

HOLLY HILL ROAD EAST COMMUNITY DEVELOPMENT DISTRICT
RULES RELATING TO OVERNIGHT PARKING AND PARKING ENFORCEMENT

In accordance with Chapter 190, *Florida Statutes*, and on _____ at a duly noticed public meeting, the Board of Supervisors of the Holly Hill Road East Community Development District (“District”) adopted the following policy to govern parking and parking enforcement on certain District Property. This policy repeals and supersedes all prior rules and/or policies governing the same subject matter.

SECTION 1. INTRODUCTION. The District finds that parked Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles (hereinafter defined) on certain of its property (hereinafter defined) cause hazards and danger to the health, safety and welfare of District residents, paid users and the public. This policy is intended to provide the District’s residents and paid users with a means to park Vehicles on-street in certain designated parking areas as well as to allow additional parking for Vehicles and overnight guests in the District’s Overnight Parking Areas and remove such Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles from District designated Tow-Away Zones consistent with this Policy and as indicated on **Exhibit A** attached hereto and incorporated herein by reference. This Policy authorizes additional overnight parking in designated areas, which areas are identified in **Exhibit B** attached hereto, subject to obtaining an Overnight Parking Permit.

SECTION 2. DEFINITIONS.

- A. *Commercial Vehicle(s)*. Any mobile item which normally uses wheels, whether motorized or not, that (i) is titled, registered or leased to a company and not an individual person, or (ii) is used for business purposes even if titled, registered or leased to an individual person.

- B. *Vehicle(s)*. Any mobile item which normally uses wheels, whether motorized or not. For purposes of this Policy, unless otherwise specified, any use of the term Vehicle(s) shall be interpreted so as to include Commercial Vehicle(s), Vessel(s), and Recreational Vessel(s).

- C. *Vessel(s)*. Every description of watercraft, barge, or airboat used or capable of being used as a means of transportation on water.

- D. *Recreational Vehicle(s)*. A vehicle designed for recreational use, which includes motor homes, campers and trailers relative to same.

- E. *Parked*. A Vehicle, Vessel or Recreational Vehicle left unattended by its owner or user.

- F. *Tow-Away Zone.* District property in which parking is prohibited and in which the District is authorized to initiate a towing and/or removal action.
- G. *Overnight.* Between the hours of 10:00 p.m. and 6:00 a.m. daily.

SECTION 3. DESIGNATED PARKING AREAS. On street parking is only authorized on the odd numbered side of the street (as indicated by address numbers). On street parking is expressly prohibited on the even numbered side of the street (as indicated by address numbers).

The even numbered side of the street (as indicated by address numbers) and those areas within the District's boundaries depicted in **Exhibit A**, which is incorporated herein by reference, are hereby established as "Tow-Away Zones" for all Vehicles, including Commercial Vehicles, Vessels, Recreational Vehicles as set forth in Sections 4 and 5 herein ("**Tow Away Zone**").

Additional overnight parking is permitted on certain District Property as identified on **Exhibit B** attached hereto ("**Overnight Parking Areas**"), with a pre-approved permit as set forth in this Policy.

SECTION 4. ESTABLISHMENT OF TOW-AWAY ZONES. Each area set forth in **Exhibit A** attached hereto is hereby declared a Tow Away Zone. In addition, any Vehicle which is parked in a manner which prevents or inhibits the ability of emergency response vehicles to navigate streets within the District are hereby authorized to be towed.

SECTION 5. EXCEPTIONS.

- A. ON-STREET PARKING EXCEPTIONS.** Abandoned and/or broken down Vehicles are not permitted to be parked on-street at any time and are subject to towing at the Owner's expense. Commercial Vehicles, Recreational Vehicles, and Vessels are not permitted to be parked on-street Overnight and shall be subject to towing at Owner's expense.
- B. OVERNIGHT PARKING PERMITS.** Residents may apply for an "Overnight Parking Permit" which will allow such resident and/or guest to park in the Overnight Parking Areas after-hours, and overnight. Overnight Parking Permit requests will be granted in accordance with the following:
 - 1. Permits may not exceed seven (7) consecutive days. In no event may an Overnight Parking Permit be granted for more than fourteen (14) nights per calendar year for one Vehicle, as identified by the Vehicle's license plate number. Notwithstanding the foregoing, Overnight Parking Permits will not be issued for Vessels under any circumstances.
 - 2. Residents and paid users interested in an Overnight Parking Permit may submit a request to the District Manager or his/her designee which includes the following information:

- (1) The name, address and contact information of the owner of the Vehicle to which the permit will be granted;
- (2) The make/model and license plate of the Vehicle to which the permit will apply;
- (3) The reason and special terms (if any) for the Overnight Parking Permit; and
- (4) The date and time of the expiration of the requested Overnight Parking Permit.

It is the responsibility of the person(s) requesting an Overnight Parking Permit to secure all necessary documentation and approvals. Failure to secure all necessary documentation and approvals will result in the towing and/or removal of the Vehicle from the District's Property. Improperly permitted Vehicles parked in the Tow Away Zones will be subject to towing.

3. Upon receipt of all requested documentation, as set forth above, the District Manager or his/her designee will issue an Overnight Parking Permit to the resident or paid user making the request. Overnight Parking Permits will be granted by way of written correspondence by the District Manager or his/her designee. **No verbal grants of authority will be issued or be held valid.**
 4. The Overnight Parking Permit must be clearly displayed in the Vehicle windshield.
- C. VENDORS/CONTRACTORS.** The District Manager or his/her designee may authorize vendors/consultants in writing to park company Vehicles in order to facilitate District business. All Vehicles so authorized must be identified by an Overnight Parking Pass.
- D. DELIVERY VEHICLES AND GOVERNMENTAL VEHICLES.** Delivery Vehicles, including but not limited to, U.P.S., Fed Ex, moving company Vehicles, and lawn maintenance vendors may park on District Property while actively engaged in the operation of such businesses. Vehicles owned and operated by any governmental unit may also park on District Property while carrying out official duties.

Any Vehicle parked on District Property, including District roads, must do so in compliance with all laws, ordinances and codes.

SECTION 6. TOWING/REMOVAL PROCEDURES.

- A. SIGNAGE AND LANGUAGE REQUIREMENTS.** Notice of the Tow-Away Zones shall be approved by the District's Board of Supervisors and shall be posted on District Property in the manner set forth in Section 715.07, *Florida Statutes*. Such signage is to be placed in conspicuous locations, in accordance with Section 715.07, *Florida Statutes*.
- B. TOWING/REMOVAL AUTHORITY.** To effect towing/removal of a Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle, the District Manager or his/her designee must verify that the subject Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle was

not authorized to park under this rule in the Overnight Parking Areas and then must contact a firm authorized by Florida law to tow/remove Commercial Vehicle, Vehicles, Vessels and Recreational Vehicles for the removal of such unauthorized vehicle at the owner's expense. The Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle shall be towed/removed by the firm in accordance with Florida law, specifically the provisions set forth in Section 715.07, *Florida Statutes*. Notwithstanding the foregoing, a towing service retained by the District may tow/remove any vehicle parked in the Tow-Away Zone.

C. AGREEMENT WITH AUTHORIZED TOWING SERVICE. The District's Board of Supervisors is hereby authorized to enter into and maintain an agreement with a firm authorized by Florida law to tow/remove unauthorized vehicles and in accordance with Florida law and with the policies set forth herein.

SECTION 7. PARKING AT YOUR OWN RISK. Vehicles, Vessels or Recreational Vehicles may be parked on District Property pursuant to this rule, provided, however, that the District assumes no liability for any theft, vandalism and/or damage that might occur to personal property and/or to such Vehicles.

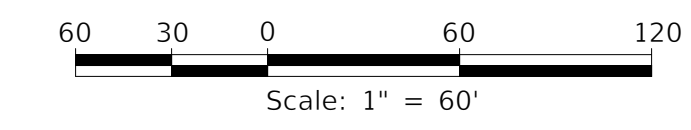
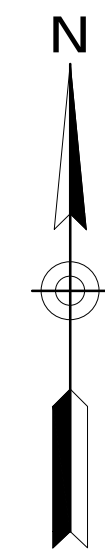
EXHIBIT A – *Tow Away Zone*

EXHIBIT B - *Map of Overnight Parking Areas*

Effective date: June 14, 2018

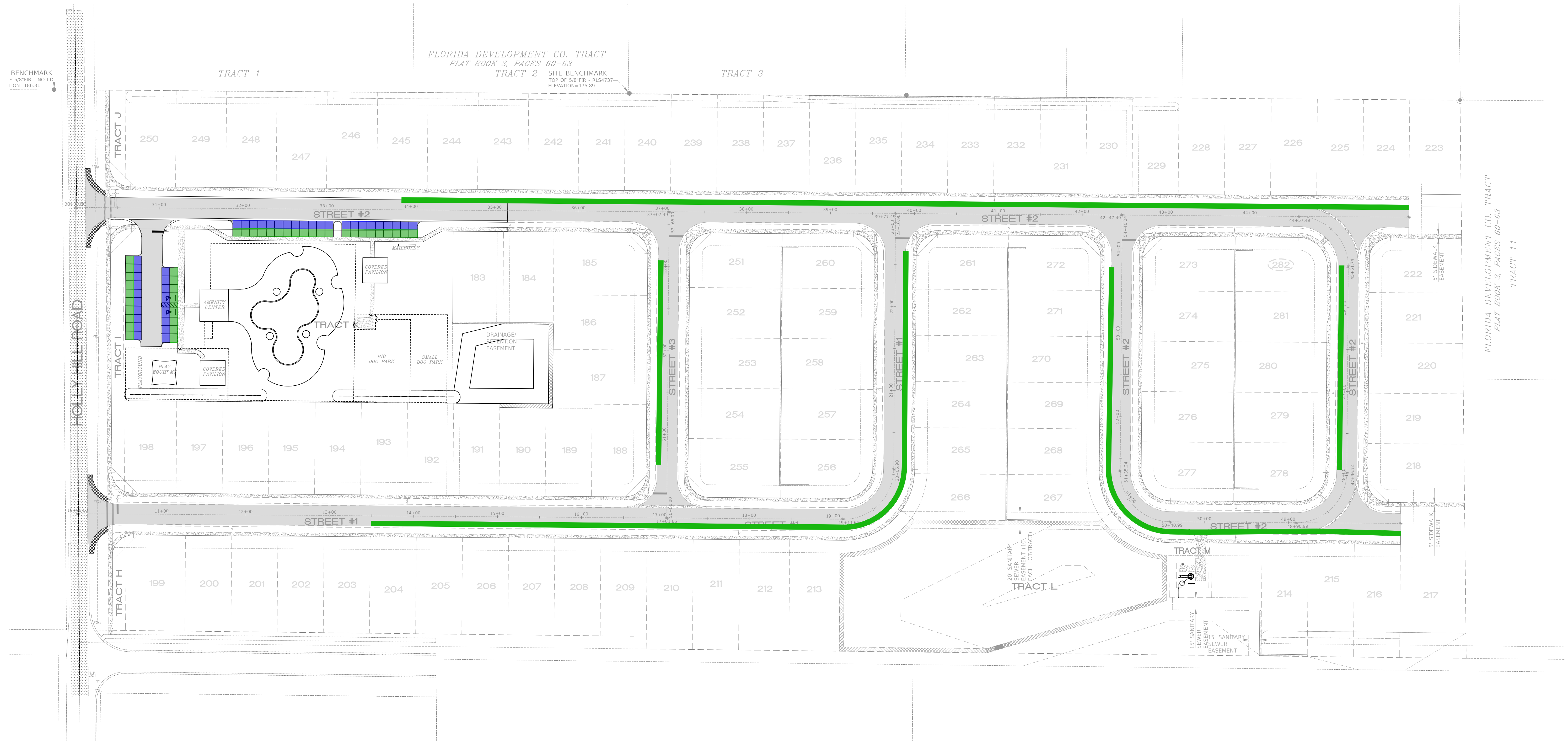
EXHIBIT A – *Tow Away Zone*

EXHIBIT B - *Map of Overnight Parking Areas*



BENCHMARK
F 5/8" IR - NO 10
POM-186.31

FLORIDA DEVELOPMENT CO. TRACT
PLAT BOOK 3, PAGES 60-63
TRACT 2 SITE BENCHMARK
TOP OF 5/8" IR - RLS4737
ELEVATION=175.89



LEGEND

 ON STREET PARKING ALLOWED BY RESIDENTS

 OVERNIGHT PARKING ALLOWED BY PERMIT

NO.	DATE	REVISIONS
1	05/08/18	REVISED LAYOUT

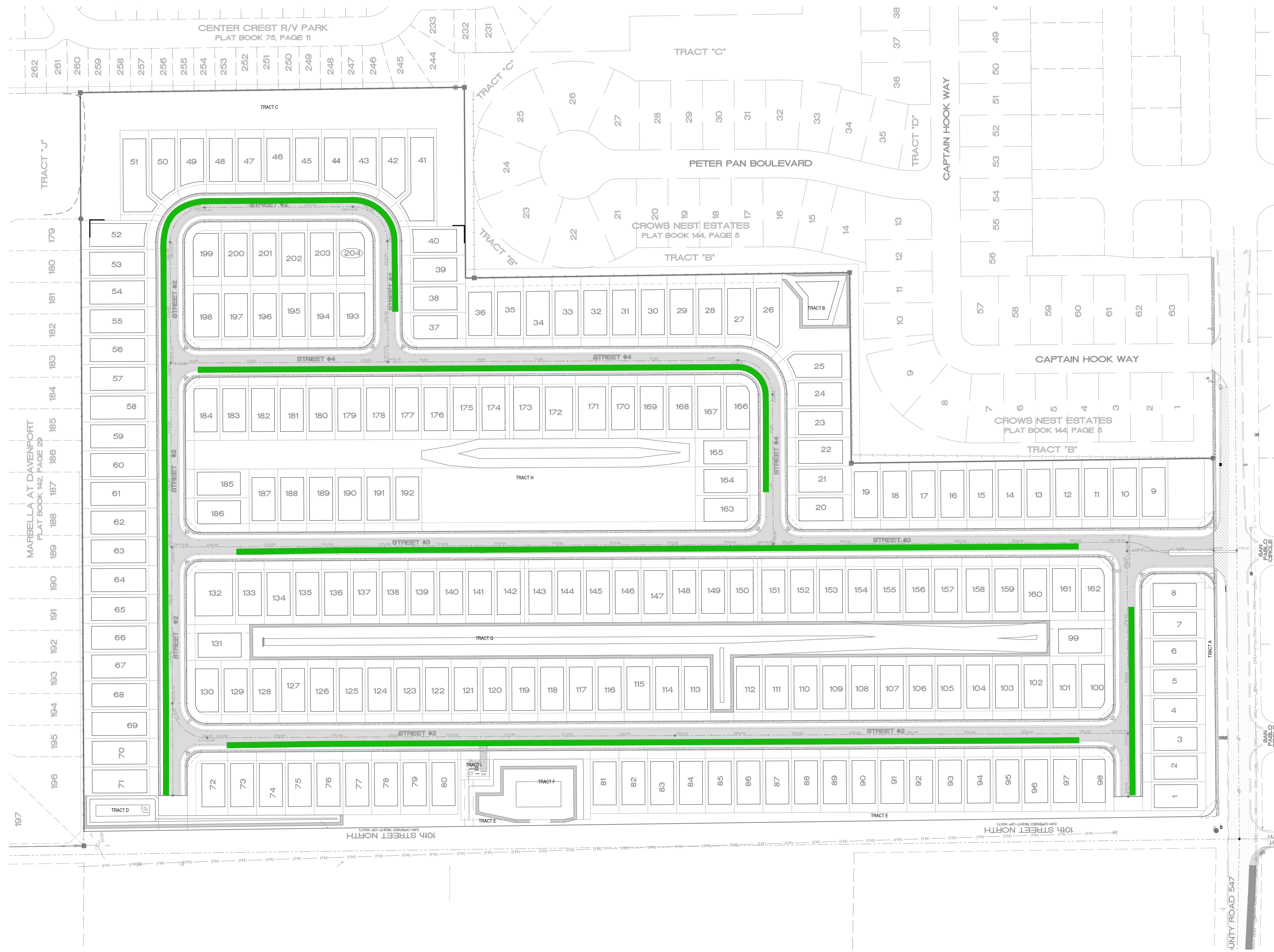
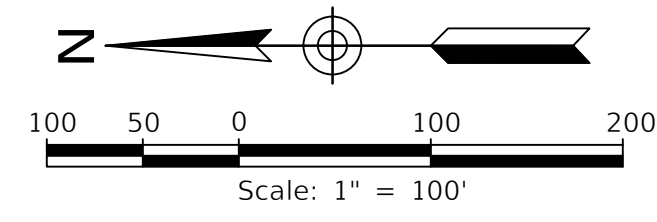
OFFICE: (863) 940-2040
 FAX: (863) 940-2044
 CELL: (863) 662-0018

Dennis Wood Engineering, Inc.
 1925 BARTON ROAD
 LAKELAND, FL 33801
 DENNIS WOOD, PROFESSIONAL ENGINEER
 EMAIL: denniswoodengineering@gmail.com

CITRUS POINTE
 CITY OF DAVENPORT
 POLK COUNTY, STATE OF FLORIDA

NOT VALID WITHOUT SEAL
 DENNIS L. WOOD, P.E. #17646 (FL) DATE

EXHIBIT A
 PARKING
 SHEET
 1 OF 4



LEGEND

ON STREET PARKING ALLOWED BY RESIDENTS

NOT VALID WITHOUT SEAL

DENNIS L. WOOD, P.E. #17646 (FL) DATE
 Dennis L. Wood, State of Florida, 17646
 This item has been electronically signed and sealed by Dennis L. Wood, P.E. on 10/15/2024 using a SHA-1 authentication code. The original document was scanned and the SHA-1 authentication code must be verified on any electronic copy.

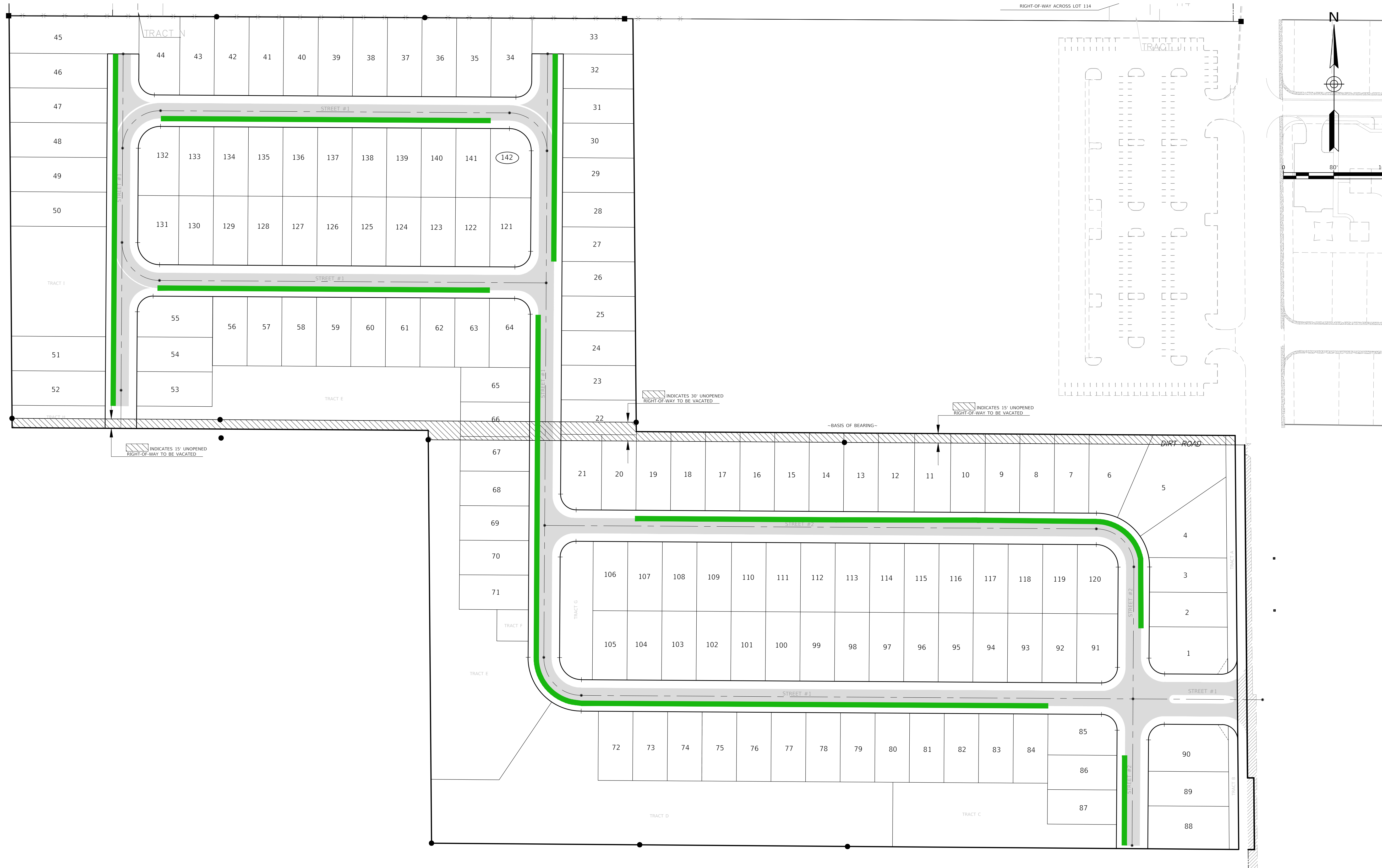
**EXHIBIT A
 PARKING**

**SHEET
 2 OF 4**

CITRUS ISLE
 CITY OF DAVENPORT
 POLK COUNTY, FLORIDA



OFFICE: (863) 940-2040
 FAX: (863) 940-2044
 CELL: (863) 662-0018
 DENNIS WOOD, PROFESSIONAL ENGINEER
 EMAIL: denniswoodengineering@gmail.com
 1925 BARTOW ROAD
 LAKELAND, FL 33801



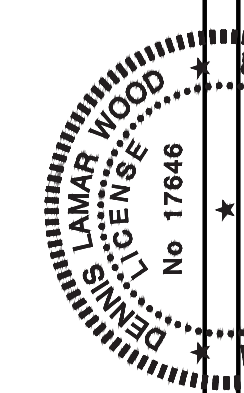
LEGEND

ON STREET PARKING ALLOWED BY RESIDENTS

NO.	DATE	REVISIONS

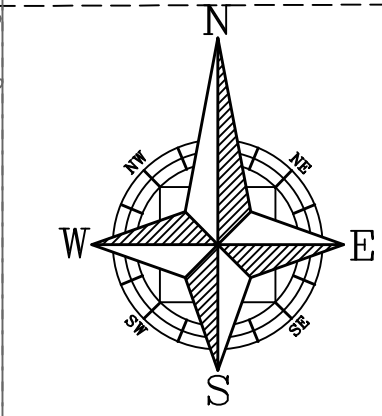
WOOD & ASSOCIATES
Engineering, LLC
1925 BARTOW ROAD LAKELAND, FL 33801
OFFICE: (863) 940-2046 FAX: (863) 940-2044 CELL: (863) 660-0018
CERTIFICATE OF AUTHORIZATION NO. 32528

CITRUS RESERVE SUBDIVISION
CITY OF DAVENPORT,
POLK COUNTY, STATE OF FLORIDA

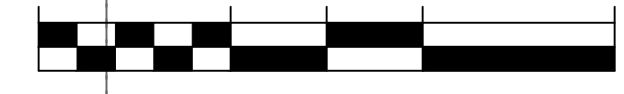


NOT VALID WITHOUT SEAL
STATE OF FLORIDA
PROFESSIONAL ENGINEER
DENNIS L. WOOD
LICENSE No. 177646
DATE
DENNIS L. WOOD, P.E. #177646 (FL)
This is a true and correct copy of the original as signed and sealed by Dennis L. Wood, PE
#177646 on the date and for the term shown using a digital signature
and the stipulations must be met in any electronic filing.

FOREST LAKE DRIVE



GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.

LEGEND

 ON STREET PARKING ALLOWED BY RESIDENTS

TRACT I

45
46
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44 43 42 41 40 39 38 37 36 35 34 33 32 31 30 29

STREET B

STREET B

TRACT C
STORMWATER

STREET C

STREET D

STREET E

STREET B

173 172
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TRACT E
STORMWATER

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STREET B

STREET B

STREET B

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TRACT F
STORMWATER

STREET B

68 69 70 71 72 73

TRACT A

STREET A

1 2 3 4 5 6 7 8 9 10 11 12

TRACT H
STORMWATER

TRACT D
STORMWATER

NORTH BOULEVARD WEST

KINGHAM ROAD - MAINTAINED RIGHT-OF-WAY WIDTH VARIES
20' PAVEMENT WIDTH - MAINTAINED RIGHT-OF-WAY WIDTH VARIES

REVISIONS

NO. DATE

OFFICE: (863) 940-2040
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Dennis Wood Engineering, LLC
1925 BARTON ROAD
LAKELAND, FL 33601
DENNIS WOOD, PROFESSIONAL ENGINEER
EMAIL: denniswoodengineering@gmail.com

CITRUS LANDING
CITY OF DAVENPORT
POLK COUNTY, STATE OF FLORIDA

NOT VALID WITHOUT SEAL
DENNIS L. WOOD, P.E. #17646 (FL) DATE

EXHIBIT A
PARKING

SHEET
4 OF 4