

**MINUTES OF MEETING
HOLLY HILL ROAD EAST
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Holly Hill Road East Community Development District was held Monday, **September 16, 2020** at 10:00 a.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented.

Present and constituting a quorum:

Rennie Heath
Lauren Schwenk
Patrick Marone
Andrew Rhinehart

Chairman
Vice Chairwoman
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Roy Van Wyk
Clayton Smith

District Manager, GMS
Hopping Green & Sams
GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Four board members were present via Zoom teleconference constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns recognized that no public was present, only board members and staff.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

Ms. Burns stated that the RFP was included in the agenda and is for Fiscal Year 2020 as well as some renewals. The due date listed is October 9th, which will give enough time to receive proposals prior to the October meeting. Ms. Burns asked for a motion to approve the RFP and authorize staff to issue that RFP as well as approve the selection criteria.

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On MOTION by Ms. Schwenk, seconded by Mr. Marone, with all in favor, the Request for Proposals and Selection Criteria, was approved.

FOURTH ORDER OF BUSINESSES

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned at 10:20 a.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman