AND 197, FLORIDA STATUTES; INDICATING THE NATURE AND ESTIMATED COST OF THE OPERATIONS WHOSE COST IS TO BE DEFRAYED BY THE SPECIAL ASSESSMENTS; PROVIDING THE PORTION OF THE ESTIMATED COST OF THE OPERATIONS TO BE DEFRAYED BY THE SPECIAL ASSESSMENTS; PROVIDING THE MANNER IN WHICH SUCH SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING WHEN SUCH SPECIAL ASSESSMENTS SHALL BE MADE; DESIGNATING LANDS UPON WHICH THE SPECIAL ASSESSMENTS SHALL BE LEVIED; ADOPTING A PRELIMINARY ASSESSMENT ROLL; PROVIDING FOR PUBLICATION OF THIS RESOLUTION.

WHEREAS, the Board of Supervisors of the Holly Hill Road East Community Development District ("Board") hereby determines to undertake the maintenance and operations ("Operations") described in **Exhibit A**, the District's approved budget for Fiscal Year 2019-2020, incorporated herein by reference; and

WHEREAS, it is in the best interest of the Holly Hill Road East Community Development District ("District") to pay the cost of the Operations by special assessments pursuant to Chapter 190, Florida Statutes ("Assessments"); and

WHEREAS, the District is empowered by Chapter 190, the Uniform Community Development District Act, to finance, fund, plan, operate, and maintain the Operations and to impose, levy and collect the Assessments; and

WHEREAS, the District hereby determines that benefits will accrue to the property maintained and/or operated by the District's Operations, the amount of those benefits, and that special assessments will be made in proportion to the benefits received, which amount is proportional to the benefit of each parcel; and

WHEREAS, the District hereby determines that the assessments to be levied will not exceed the benefits to the property improved.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT:

1. Assessments shall be levied to defray the cost of the Operations.
2. The nature of the Operations are described in **Exhibit A**, which is also on file and available for public inspection at the District's office.
3. The total estimated cost of the Operations for Fiscal Year 2019-2020 is \$_____ (the "Estimated Cost").
4. The Assessments will defray approximately \$_____, which is reflective of the Estimated Cost for the Fiscal Year 2019-2020.
5. The Assessments shall be apportioned based on equivalent residential unit ("ERU") values.
6. The Assessments shall be levied, within the District, on all lots and lands specially benefitting from the Operations and further designated by the assessment roll hereinafter provided for.
7. There is on file, at the District Records Office, a preliminary assessment roll showing the area to be assessed, with specifications describing the Operations and the Estimated Cost of the Operations, all of which shall be open to inspection by the public.
8. The Assessments shall be due and payable during the 2019-2020 Fiscal Year. The Assessments may be certified for collection by the tax collector or may be collected directly by the District in accordance with Florida law.
9. The District Manager has caused to be made a preliminary assessment roll, in accordance with the method of assessment described in Section 5 above, which shows the lands assessed, the amount of benefit to and the assessment against each lot or parcel of land, which is attached hereto as **Exhibit B** and hereby adopted and approved as the District's preliminary assessment roll.
10. The Board shall adopt a subsequent resolution to fix a time and place at which the owners of property to be assessed or any other persons interested therein may appear before the Board and be heard as to the propriety and advisability of the assessments or the undertaking of the Operations, the cost thereof, the manner of payment therefore, or the amount thereof to be assessed against each property as improved.
11. The District Manager is hereby directed to cause this Resolution to be published twice (once a week for two (2) weeks) in a newspaper of general circulation within Polk County and to provide such other notice as may be required by law or desired in the best interests of the District.
12. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 19th day of June, 2019.

ATTEST:

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Fiscal Year 2019-2020 Budget
Exhibit B: Preliminary Assessment Roll

Holly Hill Road East CDD
FY 2020 Proposed O&M Budget

	Actuals Through 05/31/2019	Year To Date Anticipated 06/2019 - 09/2019	Anticipated FY 2019 Totals	FY 2019 Adopted Budget	FY 2020 Proposed Budget
<u>Revenues</u>					
On-Roll Assessments	\$ 139,870.18	\$ -	\$ 139,870.18	\$ 138,312.00	\$ 213,655.91
Off-Roll Assessments	16,939.89	30,748.11	47,688.00	47,688.00	56,928.06
Other Income & Other Financing Sources	265.41	-	265.41	-	-
Inter-Governmental Revenue (North Blvd CDD)	-	25,000.00	25,000.00	25,000.00	38,529.48
Net Revenues	\$ 157,075.48	\$ 55,748.11	\$ 212,823.59	\$ 211,000.00	\$ 309,116.45
<u>General & Administrative Expenses</u>					
Supervisor Fees	\$ 6,800.00	\$ 4,000.00	\$ 10,800.00	\$ 6,000.00	\$ 12,000.00
D&O Insurance	2,250.00	-	2,250.00	2,800.00	2,475.00
Trustee Services	3,097.82	2,902.18	6,000.00	6,000.00	6,000.00
Management	13,333.36	6,666.64	20,000.00	20,000.00	20,000.00
Engineering	4,465.00	2,232.50	6,697.50	15,000.00	15,000.00
Dissemination Agent	5,000.00	-	5,000.00	5,000.00	5,000.00
District Counsel	14,017.90	7,008.95	21,026.85	25,000.00	20,000.00
Bond Counsel	1,250.00	-	1,250.00	-	-
Assessment Administration	5,000.00	-	5,000.00	-	12,500.00
Reamortization Schedules	-	-	-	-	500.00
Audit	4,000.00	-	4,000.00	6,000.00	6,000.00
Travel and Per Diem	248.09	124.05	372.14	500.00	500.00
Telephone	46.64	23.32	69.96	200.00	200.00
Postage & Shipping	157.47	78.74	236.21	300.00	325.00
Copies	819.30	409.65	1,228.95	500.00	1,700.00
Legal Advertising	3,243.03	1,621.52	4,864.55	8,000.00	5,000.00
Bank Fees	-	-	-	250.00	-
Miscellaneous	-	5,508.04	5,508.04	5,100.00	19,116.60
Property Taxes	64.08	-	64.08	-	75.00
Web Site Maintenance	1,000.00	420.00	1,420.00	2,900.00	2,700.00
Dues, Licenses, and Fees	175.00	-	175.00	250.00	175.00
Total General & Administrative Expenses	\$ 64,967.69	\$ 30,995.58	\$ 95,963.27	\$ 103,800.00	\$ 129,266.60

Holly Hill Road East CDD
FY 2020 Proposed O&M Budget

	Actuals Through 05/31/2019	Year To Date Anticipated 06/2019 - 09/2019	Anticipated FY 2019 Totals	FY 2019 Adopted Budget	FY 2020 Proposed Budget
<u>Field Expenses</u>					
General Insurance (Phase 1)	\$ 2,750.00	\$ -	\$ 2,750.00	\$ 3,100.00	\$ 3,025.00
General Insurance (Phase 2)	-	-	-	-	1,482.84
Irrigation (Phase 1)	457.41	228.71	686.12	1,000.00	700.00
Irrigation (Phase 2)	-	-	-	-	343.14
Irrigation Repairs (Phase 1)	-	-	-	-	2,400.00
Irrigation Repairs (Phase 2)	-	-	-	-	1,176.47
Landscaping Maintenance & Material (Phase 1)	10,430.00	5,215.00	15,645.00	20,000.00	16,392.00
Landscaping Maintenance & Material (Phase 2)	-	-	-	-	12,000.00
Flower & Plant Replacement (Phase 1)	-	5,500.00	5,500.00	5,500.00	5,500.00
Flower & Plant Replacement (Phase 2)	-	-	-	-	2,696.08
Fertilizer / Pesticides (Phase 1)	-	2,500.00	2,500.00	2,500.00	2,500.00
Fertilizer / Pesticides (Phase 2)	-	-	-	-	1,225.49
Contingency (Phase 1)	100.00	12,065.00	12,165.00	12,165.00	5,436.00
Contingency (Phase 2)	-	-	-	-	2,664.71
Streetlights (Phase 1)	5,908.99	2,954.50	8,863.49	9,792.00	9,000.00
Streetlights (Phase 2)	-	-	-	-	4,411.76
Storm Damage	-	-	-	-	3,000.00
Field Management	-	-	-	-	5,000.00
Total Field Expenses	\$ 19,646.40	\$ 28,463.20	\$ 48,109.60	\$ 54,057.00	\$ 78,953.49
<u>Cabana & Pool Expenses</u>					
Security	\$ -	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Amenity Landscaping	-	-	-	-	12,000.00
Maintenance Staff	-	8,750.00	8,750.00	8,750.00	4,375.00
Electric	398.03	10,684.97	11,083.00	11,083.00	25,000.00
Clubhouse Electric	-	1,167.00	1,167.00	1,167.00	-
Pool Electric	-	13,388.00	13,388.00	13,388.00	-
Water	19.31	9.66	28.97	-	-
Equipment Rental	295.00	147.50	442.50	-	-
Cable Television	-	525.00	525.00	525.00	525.00
Property & Casualty	-	3,500.00	3,500.00	3,500.00	6,328.00
Other Insurance	2,744.00	-	2,744.00	-	-
Equipment Repair & Maintenance	-	2,042.00	2,042.00	2,042.00	2,042.00
Pest Control	-	583.00	583.00	583.00	660.00
Signage & Amenities Repair	-	438.00	438.00	438.00	750.00
Swimming Pools Maintenance	921.71	3,745.29	4,667.00	4,667.00	23,000.00
Playground Lease	6,571.12	6,571.12	13,142.24	-	19,713.36
Total Cabana & Pool Expenses	\$ 10,949.17	\$ 58,551.54	\$ 69,500.71	\$ 53,143.00	\$ 101,393.36
Total Expenses	\$ 95,563.26	\$ 118,010.31	\$ 213,573.57	\$ 211,000.00	\$ 309,613.45
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$ 499.99	\$ 250.00	\$ 749.99	\$ -	\$ 500.00
Total Other Revenues (Expenses) & Gains (Losses)	\$ 499.99	\$ 250.00	\$ 749.99	\$ -	\$ 500.00
Net Income (Loss)	\$ 62,012.21	\$ (62,012.21)	\$ -	\$ -	\$ -

**Holly Hill Road East CDD
Proposed FY 2019-2020 O&M Assessments**

Development Phase	Lot Count	ERU (Platted at		Total ERUs	NetO&M		NetO&M		Gross CDD	Gross CDD	Total Gross			
		1.0 ERU,	Unplatted at		Assmt. per	Assmt. per	O&M Assmt.	Bond Debt	Total Gross					
										0.25 ERU) per	Phase	Lot/Acre	Per Lot*	Assessment*
		Lot									Assessment*			
Phase 1 (platted)	204	1.00		204.0	\$	143,374.36	\$	702.82	\$	755.72	\$	1,210.09	\$	1,965.81
Phase 2 (platted)	100	1.00		100.0	\$	70,281.55	\$	702.82	\$	755.72	\$	2,869.00	\$	3,624.72
Phase 3 (unplatted land/lots)*	182	0.25		45.5	\$	31,978.11	\$	175.70	\$	188.93	\$	-	\$	188.93
Phase 4 (unplatted land/lots)*	142	0.25		35.5	\$	24,949.95	\$	175.70	\$	188.93	\$	-	\$	188.93
Inter-Governmental Revenue (North Blvd CDD)					\$	38,529.48								
Totals				385.0	\$	309,113.45								

*Gross assessments include a 7.0% gross-up to account for the fees and costs of collecting assessments on the county tax roll.

**Holly Hill Road East
Community Development District**

Resolution 2019-17

RESOLUTION 2019-17

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT SETTING A PUBLIC HEARING TO BE HELD ON JULY 24, 2019, AT 10:00 A.M. AT 346 EAST CENTRAL AVENUE, WINTER HAVEN, FLORIDA 33880, FOR THE PURPOSE OF HEARING PUBLIC COMMENT ON IMPOSING SPECIAL ASSESSMENTS ON CERTAIN PROPERTY WITHIN THE DISTRICT GENERALLY DESCRIBED AS THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT IN ACCORDANCE WITH CHAPTERS 170, 190 AND 197, FLORIDA STATUTES.

WHEREAS, the Board of Supervisors of the Holly Hill Road East Community Development District, (the "Board") has previously adopted Resolution 2019-16, entitled

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT DECLARING SPECIAL ASSESSMENTS PURSUANT TO CHAPTERS 170, 190, AND 197, FLORIDA STATUTES; INDICATING THE NATURE AND ESTIMATED COST OF THE OPERATIONS WHOSE COST IS TO BE DEFRAYED BY THE SPECIAL ASSESSMENTS; PROVIDING THE PORTION OF THE ESTIMATED COST OF THE OPERATIONS TO BE DEFRAYED BY THE SPECIAL ASSESSMENTS; PROVIDING THE MANNER IN WHICH SUCH SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING WHEN SUCH SPECIAL ASSESSMENTS SHALL BE MADE; DESIGNATING LANDS UPON WHICH THE SPECIAL ASSESSMENTS SHALL BE LEVIED; ADOPTING A PRELIMINARY ASSESSMENT ROLL; PROVIDING FOR PUBLICATION OF THIS RESOLUTION.

WHEREAS, in accordance with Resolution 2019-16, a Preliminary Special Assessment Roll has been prepared and all other conditions precedent set forth in Chapters 170, 190 and 197, *Florida Statutes*, to the holding of the aforementioned public hearing have been satisfied, and the roll and related documents are available for public inspection at the offices of PFM Group Consulting LLC, 12051 Corporate Boulevard, Orlando, Florida 32817 (the "District Records Offices").

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT:

1. There is hereby declared a public hearing to be held at 10:00 A.M., on July 24, 2019, at 346 East Central Avenue, Winter Haven, Florida 33880, for the purpose of hearing comment and objections to the proposed special assessment program for District improvements as identified in the preliminary special assessment roll, a copy of which is on file. Affected parties may appear at that hearing or submit their comments in writing prior to the hearing to the office of the District Manager at 12051 Corporate Boulevard, Orlando, Florida 32817, (407) 382-3254.

2. Notice of said hearing shall be advertised in accordance with Chapters 170, 190 and 197, *Florida Statutes*, and the District Manager is hereby authorized and directed to place said notice in a newspaper(s) of general circulation within Polk County (by two publications one week apart with the first publication at least twenty (20) days prior to the date of the hearing established herein). The District Manager shall file a publisher's affidavit with the District Secretary verifying such publication of notice. The District Manager is further authorized and directed to give thirty (30) days written notice by mail of the time and place of this hearing to the owners of all property to be assessed and include in such notice the amount of the assessment for each such property owner, and notice that information concerning all assessments may be ascertained at the District Records Offices. The District Manager shall file proof of such mailing by affidavit with the District Secretary.

3. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED THIS 19th DAY OF JUNE, 2019.

ATTEST:

**HOLLY HILL ROAD EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chairperson, Board of Supervisors

**Holly Hill Road East
Community Development District**

Payment Authorization No. 70 – 76

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 070

4/26/2019

Item No.	Vendor	Invoice Number	General Fund
1	Duke Energy Acct: 66949 311270 Service 03/21/2019 04/24/2019	--	\$ 88.17
2	The Ledger Legal Advertising on 04/18/2019 Legal Advertising on 04/20/2019	L060G01USS LH340407	\$ 183.16 \$ 532.70
3	PFM Group Consulting DM Fee & Reimbursables: April 2019	DM-04-2019-0083	\$ 1,791.67
4	Supervisor Fees - 04/17/2019 Meeting Rennie Heath Scott Shapiro Lauren Schwenk Andrew Rhinehart	-- -- -- --	\$ 200.00 \$ 200.00 \$ 200.00 \$ 200.00
TOTAL			\$ 3,395.70



Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED APR 29 2019



THE LEDGER

LEGAL ADVERTISING

FEDERAL ID # 47 2464860

INVOICE NUMBER

L060G0IUSS

BILLED ACCOUNT NUMBER

755093

REMITTANCE ADDRESS

LAKELAND LEDGER PUBLISHING
PO BOX 913004
ORLANDO, FL 32891

BILLED ACCOUNT NAME AND ADDRESS

~~JANE GAARLANDT~~ Sorale Patel
FISHKIND & ASSOCIATES, HOLLY HILL CDD
12051 CORPORATE BLVD
ORLANDO, FL 32817

PLEASE RETURN THIS INVOICE ALONG WITH YOUR REMITTANCE

DATE	NEWSPAPER REFERENCE	Description	Size	PAID	NET AMOUNT
4/18/2019	L060G0IUSS	RULE DEVELOPMENT	1 X 37		\$ 183.16
RECEIVED APR 22 2019					
BILLED ACCOUNT NUMBER: 755093					
				TOTAL AMOUNT DUE	
				\$183.16	

**AFFIDAVIT OF PUBLICATION
THE LEDGER
Lakeland, Polk County, Florida**

**STATE OF FLORIDA)
COUNTY OF POLK)**

Before the undersigned authority personally appeared Brandy Arnett who on oath says that she is an Account Executive for Advertising at The Ledger, a daily newspaper published at Lakeland in Polk County, Florida; that the attached copy of advertisement, being a

PUBLIC NOTICE

In the matter of **RULE DEVELOPMENT**

Concerning **HOLLY HILL RD E CDD**

was published in said newspaper in the issues of

4-18; 2019

Affiant further says that said The Ledger is a newspaper published at Lakeland, in said Polk County, Florida, and that the said newspaper has hereto been continuously published in said Polk County, Florida, daily, and has been entered as second class matter at the post office in Lakeland, in said Polk County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

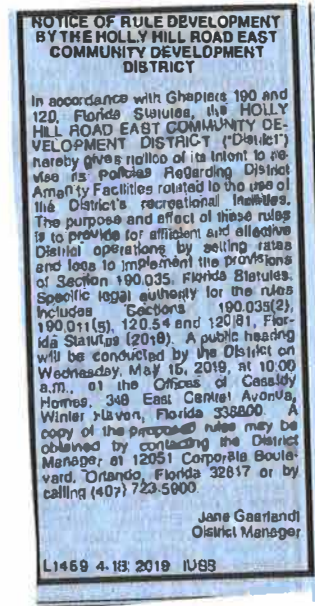
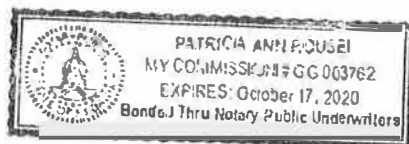
Signed

Brandy Arnett
Advertising Account Executive
Who is personally known to me.

Sworn to and subscribed before me this 18th day of April, A.D. 2019

Notary Public

SEAL



THE LEDGER

LEGAL ADVERTISING

FEDERAL ID # 47 2464860

INVOICE NUMBER

LH340407

BILLED ACCOUNT NUMBER

755093

Amount Due: **\$532.70**

BILLED ACCOUNT NAME AND ADDRESS

JANE GAARLANDT
HOLLY HILL ROAD EAST CDD
12051 CORPORATE BLVD
ORLANDO, FL 32817

Remittance Address

THE LEDGER
PO BOX 913004
ORLANDO, FL 32891

PLEASE RETURN THIS INVOICE ALONG WITH YOUR REMITTANCE

DATE	NEWSPAPER REFERENCE	Description	Size	PAID	NET AMOUNT
4/20/2019	LH340407	RULEMAKING NOTIC E	2 X 7		\$ 532.70
BILLED ACCOUNT NUMBER: 755093					AMOUNT DUE
					\$532.70

PATTI ROUSE 863-802-7370

NEWS CHIEF & THE LEDGER, LEGAL ADVERTISING, PO BOX 408, LAKE LAND, FL 33801

AFFIDAVIT OF PUBLICATION THE LEDGER Lakeland, Polk County, Florida

STATE OF FLORIDA)
COUNTY OF POLK)

Before the undersigned authority personally appeared brandy Arnett who on oath says that she is an Account Executive for Advertising at The Ledger, a daily newspaper published at Lakeland in Polk County, Florida; that the attached copy of advertisement, being a

PUBLIC NOTICE

In the matter of RULEMAKING

Concerning HOLLY HILL RD E CDD & NORTH
BLVDiCDD

was published in said newspaper in the issues of

4-20; 2019

Affiant further says that said The Ledger is a newspaper published at Lakeland, in said Polk County, Florida, and that the said newspaper has hereto been continuously published in said Polk County, Florida, daily, and has been entered as second class matter at the post office in Lakeland, in said Polk County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

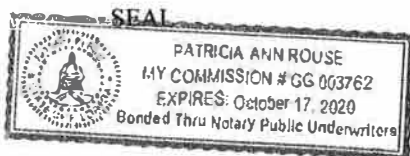
Signed Brandy Arnett

Brandy Arnett
Advertising Account Executive
Who is personally known to me.

Sworn to and subscribed before me this 22nd day of April, A.D.2019

Patricia Ann Rouse

Notary Public



NOTICE OF RULEMAKING FOR AMENITY CENTER RULES AND RATES BY HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT & NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT

A public hearing will be conducted by the Boards of Supervisors ("Boards") of the Holly Hill Road East Community Development District and North Boulevard Community Development District ("Districts") on Wednesday, May 15, 2019, at 10:00 a.m., at the Offices of Cassidy Homes, 346 East Central Avenue, Winter Haven, Florida 33880.

In accordance with Chapters 190 and 120, Florida Statutes, the Districts hereby give the public notice of its intent to adopt proposed rules related to the use of the Holly Hill Road East Community Development District's recreational facilities. The public hearing will provide an opportunity for the public to address proposed rules that: (1) address the requirements for the use and suspension and termination from use of the District's facilities including, but not limited to, its clubhouse, playground, and swimming pool facility; (2) establish the non-resident user and rental fees for the use of such facilities; and (3) establish violation and penalty policies. The proposed fees are as follows:

Category	Proposed Rate/Fee
Non-Resident User Fee	\$2500.00
Initial Key Card	\$10.00
Replacement of Damaged Key Card	\$30.00
Replacement of Lost or Stolen Key Card	\$50.00
Rental Fees	\$75.00 (Less than 25 guests) \$125.00 (26 to 50 guests) \$175.00 (50+ guests)
Rental Deposit*	150.00*
*Refundable subject to proper care and cleaning of facilities.	*If cost of repairs or cleaning exceeds deposit, actual costs may be charged.

The proposed rates may be adjusted at the public hearing pursuant to discussion by the Boards and public comment. The purpose and effect of the Amenity Center Rules & Rates is to provide for efficient Districts' operations by setting policies, regulations, rates and fees to implement the provisions of Section 190.035, Florida Statutes (2018). Specific legal authority for the rule includes Sections 190.035(2), 190.011(5) and 120.54, Florida Statutes. Prior Notice of Rule Development was published in The Business Observer on April 19, 2019.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice.

The public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Board with respect to any matter considered at the public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors may participate in the public hearing by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this hearing is asked to advise the District Office at least forty-eight (48) hours before the hearing by contacting the District Manager at (407) 723-5900. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

A copy of the proposed rules may be obtained by contacting the District Manager at 12051 Corporate Boulevard, Orlando, Florida 32817 or by calling (407) 723-5900, ("District Office").

LS-013-040407

L1478 4-20; 2019



Date	Invoice Number
April 17, 2019	DM-04-2019-0083
Payment Terms	Due Date
Upon Receipt	April 17, 2019

Bill To:

Holly Hill Road East Community Development District
c/o PFM Group Consulting District Accounting
Department
12051 Corporate Blvd
Orlando, FL 32817
United States of America

RECEIVED APR 18 2019

Company Address:

1735 Market Street
43rd Floor
Philadelphia, PA 19103
+1 (215) 567-6100
Federal Tax ID: 81-1642478

Remittance Options:Via ACH (preferred):

PFM Group Consulting LLC
Bank Name: M&T Bank
ACH# (ACH): 031302955
Account#: 19865883822

Via Wire:

Bank Name: M&T Bank
ABA# (Wire): 022000046
Account#: 19865883822

Via Mail:

PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

District Management Fee: April 2019
Website Fee

\$1,666.67
\$125.00

Total Amount Due

\$1,791.67

Holly Hill Road East Community Development District

Date of Meeting: April 17, 2019

Board Members:	Attendance	Fee
1. Rennie Heath	<u>x</u>	<u>\$200</u>
2. Scott Shapiro	<u>x (p)</u>	<u>\$200</u>
3. Lauren Schwenk	<u>x</u>	<u>\$200</u>
4. John Mazuchowski	<u></u>	<u>\$0</u>
6. Andrew Rhinehart	<u>x</u>	<u>\$200</u>
		<u>\$800</u>

Approved For Payment:


Manager

4/18/19
Date

RECEIVED APR 18 2019

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 071

5/3/2019

Item No.	Vendor	Invoice Number	General Fund
1	Hopping Green & Sams General Counsel Through 03/31/2019	106957	\$ 267.50

TOTAL \$ 267.50


Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED MAY 09 2019

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

RECEIVED APR 29 2019

===== STATEMENT =====

April 25, 2019

Holly Hill Road East CDD
c/o PFM Group Consulting LLC
12051 Corporate Blvd.
Orlando, FL 32817

Bill Number 106957
Billed through 03/31/2019

General Counsel/Monthly Meeting
HHECDD 00001 RVW

FOR PROFESSIONAL SERVICES RENDERED

03/12/19	AHJ	Prepare updates to development status chart.	0.10 hrs
03/13/19	RVW	Review plat language and signatures; confer with district engineer.	0.40 hrs
03/14/19	AHJ	Attend development status conference call.	0.10 hrs
03/20/19	AHJ	Confer with Patil regarding copies of executed and recorded bond documents; transmit same.	0.40 hrs
03/28/19	AHJ	Attend development status conference call.	0.20 hrs
03/31/19	JLK	Research Americans with Disabilities Act regulations on records compliance; continue negotiating ADA website and records agreements.	0.10 hrs
Total fees for this matter			\$267.50

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.80 hrs	145 /hr	\$116.00
Kilinski, Jennifer L.	0.10 hrs	275 /hr	\$27.50
Van Wyk, Roy	0.40 hrs	310 /hr	\$124.00

TOTAL FEES \$267.50

TOTAL CHARGES FOR THIS MATTER **\$267.50**

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.80 hrs	145 /hr	\$116.00
Kilinski, Jennifer L.	0.10 hrs	275 /hr	\$27.50
Van Wyk, Roy	0.40 hrs	310 /hr	\$124.00

TOTAL FEES \$267.50

=====

TOTAL CHARGES FOR THIS BILL

\$267.50

Please include the bill number on your check.

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 072

5/10/2019

Item No.	Vendor	Invoice Number	General Fund
1	City of Davenport Acct: 9459Q Service 04/05/2019 - 05/04/2019	--	\$ 19.31
2	Creative Association Services May Landscaping Services	6126	\$ 1,166.00
3	Duke Energy Acct: 57840 25499 ; Service 04/04/2019 - 05/06/2019 Acct: 95745 35139Q Service 04/09/2019 - 05/09/2019	-- --	\$ 72.52 \$ 837.83
4	Navitas Playground Equipment Lease	1544867	\$ 4,928.34
5	Wood & Associates Engineering Services Through 04/05/2019 Engineering Services Through 04/28/2019	143 202	\$ 375.00 \$ 447.50

TOTAL \$ 7,846.50


Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED MAY 14 2019



CITY OF DAVENPORT

1 SALLAPAH AVE
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION
CALL: (863)419-3300

HOLLY HILL ROAD EAST CDD		CYCLE A			7ARA		25003	
Account#	Service Address	Billing Period	Bill Date	Due Date	TOTAL DUE			
9459	500-A Holly Hill Rd	04/05/19 to 05/04/19	05/10/2019	06/01/2019	\$ 19.31			
Service Code & Description	Date	Previous Reading	Date	Current Reading	Mult	Usage	Year Ago	Charge
WT WATER SERVICE - INSID	03/12	0	03/12	0	100.000	0	0	17.55 *
							* TAXES	1.76
<p>RECEIVED MAY 10 2019</p>								
CURRENT CHARGES								19.31
TOTAL AMOUNT DUE								19.31

Consumption for service WT Maximum: 0

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<div style="display: flex; justify-content: space-between;"> 2018 2019 </div>											

CITY OFFICES WILL BE CLOSED ON MONDAY MAY 27th IN OBSERVANCE OF MEMORIAL DAY-
HOLIDAY WEEK--GARBAGE WILL BE PICKED UP ON THURSDAY MAY 30th

COMMISSION MEETING ON THE 1st AND 3rd MONDAYS AT 7PM IN COMMISSION CHAMBERS--CAN'T MAKE IT IN--LISTEN ONLINE

NOTICE !!! ALL BILLS ARE DUE ON THE 1ST OF EACH MONTH AND CONSIDERED PAST DUE ON THE 10TH AND SUBJECT TO TERMINATION OF UTILITY SERVICES ANY DAY AFTER THE 10TH OF THE SAME MONTH. RECONNECT FEE \$25.00
DETACH AND RETURN STUB WITH REMITTANCE



CITY OF DAVENPORT

1 SALLAPAH AVE
DAVENPORT FL 33837-0125

Account#	Bill Date	TOTAL DUE
9459	05/10/2019	\$ 19.31
Type	Due Date	
CYCLE A	06/01/2019	
PayID	Bill No	
7ARA	3549	

|||||
HOLLY HILL ROAD EAST CDD
12051 CORPORATE BLVD
ORLANDO FL 32817

AMOUNT PAID _____

00000094599 0000019315

Creative Association Services, Inc.

346 East Central Avenue
Winter Haven, FL 33880

Invoice

Date	Invoice #
5/1/2019	6126

Bill To

Holly Hill Road East CDD
c/o Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817

RECEIVED MAY 06 2019

Service Month	Terms	Due Date
Nov 2018	Due on receipt	5/1/2019

Quantity	Description	Rate	Class	Amount
1	Monthly Landscaping Service-Citrus Isle	1,166.00	Landscaping	1,166.00

Thank you for your prompt payment!

Invoice Total	\$1,166.00
---------------	------------

Applied Payments/Credits	\$0.00
--------------------------	--------

Balance Due this Invoice	\$1,166.00
--------------------------	------------

Phone # (863) 293-7400 Fax # (863) 508-1067

E-mail info@creativeassociations.com

57840254996000000007252000000000000000000000000000007252001000000000009

Navitas Credit Corp.
111 Executive Center Dr, Suite 102
Columbia SC 29210

EQUIPMENT DESCRIPTION

PLAY GROUND

0 HOLLY HILL ROAD
DAVENPORT (POLK) FL 33837

HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRI
Attn :
12051 CORPORATE BLVD
ORLANDO FL 32817

40428476(D) 5/6/19

Invoice #01544867

CONTRACT #	DESCRIPTION	DATE DUE	AMOUNT
40428476-1	Contract Payment	03/15/19	1,642.78
	Contract Payment	04/15/19	1,642.78
	Contract Payment	05/15/19	1,642.78

** PAYMENTS RECEIVED AFTER THE DUE DATE ARE SUBJECT TO LATE CHARGES **

5

4,928.34

RECEIVED MAY 06 2019

4,928.34

HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRI
Attn :
12051 CORPORATE BLVD
ORLANDO FL 32817

40428476(D) 5/6/19

Navitas Credit Corp.
PO BOX 935204
ATLANTA GA 31193-5204

000404284762019050600004928345




Invoice

Date	Invoice#
4/8/2019	143

1925 Bartow Road Suite 100
Lakeland, FL 33801

Bill To Rennie Heath Holly Hill Road East CDD 346 East Central Avenue Winter Haven, FL 33880

RECEIVED MAY 03 2019

Quantity	Description	Rate	Amount
0.5	Principal Engineer 3-10-19	125.00	62.50
0.5	Principal Engineer 3-20-19	125.00	62.50
0.5	Principal Engineer 3-22-19	125.00	62.50
0.5	Principal Engineer 3-25-19	125.00	62.50
0.5	Principal Engineer 3-29-19	125.00	62.50
0.5	Principal Engineer 4-5-19	125.00	62.50
			
Job/Cost Code <u>1100 1702</u>			
Number _____			
Payed By _____			
By _____			
Total			\$375.00

Holly Hill Road East CDD
Billing 3-4-19 thru 4-5-19

Please make checks payable to Wood & Associates Engineering, LLC.



Invoice

Date	Invoice #
4/28/2019	202

1925 Bartow Road Suite 100
Lakeland, FL 33801

Bill To
Rennie Heath Holly Hill Road East CDD 346 East Central Avenue Winter Haven, FL 33880

RECEIVED MAY 10 2019

Quantity	Description	Rate	Amount
2	Principal Engineer 4-17-19	125.00	250.00
1.5	Design Engineer 4-17-19	90.00	135.00
0.5	Principal Engineer 4-26-19	125.00	62.50
<p><i>Approved by [Signature]</i></p> <p><i>Job/Cost Code 1702</i></p> <p>GL Number _____</p> <p>Approved By _____</p> <p>Posted By _____</p>			
Total			\$447.50

Holly Hill Road East CDD
Billing 4-1-19 thru 4-28-19


**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 073

5/17/2019

Item No.	Vendor	Invoice Number	General Fund
1	Fishkind & Associates Reimbursables	24486	\$ 46.75
2	PFM Group Consulting DM Fee & Reimbursables: May 2019	DM-05-2019-0084	\$ 1,791.67

TOTAL \$ 1,838.42



Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED MAY 17 2019

FISHKIND
& ASSOCIATES

RECEIVED MAY 16 2019

Invoice #:	24486
5/15/2019	

Holly Hill Road East

**Please include the invoice
number on your remittance
and submit to:
Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817
Ph: 407-382-3256
Fax: 407-382-3254
www.fishkind.com**

RECEIVED MAY 16 2019

Reimbursable by Dist? Y

FISHKIND & ASSOCIATES, INC.
Expense Report

Account Code: Holly Hill Employee Name: Dexter Glasgow

Travel to: Phase 1

Purpose of trip/meeting: site visit

	Date	Vendor/Notes	Company Cr.Card	Personal Exp.
Airfare		Attach itinerary and/or boarding pass.		
Hotel				
Meals				
Car rental	2/14/19	Enterprise	\$28.25	
Parking				
Tolls				
Mileage		miles @ \$0.58 per mile		
Fuel	2/14/19	RaceTrac	\$1.50	
Fuel	2/14/19	RaceTrac	\$5.67	
Other				
TOTALS			\$35.42	

Attach receipt for all credit card charges.

Personal expenses will be reimbursed only if receipt is attached (exc. mileage).

Employee signature



For accounting use only:			
<input type="checkbox"/>	Recorded in client file.		Batch
	Airfare		
	Auto-related		
	Lodging		
	Meals		

RaceTrac 601

11801 University Blvd
Orlando, FL 32817
(407) 249-9215

For Guest Experience, Comments
Please Call 888.636.5589
Or go to racetrac.com
(DUPLICATE RECEIPT)

Tax Description	Qty	Amount
Unl-87	Pump 16	
10.714 G @ \$2.119/ G		\$22.70
As advertised, E20 Flex Fuel may be offered in place of E15 Gasoline		

Sub Total \$22.70
Tax: \$0.00

Total \$22.70

Visa: \$22.70
Change \$0.00

Capture

Visa
XXXXXXXXXXXX6818
Swiped

02/14/2019 10:02:54

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

Term: JD12086375001
AppID 014764
SeqID 037987

(DUPLICATE RECEIPT)

REG: 100CSH: ICR TRAN: 871126
2/14/2019 10:13:06 AM
OFFER ON BACK
NO LONGER VALID

HOW ARE WE DOING?
QUEST@RACETRAC.COM

oice

PAGE 10

INVOICE NUMBER 27591196
INVOICE DATE 04/26/2019
ACCOUNT NO. 85735742
DUE DATE 05/26/2019
TAX ID 58-2421656
AMOUNT DUE USD\$577.17

TOTAL PRE-TAX 0.00		TOTAL USF/OTHER 0.00		TOTAL STATE TAX/OTHER 0.00		TOTAL MODERATOR CHARGES		USD\$0.00				
MODERATOR 84618295 - Jane Gaarlandt				LOCATION								
BILLING REF# 1				BILLING REF# 2		BILLING REF# 3						
BILLING REF# 14												
DNF. NO	COST CENTER	CONF. DATE	CONF. TITLE / NAME / ANI	TIME	SERVICE	ACCESS TYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL
24777511	DIVEND	04/11/2019	863243698	9:29AM - 9:58AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	29	0.00/MIN	0.00	0.00	
		04/11/2019	8132541763	9:29AM - 9:58AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	29	0.00/MIN	0.00	0.00	0.00
24777511		04/11/2019	8132231516	10:57AM - 11:38AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	41	0.00/MIN	0.00	0.00	
	TAMPA PA E	04/11/2019	8132541763	10:57AM - 11:38AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	41	0.00/MIN	0.00	0.00	
	Restas do Pa.	04/11/2019	8636197303	11:00AM - 11:58AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	58	0.00/MIN	0.00	0.00	
		04/11/2019	2158456580	11:16AM - 11:58AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	42	0.00/MIN	0.00	0.00	0.00
24777511		04/17/2019	18504252348	9:56AM - 10:32AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	36	0.00/MIN	0.00	0.00	
	HONOLULU I	04/17/2019	863243698	9:58AM - 10:32AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	36	0.00/MIN	0.00	0.00	
		04/17/2019	8132541763	9:59AM - 10:32AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	33	0.00/MIN	0.00	0.00	
	North Blvd	04/17/2019	18636620018	10:13AM - 10:32AM	GLOBAL MEET@ AUDIO	TOLL FREE	1	19	0.00/MIN	0.00	0.00	0.00
TOTAL PRE-TAX 0.00		TOTAL USF/OTHER 0.00		TOTAL STATE TAX/OTHER 0.00		TOTAL MODERATOR CHARGES		USD\$0.00				

103x.11

1133



Date	Invoice Number
May 16, 2019	DM-05-2019-0084
Payment Terms	Due Date
Upon Receipt	May 16, 2019

Bill To:

Holly Hill Road East Community Development District
c/o PFM Group Consulting District Accounting
Department
12051 Corporate Blvd
Orlando, FL 32817
United States of America

RECEIVED MAY 16 2019

Company Address:

1735 Market Street
43rd Floor
Philadelphia, PA 19103
+1 (215) 567-6100

Federal Tax ID: 81-1642478

Remittance Options:Via ACH (preferred):

PFM Group Consulting LLC
Bank Name:M&T Bank
ACH# (ACH): 031302955
Account#:09865883822

Via Wire:

Bank Name:M&T Bank
ABA# (Wire): 022000046
Account#:09865883822

Via Mail:

PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

RE: District Management Fee: May, 2019 -
Website Fee -

\$11,666.67
\$125.00

Total Amount Due

\$11,791.67

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 074

5/24/2019

Item No.	Vendor	Invoice Number	General Fund
1	Dennis Wood Engineering Engineering Services Through 10/15/2017	1790	\$ 797.50
2	Duke Energy Acct: 65321 85118 ; Deposit	--	\$ 200.00
	Acct: 66949 31127eq Services 04/24/2019 - 05/23/2019	--	\$ 77.65

TOTAL \$ 1,075.15



Board Member

Please Return To:
Holly Hill Road East COO
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED MAY 24 2019

Dennis Wood Engineering, LLC

1925 Bartow Road ,Suite 101
Lakeland, FL 33801

Invoice

Date	Invoice #
11/13/2017	1790

Bill To
Joe MacLaren Fishkind & Associates, Inc. 12051 Corporate Blvd. Orlando, FL 32817

RECEIVED MAY 20 2019

P.O.No.	Terms	Project

Quantity	Description	Rate	Amount
0.5	Principal Engineer 9-19-17	125.00	62.50
1	Principal Engineer 9-20-17	125.00	125.00
2	Administrative Assistant 9-26-17	55.00	110.00
3.5	Principal Engineer 10-2-17	125.00	437.50
0.5	Principal Engineer 10-12-17	125.00	62.50
Holly Hill Road East CDD Billing 9-18-17 thru 10-15-17		Total	\$797.50

653218511820000002000060000000000000000000002000060100000000009



**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 075

5/31/2019

Item No.	Vendor	Invoice Number	General Fund
1	A&R Contracting & Cleaning Labor to Hang Bulletin Board at Clubhouse	2217	\$ 100.00
2	Dennis Wood Engineering Engineering Services Through 12/23/2018	2508	\$ 1,037.50
3	Duke Energy Acct: 42941 31323 ; Amenity Center Deposit	--	\$ 240.00
4	The Ledger Legal Advertising on 05/16/2019	L060G0IVXX	\$ 206.50
5	Navitas Playground Equipment Lease	--	\$ 1,642.78

TOTAL \$ 3,226.78



Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED MAY 31 2019



A & R Contracting & Cleaning, LLC



A & R CONTRACTING & CLEANING LLC
2061 9TH LN NE
WINTER HAVEN, FL 33881
(863) 582-6202
alvarezandramirez@gmail.com

Invoice

BILL TO

Amanda Lane
Holly Hill Road 51st Citrus Isle Blvd
Davenport, FL 33837.

INVOICE#	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2217	05/24/2019	\$100.00	06/10/2019	Net 30	

ACTIVITY	QTY	RATE	AMOUNT
Labor hanging bulletin board at the club house service call	1	100.00	100.00

BALANCE DUE

\$100.00

RECEIVED MAY 24 2019

Dennis Wood Engineering, LLC

1925 Bartow Road, Suite 101
Lakeland, FL 33801

Invoice

RECEIVED MAY 24 2019

Date	Invoice#
12/26/2018	2508

Bill To
Rennie Heath Holly Hill Road East CDD 346 East Central Avenue Winter Haven, FL 33880

Job / Cost Code _____

GL Number _____

Approved By _____

Posted By _____

email to CDD 5/24/19

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
0.5	Principal Engineer 10-31-18 ✓	125.00	62.50
1	Principal Engineer 11-2-18 ✓	125.00	125.00
1	Principal Engineer 11-7-18 ✓	125.00	125.00
0.5	Principal Engineer 11-17-18 ✓	125.00	62.50
0.5	Principal Engineer 11-30-18 ✓	125.00	62.50
1	Engineer 12-10-18 ✓	100.00	100.00
0.5	Principal Engineer 12-19-18 ✓	125.00	62.50
0.5	Principal Engineer 12-21-18 *	125.00	62.50
3	Principal Engineer 11-14-18 ✓	125.00	375.00
<p>For establishment of CDD</p> <p>RK 1117</p>			
Holly Hill Road East CDD Billing 10-29-18 thru 12-23-18			Total \$1,037.50

5/22/19

429413132300000002400020000000000000000000002400020100000000009

THE LEDGER

LEGAL ADVERTISING

FEDERAL ID # 47 2464860

INVOICE NUMBER

L060G0IVXX

BILLED ACCOUNT NUMBER

755093

REMITTANCE ADDRESS

LAKELAND LEDGER PUBLISHING

PO BOX 913004

ORLANDO, FL 32891

BILLED ACCOUNT NAME AND ADDRESS

JANE GAARLANDT

FISHKIND & ASSOCIATES, HOLLY HILL CDD

12051 CORPORATE BLVD

ORLANDO, FL 32817

PLEASE RETURN THIS INVOICE ALONG WITH YOUR REMITTANCE

DATE	NEWSPAPER REFERENCE	Description	Size	PAID	NET AMOUNT
5/16/2019	L060G0IVXX	RULE DEVELOPMENT	1 X 42		\$ 206.50
RECEIVED MAY 28 2019					
BILLED ACCOUNT NUMBER: 755093					
					TOTAL AMOUNT DUE
					\$206.50

AFFIDAVIT OF PUBLICATION

THE LEDGER

Lakeland, Polk County, Florida

STATE OF FLORIDA)
COUNTY OF POLK)

Before the undersigned authority personally appeared Brandy Arnett who on oath says that she is an Account Executive for Advertising at The Ledger, a daily newspaper published at Lakeland in Polk County, Florida; that the attached copy of advertisement, being a

PUBLIC NOTICE

In the matter of RULE DEVELOPMENT

Concerning HOLLY HILL ROAD EAST CDD

was published in said newspaper in the issues of

5-16; 2019

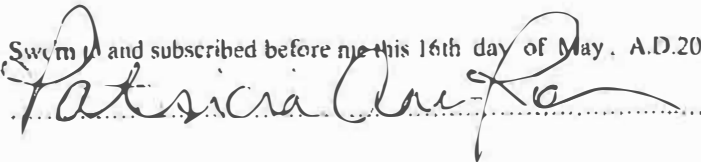
Affiant further says that said The Ledger is a newspaper published at Lakeland, in said Polk County, Florida, and that the said newspaper has hereto been continuously published in said Polk County, Florida, daily, and has been entered as second class matter at the post office in Lakeland, in said Polk County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signed



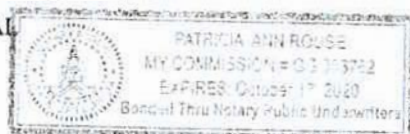
Brandy Arnett
Advertising Account Executive
Who is personally known to me.

Sworn to and subscribed before me this 16th day of May, A.D. 2019



Notary Public

SEAL



NOTICE OF RULE DEVELOPMENT
BY THE HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT
DISTRICT AND NORTH
BOULEVARD COMMUNITY
DEVELOPMENT DISTRICT

In accordance with Chapters 190 and 120, Florida Statutes, the Holly Hill Road East Community Development District and the North Boulevard Community Development District (together, the "Districts") hereby gives notice of its intent to develop rules regarding the use, suspension, and termination of privileges to use the Districts' recreational facilities and services and to establish fees related to the use of the same. The purpose and effect of these rules is to provide for efficient and effective District operations by setting rules, rates and fees to implement the provisions of Section 190.035, Florida Statutes. Specific legal authority for the rules includes Sections 190.011(5), 190.012(3), 190.035(2), and 120.54, Florida Statutes (2018). A joint public hearing of the Districts will be conducted on June 19th, 2019, at 10:00 a.m., at the offices of Cassidy Homes, 346 East Central Avenue, Winter Haven, Florida 33880. A copy of the proposed rules may be obtained by contacting the District Manager, at 12051 Corporate Boulevard, Orlando, Florida 32817 or at (407) 723-5900.

Jane Gasland
District Manager

L1586 5-16-2019 IVXX



NAVITAS CREDIT CORP.
A UNITED COMMUNITY BANK COMPANY

201 EXECUTIVE CENTER DR., SUITE 100
COLUMBIA, SC 29210

Return Service Requested

Invoice Date: 05/24/2019

HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT
12051 CORPORATE BLVD
ORLANDO FL 32817-1450

Remittance Section

Contract Number: 40428476
Due Date: 6/15/2019
Amount Due: \$1,642.78

Amount Enclosed: \$

☐ Please check here if your address has changed.
Provide new address on reverse side.

Use enclosed envelope and make check payable to:

NAVITAS CREDIT CORP.
PO BOX 935204
ATLANTA, GA 311935204



000404284762019052400001642781

Keep lower portion for your records - Please return upper portion with your payment.



NAVITAS CREDIT CORP.
A UNITED COMMUNITY BANK COMPANY

PH: 888-978-6353

DUE DATE	CONTRACT NO.	EQUIPMENT DESCRIPTION
6/15/2019	40428476	PLAY GROUND
CUSTOMER NAME		
HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT		

Important Messages

INTRODUCING... <http://my.navitascredit.com>

Managing your account at Navitas has never been easier. Your secure sign-on lets you access your account when it's convenient for you. 24X7 service at my.navitascredit.com is now a simple click away.

- ➔ Update Account Information
- ➔ Manage Payments
- ➔ Download Invoices
- ➔ Access Additional Credit

Register Today at: <http://my.navitascredit.com>
Click the Link Above



CONTRACT NUMBER	DESCRIPTION	DUE DATE	PAYMENT AMOUNT	SALES/USE TAX	LATE CHARGE	INSURANCE CHARGES	OTHER CHARGES	TOTAL AMOUNT
40428476-1	Contract Payment	06/15/2019	\$1,642.78					\$1,642.78
SUBTOTALS:			\$1,642.78					\$1,642.78

RECEIVED MAY 28 2019



NAVITAS CREDIT CORP.

A UNITED COMMUNITY BANK COMPANY

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 076

6/7/2019

Item No.	Vendor	Invoice Number	General Fund
1	Duke Energy		
	Acct: 65321 85118 New Service, Service Charge	--	\$ 61.00
	Acct: 57840 25499 ; Service 05/06/2019 - 06/05/2019	--	\$ 82.10
2	Egis Insurance & Risk Advisors		
	Property Insurance	8652	\$ 453.00
3	Highland Meadows II CDD		
	Amenity Facilities Interlocal Agreement Fees	HMII-002	\$ 802.78
4	Hopping Green & Sams		
	General Counsel Through 04/30/2019	107664	\$ 1,626.50
5	Supervisor Fees - 05/15/2019 Meeting		
	Rennie Heath	--	\$ 200.00
	Scott Shapiro	--	\$ 200.00
	Lauren Schwenk	--	\$ 200.00
	Patrick Marone	--	\$ 200.00
	Andrew Rhinehart	--	\$ 200.00

TOTAL \$ 4,025.38


Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED JUN 11 2019



STATEMENT OF ELECTRIC SERVICE

JUNE 2019

ACCOUNT NUMBER
65321 85118

FOR CUSTOMER SERVICE OR
PAYMENT LOCATIONS CALL:
1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:
1-800-228-8485

HOLLY HILL ROAD EAST CDD
12051 CORPORATE BLVD
RE: CITRUSPOINTE LIFTSTATION
ORLANDO FL 32817

SERVICE ADDRESS
256 BERGAMOT LOOP LIFT
DAVENPORT FL 33837

DUE DATE TOTAL AMOUNT DUE
JUN 25 2019 261.00

NEXT READ DEPOSIT AMOUNT
DATE ON OR ON ACCOUNT
ABOUT
JUL 01 2019 NONE

PIN: 568174431

METER READINGS

NEW SERVICE, SERVICE CHARGE

61.00

TOTAL CURRENT BILL
BALANCE FORWARD

61.00
200.00

TOTAL DUE THIS STATEMENT

\$261.00

RECEIVED JUN 03 2019

IMPORTANT NOTE: This is a partial bill. You will receive another bill shortly for your electric usage. Payment of this bill will avoid any potential late payment charges. If you have any questions, please call 1-800-700-8744.

Payment of this statement within 90 days from the billing date will avoid a 1% late charge being applied to this account. If your previous unpaid balance has been paid, please disregard. Your regular scheduled meter reading date has changed. This will affect the approximate day of the month you will receive your bill. If your previous billing is included and has been paid, please accept our apologies and deduct the payment from the Total Balance Due.

ENERGY USE

DETACH AND RETURN THIS SECTION

EB72 0016181

Make checks payable to: Duke Energy

ACCOUNT NUMBER - 65321 85118

HOLLY HILL ROAD EAST CDD
12051 CORPORATE BLVD
RE: CITRUSPOINTE LIFTSTATION
ORLANDO FL 32817 - 1450

P.O. BOX 1004
CHARLOTTE,
NC 28201-1004

DUE DATE

JUN 25 2019

TOTAL DUE

261.00

PLEASE ENTER
AMOUNT PAID

653218511820000002610080000002000060000000610020100000000009

5784025499600000000821070000000000000000000000008210701000000000009



Holly Hill Road East Community Development District
c/o PFM Group Consulting, LLC
12051 Corporate Blvd.
Orlando, FL 32817

INVOICE

Customer	Holly Hill Road East Community Development District
Acct #	751
Date	06/04/2019
Customer Service	Charisse Bitner
Page	1 of 1

Payment Information	
Invoice Summary	\$ 453.00
Payment Amount	
Payment for:	Invoice#8652
100118314	

Thank You

Please detach and return with payment



Customer: Holly Hill Road East Community Development District

Invoice	Effective	Transaction	Description	Amount
8652	05/13/2019	Policy change	Policy #100118314 10/01/2018-10/01/2019 Florida Insurance Alliance Package - Add Property Due Date: 7/4/2019	453.00

RECEIVED JUN 05 2019

Total			
\$ 453.00			

Thank You

FOR PAYMENTS SENT OVERNIGHT:
Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St. Oak Lawn, IL 60453

Remit Payment To: Egis Insurance Advisors, LLC	(321)320-7665	Date
Lockbox 234021 PO Box 84021		
Chicago, IL 60689-4002	cbitner@egisadvisors.com	06/04/2019



FloridaTM
Insurance
Alliance

Coverage Agreement Endorsement

Endorsement No.: 4

Effective Date: 05/13/2019

Member: Holly Hill Road East Community Development
District

Agreement No.: 100118314

Coverage Period: October 1, 2018 to October 1, 2019

In consideration of an additional premium of \$453.00, the coverage agreement is amended as follows:

Property

Added:

As Per Schedule Attached

Subject otherwise to the terms, conditions and exclusions of the coverage agreement.

Issued: May 14, 2019

Authorized by: 



**Florida
Insurance
Alliance™**

Property Schedule

Schedule Items Effective As of: 10/01/2018

Holly Hill Road East Community Development District

Policy No.: 100118314

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit#	Description Address		Year Built	Eff. Date	Building Value	Total Insured Value
	Roof Shape	Roof Pitch	Const Type	Term Date	Contents Value	
				Roof Covering	Covering Replaced	
8	(4) Entry Arched Sign Walls		2019	05/13/2019	\$41,123	\$41,123
	500 Holy Hill Road Davenport FL 33837		Non combustible	10/01/2019		
Unit#	Description Address		Year Built	Eff. Date	Building Value	Total Insured Value
	Roof Shape	Roof Pitch	Const Type	Term Date	Contents Value	
				Roof Covering	Covering Replaced	
9	Fencing-Vinyl		2019	05/13/2019	\$103,000	\$103,000
	500 Holy Hill Road Davenport FL 33837		Non combustible	10/01/2019		
Unit#	Description Address		Year Built	Eff. Date	Building Value	Total Insured Value
	Roof Shape	Roof Pitch	Const Type	Term Date	Contents Value	
				Roof Covering	Covering Replaced	
10	Fencing-Metal (180 Ft)		2019	05/13/2019	\$5,870	\$5,870
	500 Holy Hill Road Davenport FL 33837		Non combustible	10/01/2019		
			Total:	Building Value \$972,690	Contents Value \$15,000	Insured Value \$987,690

Highland Meadows II Community Development District

135 W Central Blvd, Suite 320
Orlando, FL 32801
(407) 841-5524

Invoice Date: 5/31/19

Invoice Number: HMII- 002

Bill to: Holly Hill Road East Community Development District
12051 Corporate Blvd
Orlando, FL 32817

Fees for Interlocal Agreement between Highland Meadows II CDD and Holly Hill Road East CDD regarding usage of Amenity Facilities 10/1/18-9/30-19:

Taft Drive - Lot 19	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 29	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 28	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 27	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 26	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 25	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 23	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 22	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 61	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 63	Prorated (3/18/19)	\$ 72.98
Taft Drive - Lot 64	Prorated (3/18/19)	\$ 72.98

Total Due: \$ 802.78

Please make check payable to:
Highland Meadows II CDD
c/o Katie Costa
9145 Narcoossee Road
Suite A206
Orlando, FL 32827

RECEIVED JUN 07 2019

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

RECEIVED JUN 03 2019

===== STATEMENT =====

May 31, 2019

Holly Hill Road East CDD
c/o PFM Group Consulting LLC
12051 Corporate Blvd.
Orlando, FL 32817

Bill Number 107664
Billed through 04/30/2019

General Counsel/Monthly Meeting

HHECDD 00001 RVW

FOR PROFESSIONAL SERVICES RENDERED

04/01/19	SRS	Research Americans with Disabilities Act website accessibility.	0.10 hrs
04/10/19	AHJ	Confer with Patil regarding agenda items; prepare budget resolutions.	0.50 hrs
04/11/19	AHJ	Prepare updates to development status chart.	0.10 hrs
04/12/19	RVW	Prepare notices and amenity center policies and fees; review and edit draft agenda.	1.40 hrs
04/12/19	AHJ	Confer with Patil regarding agenda items; finalize revisions to development status chart; attend development status conference call.	0.30 hrs
04/15/19	AHJ	Confer with Patil regarding notice of rule development.	0.30 hrs
04/16/19	RVW	Review agenda materials; confer with staff; prepare mowing agreement.	1.70 hrs
04/16/19	AHJ	Prepare agenda items; confer with Patil regarding same.	0.50 hrs
04/17/19	RVW	Attend board meeting by phone.	0.60 hrs
04/25/19	AHJ	Prepare updates to development status chart.	0.10 hrs
04/29/19	RVW	Confer with Shapiro; review and research completion issues.	0.40 hrs
04/30/19	JLK	Negotiate standard form of agreement regarding professional technological services.	0.10 hrs

Total fees for this matter \$1,586.50

DISBURSEMENTS

Document Reproduction 40.00

Total disbursements for this matter \$40.00

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	1.80 hrs	145 /hr	\$261.00
Kilinski, Jennifer L.	0.10 hrs	275 /hr	\$27.50
Van Wyk, Roy	4.10 hrs	310 /hr	\$1,271.00
Sandy, Sarah R.	0.10 hrs	270 /hr	\$27.00

TOTAL FEES	\$1,586.50
TOTAL DISBURSEMENTS	\$40.00

TOTAL CHARGES FOR THIS MATTER

\$1,626.50

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	1.80 hrs	145 /hr	\$261.00
Kilinski, Jennifer L.	0.10 hrs	275 /hr	\$27.50
Van Wyk, Roy	4.10 hrs	310 /hr	\$1,271.00
Sandy, Sarah R.	0.10 hrs	270 /hr	\$27.00

TOTAL FEES	\$1,586.50
TOTAL DISBURSEMENTS	\$40.00

TOTAL CHARGES FOR THIS BILL

\$1,626.50

Please include the bill number on your check.

Holly Hill Road East Community Development District

Date of Meeting: May 15, 2019

Board Members:	Attendance	Fee
1. Rennie Heath	<u>x</u>	<u>\$200</u>
2. Scott Shapiro	<u>x (p)</u>	<u>\$200</u>
3. Lauren Schwenk	<u>x</u>	<u>\$200</u>
4. Patrick Marone	<u>x</u>	<u>\$200</u>
6. Andrew Rhinehart	<u>x</u>	<u>\$200</u>
		<u>\$1000</u>

Approved For Payment:

Joe Gault
Manager

6/5/19
Date

RECEIVED JUN 05 2019

Holly Hill Road East Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407-723-5900

www.hollyhillroadeastcdd.com

The following is the proposed agenda for the meeting of the Board of Supervisors for the Holly Hill Road East Community Development District, scheduled to be held **Wednesday, June 19, 2019 at 10:00 a.m. at the Offices of Cassidy Homes, 346 East Central Ave., Winter Haven, FL 33880**. Questions or comments on the Board Meeting or proposed agenda may be addressed to Jane Gaarlandt at gaarlandtj@pfm.com or (407) 723-5900. As always, the personal attendance of three (3) Board Members will be required to constitute a quorum.

If you would like to attend the Board Meeting by phone, you may do so by dialing:

Phone: 1-866-546-3377

Participant Code: 964985

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- 1. **Consideration of the Minutes of the May 15, 2019 Board of Supervisors' Meeting** *(provided under separate cover)*

Business Matters

- 2. **Public Hearing on the Adoption of Amenity Facility Policies**
 - Public Comments and Testimony
 - Board Comments
 - **Consideration of Resolution 2019-14, Adopting the Amenity Facility Policies**
- 3. **Consideration of Facilities Access Registration Form**
- 4. **Consideration of 2019-15, Authorizing Trespassing Enforcement**
- 1. **Consideration of Resolution 2019-16, Declaring Special Assessments**
- 2. **Consideration of Resolution 2019-17, Setting Public Hearing on the Imposition of O&M Special Assessments** *[suggested date: 7/24/19]*
- 5. **Ratification of Payment Authorization Nos. 70 – 76**
- 6. **Review of Monthly Financials**

Other Business

- 7. **Staff Reports**
 - District Counsel
 - Interim Engineer
 - District Manager
 - Discussion of Responsibility of Mailboxes
 - Discussion of Insured Property – Fencing

Supervisor Requests and Audience Comments
Adjournment



Holly Hill Road East Community Development District

Monthly Financials

Holly Hill Road East CDD
Statement of Financial Position
As of 5/31/2019

	General Fund	Debt Service Fund	Capital Projects Fund	Amenity Capital Projects Fund	Long-Term Debt	Total
<u>Liabilities and Net Assets</u>						
<u>Current Liabilities</u>						
Accounts Payable	\$3,504.43					\$3,504.43
Accounts Payable			\$153,846.70			153,846.70
Retainage Payable			89,886.96			89,886.96
Deferred Revenue			141,846.70			141,846.70
Total Current Liabilities	<u>\$3,504.43</u>	<u>\$0.00</u>	<u>\$385,580.36</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$389,084.79</u>
<u>Long Term Liabilities</u>						
Revenue Bonds Payable - Long-Term					\$3,515,000.00	\$3,515,000.00
Total Long Term Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,515,000.00</u>	<u>\$3,515,000.00</u>
Total Liabilities	<u>\$3,504.43</u>	<u>\$0.00</u>	<u>\$385,580.36</u>	<u>\$0.00</u>	<u>\$3,515,000.00</u>	<u>\$3,904,084.79</u>
<u>Net Assets</u>						
Net Assets, Unrestricted	\$28,907.63					\$28,907.63
Current Year Net Assets, Unrestricted	124,939.06					124,939.06
Net Assets - General Government	27,153.80					27,153.80
Current Year Net Assets - General Government	62,012.21					62,012.21
Net Assets, Unrestricted		\$227,501.62				227,501.62
Current Year Net Assets, Unrestricted		137,239.97				137,239.97
Net Assets, Unrestricted			\$359,611.69			359,611.69
Current Year Net Assets, Unrestricted			(169,399.19)			(169,399.19)
Net Assets - General Government			(396,988.85)			(396,988.85)
Current Year Net Assets - General Government			(168,834.26)			(168,834.26)
Net Assets, Unrestricted				\$5.99		5.99
Current Year Net Assets, Unrestricted				0.51		0.51
Total Net Assets	<u>\$243,012.70</u>	<u>\$364,741.59</u>	<u>(\$375,610.61)</u>	<u>\$6.50</u>	<u>\$0.00</u>	<u>\$232,150.18</u>
Total Liabilities and Net Assets	<u>\$246,517.13</u>	<u>\$364,741.59</u>	<u>\$9,969.75</u>	<u>\$6.50</u>	<u>\$3,515,000.00</u>	<u>\$4,136,234.97</u>

Holly Hill Road East CDD
Statement of Activities
As of 5/31/2019

	General Fund	Debt Service Fund	Capital Projects Fund	Amenity Capital Projects Fund	Long-Term Debt	Total
<u>Revenues</u>						
On-Roll Assessments	\$139,870.18					\$139,870.18
Off-Roll Assessments	16,939.89					16,939.89
Other Income & Other Financing Sources	265.41					265.41
Inter-Fund Transfers In	124,939.06					124,939.06
On-Roll Assessments		\$232,322.93				232,322.93
Inter-Fund Group Transfers In		0.08				0.08
Debt Proceeds		207,381.26				207,381.26
Developer Contributions			\$159,970.27			159,970.27
Developer Advance			490,189.46			490,189.46
Inter-Fund Transfers In			(124,939.14)			(124,939.14)
Debt Proceeds			2,522,618.74			2,522,618.74
Total Revenues	<u>\$282,014.54</u>	<u>\$439,704.27</u>	<u>\$3,047,839.33</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,769,558.14</u>
<u>Expenses</u>						
Supervisor Fees	\$6,800.00					\$6,800.00
D&O Insurance	2,250.00					2,250.00
Trustee Services	3,097.82					3,097.82
Management	13,333.36					13,333.36
Engineering	4,465.00					4,465.00
Dissemination Agent	5,000.00					5,000.00
District Counsel	14,017.90					14,017.90
Bond Counsel	1,250.00					1,250.00
Assessment Administration	5,000.00					5,000.00
Audit	4,000.00					4,000.00
Travel and Per Diem	248.09					248.09
Telephone	46.64					46.64
Postage & Shipping	157.47					157.47
Copies	819.30					819.30
Legal Advertising	3,243.03					3,243.03
Leased Space	6,571.12					6,571.12
Property Taxes	64.08					64.08
Web Site Maintenance	1,000.00					1,000.00
Dues, Licenses, and Fees	175.00					175.00

Holly Hill Road East CDD
Statement of Activities
As of 5/31/2019

	General Fund	Debt Service Fund	Capital Projects Fund	Amenity Capital Projects Fund	Long-Term Debt	Total
Electric	398.03					398.03
Water	19.31					19.31
Equipment Rental	295.00					295.00
General Insurance	2,750.00					2,750.00
Other Insurance	2,744.00					2,744.00
Irrigation	457.41					457.41
Landscaping Maintenance & Material	10,430.00					10,430.00
Contingency	100.00					100.00
Streetlights	5,908.99					5,908.99
Swimming Pools	921.71					921.71
Principal Payments		\$75,000.00				75,000.00
Interest Payments		232,295.00				232,295.00
Trustee Services			\$4,750.00			4,750.00
Management			25,000.00			25,000.00
Engineering			52,690.75			52,690.75
District Counsel			70,093.64			70,093.64
Trustee Counsel			5,000.00			5,000.00
Bond Counsel			26,000.00			26,000.00
Developer Advance Repayment			168,834.26			168,834.26
Landscaping Maintenance & Material			174,272.00			174,272.00
Contingency			2,868,733.46			2,868,733.46
Total Expenses	\$95,563.26	\$307,295.00	\$3,395,374.11	\$0.00	\$0.00	\$3,798,232.37
<u>Other Revenues (Expenses) & Gains (Losses)</u>						
Interest Income	\$499.99					\$499.99
Interest Income		\$4,830.70				4,830.70
Interest Income			\$9,301.33			9,301.33
Interest Income				\$0.51		0.51
Total Other Revenues (Expenses) & Gains (Losses)	\$499.99	\$4,830.70	\$9,301.33	\$0.51	\$0.00	\$14,632.53
Change In Net Assets	\$186,951.27	\$137,239.97	(\$338,233.45)	\$0.51	\$0.00	(\$14,041.70)
Net Assets At Beginning Of Year	\$56,061.43	\$227,501.62	(\$37,377.16)	\$5.99	\$0.00	\$246,191.88
Net Assets At End Of Year	\$243,012.70	\$364,741.59	(\$375,610.61)	\$6.50	\$0.00	\$232,150.18

Holly Hill Road East CDD
 Budget to Actual
 For the Month Ending 05/31/2019

	Year To Date			
	Actual	Budget	Variance	FY 2019 Adopted Budget
<u>Revenues</u>				
On-Roll Assessments	\$ 139,870.18	\$ 92,208.00	\$ 47,662.18	\$ 138,312.00
Off-Roll Assessments	16,939.89	31,792.00	(14,852.11)	47,688.00
Other Income & Other Financing Sources	265.41	-	265.41	-
Inter-Governmental Revenue (North Blvd CDD)	-	16,666.67	(16,666.67)	25,000.00
Net Revenues	\$ 157,075.48	\$ 140,666.67	\$ 16,408.81	\$ 211,000.00
<u>General & Administrative Expenses</u>				
Supervisor Fees	\$ 6,800.00	\$ 4,000.00	\$ 2,800.00	\$ 6,000.00
D&O Insurance	2,250.00	1,866.67	383.33	2,800.00
Trustee Services	3,097.82	4,000.00	(902.18)	6,000.00
Management	13,333.36	13,333.33	0.03	20,000.00
Engineering	4,465.00	10,000.00	(5,535.00)	15,000.00
Dissemination Agent	5,000.00	3,333.33	1,666.67	5,000.00
District Counsel	14,017.90	16,666.67	(2,648.77)	25,000.00
Bond Counsel	1,250.00	-	1,250.00	-
Assessment Administration	5,000.00	-	5,000.00	-
Audit	4,000.00	4,000.00	-	6,000.00
Travel and Per Diem	248.09	333.33	(85.24)	500.00
Telephone	46.64	133.33	(86.69)	200.00
Postage & Shipping	157.47	200.00	(42.53)	300.00
Copies	819.30	333.33	485.97	500.00
Legal Advertising	3,243.03	5,333.33	(2,090.30)	8,000.00
Bank Fees	-	166.67	(166.67)	250.00
Miscellaneous	-	3,400.01	(3,400.01)	5,100.00
Leased Space	6,571.12	-	6,571.12	-
Property Taxes	64.08	-	64.08	-
Web Site Maintenance	1,000.00	1,933.33	(933.33)	2,900.00
Dues, Licenses, and Fees	175.00	166.67	8.33	250.00
Total General & Administrative Expenses	\$ 71,538.81	\$ 69,200.00	\$ 2,338.81	\$ 103,800.00

Holly Hill Road East CDD
Budget to Actual
For the Month Ending 05/31/2019

	Year To Date			FY 2019
	Actual	Budget	Variance	Adopted Budget
<u>Field Expenses</u>				
General Insurance	\$ 2,750.00	\$ 2,066.67	\$ 683.33	\$ 3,100.00
Irrigation	457.41	666.67	(209.26)	1,000.00
Landscaping Maintenance & Material	10,430.00	13,333.33	(2,903.33)	20,000.00
Flower & Plant Replacement	-	3,666.67	(3,666.67)	5,500.00
Fertilizer / Pesticides	-	1,666.67	(1,666.67)	2,500.00
Contingency	100.00	8,110.00	(8,010.00)	12,165.00
Streetlights	5,908.99	6,528.00	(619.01)	9,792.00
Total Field Expenses	\$ 19,646.40	\$ 36,038.01	\$ (16,391.61)	\$ 54,057.00
<u>Cabana & Pool Expenses</u>				
Security	\$ -	\$ 4,666.67	\$ (4,666.67)	\$ 7,000.00
Maintenance Staff	-	5,833.33	(5,833.33)	8,750.00
Electric	398.03	7,388.67	(6,990.64)	11,083.00
Clubhouse Electric	-	778.00	(778.00)	1,167.00
Pool Electric	-	8,925.33	(8,925.33)	13,388.00
Water	19.31	-	19.31	-
Equipment Rental	295.00	-	295.00	-
Cable Television	-	350.00	(350.00)	525.00
Property & Casualty	-	2,333.33	(2,333.33)	3,500.00
Other Insurance	2,744.00	-	2,744.00	-
Equipment Repair & Maintenance	-	1,361.33	(1,361.33)	2,042.00
Pest Control	-	388.67	(388.67)	583.00
Signage & Amenities Repair	-	292.00	(292.00)	438.00
Swimming Pools	921.71	3,111.33	(2,189.62)	4,667.00
Total Cabana & Pool Expenses	\$ 4,378.05	\$ 35,428.66	\$ (31,050.61)	\$ 53,143.00
Total Expenses	\$ 95,563.26	\$ 140,666.67	\$ (45,103.41)	\$ 211,000.00
<u>Other Revenues (Expenses) & Gains (Losses)</u>				
Interest Income	\$ 499.99	\$ -	\$ 499.99	\$ -
Total Other Revenues (Expenses) & Gains (Losses)	\$ 499.99	\$ -	\$ 499.99	\$ -
Net Income (Loss)	\$ 62,012.21	\$ -	\$ 62,012.21	\$ -

Holly Hill Road East Community Development District

Insured Property



FloridaTM
Insurance
Alliance

Coverage Agreement Endorsement

Endorsement No.: 4

Member: Holly Hill Road East Community Development
District

Effective Date: 05/13/2019

Agreement No.: 100118314

Coverage Period: October 1, 2018 to October 1, 2019

In consideration of an additional premium of \$453.00, the coverage agreement is amended as follows:

Property

Added:

As Per Schedule Attached

Subject otherwise to the terms, conditions and exclusions of the coverage agreement.

Issued: May 14, 2019

Authorized by:

A handwritten signature in black ink, appearing to be 'Paul R. O.', is written over a horizontal line.



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Property Schedule

Holly Hill Road East Community Development District

Schedule Items Effective As of: 10/01/2018

Policy No.: 100118314

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit#	Description Address	Year Built Const Type	Eff. Date Term Date	Building Value Contents Value	Total Insured Value
1	Roof Shape	2018	12/21/2018	\$81,289	\$81,289
	Playground Equipment				
	0 Holy Hill Road Davenport FL 33837				
2	Roof Shape	2018	12/21/2018	\$26,018	\$26,018
	Shade Sail Structure (2)				
	0 Holy Hill Road Davenport FL 33837				
3	Roof Shape	2018	12/21/2018	\$4,992	\$4,992
	Dog Park				
	0 Holy Hill Road Davenport FL 33837				
4	Roof Shape	2019	04/10/2019	\$241,322	\$256,322
	Amenity Center				
	500 Holy Hill Road Davenport FL 33837				
5	Roof Shape	2019	04/10/2019	\$359,928	\$359,928
	Pool & Deck				
	500 Holy Hill Road Davenport FL 33837				
6	Roof Shape	2019	04/10/2019	\$78,750	\$78,750
	Fencing				
	500 Holy Hill Road Davenport FL 33837				
7	Roof Shape	2019	05/13/2019	\$30,398	\$30,398
	Precast Wall System (396 LF)				
	500 Holy Hill Road Davenport FL 33837				



**Florida
Insurance
Alliance™**

Property Schedule

Schedule Items Effective As of: 10/01/2018

Holly Hill Road East Community Development District

Policy No.: 100118314

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit#	Description		Year Built	Eff. Date	Building Value		Total Insured Value
	Address			Term Date	Contents Value		
	Roof Shape	Roof Pltch		Roof Covering		Covering Replaced	
8	{4} Entry Arched Sign Walls		2019	05/13/2019	\$41,123		\$41,123
	500 Holy Hill Road Davenport FL 33837		Non combustible	10/01/2019			
Unit#	Description		Year Built	Eff. Date	Building Value		Total Insured Value
	Address			Term Date	Contents Value		
	Roof Shape	Roof Pltch		Roof Covering		Covering Replaced	
9	Fencing-Vinyl		2019	05/13/2019	\$103,000		\$103,000
	500 Holy Hill Road Davenport FL 33837		Non combustible	10/01/2019			
Unit#	Description		Year Built	Eff. Date	Building Value		Total Insured Value
	Address			Term Date	Contents Value		
	Roof Shape	Roof Pltch		Roof Covering		Covering Replaced	
10	Fencing-Metal (180 Ft)		2019	05/13/2019	\$5,870		\$5,870
	500 Holy Hill Road Davenport FL 33837		Non combustible	10/01/2019			
			Total:	Building Value \$972,690		Contents Value \$15,000	Insured Value \$987,690