

Holly Hill Road East Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407-723-5900

www.hollyhillroadeastcdd.com

The following is the proposed agenda for the meeting of the Board of Supervisors for the Holly Hill Road East Community Development District, scheduled to be held **Wednesday, May 15, 2019 at 10:00 a.m. at the Offices of Cassidy Homes, 346 East Central Ave., Winter Haven, FL 33880.** Questions or comments on the Board Meeting or proposed agenda may be addressed to Jane Gaarlandt at gaarlandtj@pfm.com or (407) 723-5900. As always, the personal attendance of three (3) Board Members will be required to constitute a quorum.

If you would like to attend the Board Meeting by phone, you may do so by dialing:

Phone: **1-866-546-3377**

Participant Code: **964985**

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- 1. **Consideration of Resignation from the Board of Supervisors from John Mazuchowski**
- 2. **Consideration of the Minutes of the April 17, 2019 Board of Supervisors Meeting**

Business Matters

3. **Consideration of Resolution 2019-12, Rescinding Resolution 2019-11 and Setting a Public Hearing on the Adoption of Amenity Facility Policies**
 - Amenity Facility Policies
 - Notice of Rule Development
 - Notice of Rulemaking
4. **Consideration of Resolution 2019-13, Approving a Proposed Budget for Fiscal Year 2019-2020 and Setting a Public Hearing Date Thereon *[suggested date: 7/24/19]***
5. **Consideration of the Contract Agreement between the District and Polk County Property Appraiser**
6. **Consideration of Second Amendment to the Landscape Maintenance Services Agreement between the District and Creative Association Services, Inc.**
7. **Consideration of Pool Maintenance Proposal(s)**
8. **Consideration of Janitorial Services Proposal(s)**
9. **Ratification of Payment Authorization Nos. 68 – 70**
10. **Review of Monthly Financials**

Other Business

11. Staff Reports

District Counsel
Interim Engineer
District Manager

- Polk County Supervisor of Election – Number of Registered Voters - 22

Supervisor Requests and Audience Comments

Adjournment



**Holly Hill Road East
Community Development District**

**Resignation from the Board of Supervisors from
John Mazuchowski**

April 17, 2019

Holly Hill Road East Community Development District
c/o PFM Group Consulting LLC, District Manager
12051 Corporate Blvd
Orlando, Florida 32817

To whom it may concern:

This is my written resignation from the Board of Supervisors of the Holly Hill Road East Community Development District effective April 17, 2019.

Please accept my resignation and feel free to contact me with any questions.

Sincerely,



John Mazuchowski

Holly Hill Road East Community Development District

Minutes

MINUTES OF MEETING

**HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING
Wednesday, April 17, 2019 at 10:03 a.m.
Offices of Cassidy Homes
346 East Central Ave.,
Winter Haven, Florida 33880**

Board Members present at roll call:

Rennie Heath	Board Member	
Andrew Rhinehart	Board Member	
Lauren Schwenk	Board Member	
Scott Shapiro	Board Member	(via phone)

Also, Present:

Jane Gaarlandt	PFM	
Dennis Wood	Wood & Associates Engineering, LLC	(via phone)
Roy Van Wyk	Hopping Green & Sams, P.A.	(via phone)
Patrick Marone	Heath Construction and Management, LLC	
	(joined at 10:04)	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 10:03 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the February 20, 2019 Board of Supervisors' Meeting

The Board reviewed the Minutes of the February 20, 2019 Board of Supervisors' Meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Minutes of the February 20, 2019 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resignation from the Board of Supervisors from John Mazuchowski- Tabled

Ms. Gaarlandt noted for the record that Patrick Marone joined the meeting in progress at 10:04 a.m.

Ms. Gaarlandt stated that District staff requested a resignation in writing and have not, yet, received it. Mr. Van Wyk stated that the Board needs to have a resignation before they can declare a vacancy.

Mr. Shapiro inquired if the Board has a nomination once Mr. Mazuchowski resigns. Ms. Schwenk answered that they do, Mr. Marone.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-11, Setting a Public Hearing on the Adoption of Amenity Facility Policies a) **Amenity Facility Policies** b) **Notice of Rule Development** c) **Notice of Rulemaking**

Ms. Gaarlandt suggested May 15, 2019 as the date of the public hearing.

Ms. Gaarlandt asked Mr. Van Wyk if it was ok for the Board to set the public hearing and then discuss the policies. Mr. Van Wyk replied that the Board can do any modifications between now and the public hearing. If the Board is going to change the fee District staff needs to be notified so they can update the notice of rulemaking and rule development.

Ms. Gaarlandt stated that the policies list that the pool cabanas can be rented. Mr. Heath stated that there are no pool cabanas and that language needs to be removed from the policies.

Ms. Gaarlandt stated that there needs to be a special reference for a dog park.

Ms. Gaarlandt stated that there is a fee for the initial access card. Ms. Schwenk asked if that is what has been done before. Ms. Gaarlandt responded that in the past the District has given out the first card for free and the residents have then been able to purchase the second key fob for \$10.00. Mr. Shapiro asked how much each key fob costs to make. Mr. Marone said he would have to look back in the bid but thinks it is \$5.00. Mr. Shapiro recommended that District staff check the budget to make sure that was accounted for. The Board discussed the options for the key cards. The Board agreed that the initial card will be paid by the CDD and any replacement of damaged or additional key card for \$30.00 with a maximum of 2 card per household. They can purchase the second key card right away if they wish.

The Board agreed to add no-vaping on the premises to the policies.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Board approved Resolution 2019-11, Setting May 15, 2019 as the Public Hearing Date on the Adoption of Amenity Facility Policies, as amended.

SIXTH ORDER OF BUSINESS

Consideration of Agreement between the District and Prince & Sons Inc. for Slope Cutting maintenance Services

Ms. Gaarlandt explained that the Board previously approved the cost. Prince & Sons, Inc. came forward with an agreement. There are no changes to the services or cost to the services.

Mr. Shapiro asked if they have equipment to go up that slope and cut it. Ms. Gaarlandt replied that they are one of the few companies that actually have their own equipment to do this. It is \$600.00

per cut. The frequency of the cuts varies with the time of year. The Board previously approved up to \$1,000.00 per month for slope cutting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Agreement between the District and Prince & Sons Inc. for Slope Cutting maintenance Services.

SEVENTH ORDER OF BUSINESS

Ratification of Payment Authorization Nos. 63- 67

Ms. Gaarlandt stated that these were previously approved and need to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board ratified Payment Authorization Nos. 63 – 67.

EIGHT ORDER OF BUSINESS

Review of Monthly Financials

Ms. Gaarlandt presented the monthly financials to the Board. There was no action required by the Board.

Ms. Gaarlandt noted that for the May meeting District staff is planning to bring the proposed budget to the Board for preliminary approval.

NINTH ORDER OF BUSINESS

Staff Reports

District Counsel – Mr. Van Wyk asked about the the status of the District in regards to the whole project and if there is anything that needs to be transferred over. Mr. Shapiro responded that for Citrus Pointe, the District will use all the funds and there will not be anything they need to transfer. It is on track to be completed in 30 days. Mr. Heath agreed. The Amenities will be done in 3-4 weeks. Ms. Schwenk asked if the Amenities has been transferred to the CDD. Ms. Gaarlandt answered that everything has been transferred over but the Amenities. Mr. Heath stated that the path needs to be complete because it is part of the Amenities. Mr. Shapiro noted that the District owns the land and the contract was in the name of the CDD. Mr. Van Wyk stated they need to complete the project, get the Certificate of Completion and make sure that the District has insurance on it.

Mr. Shapiro told Ms. Gaarlandt that the District needs to make sure they have insurance lined up and make sure they have maintenance lined up for pool cleaning and landscape maintenance. Ms. Gaarlandt stated that District staff is already soliciting proposals for those. District staff is providing the insurance company with all the information they need to add for the Amenities because staff needs the information for budget purposes as well. Ms. Gaarlandt noted that staff is trying to use the same janitorial services that they do for other Districts. Staff will bring the various maintenance proposals to the Board at the next meeting.

District Engineer – No Report

District Manager – Ms. Gaarlandt reminded the Board again that for the May meeting District staff is planning to bring the proposed budget to the Board for preliminary approval.

TENTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There were no Supervisor requests or audience comments.

ELEVENTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Ms. Gaarlandt requested a motion to adjourn.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board adjourned the April 17, 2019 Board of Supervisors meeting for Holly Hill Road East Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman

**Holly Hill Road East
Community Development District**

Resolution 2019-12

RESOLUTION 2019-12

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT RESCINDING RESOLUTION 2019-11; DESIGNATING THE DATE, TIME AND PLACE OF A PUBLIC HEARING AND AUTHORIZATION TO PUBLISH NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING POLICIES AND RATES REGARDING DISTRICT AMENITY FACILITIES.

WHEREAS, the Holly Hill Road East Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Davenport, Florida; and

WHEREAS, the Board of Supervisors of the District (“Board”) is authorized by Sections 190.011(5) and 190.035, *Florida Statutes*, to adopt rules, orders, rates, fees and charges pursuant to Chapter 120, *Florida Statutes*, (the “Rules”); and

WHEREAS, the Board previously adopted Resolution 2019-11 setting a public hearing on the adoption of the Rules that the Board desires to rescind.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The Board hereby rescinds Resolution 2019-11 in its entirety.

Section 2. The Board intends to adopt policies regarding the use and rental of the District’s amenity facilities and establishing rental fees related to such facilities and will hold a public hearing at a meeting of the Board to be held on Wednesday, June 19, 2019, at 10:00 a.m., at the Offices of Cassidy Homes, 346 East Central Avenue, Winter Haven, Florida 33880.

Section 3. At said public hearing, the Board will also consider rates, fees and charges of the District as more particularly set forth in attached **Exhibit A**.

Section 4. The District Secretary is directed to publish notice of the hearing in accordance with Section 120.54, *Florida Statutes*.

Section 5. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 15TH DAY OF MAY, 2019.

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT
DISTRICT**

Chairperson, Board of Supervisors

ATTEST:

Secretary/Assistant Secretary

EXHIBIT A: Proposed Amenity Rules and Fees

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

and

**NORTH BOULEVARD
COMMUNITY DEVELOPMENT DISTRICT**

AMENITY FACILITIES POLICIES AND RATES

Approved _____, 2019

AMENITY FACILITIES USER FEE STRUCTURE

- (1) The Annual User Fee for persons not owning property within the District shall be charged for each Non-Resident Patron and shall be reviewed each year in conjunction with the adoption by the District of its annual budget.
- (2) All Guests must be accompanied by a Patron (as defined below) at all times with a max of four (4) Guests per visit.
- (3) All persons renting or leasing a home from persons owning the property in the District will be required to obtain a Key Card from the Property Owner.

DEFINITIONS

“Amenity Facilities” or “Amenity”– shall mean the properties and areas owned by the District and intended for recreational use and shall include, but not specifically be limited to, the dog park, the pool, pool deck, Pool Pavilion, and cabana area, together with their appurtenant facilities and areas.

“Amenity Facilities Policies” or “Policies” – shall mean these Amenity Facilities Policies and Rates of Holly Hill Road East Community Development District and North Boulevard Community Development District, as amended from time to time.

“Amenity Fee Schedule” – shall mean that fee schedule attached hereto as Exhibit A and incorporated herein by reference upon adoption which shall be reviewed each year in conjunction with the adoption by the District of its annual budget.

“Amenity Manager” – shall mean the District Manager or that person or firm so designated by the District’s Board of Supervisors, including their employees.

“Annual User Fee” – shall mean the fee established by the District for any person that is not a Resident and wishes to become a Non-Resident Patron. The amount of the Annual User Fee is set forth in the Amenity Fee Schedule, and that amount is subject to change based on Board action.

“Board of Supervisors” or “Board” or “Boards” – shall mean either the Holly Hill Road East Community Development District or North Boulevard Community Development District Board of Supervisors or both.

“District” or “Districts” – shall mean the Holly Hill Road East Community Development District and North Boulevard Community Development District.

“District Manager” – shall mean the professional management company with which the District has contracted to provide management services to the District.

“Guest” – shall mean any person or persons who are invited and accompanied by a Patron to participate in the use of the Amenity Facilities. However, an individual may be a Guest of a Patron no more than a total of eight (8) times per calendar year.

“Key Card” – shall mean an electronic key card distributed by the District Manager to residents of the District (one per residential unit) to access the Amenity Facilities.

“Non-Resident” – shall mean any person or group of persons residing within a single residential unit not owning property in the District who is paying the Annual User Fee to the District for use of all Amenities.

“Non-Resident Patron” – shall mean any person or group of persons residing within a single residential unit not owning property in the District who is paying the Annual User Fee to the District for use of all Amenity Facilities.

“Patron” or “Patrons” – shall mean Property Owners’, Guests, Non-Resident Patrons, and Renters/Leaseholders who are eighteen (18) years of age and older.

“Property Owner” – shall mean that person or persons having fee simple ownership of land within the Holly Hill Road East Community Development District and North Boulevard Community Development District.

“Renter” – shall mean any tenant residing in a Property Owner’s home located within the District and pursuant to a valid rental or lease agreement.

ALL PERSONS USING THE AMENITY FACILITIES DO SO AT THEIR OWN RISK. THE DISTRICT DOES NOT PROVIDE LIFEGUARDS, OR SECURITY PERSONEL, OR OTHER SUPERVISORY PERSONEL FOR THE BENEFIT OF ANYONE OTHER THAN THE DISTRICT.

GUESTS

- (1) Patrons who have a Guest are responsible for any and all actions taken by such Guest. Violation by a Guest on any of these Policies as set forth by the District could result in loss of that Patron’s privileges.
- (2) Each Patron may bring no more than four (4) persons as guests to the Amenity Facilities at one time unless the Patron has paid the required usage fee. In the event the Patron has rented the pavilion at the Amenity Facilities, the number of Guests shall be limited by pavilion policies.

RENTER’S PRIVILEGES

- (1) Property Owners who rent out or lease out their residential unit(s) in the District shall have

the right to designate the Renter of their residential unit(s) as the beneficial users of the Property Owners' Amenity Facilities privileges. All such designations must be in writing and contain an affirmative statement of the Renter's rights for the use and enjoyment of the Amenity Facilities. A copy of the written designation must be provided to the District Manager before the Renter will be permitted to use the Amenity Facilities.

- (2) A Renter who is designated as the beneficial user of the Property Owner's privileges shall be entitled to the same rights and privileges to use the Amenity Facilities as the Property Owner and shall assume all liabilities associated with the assignment of such rights and privileges.
- (3) During the period when a Renter is designated as the beneficial user of the Property Owner's privilege to use the Amenity Facilities, the Property Owner shall not be entitled to use the Amenity Facilities with respect to that property.
- (4) Property Owners shall be responsible for all charges incurred by their Renters which remain unpaid after the customary billing and collection procedure established by the District. Property Owners are responsible for the deportment of their respective Renters.
- (5) Renters shall be subject to such other rules and regulations as the Board may adopt from time to time.

SERVICE ANIMAL POLICY

Dogs or other pets (with the exception of "Service Animal(s)" trained to do work or perform tasks for an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability) are not permitted within any District-owned public accommodations including, but not limited to the pool, pool deck, Pool Pavilion, and cabana area, parking lots, open spaces and other appurtenances or related improvements. A Service Animal must be kept under the control of its handler by leash or harness, unless doing so interferes with the Service Animal's work or tasks or the individual's disability prevents doing so. The District may remove the Service Animal under the following conditions:

- If the Service Animal is out of control and the handler does not take effective measures to control it;
- If the Service Animal is not housebroken; or,
- If the Service Animal's behavior poses a direct threat to the health and safety of others.

The District is prohibited from asking about the nature or extent of an individual's disability in order to determine whether an animal is a Service Animal or pet. However, the District may ask whether an animal is a Service Animal required because of a disability and what work or tasks the animal has been trained to perform.

GENERAL AMENITY FACILITIES PROVISIONS

- (1) Patrons must use their assigned Key Card to enter the Amenity Facilities.
- (2) Children under sixteen (16) years of age must be accompanied by a parent or adult Patron, eighteen (18) years of age or older.
- (3) The Amenity Facilities' hours of operation will be established and published by the District considering the season of the year and other circumstances. The Amenity Facilities will be closed on the following Holidays: Christmas Day, Thanksgiving Day, New Year's Day, and Easter. The Amenity Facilities will also close early at the discretion of the Amenity staff on Christmas Eve and New Year's Eve. Notwithstanding the foregoing, the Amenity staff shall have the discretion to close the Amenity Facilities due to any unforeseen event or circumstance that may pose a threat to the health, safety and welfare of the Patrons.
- (4) Alcoholic beverages shall not be served or sold, nor permitted to be consumed on the Amenity Facilities premises, except at pre-approved special events. Approval may only be granted by the District's Board of Supervisors (present request to the District Manager's Office in advance of the meeting) and will be contingent upon providing proof of event insurance with a minimum of \$1,000,000 in coverage, with the District named as an additional insured. Patrons will be required to hire a licensed and insured vendor of alcoholic beverages, and they must provide proof of this to the District Manager's Office prior to the event.
- (5) Dogs and all other pets (with the exception of certified service animals) are not permitted on the Amenity Facilities. Where dogs are permitted on the grounds, they must be leashed. Patrons are responsible for picking up after all pets as a courtesy to residents.
- (6) Vehicles must be parked in designated areas. Vehicles should not be parked on grass lawns, sidewalks, pathways, or in any way which blocks the normal flow of traffic.
- (7) Fireworks of any kind are not permitted anywhere on the facilities or adjacent areas.
- (8) No Patron, visitor or Guest is allowed in the service areas of the Amenity Facilities.
- (9) The Board of Supervisors reserves the right to amend or modify these policies when necessary and will notify the Patrons of any changes in accordance with the District's Rules of Procedure or applicable Florida law.
- (10) The Board of Supervisors, District Manager, his or her designee, and personnel of the Amenity Facilities have full authority to enforce these policies.
- (11) A facility Key Card will be issued to a property-owning entity at the time they are closing upon property within the District. The fee for the initial card is set forth in the Amenity Fee Schedule. Proof of property ownership may be required annually. All Patrons must use their

Key Card for entrance to the Amenity Facilities. The Key Card should not be given out to non-residents. A maximum of two (2) Key Cards will be issued per residential unit.

- (12) For *damaged* Key Cards Property owners will be charged to replace a damaged Key Card in accordance with the Amenity Fee Schedule. Please contact the District Manager for instructions on how to obtain a replacement Key Card. Damaged Key Cards must be mailed or brought to the District Manager's office prior to obtaining a replacement.
- (13) For *lost* or *stolen* Key Cards – Property owners will be charged to obtain a new Key Card in accordance with the Amenity Fee Schedule. Please contact the District Manager to initiate the replacement process. Please note that all lost or stolen Key Cards will be deactivated for security reasons.
- (14) Smoking, using any paraphernalia designed to consume tobacco or other smokable substances, is not permitted anywhere inside the Amenity Facilities.
- (15) Guests must be registered and accompanied by a Patron before entering the Amenity Facilities.
- (16) Disregard for any Amenity Facilities rules or policies may result in expulsion from the facility and/or loss of Amenity Facilities privileges and will not relieve Patrons of obligations to pay assessments, rates, or fees incurred.
- (17) At the discretion of Amenity Facilities personnel, children between the ages of sixteen (16) and seventeen (17) who violate the rules and policies may be expelled from the facility for one day. Upon such expulsion, a written report shall be prepared detailing the name of the child, the prohibited act committed and the date. This report will be kept on file with the District. Any child who is expelled from the facility three (3) times in a one-year period, shall, until the child reaches the age of eighteen (18), only be entitled to use the facility if accompanied by a Parent or Adult Patron, eighteen (18) years of age or older, at all times.
- (18) Patrons and their Guests shall treat all staff members with courtesy and respect.
- (19) Golf carts, off-road bikes/vehicles, and any unlicensed motor vehicles are prohibited on all property owned, maintained, and operated by the Holly Hill Road East Community Development District and North Boulevard Community Development District or the Amenity Facilities.
- (20) The Amenity Facilities will not offer child care services to Patrons or Guests under the authority or supervision of the District at any of its facilities.
- (21) Skateboarding is not allowed on any Amenity Facilities' property, this includes but is not limited to: pathways, and sidewalks surrounding this area.
- (22) Loss or destruction of property or instances of personal injury:

- a. Each Patron and each Guest as a condition of invitation to the premises of the center assume sole responsibility for his or her property. The District and its contractors shall not be responsible for the loss or damage to any private property used or stored on the premises of the Amenity Facilities, whether in lockers or elsewhere.
- b. No person shall remove from the Amenity Facilities' premises any property or furniture belonging to the District or its contractors without proper authorization. Amenity Facilities Patrons shall be liable for any property damage and/or personal injury at the Amenity Facilities, or at any activity or function operated, organized, arranged or sponsored by the District or its contractors, caused by the member, any guests or any family members. The District reserves the right to pursue any and all legal and equitable measures necessary to remedy any losses due to property damage or personal injury.
- c. Any Patron, Guest or other person who, in any manner, makes use of or accepts the use of any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the District or its contractors, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the District, either on or off the Amenity Facilities premises, shall do so at his or her own risk, and shall hold the Amenity Facilities, the District, the Board of Supervisors, District employees, District representatives, District contractors, and District agents, harmless from any and all loss, cost, claim, injury damage or liability sustained or incurred by him or her, resulting there from and/or from any act of omission of the District, or their respective operators, Supervisors, employees, representatives, contractors, or agents. Any Patron shall have, owe, and perform the same obligation to the District and their respective operators, Supervisors, employees, representative, contractors, and agents hereunder in respect to any loss, cost, claim, injury, damage or liability sustained or incurred by any guest or family member of such Patron.
- d. Should any party bound by these Policies bring suit against the District, the Board of Supervisors or staff, agents or employees of the District, any Amenity Facilities operator or its officers, employees, representatives, contractors or agents in connection with any event operated, organized, arranged or sponsored by the District or any other claim or matter in connection with any event operated, organized, arranged or sponsored by the District, and fail to obtain judgment therein against the District or the Amenity Facilities operator, officers, employee, representative, contractor or agent, said party shall be liable to the District for all costs and expenses incurred by it in the defense of such suit (including court costs and attorney's fees through all appellate proceedings).

GENERAL SWIMMING POOL RULES

- (1) Patrons may only gain access to the pool area through the use of their Key Cards. At any given time, a Patron may accompany up to four (4) Guests at the swimming pool.

- (2) No Lifeguards will be on duty. Patrons swim at their own risk while adhering to swimming pool rules.
- (3) Children under sixteen (16) years of age must be accompanied by a Parent or Adult Patron, eighteen (18) years of age or older, at all times for usage of the pool facility.
- (4) Radios, televisions, and the like may be listened to if played at a volume which is not offensive to other members and guests.
- (5) Swimming is permitted only during designated hours, as posted at the pool. Swimming after dusk is prohibited by the Florida Department of Health. During these posted hours Patrons swim at their own risk while adhering to swimming pool rules.
- (6) Pool facilities will be closed during periods of heavy rain, thunderstorms and other inclement weather.
- (7) Showers are required before entering the pools.
- (8) Glass containers and aluminum cans are not permitted in the pool area.
- (9) Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers, as well as a swim suit over the swim diaper, to reduce the health risks associated with human waste in the swimming pool/deck area.
- (10) Play equipment, such as floats, rafts, snorkels, dive sticks, and flotation devices must be approved by Amenity Staff prior to use. The facility reserves the right to discontinue usage of such play equipment during times of peak or scheduled activity at the pool, or if the equipment provides a safety concern.
- (11) Swimming Pool hours will be posted. Pool availability may be rotated in order to facilitate maintenance of the Amenity Facilities; this usually requires the pool being closed for one (1) full day. Depending upon usage, the pool may require closure for additional periods of time to facilitate maintenance and keep it up to health code.
- (12) No access will be allowed, by a Patron or any other person, before or after Swimming Pool hours. Trespassing may be prosecuted as a criminal offense and may lead to the loss of the Key Card and/or the revocation of access to the Amenity Facilities for the entire household.
- (13) Pets, bicycles, skateboards, roller blades, scooters and golf carts are not permitted on the pool deck area inside the pool gates at any time.
- (14) The Amenity staff reserves the right to authorize all programs and activities, including with regard to the number of guest participants, equipment, supplies, usage, etc., conducted at the pool, including Swim Lessons, Aquatic/Recreational Programs and Pool Parties. Any organized activities taking place at the Amenity Facilities must first be approved by Amenity Staff.

- (15) Any person swimming during non-posted swimming hours may be suspended from using the facility.
- (16) Proper swim attire (no cutoffs) must be worn in the pool.
- (17) No chewing gum is permitted in the pool or on the pool deck area.
- (18) Alcoholic beverages are not permitted in the pool area.
- (19) No diving, jumping, pushing, running or other horseplay is allowed in the pool or on the pool deck area.
- (20) For the comfort of others, the changing of diapers or clothes is not allowed at pool side. Changing tables are provided in the restroom facility.
- (21) No one shall pollute the pool. Anyone who does pollute the pool is liable for any costs incurred in treating and reopening the pool.
- (22) Radio controlled water craft are not allowed in the pool area.
- (23) Pool entrances must be kept clear at all times.
- (24) No swinging on ladders, fences, or railings is allowed.
- (25) Pool furniture is not to be removed from the pool area.
- (26) Loud, profane, or abusive language is absolutely prohibited.

Swimming Pool: Feces Policy

- (1) If contamination occurs, the pool will be closed for at least twelve (12) hours and the water will be shocked with chlorine to kill all bacteria.
- (2) Parents should take their children to the restroom before entering the pool.
- (3) Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers and a swimsuit over the swim diaper.

Swimming Pool: Thunderstorm Policy

During periods of heavy rain, thunderstorms, and other inclement weather, swimming is prohibited. Amenity staff reserves the right to close the pool during such times.

FACILITY RENTAL POLICIES

The pool, pool deck, and cabana area of the Amenity Facilities is not available for private rental and shall remain open to other Patrons and their Guests during normal operating

hours. However, the Pool Pavilion may be rented in accordance with these rental policies.

The Patron renting the Pool Pavilion shall be responsible for any and all damage and expenses arising from the event.

- (1) *Rental Fees:* A non-refundable rental fee will be charged in accordance with the Amenity Fee Schedule. A final guarantee (number) of Guests is to be conveyed to the Amenity Manager no later than ten (10) days before the date of the scheduled event. In absence of a final guarantee, the number indicated on the original agreement will be considered correct. A check *shall* be made out to the “Holly Hill Road East Community Development District” and submitted to the District Manager’s Office at least ten (10) days from the reservation date.
- (2) *Reservations:* Patrons interested in reserving the Pool Pavilion must submit to the Amenity Manager, no later than fourteen (14) days prior to the event, a completed Facilities Use Application indicating the nature of the event, the number of guests that will be attending, the hours when the event will be held, and whether alcohol and/or food will be served. The Amenity Manager will determine if a Special Event Agreement will need to be executed prior to use of the Amenity Facilities. Where determined by the Amenity Manager to be required, a properly executed Special Event Agreement, along with all documentation required therein, must be received by the Amenity Manager no less than ten (10) days prior to the date of the event. The Amenity Manager will review the Facilities Use Application on a case-by-case basis and has the authority to reasonably deny a request. Denial of a request may be appealed to the District’s Board of Supervisors for consideration; however, in no event shall such appeal require the Board of Supervisors to hold a special meeting to consider such appeal, regardless of the timing for an event contemplated by the requesting Patron.
- (3) *Deposit:* At the time of approval, one (1) check or money order (no cash or credit card) made payable to the **Holly Hill Road East Community Development District** should be submitted to the Amenity Manager, received at least ten (10) days from the reservation date, in order to reserve the Pool Pavilion. The check should be in the amount set forth in the Amenity Fee Schedule. The deposit will be returned following the event as provided the District Manager determines that there has been no damage to the facility and the facility has been properly cleaned after use. If the facility is not properly cleaned, the deposit will be kept for this purpose. To receive a full refund of the deposit, the following must be completed:
 - Ensure that all garbage is removed and placed in the dumpster.
 - Remove all displays, favors or remnants of the event.
 - Restore the furniture and other items to their original position.
 - Wipe off counters and table tops.
 - Replace garbage liner.
 - Ensure that no damage has occurred to the Amenity Facilities and its property.

If additional cleaning is required, the Patron reserving the Pool Pavilion will be liable for any expenses incurred by the District to hire an outside cleaning contractor. In light of the foregoing, Patrons may opt to pay for the actual cost of cleaning by a professional cleaning service hired by the District. The Amenity Manager shall determine the amount of deposit to return, if any.

(4) *General Policies:*

- Patrons are responsible for ensuring that their Guests adhere to the policies set forth herein.
- The volume of live or recorded music must not violate applicable City and/or County noise ordinances.
- No glass, breakable items or alcohol are permitted in or around the pool deck area.
- Additional liability insurance coverage will be required for all events that are approved to serve alcoholic beverages. This policy also pertains to certain events the District feels should require additional liability coverage on a case by case basis to be reviewed by the District Manager or Board of Supervisors. The District is to be named on these policies as an additional insured party.

DOG PARK POLICIES

The Dog Park is restricted to use only by Patrons of the District and their guests. ALL OTHER PERSONS ARE CONSIDERED TRESPASSERS AND MAY BE PROSECUTED AS SUCH UNDER FLORIDA LAW.

- (1) Dogs must be on leashes at all times, except within the Dog Park area.
- (2) Dogs inside the Dog Park must be under voice control by their handler at all times. If voice control is not possible, do not enter the Dog Park.
- (3) Dog handler must have the leash with them at all times.
- (4) Dogs may not be left unattended and must be within unobstructed sight of the dog handler.
- (5) Dogs must be vaccinated and wear a visible rabies and license tag at all times.
- (6) Limit three dogs per Adult dog handler.
- (7) Puppies under four months of age should not enter the Dog Park.
- (8) Children under the age of twelve (12) are not permitted within the Dog Park area.
- (9) Dog handlers are responsible for the behavior of their animals.
- (10) Aggressive dogs are not allowed in the Dog Park. Any dog showing signs of aggression should be removed from the Dog Park immediately.
- (11) Female dogs in heat are not permitted in the Dog Park.
- (12) Human or dog food inside the Dog Park is prohibited.

- (13) Dog handlers must clean up any dog droppings made by their pets.
- (14) Dog handlers must fill in any holes made by their pets.
- (15) Please do not brush or groom pets inside the Dog Park. The Dog Park is for play time.
- (16) Only licensed and insured dog trainers will be permitted to do training at the Dog Park. Owner must register trainer with the District prior to working with the dog.
- (17) The Dog Park is designated a “No Smoking” area.

USE OF THE DOG PARK IS AT PATRON’S OWN RISK

Use of the Dog Park is voluntary and evidences your waiver of any claims against the District resulting from activities occurring at the Dog Park. The District is not responsible for any injury or harm caused by use of the Dog Park.

SUSPENSION AND TERMINATION OF PRIVILEGES

Suspension or termination of Amenity Facilities privileges shall be in accordance with Exhibit B, Suspension and Termination Policies, attached hereto and incorporated herein by reference upon adoption.

The above policies were adopted by the Board of Supervisors for the Holly Hill Road East Community Development District on this _____ day of _____, 2019.

ATTEST:

HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT
DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

The above policies were adopted by the Board of Supervisors for the North Boulevard Community Development District on this _____ day of _____, 2019.

ATTEST:

NORTH BOULEVARD COMMUNITY
DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

EXHIBIT A
AMENITY FEE SCHEDULE

Category	Proposed Rate/Fee
Non-Resident User Fee	\$2500.00
Initial Key Card	\$10.00
Replacement of Damaged Key Card	\$30.00
Replacement of Lost or Stolen Key Card	\$50.00
Rental Fees	\$75.00 (less than 25 guests) \$125.00 (26 to 50 guests) \$175.00 (50+ guests)
Rental Deposit*	\$150.00*
*Refundable subject to proper care and cleaning of facilities.	*If cost of repairs or cleaning exceeds deposit, actual costs may be charged.

EXHIBIT B
SUSPENSION AND TERMINATION OF PRIVILEGES

- (1) Privileges at the Amenity Facilities can be subject to suspension or termination by the Board of Supervisors if a Patron:
- Submits false information on an application for a Key Card.
 - Permits unauthorized use of a Key Card.
 - Exhibits unsatisfactory behavior, deportment or appearance.
 - Fails to abide by the Amenity Facilities Policy or any other applicable District Rules.
 - Treats the personnel or employees of the Amenity Facilities in an unreasonable, disrespectful, or abusive manner.
 - Engages in conduct that is improper or likely to endanger the welfare, safety or reputation of the Amenity Facilities or Amenity Facilities' Staff.
- (2) Management may at any time restrict or suspend any Patron's privileges to use any or all of the Amenity Facilities when such action is necessary to protect the health, safety and welfare of other Patrons and their Guests, or to protect the District's property or Amenity Facilities from damage. Suspension or termination of privileges to use the Amenity Facilities shall not relieve Patrons of the obligation to pay applicable assessments, rates, or fees.

**NOTICE OF RULE DEVELOPMENT BY THE
HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT AND
NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT**

In accordance with Chapters 190 and 120, *Florida Statutes*, the Holly Hill Road East Community Development District and the North Boulevard Community Development District (together, the “Districts”) hereby gives notice of its intent to develop rules regarding the use, suspension, and termination of privileges to use the Districts’ recreational facilities and services and to establish fees related to the use of the same. The purpose and effect of these rules is to provide for efficient and effective District operations by setting rules, rates and fees to implement the provisions of Section 190.035, *Florida Statutes*. Specific legal authority for the rules includes Sections 190.011(5), 190.012(3), 190.035(2), and 120.54, *Florida Statutes* (2018). A joint public hearing of the Districts will be conducted on June 19th, 2019, at 10:00 a.m., at the offices of Cassidy Homes, 346 East Central Avenue, Winter Haven, Florida 33880. A copy of the proposed rules may be obtained by contacting the District Manager, at 12051 Corporate Boulevard, Orlando, Florida 32817 or at (407) 723-5900.

Jane Gaarlandt
District Manager

**PUBLISH AT LEAST 29 DAYS PRIOR TO ADOPTION DATE AND AT LEAST ONE DAY
PRIOR TO NOTICE OF RULEMAKING**

**NOTICE OF RULEMAKING FOR AMENITY FACILITIES POLICIES AND RATES BY
HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT AND
NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT**

A joint public hearing will be conducted by the Board of Supervisors of the Holly Hill Road East Community Development District and the Board of Supervisors of the North Boulevard Community Development District (together, the "Districts") on June 19th, 2019, at 10:00 a.m., at the offices of Cassidy Homes, 346 East Central Avenue, Winter Haven, Florida 33880.

In accordance with Chapters 190 and 120, *Florida Statutes*, the Districts hereby give the public notice of their intent to adopt proposed rules related to the use of the Districts' recreational facilities. The public hearing will provide an opportunity for the public to address proposed rules that, among other things, (1) address the policies and requirements for use of the Districts' facilities including, but not limited to, its clubhouse, playground, and swimming pool facility; (2) establish the non-resident user and rental fees for the use of such facilities; and (3) establish violation and penalty policies. The proposed fees are as follows:

Category	Proposed Rate/Fee
Non-Resident User Fee	\$2500.00
Initial Key Card	\$10.00
Replacement of Damaged Key Card	\$30.00
Replacement of Lost or Stolen Key Card	\$50.00
Rental Fees	\$75.00 (less than 25 guests) \$125.00 (26 to 50 guests) \$175.00 (50+ guests)
Rental Deposit*	\$150.00 *
*Refundable subject to proper care and cleaning of facilities.	*If cost of repairs or cleaning exceeds deposit, actual costs may be charged.

The proposed rates may be adjusted at the public hearing pursuant to discussion by the Board of Supervisors and public comment. The purpose and effect of the Amenity Facilities Policies and Rates is to provide for efficient District operations by setting policies, regulations, rates and fees to implement the provisions of Section 190.035, *Florida Statutes* (2018). Specific legal authority for the rule includes Sections 190.011(5), 190.012(3), 190.035(2), and 120.54, *Florida Statutes*. Prior Notice of Rule Development was published in The Ledger on May 16, 2019.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), *Florida Statutes*, must do so in writing within twenty-one (21) days after publication of this notice.

The public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Districts with respect to any matter considered at the public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors may participate in the public hearing by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this hearing is asked to advise the District Office at least forty-eight (48) hours before the hearing by contacting the District Manager at (407) 723-5900. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

A copy of the proposed rule may be obtained by contacting the District Manager, 12051 Corporate Boulevard, Orlando, Florida 32817 or at (407) 723-5900.

PUBLISH AT LEAST 28 DAYS PRIOR TO ADOPTION DATE

**Holly Hill Road East
Community Development District**

Resolution 2019-13

RESOLUTION 2019-13

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET(S) FOR FISCAL YEAR 2019/2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Holly Hill Road East Community Development District ("**District**") prior to June 15, 2019, a proposed budget(s) ("**Proposed Budget**") for the fiscal year beginning October 1, 2019 and ending September 30, 2020 ("**Fiscal Year 2019/2020**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2019/2020 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: July 24, 2019

HOUR: 10:00 a.m.

LOCATION: 346 East Central Avenue
Winter Haven, Florida 33880

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT(S).** The District Manager is hereby directed to submit a copy of the Proposed Budget to Polk County and the City at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 15th day of May 2019.

ATTEST:

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary

Chairperson, Board of Supervisors

Holly Hill Road East CDD
FY 2020 Proposed O&M Budget

	Actuals Through 04/30/2019	Year To Date Anticipated 05/2019 - 09/2019	Anticipated FY 2019 Totals	FY 2019 Adopted Budget	FY 2020 Proposed Budget
<u>Revenues</u>					
On-Roll Assessments	\$ 139,870.18	\$ -	\$ 139,870.18	\$ 138,312.00	\$ 216,738.93
Off-Roll Assessments	16,939.89	30,748.11	47,688.00	47,688.00	57,749.52
Other Income & Other Financing Sources	265.41	-	265.41	-	-
Inter-Governmental Revenue (North Blvd CDD)	-	25,000.00	25,000.00	25,000.00	34,648.40
Net Revenues	\$ 157,075.48	\$ 55,748.11	\$ 212,823.59	\$ 211,000.00	\$ 309,136.85
<u>General & Administrative Expenses</u>					
Supervisor Fees	\$ 6,800.00	\$ 5,000.00	\$ 11,800.00	\$ 6,000.00	\$ 12,000.00
D&O Insurance	2,250.00	-	2,250.00	2,800.00	2,475.00
Trustee Services	3,097.82	2,902.18	6,000.00	6,000.00	6,000.00
Management	11,666.69	8,333.31	20,000.00	20,000.00	20,000.00
Engineering	1,807.50	13,192.50	15,000.00	15,000.00	15,000.00
Dissemination Agent	5,000.00	-	5,000.00	5,000.00	5,000.00
District Counsel	13,750.40	11,249.60	25,000.00	25,000.00	20,000.00
Bond Counsel	1,250.00	-	1,250.00	-	-
Assessment Administration	5,000.00	-	5,000.00	-	12,500.00
Reamortization Schedules	-	-	-	-	500.00
Audit	4,000.00	-	4,000.00	6,000.00	6,000.00
Travel and Per Diem	212.67	287.33	500.00	500.00	500.00
Telephone	35.31	164.69	200.00	200.00	200.00
Postage & Shipping	157.47	112.48	269.95	300.00	325.00
Copies	819.30	585.21	1,404.51	500.00	1,700.00
Legal Advertising	3,036.53	4,963.47	8,000.00	8,000.00	5,000.00
Bank Fees	-	-	-	250.00	-
Miscellaneous	-	13,264.63	13,264.63	5,100.00	14,640.00
Leased Property	-	-	-	-	19,713.36
Property Taxes	64.08	-	64.08	-	75.00
Web Site Maintenance	875.00	525.00	1,400.00	2,900.00	2,700.00
Dues, Licenses, and Fees	175.00	-	175.00	250.00	175.00
Total General & Administrative Expenses	\$ 59,997.77	\$ 60,580.40	\$ 120,578.17	\$ 103,800.00	\$ 144,503.36

Holly Hill Road East CDD
FY 2020 Proposed O&M Budget

	Actuals Through 04/30/2019	Year To Date Anticipated 05/2019 - 09/2019	Anticipated FY 2019 Totals	FY 2019 Adopted Budget	FY 2020 Proposed Budget
<u>Field Expenses</u>					
General Insurance (Phase 1)	\$ 2,750.00	\$ -	\$ 2,750.00	\$ 3,100.00	\$ 3,025.00
General Insurance (Phase 2)	-	-	-	-	1,482.84
Irrigation (Phase 1)	384.89	615.11	1,000.00	1,000.00	700.00
Irrigation (Phase 2)	-	-	-	-	343.14
Irrigation Repairs (Phase 1)	-	-	-	-	2,400.00
Irrigation Repairs (Phase 2)	-	-	-	-	1,176.47
Landscaping Maintenance & Material (Phase 1)	9,264.00	10,736.00	20,000.00	20,000.00	16,392.00
Landscaping Maintenance & Material (Phase 2)	-	-	-	-	12,000.00
Flower & Plant Replacement (Phase 1)	-	5,500.00	5,500.00	5,500.00	5,500.00
Flower & Plant Replacement (Phase 2)	-	-	-	-	2,696.08
Fertilizers/ Pesticides (Phase 1)	-	2,500.00	2,500.00	2,500.00	2,500.00
Fertilizers/ Pesticides (Phase 2)	-	-	-	-	1,225.49
Contingency (Phase 1)	-	12,165.00	12,165.00	12,165.00	5,436.00
Contingency (Phase 2)	-	-	-	-	2,664.71
Streetlights (Phase 1)	5,071.16	4,720.84	9,792.00	9,792.00	9,000.00
Streetlights (Phase 2)	-	-	-	-	4,414.76
Storm Damage	-	-	-	-	3,000.00
Total Field Expenses	\$ 17,470.05	\$ 36,236.95	\$ 53,707.00	\$ 54,057.00	\$ 73,953.49
<u>Cabana & Pool Expenses</u>					
Security	\$ -	\$ 2,916.67	\$ 2,916.67	\$ 7,000.00	\$ 7,000.00
Amenity Landscaping	-	-	-	-	12,000.00
Maintenance Staff	-	3,645.83	3,645.83	8,750.00	4,375.00
Field Management	-	-	-	-	9,500.00
Electric	320.38	10,762.62	11,083.00	11,083.00	25,000.00
Clubhouse Electric	-	1,167.00	1,167.00	1,167.00	-
Pool Electric	-	5,578.33	5,578.33	13,388.00	-
Equipment Rental	295.00	210.71	505.71	-	-
Cable Television	-	525.00	525.00	525.00	525.00
Property & Casualty	-	3,500.00	3,500.00	3,500.00	6,328.00
Other Insurance	2,744.00	-	2,744.00	-	-
Equipment Repair & Maintenance	-	2,042.00	2,042.00	2,042.00	2,042.00
Pest Control	-	583.00	583.00	583.00	660.00
Signage & Amenities Repair	-	438.00	438.00	438.00	750.00
Swimming Pools Maintenance	921.71	3,745.29	4,667.00	4,667.00	23,000.00
Total Cabana & Pool Expenses	\$ 4,281.09	\$ 35,114.46	\$ 39,395.55	\$ 53,143.00	\$ 91,180.00
Total Expenses	\$ 81,748.91	\$ 131,931.81	\$ 213,680.72	\$ 211,000.00	\$ 309,636.85
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$ 499.99	\$ 357.14	\$ 857.13	\$ -	\$ 500.00
Total Other Revenues (Expenses) & Gains (Losses)	\$ 499.99	\$ 357.14	\$ 857.13	\$ -	\$ 500.00
Net Income (Loss)	\$ 75,826.56	\$ (75,826.56)	\$ -	\$ -	\$ -

Holly Hill Road East CDD
Proposed FY 2019-2020 O&M Assessments

<u>ERU (Platted at 1.0 ERU, Unplatted at 0.25 ERU) per</u>										
<u>Development Phase</u>	<u>Lot Count</u>	<u>Lot</u>	<u>Total ERUs</u>	<u>Net O&M Assmt. per Phase</u>	<u>Net O&M Assmt. per Lot/Acre</u>	<u>Gross CDD O&M Assmt. Per Lot*</u>	<u>Gross CDD Bond Debt Assessment*</u>	<u>Total Gross CDD Assessment*</u>		
Phase 1 (platted)	204	1.00	204.0	\$ 145,443.23	\$ 712.96	\$ 766.62	\$ 1,210.09	\$ 1,976.71		
Phase 2 (platted)	100	1.00	100.0	\$ 71,295.70	\$ 712.96	\$ 766.62	\$ 2,869.00	\$ 3,635.62		
Phase 3 (unplatted land/lots)*	182	0.25	45.5	\$ 32,439.54	\$ 178.24	\$ 191166	\$ -	\$ 191.66		
Phase 4 (unplatted land/lots)*	142	0.25	35.5	\$ 25,309.97	\$ 178.24	\$ 191166	\$ -	\$ 191.66		
Inter-Governmental Revenue (North Blvd CDD)				\$ 34,648.40						
Totals			385.0	\$ 309,136.85						

*Gross assessments include a 7.0% gross-up to account for the fees and costs of collecting assessments on the county tax roll.

Holly Hill Road East CDD
FY 2020 Proposed Debt Service Budgets

	Proposed Series 2017 FY 2020 Budget	Proposed Series 2018 FY 2020 Budget
REVENUES:		
Special Assessments	\$ 316,061.25	\$ 254,745.32
TOTAL REVENUES	<u>\$ 316,061.25</u>	<u>\$ 254,745.32</u>
EXPENDITURES:		
Interest 11/01/2019	\$86,003.75	\$68,389.07
Principal 05/01/2020	\$60,000.00	\$45,000.00
Interest 05/01/2020	\$86,003.75	\$70,678.13
TOTAL EXPENDITURES	<u>\$ 232,007.50</u>	<u>\$ 184,067.19</u>
EXCESS REVENUES	<u>\$ 84,053.75</u>	<u>\$ 70,678.13</u>
Interest 11/01/2020	\$ 84,053.75	\$ 70,678.13

**Holly Hill Road East
Community Development District**

**Contract Agreement between the District and
Polk County Property Appraiser**

CONTRACT AGREEMENT

This Agreement made and entered into on Friday, December 07, 2018 by and between the Holly Hill Road East Community Development District, a local unit of special purpose government of the State of Florida hereinafter referred to as the 'Special District', and Marsha M. Faux, Polk County Property Appraiser, a Constitutional Officer of the State of Florida, whose address is 255 North Wilson Ave., Bartow, FL 33830, hereinafter referred to as the 'Property Appraiser'.

1. Section 197.3632 Florida Statutes, provides that special assessments of non-ad valorem taxes levied by the Special District may be included in the assessment rolls of the County and collected in conjunction with ad valorem taxes as assessed by the Property Appraiser. Pursuant to that option, the Property Appraiser and the Special District shall enter into an agreement providing for reimbursement to the Property Appraiser of administrative costs, including costs of inception and maintenance, incurred as a result of such inclusion.
2. The parties herein agree that, for the 2019 tax year assessment roll, the Property Appraiser will include on the assessment rolls such special assessments as are certified to her by the Holly Hill Road East Community Development District.
3. The term of this Agreement shall commence on January 1, 2019 and shall run until December 31, 2019, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew.
4. The Special District shall meet all relevant requirements of Section 197.3632 & 190.021 Florida Statutes.
5. The Special District shall furnish the Property Appraiser with up-to-date data concerning its boundaries and proposed assessments, and other information as requested by the Property Appraiser to facilitate in administering the non-ad valorem assessment in question. Specifically, the Special District shall provide **proposed assessments no later than Friday, July 19, 2019**, for inclusion on the 2019 TRIM notice which is statutorily mailed within 55 days of July 1. The Special District's assessments shall, as far as practicable, be uniform (e.g. one uniform assessment for maintenance, etc.) to facilitate the making of the assessments by the mass data techniques utilized by the Property Appraiser.
6. The Special District shall certify to the Property Appraiser the Special District's annual installment and levy **no later than Friday, September 13, 2019**. The Property Appraiser shall, using the information provided by the Special District, place the Special District's non ad-valorem special assessments on properties within the district for inclusion on the 2019 tax roll.
7. The Property Appraiser shall be compensated by the Special District for the administrative costs incurred in carrying out this Agreement at the rate of 1% of the amount levied on the TRIM Notice. The Property Appraiser will require **payment on or before Friday, September 13, 2019** for processing within the Property Appraiser budget year (October 1st – September 30th).
8. If the actual costs of performing the services under this agreement exceed the compensation provided for in Paragraph 7, the amount of compensation shall be the actual costs of performing the services under this agreement.
9. If tax roll corrections are requested by the Special District, the Property Appraiser shall be compensated by the Special District for the administrative costs incurred at the rate of \$5.00 for each tax roll correction exceeding ten (10) corrections per tax year.

The Special District shall indemnify and hold harmless, to the extent permitted by Florida law and without waiving its right of any applicable sovereign immunity, the Property Appraiser and all respective officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the Property Appraiser and all respective officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the negligent or intentional acts or omissions of the Special District or its employees, agents, servants, partners, principals, or subcontractors arising out of, relating to, or resulting from the performance of the Agreement. The Special District shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Property Appraiser where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may issue thereon.

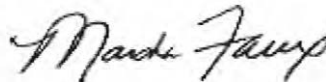
EXECUTED on the date first above written
By:

Special District Representative

Print name

Title

Marsha M. Faux, CFA, ASA
Polk County Property Appraiser
By:



Marsha M. Faux, Property Appraiser

**Holly Hill Road East
Community Development District**

**Second Amendment to the Landscape
Maintenance Services Agreement between the
District and Creative Association Services, Inc.**

**SECOND AMENDMENT TO THE AGREEMENT BETWEEN
CREATIVE ASSOCIATION SERVICES, INC., AND HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT FOR LANDSCAPE MAINTENANCE
SERVICES**

This Second Amendment (“**Second Amendment**”) is made and entered into this 15th day of May, 2019, by and between:

Holly Hill Road East Community Development District, a special-purpose unit of local government established and existing pursuant to Chapter 190, Florida Statutes and the laws of the State of Florida (“**District**”), and

Creative Association Services, Inc., a Florida corporation, whose address is 346 East Central Avenue, Winter Haven, Florida 33880 (“**Contractor**” and, together with the District, the “**Parties**”).

RECITALS

WHEREAS, the District and the Contractor entered into that certain *Landscape Maintenance Agreement* dated June 20, 2018, as amended by the *First Amendment to Landscape Maintenance Agreement*, dated August 15, 2018 (together, the “**Services Agreement**”); and

WHEREAS, pursuant to Section 21 of the Services Agreement, the parties desire to amend the Services Agreement to revise the scope of services to include servicing of the amenities area; and

WHEREAS, each of the parties hereto has the authority to execute this Second Amendment and to perform its obligations and duties hereunder, and each party has satisfied all conditions precedent to the execution of this Second Amendment so that this Second Amendment constitutes a legal and binding obligation of each party hereto.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which are hereby acknowledged, the District and the Contractor agree as follows:

SECTION 1. The Services Agreement is hereby affirmed and the Parties hereto agree that it continues to constitute a valid and binding agreement between the Parties. Except as described in Section 2 of this Second Amendment, nothing herein shall modify the rights and obligations of the Parties under the Services Agreement. All of the remaining provisions, including, but not limited to, the engagement of services, indemnification and sovereign immunity provisions, remain in full effect and fully enforceable.

SECTION 2. The Services Agreement is hereby amended as follows:

- A. Exhibit A to the Services Agreement is hereby replaced in full by the **Exhibit A** attached hereto.

- B. The Services, as defined and depicted in Exhibit A to the Services Agreement, is herein revised and amended to refer to those services identified in Exhibit A, attached hereto and incorporated by reference herein.
- C. The Service Area Map depicted in Exhibit B to the Services Agreement is hereby replaced in full by the Exhibit B attached hereto.
- D. Section 5.A. of the Services Agreement is hereby amended and rested in its entirety to read as follows: As compensation for the Services described in this Services Agreement, as amended, the District agrees to pay the Contractor One Thousand Dollars (\$1,000) per month, for an annual total of Twelve Thousand Dollars (\$12,000). Work shall commence upon the Date of Agreement set forth above and shall continue for a period of twelve (12) months, unless terminated earlier in accordance with Section 14 or renewed in accordance with Section 5(B), of the Services Agreement.

SECTION 3. To the extent that the terms of the Services Agreement conflict with the terms of this Second Amendment, the terms of this Second Amendment shall control.

SECTION 4. All other terms of the Services Agreement shall remain in full force and effect and are hereby ratified.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have signed this Second Amendment to the Services Agreement on the day and year first written above.

ATTEST:

**HOLLY HILL ROAD EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

CREATIVE ASSOCIATION SERVICES, INC.

By:_____

By:_____
Its:_____

- Exhibit A: Services
- Exhibit B: Service Area Map

Exhibit A
Services



Proposal for Landscaping, Common Areas and Entry Features Maintenance
Citrus Pointe

Creative Association Services, Inc. agrees to maintain Citrus Pointe with forty-two visitations per year as follows and consistent with scope of services provided: weekly maintenance services along with weekly grass cutting services beginning April 1st thru October 31st and biweekly lawn cutting services from November 1st thru March 31st. The proposed cost for agreed upon scope of services will be: **\$12,000 per year** paid in monthly installments of **\$1,000**. An invoice will be delivered the first week of the current month's service. It is agreed that the invoice will be paid within thirty days of being submitted.

Creative Association Services, Inc. will begin maintenance upon request and will renew automatically each year and either party can furnish a thirty-day written notice of cancellation. Licenses and proof of insurance will be provided to comply with the company's requirements. Creative Association Services, Inc. can not and will not be held responsible for any plant or turf area that may die or become distressed due to weather conditions (drought, freeze, wind, insufficient irrigation, etc.).

Services Included in this contract are as follows:

1. Forty-two cuts a year
2. Irrigation checked once a month
3. Trimming of all Hedges, Shrubs, and Ornamentals twenty-one times a year (Every other cut)
4. Spraying or hand pulling weeds in landscaping areas to maintain a neat and clean appearance
5. Blowing off all hard surfaces affected by lawn maintenance
6. Edging (hard surfaces-weekly, soft edges-biweekly)
7. Picking up any debris within turf or shrub area (trash, paper, limbs, etc.)
8. On-site weekly visits with property contact if needed

Additional services are available at an additional cost:

1. Mulch (200 yds at \$45/ydt= \$9000)
2. Annual Flowers (200 4" plants at \$2 plant =\$400)
3. Sprinkler repairs that are associated with damage not caused by Creative Association Services will be billed at \$60/hour plus any applicable materials

Exhibit B
Service Area Map

- ⑥ PCP - PERMANENT CONTROL POINT - SET PK MAX # USDB
PCP LB=8125 - UNLESS OTHERWISE NOTED
- PKM - PERMANENT REFERENCE MONUMENT - SET 4" X 4"
CONCRETE MONUMENT AND CAP "PKM LB=8125"
- PKM - FOUND CONCRETE MONUMENT AS NOTED
- PK - FOUND IRON ROD AS NOTED
- PK - FOUND IRON PIPE AS NOTED
- ▲ RRS - FOUND RAILROAD SPW# AS NOTED
- △ SH - SET 3/8" IRON ROD & CAP "LB8125"

**A REPLAT OF A PORTION OF TRACTS 12-16, FLORIDA DEVELOPMENT COMPANY
ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 3, PAGES 60
THRU 63 IN THE SOUTHEAST 1/4 OF SECTION 5, TOWNSHIP 27 SOUTH, RANGE
27 EAST, CITY OF DAVENPORT, POLK COUNTY, STATE OF FLORIDA**

GRAPHIC SCALE 1" = 60'

[illegible]

CURVE TABLE					
CURVE #	IRLSA	RADIUS	LENGTH	CHORD	CHORD BEARING
C1	085°11'53"	25.00'	36.32'	35.11'	544°58.38°
C2	074°02'58"	25.00'	32.31'	30.11'	527°23.58°
C3	013°09'18"	25.00'	6.61'	6.59'	581°58.72°
C4	040°00'00"	25.00'	59.27'	35.38'	644°34.27°
C5	080°00'00"	25.00'	59.27'	35.38'	545°25.23°
C6	090°00'00"	25.00'	39.27'	35.38'	944°34.27°
C7	040°00'00"	25.00'	39.27'	35.38'	504°25.23°
C8	040°00'00"	25.00'	59.27'	35.38'	644°34.27°
C9	090°00'00"	25.00'	59.27'	35.38'	545°25.23°
C10	030°00'00"	33.33'	54.98'	49.49'	534°4.27°
C11	040°00'00"	25.00'	59.27'	35.38'	545°25.23°
C12	040°00'00"	25.00'	39.27'	35.38'	544°34.27°

CURVE TABLE					
CURVE #	DELTA	RADIUS	LENGTH	CHORD	CHORD BEARING
C13	090°00'00"	35.00'	54.88'	49.50'	045°25'17"
C14	090°00'00"	35.00'	54.88'	49.50'	344°34'37"
C15	090°00'00"	60.00'	94.20'	88.50'	344°34'37"
C16	090°00'00"	85.00'	133.52'	120.21'	344°34'37"
C17	054°45'47"	85.00'	78.21'	38.21'	001°10'09"
C18	037°50'45"	85.00'	47.04'	44.84'	078°25'19"
C19	022°32'20"	85.00'	5.00'	5.00'	001°15'42"
C20	090°00'00"	35.00'	54.88'	49.50'	045°25'17"
C21	090°00'00"	60.00'	94.20'	88.50'	045°25'17"
C22	090°00'00"	85.00'	133.52'	120.21'	045°25'17"
C23	027°52'26"	85.00'	5.00'	5.00'	000°30'37"
C24	023°10'43"	85.00'	87.24'	49.64'	010°43'10"

		CURE TABLE			
CURE #	DATE	1ST VISIT	2ND VISIT	3RD VISIT	CURE #
C25	JAN 08/17	83.00	87.21	78.71	262/1/15
C26	JAN 08/19	25.00	34.27	35.80	144/31/27
C27	01/08/08	25.00	30.27	31.50	255/31/27
C28	01/08/11	25.00	30.27	31.51	255/31/27
C29	02/08/11	25.00	30.27	31.51	255/31/27
C30	02/08/11	25.00	30.27	31.51	255/31/27
C31	02/08/11	25.00	30.27	31.51	255/31/27
C32	02/08/11	25.00	30.27	31.51	255/31/27
C33	02/08/11	25.00	30.27	31.51	255/31/27
C34	02/08/11	25.00	30.27	31.51	255/31/27
C35	02/08/11	25.00	30.27	31.51	255/31/27
C36	02/08/11	25.00	30.27	31.51	255/31/27
C37	02/08/11	25.00	30.27	31.51	255/31/27
C38	02/08/11	25.00	30.27	31.51	255/31/27
C39	02/08/11	25.00	30.27	31.51	255/31/27
C40	02/08/11	25.00	30.27	31.51	255/31/27
C41	02/08/11	25.00	30.27	31.51	255/31/27
C42	02/08/11	25.00	30.27	31.51	255/31/27
C43	02/08/11	25.00	30.27	31.51	255/31/27
C44	02/08/11	25.00	30.27	31.51	255/31/27
C45	02/08/11	25.00	30.27	31.51	255/31/27
C46	02/08/11	25.00	30.27	31.51	255/31/27
C47	02/08/11	25.00	30.27	31.51	255/31/27
C48	02/08/11	25.00	30.27	31.51	255/31/27
C49	02/08/11	25.00	30.27	31.51	255/31/27
C50	02/08/11	25.00	30.27	31.51	255/31/27
C51	02/08/11	25.00	30.27	31.51	255/31/27
C52	02/08/11	25.00	30.27	31.51	255/31/27
C53	02/08/11	25.00	30.27	31.51	255/31/27
C54	02/08/11	25.00	30.27	31.51	255/31/27
C55	02/08/11	25.00	30.27	31.51	255/31/27
C56	02/08/11	25.00	30.27	31.51	255/31/27
C57	02/08/11	25.00	30.27	31.51	255/31/27
C58	02/08/11	25.00	30.27	31.51	255/31/27
C59	02/08/11	25.00	30.27	31.51	255/31/27
C60	02/08/11	25.00	30.27	31.51	255/31/27
C61	02/08/11	25.00	30.27	31.51	255/31/27
C62	02/08/11	25.00	30.27	31.51	255/31/27
C63	02/08/11	25.00	30.27	31.51	255/31/27
C64	02/08/11	25.00	30.27	31.51	255/31/27
C65	02/08/11	25.00	30.27	31.51	255/31/27
C66	02/08/11	25.00	30.27	31.51	255/31/27
C67	02/08/11	25.00	30.27	31.51	255/31/27
C68	02/08/11	25.00	30.27	31.51	255/31/27
C69	02/08/11	25.00	30.27	31.51	255/31/27
C70	02/08/11	25.00	30.27	31.51	255/31/27
C71	02/08/11	25.00	30.27	31.51	255/31/27
C72	02/08/11	25.00	30.27	31.51	255/31/27
C73	02/08/11	25.00	30.27	31.51	255/31/27
C74	02/08/11	25.00	30.27	31.51	255/31/27
C75	02/08/11	25.00	30.27	31.51	255/31/27
C76	02/08/11	25.00	30.27	31.51	255/31/27

LINE TABLE		
LINE #	LINE DESCRIPTION	LINE ON
1.01	500P 34.3°F	16.0
1.2	500P 36.3°F	16.0
1.3	500P 37.3°F	16.0
1.4	500P 38.3°F	16.0
1.5	500P 39.3°F	16.0
1.6	500P 40.3°F	16.0
1.7	500P 41.3°F	16.0



THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL EDITION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT.

THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

**Holly Hill Road East
Community Development District**

Pool Maintenance Proposal(s)



Complete Pool Care, Inc.

PO Box 2196

Winter Haven, FL 33883-2196

863-287-5015

Chemical/Cleaning Service Contract: Hollyhill Rd.CDD

1. All balancing chemical provided and included as part of monthly service fee.
2. Proper chemical balance maintained as possible in pool(s) or spa(s).
3. Mechanical equipment checked and properly maintained.
4. Malfunctions reported to management promptly.
5. Equipment must be maintained in satisfactory operating order for Complete Pool Care, Inc. to perform maintenance functions.
6. Monthly Operating reports maintained on site and updated each service stop.
7. Copy of Contractors License also maintained on site with monthly operating report.
8. Heated Pools/Spas temperature monitored for designated levels. Any discrepancies remedied or management notified of problems.
9. Regular service stops are; cleaning only of the pool. Tile brushing and Filter cleaning performed on an as needed basis.
10. Pool service specified number of days per week, whether permitting. (Excluding holidays) with prior notice, personal vacation time will be taking during winter months. Monthly fees are still applicable.
11. Special Services: Pools requiring holiday trips or a special service call due to an Emergency On or Off Site will be billed additionally and will be due upon receipt of invoice. per hr (\$95.00 weekdays \$150.00 per hr nights/ weekends and holidays)
12. Sequestering agents Algae/phosphate removers and Cobalt removal agents added as needed, NOT included in monthly service bill.

Monthly Service Fee: 3x Per Week, \$1,525.00 Per Month.
4x Per Week, \$1,750.00 Per Month.

Contact Based on Equipment being in satisfactory condition at start of Contract.

This agreement will continue in force until terminated by either party, provided such termination is by written notification with 30 day lead time.

Contractor will submit invoices on the 15th day of each service month. Payment is due no later than 15th of following month.

Late Fees are as Follows: \$10.00 charge if payment is not received by the 20th of the month.

Acceptance Date:

Representative:

Complete Pool Care, Inc.

**Holly Hill Road East
Community Development District**

Janitorial Services Proposal(s)



Fuqua Janitorial Services
5962 Murphy Road
Bartow, FL 33830
(863) 651E9348

ESTIMATE

ADDRESS	SHIP TO	ESTIMATE # 1042
HOLLY HILL ROAD EAST	HOLLY HILL ROAD EAST	DATE 04/07/2019
CDD	CDD	EXPIRATION DATE 04/30/2020
12051 CORPORATE BLVD.	500 HOLLY HILLS ROAD	
ORLANDO, FL 32817	DAVENPORT, FL 33837	

QTY	DESCRIPTION	NET PRICE	EXT PRICE
1	CLUBHOUSE CLEANING ON MON., WED. AND FRI. (RATE IS PER CLEANING) EACH CLEANING INCLUDES: BATHROOMS CLEANED/SANITIZED AND RESTOCKED AS NEEDED, FLOORS TO BE SWPT AND MOPPED, COBWEB INSIDE AND OUTSIDE BATHROOMS, ALL TABLES AROUND COMMON AREA TO BE CLEANED, COMMON AREA FLOORS TO BE SWPT OR HOSED DOWN AND ALL TRASH CANS TO BE EMPTIED. SUPPLIES INCLUDED IN PRICE: PAPER TOWELS, TOILET PAPER, FEMININE BAGS, URINAL SCREENS, SOAP, 24X32 CAN LINERS AND 40X48 CAN LINERS. INITIAL CLEAN TO BE DETERMINED IF NEEDED	85.00	85.00

TOTAL **\$85.00**

Accepted By

Accepted Date

**Holly Hill Road East
Community Development District**

Payment Authorization No. 68 – 69

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 070

4/26/2019

Item No.	Vendor	Invoice Number	General Fund
1	Duke Energy Acct: 66949 31E27E Service 03/21/2019 - 04/24/2019	--	\$ 88.17
2	The Ledger Legal Advertising on 04/18/2019 Legal Advertising on 04/20/2019	L060G0IUSS LH340407	\$ 183.16 \$ 532.70
3	PFM Group Consulting DM Fee & Reimbursables: April 2019	DM-04-2019-0083	\$ 1,791E7
4	Supervisor Fees - 04/17/2019 Meeting Rennie Heath Scott Shapiro Lauren Schwenk Andrew Rhinehart	-- -- -- --	\$ 200.00 \$ 200.00 \$ 200.00 \$ 200.00

TOTAL \$ 3,395.70



Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED APR 29 2019

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 068

4/5/2019

Item No.	Vendor	Invoice Number	General Fund
1	Duke Energy Acct: 57840 25499 ; Service 03/06/2019 - 04/04/2019	--	\$ 64.47
2	Hopping Green & Sams General Counsel Through 02/28/2019	106373	\$ 2,913.02

TOTAL \$ 2,977.49



Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED APR 08 2019



Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

RECEIVED APR 01 2019

===== STATEMENT =====

March 27, 2019

Holly Hill Road East CDD
c/o PFM Group Consulting LLC
12051 Corporate Blvd.
Orlando, FL 32817

Bill Number 106373
Billed through 02/28/2019

General Counsel/Monthly Meeting
HHECDD 00001 RVW

FOR PROFESSIONAL SERVICES RENDERED

02/01/19	MKR	Review revised engineering services agreement.	0.10 hrs
02/08/19	AHJ	Prepare master assessment resolution and updates to development status chart.	0.60 hrs
02/12/19	RVW	Review and edit resolutions regarding assessments and uniform method of collection.	1.60 hrs
02/12/19	AHJ	Prepare agenda items.	1.00 hrs
02/13/19	AHJ	Finalize master assessment resolution and resolution adopting uniform method of collection.	0.90 hrs
02/15/19	AHJ	Attend development status conference call; prepare updates to development status chart.	0.10 hrs
02/18/19	RVW	Review and edit notice of commencement; review agenda materials.	0.30 hrs
02/19/19	RVW	Travel to board meeting.	1.70 hrs
02/19/19	AHJ	Confer with Patil regarding agenda items; prepare updates to development status chart.	0.80 hrs
02/20/19	RVW	Prepare for and attend board meeting.	2.80 hrs
02/25/19	RVW	Review notice of commencement.	0.20 hrs
02/28/19	JLK	Continue Americans with Disabilities Act-related research and case law updates; continue negotiating ADA website agreement; confer with district manager regarding various posting and ADA-related issues.	0.10 hrs
02/28/19	MKR	Prepare for and attend developer conference call; follow-up.	0.10 hrs
02/28/19	LMF	Review website regarding regulatory compliance status and ADA compliance.	0.10 hrs

Total fees for this matter

\$2,628.00

DISBURSEMENTS

Document Reproduction	33.00
Travel	215.73
Travel - Meals	19.24
Conference Calls	17.05
Total disbursements for this matter	\$285.02

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	3.40 hrs	145 /hr	\$493.00
Kilinski, Jennifer L.	0.10 hrs	275 /hr	\$27.50
Fiore, Lydia M. - Paralegal	0.10 hrs	145 /hr	\$14.50
Rigoni, Michelle K.	0.20 hrs	235 /hr	\$47.00
Van Wyk, Roy	6.60 hrs	310 /hr	\$2,046.00

TOTAL FEES	\$2,628.00
TOTAL DISBURSEMENTS	\$285.02

TOTAL CHARGES FOR THIS MATTER **\$2,913.02**

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	3.40 hrs	145 /hr	\$493.00
Kilinski, Jennifer L.	0.10 hrs	275 /hr	\$27.50
Fiore, Lydia M. - Paralegal	0.10 hrs	145 /hr	\$14.50
Rigoni, Michelle K.	0.20 hrs	235 /hr	\$47.00
Van Wyk, Roy	6.60 hrs	310 /hr	\$2,046.00

TOTAL FEES	\$2,628.00
TOTAL DISBURSEMENTS	\$285.02

TOTAL CHARGES FOR THIS BILL **\$2,913.02**

Please include the bill number on your check.

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 069

4/17/2019

Item No.	Vendor	Invoice Number	General Fund
1	Creative Association Services April Landscaping Services	6083	\$ 1,166.00
2	Duke Energy Acct: 95745 35139E Service 03/08/2019 - 04/09/2019	--	\$ 837.83

TOTAL \$ 2,003.83



Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED APR 24 2019

Creative Association Services, Inc.

346 East Central Avenue
Winter Haven, FL 33880

Invoice

Date	Invoice #
4/1/2019	6083

Bill To

Holly Hill Road East CDD
c/o Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817

RECEIVED APR 12 2019

Service Month	Terms	Due Date
Apr 2019	Due on receipt	4/1/2019

Quantity	Description	Rate	Class	Amount
1	Monthly Landscaping Service-Citrus Isle	1,166.00	Landscaping	1,166.00

Thank you for your prompt payment!

Invoice Total	\$1,166.00
Applied Payments/Credits	\$0.00
Balance Due this Invoice	\$1,166.00

Phone # (863) 293-7400 Fax # (863) 508-1067

E-mail info@creativeassociations.com

**STATEMENT OF SERVICE**

APRIL 2019

ACCOUNT NUMBER

95745 35139

FOR CUSTOMER SERVICE OR
PAYMENT LOCATIONS CALL:
1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:
1-800-228-8485

HOLLY HILL ROAD EAST CDD
ATTN: JOE MCCLAREN
12051 CORPORATE BLVD
ORLANDO FL 32817

SERVICE ADDRESS
000 DAVENPORT BLVD LITE,
CITRUS ISLE

DUE DATE TOTAL AMOUNT DUE
MAY 01 2019 837.83

NEXT READ DEPOSIT AMOUNT
DATE ON OR ON ACCOUNT
ABOUT NONE

PIN: 568174431

METER READINGS

PAYMENTS RECEIVED AS OF MAR 26 2019

837.83 THANK YOU

LS-1 017 LIGHTING SER COMPANY OWNED/MAINTAINED

BILLING PERIOD .03-08-19 TO 04-09-19 32 DAYS

CUSTOMER CHARGE			1.31
ENERGY CHARGE	2016 KWHs@	2.92000¢	58.87
FUEL CHARGE	2016 KWHs@	3.80500¢	76.71
ASSET SECURITIZATION CHARGE	2016 KWHs@	0.02700¢	0.54

*TOTAL ELECTRIC COST 137.43

EQUIPMENT RENTAL FOR:

48 ST CON30/35

48 HPS UG RDWAY 9500L

FIXTURE TOTAL 540.96

MAINTENANCE TOTAL 82.56

GROSS RECEIPTS TAX 3.52

MUNICIPAL FRANCHISE FEE 9.03

MUNICIPAL UTILITY TAX 8.74

STATE AND OTHER TAXES ON ELECTRIC 11.93

SALES TAX ON EQUIPMENT RENTAL 43.66

TOTAL CURRENT BILL 837.83

TOTAL DUE THIS STATEMENT \$837.83

Payment of this statement within 90 days from the billing date will
avoid a 1% late charge being applied to this account.
Learn how to lower your bill with a free on-site Business Energy
Check. This no-cost analysis provides you with specific tips on how
to save energy and qualify for valuable rebates for energy-savings
measures. You may also qualify for a FREE Commercial Energy Savings
Kit. Visit us at duke-energy.com/FLbusiness, or call 1-877-372-8477

ENERGY USE

DAILY AVG. USE - 63 KWH/DAY
USE ONE YEAR AGO - 0 KWH/DAY
*DAILY AVG. ELECTRIC COST - \$23.78

RECEIVED APR 09 2019

DETACH AND RETURN THIS SECTION

EB72 0037992

Make checks payable to: Duke Energy

ACCOUNT NUMBER - 95745 35139

P.O. BOX 1004
CHARLOTTE,
NC 28201-1004

HOLLY HILL ROAD EAST CDD
ATTN: JOE MCCLAREN
12051 CORPORATE BLVD
ORLANDO FL 32817s 1450

DUE DATE**MAY 01 2019****TOTAL DUE****837.83**

PLEASE ENTER
AMOUNT PAID

957453513960000008378310000000000000000000008378310100000000009

**HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 070

4/26/2019

Item No.	Vendor	Invoice Number	General Fund
1	Duke Energy Acct: 66949 31127 ; Service 03/21/2019 - 04/24/2019	--	\$ 88.17
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TOTAL \$ 3,395.70



Board Member

Please Return To:
Holly Hill Road East CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

RECEIVED APR 29 2019



THE LEDGER

LEGAL ADVERTISING

FEDERAL ID # 47 2464860

INVOICE NUMBER

L060G0IUSS

BILLED ACCOUNT NUMBER

755093

REMITTANCE ADDRESS

LAKELAND LEDGER PUBLISHING

PO BOX 913004

ORLANDO, FL 32891

BILLED ACCOUNT NAME AND ADDRESS

JANE GAARLANDT Sonali Patel
FISHKIND & ASSOCIATES, HOLLY HILL CDD
12051 CORPORATE BLVD
ORLANDO, FL 32817

PLEASE RETURN THIS INVOICE ALONG WITH YOUR REMITTANCE

DATE	NEWSPAPER REFERENCE	Description	Size	PAID	NET AMOUNT
4/18/2019	L060G0IUSS	RULE DEVELOPMENT	1 X 37		\$ 183.16
RECEIVED APR 22 2019					
BILLED ACCOUNT NUMBER: 755093					
				TOTAL AMOUNT DUE	
				\$183.16	

**AFFIDAVIT OF PUBLICATION
THE LEDGER
Lakeland, Polk County, Florida**

**STATE OF FLORIDA)
COUNTY OF POLK)**

Before the undersigned authority personally appeared brandy Arnett who on oath says that she is an Account Executive for Advertising at The Ledger, a daily newspaper published at Lakeland in Polk County, Florida; that the attached copy of advertisement, being a

PUBLIC NOTICE

In the matter of RULE DEVELOPMENT

Concerning HOLLY HILL RD E CDD

was published in said newspaper in the issues of

4-18; 2019

Affiant further says that said The Ledger is a newspaper published at Lakeland, in said Polk County, Florida, and that the said newspaper has hereto been continuously published in said Polk County, Florida, daily, and has been entered as second class matter at the post office in Itakeland, in said Polk County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signed

Brandy Arnett

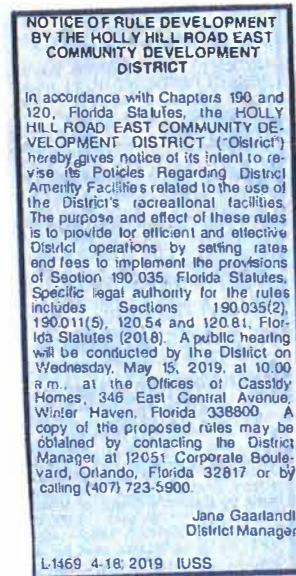
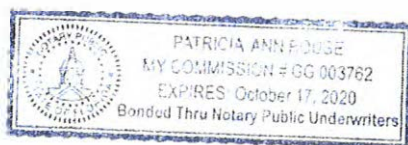
Brandy Arnett
Advertising Account Executive
Who is personally known to me.

Sworn to and subscribed before me this 18th day of April, A.D. 2019

Patricia Ann Fouse

Notary Public

SEAL



THE LEDGER

LEGAL ADVERTISING

FEDERAL ID # 47 2464860

INVOICE NUMBER

LH340407

BILLED ACCOUNT NUMBER

755093

Amount Due: \$532.70

BILLED ACCOUNT NAME AND ADDRESS

JANE GAARLANDT
HOLLY HILL ROAD EAST CDD
12051 CORPORATE BLVD
ORLANDO, FL 32817

Remittance Address

THE LEDGER
PO BOX 913004
ORLANDO, FL 32891

PLEASE RETURN THIS INVOICE ALONG WTH YOUR REMITTANCE

DATE	NEWSPAPER REFERENCE	Description	Size	PAID	NET AMOUNT
4/20/2019	LH340407	RULEMAKING NOTIC E	2 X 7		\$ 532.70
RECEIVED APR 26 2019					
BILLED ACCOUNT NUMBER: 755093				AMOUNT DUE	
				\$532.70	

PATTI ROUSE 863-802-7370

NEWS CHIEF & THE LEDGER, LEGAL ADVERTISING, PO BOX 408, LAKELAND, FL 33801

AFFIDAVIT OF PUBLICATION THE LEDGER Lakeland, Polk County, Florida

STATE OF FLORIDA)
COUNTY OF POLK)

Before the undersigned authority personally appeared Brandy Arnett who on oath says that she is an Account Executive for Advertising at The Ledger, a daily newspaper published at Lakeland in Polk County, Florida; that the attached copy of advertisement, being a

PUBLIC NOTICE

In the matter of RULEMAKING

Concerning HOLLY HILL RD E CDD & NORTH
BLVD CDD

was published in said newspaper in the issues of

4-20; 2019

Affiant further says that said The Ledger is a newspaper published at Lakeland, in said Polk County, Florida, and that the said newspaper has hereto been continuously published in said Polk County, Florida, daily, and has been entered as second class matter at the post office in Lakeland, in said Polk County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

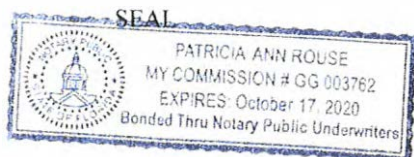
Signed Brandy Arnett

Brandy Arnett
Advertising Account Executive
Who is personally known to me.

Sworn to and subscribed before me this 22nd day of April, A.D. 2019

Patricia Ann Rouse

Notary Public



NOTICE OF RULEMAKING FOR AMENITY CENTER RULES AND RATES BY HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT & NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT

A public hearing will be conducted by the Boards of Supervisors ("Boards") of the Holly Hill Road East Community Development District and North Boulevard Community Development District ("Districts") on Wednesday, May 15, 2019, at 10:00 a.m., at the Offices of Cassidy Homes, 346 East Central Avenue, Winter Haven, Florida 33880.

In accordance with Chapters 190 and 120, Florida Statutes, the Districts hereby give the public notice of its intent to adopt proposed rules related to the use of the Holly Hill Road East Community Development District's recreational facilities. The public hearing will provide an opportunity for the public to address proposed rules that: (1) address the requirements for the use and suspension and termination from use of the District's facilities including, but not limited to, its clubhouse, playground, and swimming pool facility; (2) establish the non-resident user and rental fees for the use of such facilities; and (3) establish violation and penalty policies. The proposed fees are as follows:

Category	Proposed Rate/Fee
Non-Resident User Fee	\$2500.00
Initial Key Card	\$10.00
Replacement of Damaged Key Card \$30.00	
Replacement of Lost or Stolen Key Card \$50.00	
Rental Fees	\$75.00 (Less than 25 guests) \$125.00 (26 to 50 guests) \$175.00 (50+ guests)
Rental Deposit \$ *Refundable subject to proper care and cleaning of facilities.	150.00* *If cost of repairs or cleaning exceeds deposit, actual costs may be charged.

The proposed rates may be adjusted at the public hearing pursuant to discussion by the Boards and public comment. The purpose and effect of the Amenity Center Rules & Rates is to provide for efficient Districts operations by setting policies, regulations, rates and fees to implement the provisions of Section 190.035, Florida Statutes (2018). Specific legal authority for the rule includes Sections 190.035(2), 190.011(5) and 120.54, Florida Statutes. Prior Notice of Rule Development was published in The Business Observer on April 19, 2019.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.54(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice.

The public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Board with respect to any matter considered at the public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors may participate in the public hearing by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this hearing is asked to advise the District Office at least forty-eight (48) hours before the hearing by contacting the District Manager at (407) 723-5900. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

A copy of the proposed rules may be obtained by contacting the District Manager at 12051 Corporate Boulevard, Orlando, Florida 32817 or by calling (407) 723-5900 ("District Office").

114934627

L1478 4-20-2019



Date	Invoice Number
April 17, 2019	DM-04-2019-0083
Payment Terms	Due Date
Upon Receipt	April 17, 2019

Bill To:

Holly Hill Road East Community Development District
c/o PFM Group Consulting District Accounting
Department
12051 Corporate Blvd
Orlando, FL 32817
United States of America

Company Address:

1735 Market Street
43rd Floor
Philadelphia, PA 19103
+1 (215) 667-6100
Federal Tax ID: 81-1642478

RECEIVED APR 18 2019

Remittance Options:Via ACH (preferred):

PFM Group Consulting LLC
Bank Name: M&T Bank
ACH# (ACH): 031302955
Account #: 865883822

Via Wire:

Bank Name: M&T Bank
ABA# (Wire): 022000046
Account #: 865883822

Via Mail:

PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

District Management Fee: April 2019
Website Fee

\$1,666.67
\$125.00

Total Amount Due

\$1,791.67

Holly Hill Road East Community Development District

Date of Meeting: April 17, 2019

Board Members:	Attendance	Fee
1. Rennie Heath	<u>x</u>	<u>\$200</u>
2. Scott Shapiro	<u>x (p)</u>	<u>\$200</u>
3. Lauren Schwenk	<u>x</u>	<u>\$200</u>
4. John Mazuchowski	<u></u>	<u>\$0</u>
6. Andrew Rhinehart	<u>x</u>	<u>\$200</u>
		<u>\$800</u>

Approved For Payment:

Tom Gaudin
Manager

4/18/19
Date

RECEIVED APR 18 2019

Holly Hill Road East Community Development District

Monthly Financials

Holly Hill Road East CDD
Statement of Financial Position
As of 4/30/2019

	General Fund	Debt Service Fund	Capital Projects Fund	Amenity Capital Projects Fund	Long-Term Debt	Total
<u>Assets</u>						
<u>Current Assets</u>						
General Checking Account	\$101,728.97					\$101,728.97
Accounts Receivable - Due from Developer	6,950.11					6,950.11
Prepaid Expenses	619.56					619.56
Deposits	720.00					720.00
Debt Service Reserve A1 Bond		\$114,878.12				114,878.12
Debt Service Reserve A2 Bond		141,759.38				141,759.38
Revenue A1 Bond		245,244.76				245,244.76
Revenue A2 Bond		1,540.69				1,540.69
Interest A2 Bond		65,621.88				65,621.88
Prepayment A1 Bond		3,336.02				3,336.02
Redemption Account A1 Bond		179.12				179.12
Acquisition/Construction A1 Bond			\$9,910.74			9,910.74
Acquisition/Construction A2 Bond			46,382.10			46,382.10
Cost of Issuance A2 Bond			0.08			0.08
Acquisition/Construction A1 Bond				\$6.49		6.49
Total Current Assets	\$110,018.64	\$572,559.97	\$56,292.92	\$6.49	\$0.00	\$738,878.02
<u>Investments</u>						
Amount Available in Debt Service Funds					\$572,559.97	\$572,559.97
Amount To Be Provided					3,002,440.03	3,002,440.03
Total Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$3,575,000.00	\$3,575,000.00
Total Assets	\$110,018.64	\$572,559.97	\$56,292.92	\$6.49	\$3,575,000.00	\$4,313,878.02

Holly Hill Road East CDD
Statement of Financial Position
As of 4/30/2019

	General Fund	Debt Service Fund	Capital Projects Fund	Amenity Capital Projects Fund	Long-Term Debt	Total
<u>Liabilities and Net Assets</u>						
<u>Current Liabilities</u>						
Accounts Payable	\$88.17					\$88.17
Accounts Payable			\$53,332.21			53,332.21
Retainage Payable			179,727.71			179,727.71
Deferred Revenue			6,950.11			6,950.11
Total Current Liabilities	\$88.17	\$0.00	\$240,010.03	\$0.00	\$0.00	\$240,098.20
<u>Long Term Liabilities</u>						
Revenue Bonds Payable - Long-Term					\$3,575,000.00	\$3,575,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$3,575,000.00	\$3,575,000.00
Total Liabilities	\$88.17	\$0.00	\$240,010.03	\$0.00	\$3,575,000.00	\$3,815,098.20
<u>Net Assets</u>						
Net Assets, Unrestricted	\$28,907.63					\$28,907.63
Current Year Net Assets, Unrestricted	(21,957.52)					(21,957.52)
Net Assets - General Government	27,153.80					27,153.80
Current Year Net Assets - General Government	75,826.56					75,826.56
Net Assets, Unrestricted		\$227,501.62				227,501.62
Current Year Net Assets, Unrestricted		345,058.35				345,058.35
Net Assets, Unrestricted			\$359,611.69			359,611.69
Current Year Net Assets, Unrestricted			22,494.31			22,494.31
Net Assets - General Government			(396,988.85)			(396,988.85)
Current Year Net Assets - General Government			(168,834.26)			(168,834.26)
Net Assets, Unrestricted				\$5.99		5.99
Current Year Net Assets, Unrestricted				0.50		0.50
Total Net Assets	\$109,930.47	\$572,559.97	(\$183,717.11)	\$6.49	\$0.00	\$498,779.82
Total Liabilities and Net Assets	\$110,018.64	\$572,559.97	\$56,292.92	\$6.49	\$3,575,000.00	\$4,313,878.02

Holly Hill Road East CDD
Statement of Activities
As of 4/30/2019

	General Fund	Debt Service Fund	Capital Projects Fund	Amenity Capital Projects Fund	Long-Term Debt	Total
<u>Revenues</u>						
On-Roll Assessments	\$139,870.18					\$139,870.18
Off-Roll Assessments	16,939.89					16,939.89
Other Income & Other Financing Sources	265.41					265.41
Inter-Fund Transfers In	(211957.52)					(211957.52)
On-Roll Assessments		\$232,322.93				232,322.93
Debt Proceeds		207,381.26				207,381.26
Developer Contributions			\$37,338.30			37,338.30
Developer Advance			353,479.44			353,479.44
Inter-Fund Transfers In			211957.52			211957.52
Debt Proceeds			2,522,618.74			2,522,618.74
Total Revenues	<u>\$135,117.96</u>	<u>\$439,704.19</u>	<u>\$2,935,394.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,510,216.15</u>
<u>Expenses</u>						
Supervisor Fees	\$6,800.00					\$6,800.00
D&O Insurance	2,250.00					2,250.00
Trustee Services	3,097.82					3,097.82
Management	11,666.69					11,666.69
Engineering	1,807.50					1,807.50
Dissemination Agent	5,000.00					5,000.00
District Counsel	13,750.40					13,750.40
Bond Counsel	1,250.00					1,250.00
Assessment Administration	5,000.00					5,000.00
Audit	4,000.00					4,000.00
Travel and Per Diem	212.67					212.67
Telephone	35.31					35.31
Postage & Shipping	157.47					157.47
Copies	819.30					819.30
Legal Advertising	3,036.53					3,036.53
Property Taxes	64.08					64.08
Web Site Maintenance	875.00					875.00
Dues, Licenses, and Fees	175.00					175.00

Holly Hill Road East CDD
Statement of Activities
As of 4/30/2019

	General Fund	Debt Service Fund	Capital Projects Fund	Amenity Capital Projects Fund	Long-Term Debt	Total
Electric	320.38					320.38
Equipment Rental	295.00					295.00
General Insurance	2,750.00					2,750.00
Other Insurance	2,744.00					2,744.00
Irrigation	384.89					384.89
Landscaping Maintenance & Material	9,264.00					9,264.00
Streetlights	5,071.16					5,071.16
Swimming Pools	921.71					921.71
Principal Payments		\$15,000.00				15,000.00
Interest Payments		83,519.38				83,519.38
Trustee Services			\$4,750.00			4,750.00
Management			25,000.00			25,000.00
Engineering			49,508.75			49,508.75
District Counsel			70,093.64			70,093.64
Trustee Counsel			5,000.00			5,000.00
Bond Counsel			26,000.00			26,000.00
Developer Advance Repayment			168,834.26			168,834.26
Landscaping Maintenance & Material			141,237.00			141,237.00
Contingency			2,600,392.62			2,600,392.62
Total Expenses	\$81,748.91	\$98,519.38	\$3,090,816.27	\$0.00	\$0.00	\$3,271,084.56
<u>Other Revenues (Expenses) & Gains (Losses)</u>						
Interest Income	\$499.99					\$499.99
Interest Income		\$3,873.54				3,873.54
Interest Income			\$9,082.32			9,082.32
Interest Income				\$0.50		0.50
Total Other Revenues (Expenses) & Gains (Losses)	\$499.99	\$3,873.54	\$9,082.32	\$0.50	\$0.00	\$13,456.35
Change In Net Assets	\$53,869.04	\$345,058.35	(\$146,339.95)	\$0.50	\$0.00	\$252,587.94
Net Assets At Beginning Of Year	\$56,061.43	\$227,501.62	(\$37,377.16)	\$5.99	\$0.00	\$246,191.88
Net Assets At End Of Year	\$109,930.47	\$572,559.97	(\$183,717.11)	\$6.49	\$0.00	\$498,779.82

Holly Hill Road East CDD
Budget to Actual
For the Month Ending 04/30/2019

	Year To Date			FY 2019
	Actual	Budget	Variance	Adopted Budget
<u>Revenues</u>				
On-Roll Assessments	\$ 139,870.18	\$ 80,682.00	\$ 59,188.18	\$ 138,312.00
Off-Roll Assessments	16,939.89	27,818.00	(10,878.11)	47,688.00
Other Income & Other Financing Sources	265.41	-	265.41	-
Inter-Governmental Revenue (North Blvd CDD)	-	14,583.33	(14,583.33)	25,000.00
Net Revenues	\$ 157,075.48	\$ 123,083.33	\$ 33,992.15	\$ 211,000.00
<u>General & Administrative Expenses</u>				
Supervisor Fees	\$ 6,800.00	\$ 3,500.00	\$ 3,300.00	\$ 6,000.00
D&O Insurance	2,250.00	1,633.33	616.67	2,800.00
Trustee Services	3,097.82	3,500.00	(402.18)	6,000.00
Management	11,666.69	11,666.67	0.02	20,000.00
Engineering	1,807.50	8,750.00	(6,942.50)	15,000.00
Dissemination Agent	5,000.00	2,916.67	2,083.33	5,000.00
District Counsel	13,750.40	14,583.33	(832.93)	25,000.00
Bond Counsel	1,250.00	-	1,250.00	-
Assessment Administration	5,000.00	-	5,000.00	-
Audit	4,000.00	3,500.00	500.00	6,000.00
Travel and Per Diem	212.67	291.67	(79.00)	500.00
Telephone	35.31	116.67	(81.36)	200.00
Postage & Shipping	157.47	175.00	(17.53)	300.00
Copies	819.30	291.67	527.63	500.00
Legal Advertising	3,036.53	4,666.67	(1,630.14)	8,000.00
Bank Fees	-	145.83	(145.83)	250.00
Miscellaneous	-	2,974.99	(2,974.99)	5,100.00
Property Taxes	64.08	-	64.08	-
Web Site Maintenance	875.00	1,691.67	(816.67)	2,900.00
Dues, Licenses, and Fees	175.00	145.83	29.17	250.00
Total General & Administrative Expenses	\$ 59,997.77	\$ 60,550.00	\$ (552.23)	\$ 103,800.00

Holly Hill Road East CDD
Budget to Actual
For the Month Ending 04/30/2019

	Year To Date			FY 2019 Adopted Budget
	Actual	Budget	Variance	
<u>Field Expenses</u>				
General Insurance	\$ 2,750.00	\$ 1,808.33	\$ 941.67	\$ 3,100.00
Irrigation	384.89	583.33	(198.44)	1,000.00
Landscaping Maintenance & Material	9,264.00	11,666.67	(2,402.67)	20,000.00
Flower & Plant Replacement	-	3,208.33	(3,208.33)	5,500.00
Fertilizer / Pesticides	-	1,458.33	(1,458.33)	2,500.00
Contingency	-	7,096.25	(7,096.25)	12,165.00
Streellights	5,071.16	5,712.00	(640.84)	9,792.00
Total Field Expenses	\$ 17,470.05	\$ 31,533.24	\$ (14,063.19)	\$ 54,057.00
<u>Cabana & Pool Expenses</u>				
Security	\$ -	\$ 4,083.33	\$ (4,083.33)	\$ 7,000.00
Maintenance Staff	-	5,104.17	(5,104.17)	8,750.00
Electric	320.38	6,465.08	(6,144.70)	11,083.00
Clubhouse Electric	-	680.75	(680.75)	1,167.00
Pool Electric	-	7,809.67	(7,809.67)	13,388.00
Equipment Rental	295.00	-	295.00	-
Cable Television	-	306.25	(306.25)	525.00
Property & Casualty	-	2,041.67	(2,041.67)	3,500.00
Other Insurance	2,744.00	-	2,744.00	-
Equipment Repair & Maintenance	-	1,191.17	(1,191.17)	2,042.00
Pest Control	-	340.08	(340.08)	583.00
Signage & Amenities Repair	-	255.50	(255.50)	438.00
Swimming Pools	921.71	2,722.42	(1,800.71)	4,667.00
Total Cabana & Pool Expenses	\$ 4,281.09	\$ 31,000.09	\$ (26,719.00)	\$ 53,143.00
Total Expenses	\$ 81,748.91	\$ 123,083.33	\$ (41,334.42)	\$ 211,000.00
<u>Other Revenues (Expenses) & Gains (Losses)</u>				
Interest Income	\$ 499.99	\$ -	\$ 499.99	\$ -
Total Other Revenues (Expenses) & Gains (Losses)	\$ 499.99	\$ -	\$ 499.99	\$ -
Net Income (Loss)	\$ 75,826.56	\$ -	\$ 75,826.56	\$ -



April 17, 2019

Sonali Patil - Asst District Manager
Fishkind & Associates - PFM
12051 Corporate Blvd.
Orlando, Florida 32817-1450

RE: Holly Hill Road Community Development District Registered Voters

Dear Ms. Patil,

In response to your request, there are currently **22** voters within the Holly Hill Road Community Development District. This number of registered voters in said District is as of **April 15, 2019**.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Lori Edwards". The signature is written in a cursive, flowing style.

Lori Edwards
Supervisor of Elections
Polk County, Florida

P.O. Box 1460, Bartow, FL 33831
PHONE: (863) 534-5888 Fax: (863) 845-2718
PolkElections.com

Para asistencia en Español, por favor de llamar al (863) 534-5888